

Administration and Oversight
Thursday, March 18, 2021 @ 12:30 PM
Chambers / Zoom

AGENDA

12:30 PM Call Meeting to Order

Approval of Minutes

- A&O Meeting Minutes - February 18, 2021

Board of Elections:

1. Department Update

Resolutions:

1. Designating Disposal of Surplus County Personal Property
2. Designating Disposal of Obsolete and/or Surplus County Personal Property
3. Authorizing the Chairman to enter into an agreement with Phoenix Graphics, Inc. to purchase Optical Scan Ballots
4. Authorizing the Board of Elections to enter into a Voting Equipment Usage Agreement for Elections not conducted by the County Board of Elections with School Districts
5. Authorizing an Inter-Municipal agreement with Madison-Oneida BOCES Business Card Printing and other printing services not provided by Central Services

Other Committee Business

Preferred Agenda

Next Meeting:

1. April 22, 2021 @ 12:30 AM

Adjourn

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636

WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
(315) 366-2725 (Fax)



Eileen M. Zehr

Personnel Officer
eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward

Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

Administration and Oversight **Thursday, February 18, 2021 @ 12:30 PM** **Chambers**

MINUTES

12:30 Call Meeting to Order PM

Chairman Dave Jones called the meeting to order at 12:34 p.m. via Zoom video conference.

Committee Members present:

Chairman Dave Jones, Vice Chairwoman Yvonne Nirelli, Supervisor Ron Bono, Supervisor T.J. Stokes, and Supervisor Joe Ostrander

Others present:

County Administrator Mark Scimone, County Attorney Tina Wayland-Smith, Elections Commissions Mary Egger and Alan Cohen, Purchasing Agent Laurie Winters, and Public Information Officer Samantha Field

Approval of Minutes

- A&O Meeting Minutes - January 21, 2021

Motion by Yvonne Nirelli to approve the minutes of the January 21, 2021 meeting. Second by Ron Bono. The motion was Passed.

Board of Elections:

1. Department Update

Elections Commissioner Mary Egger informed the Committee that the Clockville Water District vote went well. They are now looking at the process and timeline for school voting, including lease agreements for poll sites, walkthroughs and required paperwork.

New Elections Law requires early voting to be held in the most

populated city in the county, which would be the City of Oneida. Possible locations are the Oneida Library are the Kallet Civic Center. Parking is a consideration. County Administrator stated that the new Wampsville Fire Department Barn may be right on the border of the City line. Egger and Cohen will get more clarification from the State on whether the location needs to be within the most populated area of the city or if the border of the city would be acceptable.

At this time, the Elections Office runs six village elections. They are discussing moving all Village elections to November, or charge a fee to have it at preferred time. Egger is still working through the logistics and will keep the Committee informed.

Purchasing:

1. Department Update

Purchasing Agent Laurie Winters stated that her office is working on regular bids for Highway reconstruction items.

PCard spending has already exceeded last year's total with six months to go (contract goes from Sept 1st to August 31st). This is due in part to paying software licenses with the PCard along with two \$500,000 purchases.

Jones thanked Laurie for her assistance in ordering envelopes for the Town of Fenner.

Resolutions:

1. Authorizing the Chairman to enter into a Voting System Maintenance Agreement with Dominion Voting Systems Corporation

Motion by Ron Bono to approve the resolution. Second by Yvonne Nirelli. The motion was Passed.

2. Designating Disposal of Surplus County Personal Property

Motion by Yvonne Nirelli to approve the resolution. Second by T.J. Stokes. The motion was Passed.

3. Approving Trade-In of 2020 Bobcat Skid-Steer Loader

Motion by Yvonne Nirelli to approved the resolution. Second by Joe Ostrander. The motion was Passed.

4. Authorizing the Modification of the 2021 Adopted County Budget

Motion by Yvonne Nirelli to approve the resolution. Second by T.J. Stokes. The motion was Passed.

5. Resolution waiving Madison County Board Rule Number 17 with regard to Resolution No. 21-17

Discussion: County Administrator Mark Scimone stated that the Clockville Water District Vote passed 120 to 70. We need to award the contract to Highlander in order to lock in material prices; therefore, as special Board Meeting has been scheduled for Friday to get the contract approved. However, Rule 17 states that tabled resolutions need to go on the agenda for the next successive meeting. That would mean that the Thin Blue Line Flag would need to go on Friday's special meeting agenda which would look like we are trying to push it through. As that is not the case, we want the Committee to waive Rule 17 so that we can keep the tabled Thin Blue Line Flag discussion and resolution for the regular March 9th Board Meeting. Motion by Yvonne Nirelli to approve the resolution. Second by T.J. Stokes. The motion was Passed.

Other Committee Business

The Committee discussed the prospect of adult use cannabis being legalized by the State, and the County will have to decide if it opt in to allow dispensaries. Sales tax revenue will go to the State and dispensary site location. The Governor will appoint a Commission of five people to decide who doles out licenses and who gets dispensaries. Even if adult-use marijuana is passed, sales will be unlikely for two years or 2023.

Preferred Agenda

Motion by T.J. Stokes to place resolutions 1-4 in Administration and Oversight's preferred agenda. Second by Joe Ostrander. The motion was Passed.

Next Meeting:

1. Thursday, March 18 at 12:30 PM

Adjourn

Motion by Ron Bono to adjourn at 1:07 p.m.. Second by T.J. Stokes. The motion was Passed.

RESOLUTION NO. _____

**DESIGNATING DISPOSAL OF OBSOLETE AND/OR SURPLUS
COUNTY PERSONAL PROPERTY**

WHEREAS, in accordance with the Madison County Disposal of Obsolete and/or Surplus County Personal Property Policy and Procedures, County Personal Property is required to be declared obsolete and/or surplus by the Board of Supervisors; and

WHEREAS, the current list of County personal property for the Department of Solid Waste waiting obsolete and/or surplus designation is attached;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors declares the list of said items as obsolete and/or surplus.

ITEM	DEPARTMENT	MILEAGE	CONDITION	DESIGNATION
SW211: 2012 Dodge Ram 2500	Solid Waste	Odometer replaced – estimated at 75,000 miles	Poor	Surplus

Dated: April 13, 2021

David R. Jones, Chairman
Administration and Oversight Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO
AN AGREEMENT WITH PHOENIX GRAPHICS, INC. TO PURCHASE
OPTICAL SCAN BALLOTS**

WHEREAS, the Madison County Board of Elections will continually require optical scan ballots for the Dominion ImageCast Evolution voting system for each and every election run by the Madison County Board of Elections; and

WHEREAS, Phoenix Graphics, Inc. is a certified election ballot provider in New York State for Dominion Voting; and

WHEREAS, Phoenix Graphics, Inc. will provide ballots at a reduced cost provided that Madison County Board of Elections commit to a one year contract (May 1, 2018- April 30, 2019) with three one year renewal options,

WHEREAS, the current renewal period is May 1, 2021 to April 30, 2022;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors is hereby authorized to enter into the agreement with Phoenix Graphics, Inc. in the form as is on file with the Clerk of the Madison County Board of Supervisors.

Dated: April 13, 2021

David Jones, Chairman
Administration and Oversight Committee

RESOLUTION NO. _____

**AUTHORIZING THE BOARD OF ELECTIONS TO ENTER INTO A VOTING
EQUIPMENT USAGE AGREEMENT FOR ELECTIONS NOT CONDUCTED BY THE
COUNTY BOARD OF ELECTIONS WITH SCHOOL DISTRICTS**

WHEREAS, the Madison County Board of Elections owns the State Certified Imagecast Evolution PCOS-410A voting system and ancillary voting supplies; and

WHEREAS, any of the Madison County School Districts voting district may ask to use the county certified election equipment; and

WHEREAS, use of the county voting system will require Madison County Board of Elections to create the election ballots, program and test the ImageCast scanner, pack, deliver and pick-up the election equipment, and support the system on election day; and

WHEREAS, upon completion of the ballot the school districts are responsible for purchasing the ballots with a certified printer from the Board of Elections; and

WHEREAS, upon the completion of a Usage Agreement the user will be responsible for the security and care of the voting system while it is in their possession.

WHEREAS, the following school districts wish to enter a usage agreement:
CANASTOTA CENTRAL SCHOOL, CAZENOVIA CENTRAL SCHOOL,
CHITTENANGO CENTRAL SCHOOL, DERUYTER CENTRAL SCHOOL, HAMILTON
CENTRAL SCHOOL, MADISON CENTRAL SCHOOL, MORRISVILLE EATON
CENTRAL SCHOOL, ONEIDA CITY SCHOOL AND STOCBRIDGE VALLEY CENTRAL
SCHOOL

NOW, THEREFORE, BE IT RESOLVED, that the Madison County Chairman of the Board of Supervisors is authorized to enter into a usage agreement with the districts listed herein as are on the file with the Clerk of the Board.

Dated: April 13, 2021

Dave Jones, Chairman
Administration and Oversight Committee

RESOLUTION NO. _____

**AUTHORIZING AN INTER-MUNICIPAL AGREEMENT WITH MADISON-ONEIDA
BOCES BUSINESS CARD PRINTING AND OTHER PRINTING SERVICES NOT
PROVIDED BY CENTRAL SERVICES**

WHEREAS, Madison County uses the Madison-Oneida BOCES printing services; and

WHEREAS, this agreement expires on April 30, 2021; and

WHEREAS, Madison County may continue to use the Madison-Oneida BOCES for any printing service that is offered that the County's Central Services does not provide at this time; and

WHEREAS, the Administration and Oversight Committee has reviewed and recommended that Madison County continue to enter into an inter-municipal agreement with Madison-Oneida BOCES for printing services as needed that is not provided by the County's Central Services;

NOW, THEREFORE BE IT RESOLVED, that the Madison County shall enter into an inter-municipal agreement with Madison-Oneida BOCES for a two-year term, May 1, 2021 through April 30, 2023.

BE IT FURTHER RESOLVED, that the Chairman of the Board is hereby authorized to execute the inter-municipal agreement between the County of Madison and Madison-Oneida BOCES in the form as is on file with the Clerk of the Board.

Dated: April 13, 2021

David Jones, Chairperson
Administration and Oversight Committee