

Health and Human Services
Tuesday, March 22, 2022 @ 10:30 AM
Chambers/ Zoom

AGENDA

10:30 AM Call Meeting to Order

Approval of Minutes

- February 22, 2022

Mental Health:

1. Authorizing the Modification of the 2022 Adopted County Budget (Mental Health Office Equipment/Furniture)
2. Creating a Staff Social Worker Position in the Mental Health Department
3. Authorizing the Modification of the 2022 Adopted County Budget (Gorman Building Renovation)

Public Health:

1. Modifying a Contract with Birnie Bus Service for Transportation Services
2. Authorizing 2022 Budget Modification for the Federal & State Grant Immunization Action Plan
3. Discussion Regarding Preschool Contract Renewals

Social Services:

1. Commissioners Report
2. Authorizing the Modification of the 2022 Adopted Budget (Safe Harbour)
3. Authorizing the Modification of the 2022 Adopted County Budget (PEAF)
4. Authorizing the Modification of the 2021 Adopted County Budget (Year End)

Veterans Affairs:

1. Program Updates

Youth Bureau:

Other Committee Business

Preferred Agenda

Next Meeting:

1. April 26, 2022 at 10:30 a.m.

Adjourn

HEALTH AND HUMAN SERVICES COMMITTEE
Tuesday, February 22, 2022
Meeting Chambers/Zoom

Committee Members Present

Brandee DuBois, Vice-Chairwoman, City of Oneida
Mary Cavanagh, City of Oneida, via Zoom
John Pinard, Town of Lenox
Melissa During, Town of Lincoln, via Zoom

Others Present

Michael Fitzgerald, Commissioner, Social Services
Eric Faisst, Director, Public Health
Ron Raymer, Director, Veterans Agency
Kathryn Hopkins, Mental Health Clinic Treatment Program Coordinator, via Zoom
Tina Louis, Director, Madison County Youth Bureau
Aubrey Kirley, School & Youth Development Program Coordinator & Safe Harbour Program
Tina Wayland Smith, County Attorney
Mark Scimone, County Administrator
Samantha Field, Public Information Officer
Keith Lummis, Assistant Director of Finance
Rachel Copland, MORE Employment Coordinator for Court Innovation
Peggy LeClair, via Zoom
Beth Piersall, Confidential Secretary, Mental Health

Call Meeting to Order

Supervisor Cavanagh called the meeting to order at 10:35 a.m., indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes for January 25, 2022. A motion was made by Supervisor Pinard to approve the minutes, seconded by Supervisor During and carried unanimously.

Mental Health

Kathryn Hopkins, Mental Health Clinic Treatment Program Coordinator noted there were no resolutions or updates to report this month for the Mental Health Department.

Public Health

Director Faisst provided an update on COVID-19. Over the recent 3 day weekend, there were 10 cases per day. Madison County had a 92% decrease in the number of positive cases since January.

Social Services

Commissioner Michael Fitzgerald presented the Commissioners Report. These numbers are through the month of January 2022. The JD line is at 13.7%, Social Services is currently seeking NYS placement for a few of the youth. Supervisor Pinard had a question regarding the salaries line. Commissioner Fitzgerald explained that Social Services currently has three clerical vacancies that haven't been filled.

Commissioner Fitzgerald presented the following resolutions to the Committee:

Authorizing the Chairman to Enter into an Agreement with Community Action Program, Inc.

A motion was made by Supervisor Pinard to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Modification of the 2021 Adopted Budget (Energy Crisis/HEAP)

A motion was made by Supervisor Pinard to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Fixing Foster Boarding Home Rates

A motion was made by Supervisor Pinard to approve the resolution, seconded by Supervisor During and carried unanimously.

Commissioner Fitzgerald provided the following detailed information regarding the foster boarding rate increase.

*They apply to all children in foster care (currently, 23), adoptions (89), and Kinship (4) so 116 children as of today.

*The rate increase is retroactive to April 1, 2021 and is required under state regulation for a minimum of 1 percent increase. Madison County is raising rates by 1 percent for normal and special categories and by \$15 per day for exceptional rates.

*The 2021 gross cost of raising the rates equates to less than \$60,000, with the vast majority of the costs (\$57,000) associated with adoptions, where we get approximately 70 percent reimbursement. The net local cost is less than \$20,000 which is within the DSS budget lines for 2021.

Part of the Adoptive and Foster Care legal settlement with NYS requires every local DSS to begin to pay the maximum state aid rate (MSAR) as of July 2023. Counties that are not currently paying those rates (including Madison County, along with 38 other upstate counties) have the option to do half in July 2022 and the remaining half in 2023. Those numbers are bigger with foster care coming in at \$14,000 and adoption at \$154,000 additional expenses for 2022 for a local cost increase of about \$61,000. Full annualized additional costs are \$49,000 for foster care and \$390,000 for adoption. Fortunately, the local cost increase in the out years will be about \$165,000.

NYPWA and NYSAC are taking up very strongly worded resolutions that calls on the State of New York to pay for these additional costs that they settled (like they did on the assigned counsel lawsuit).

OCFS is maintaining that there's "room" in the foster care block grant to absorb the costs but as you can see at an annual increase of \$165,000 for local costs (that is based on the current caseload with the children all being kept at the levels of payment they are), there's a significant local county impact.

Authorizing the Modification of the 2022 Adopted Budget (Code Blue)

A motion was made by Supervisor Pinard to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

HEAP benefits have been extended until April 29, 2022. Applications for emergency HEAP benefits begins February 22, 2022. This is for individuals who have no fuel or are in danger of having their electricity shut off.

Commissioner Fitzgerald reported that a resolution abolishing a Welfare Employment Representative Position and creating a Senior Welfare Employment Representative position will go before the Government Operations Committee meeting and to the full Board on March 8th. This position will assist with the Rent Supplement Program. There is no local impact with this position.

Veterans Agency

Director Ron Raymer provided program updates and stated that the agency continues to meet client's needs and connect them with the services. The Veterans Agency welcomed Jermaine Graham to their staff on February 22nd. Total client contact for January was 394 and so far for February it is 287. The Oneida Elks Lodge will present a \$6000 grant to the Madison County Veterans Service Agency on March 8th for "Operation Care Drop".

Youth Bureau

Director Tina Louis presented the following resolutions to the Committee:

Authorizing the Amendment of the Madison County Youth Bureau Youth Board By-Laws

A motion was made by Supervisor Pinard to approve the resolution, seconded by Supervisor During and carried unanimously.

Authorizing the Modification of the 2022 Adopted County Budget (Bequest)

A motion was made by Supervisor Cavanagh to approve the resolution, seconded by Supervisor Pinard and carried unanimously.

Preferred Agenda

The Committee unanimously agreed to include all resolutions in their Preferred Agenda with the exception of the resolution Authorizing the Modification of the 2022 Adopted County Budget (Bequest), upon motion by Supervisor Cavanagh and seconded by Supervisor Pinard. .

Motion to Adjourn

There being no further business to discuss, a motion was made by Supervisor Pinard to adjourn the meeting at 11:00 a.m., seconded by Supervisor Cavanagh and carried unanimously.

Next meeting: March 22, 2022 at 10:30 a.m.

Respectfully submitted by Beth Piersall for Vice-Chairwoman Brandee DuBois

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

General Fund

4308 Mental Health-Clinic

Expense

	<u>From</u>	<u>To</u>
A430840 540400 Office Equipment/Furniture	\$-0-	\$ <u>120,783</u>

Control Total		\$ <u>120,783</u>
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Revenue

A430840 444883 FA Medicaid ADM Claiming	\$ <u>80,000</u>	\$ <u>200,783</u>
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Control Total		\$ <u>120,783</u>
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Dated: April 12, 2022

Alexander Stepanski, Chairman
Health & Human Services Committee

Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

**CREATING A STAFF SOCIAL WORKER POSITION
IN THE MENTAL HEALTH DEPARTMENT**

WHEREAS, the Mental Health Director has evaluated the staffing structure of the department and has determined that the demand for services justify an additional staff social worker position being added to the department in order to respond to patients needs in a timely manner; and

WHEREAS; access and quality of care for patients will be improved with the addition of this position; and

WHEREAS, the Personnel Officer certifies that Staff Social Worker is the appropriate classification based on the description of duties submitted for this position; and

WHEREAS, the salary and fringe benefits for the position are fully funded through expected revenue generated by this position; and

WHEREAS, this request was reviewed and approved in accordance with the vacancy review procedure by the Health and Human Services Committee and the Government Operations Committee,

BE IT FURTHER RESOLVED that one (1) full-time Staff Social Worker be and hereby is created effective immediately; and

BE IT FURTHER RESOLVED that the Mental Health Director be and hereby is authorized to fill said position in accordance with Civil Service Law and Rule and the Agreement between the County and the Civil Service Employees' Association, Inc. White Collar Unit, effective immediately.

DATED: April 12, 2022

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

General Fund

1620 County Buildings

Revenue

	<u>From</u>	<u>To</u>
A162010 428127 Interfund Revenue-Mental Health Dept	\$-0-	\$59,184

Fund Balance

A 300599 Appropriated Fund Balance	<u>\$10,211,186</u>	<u>\$10,299,686</u>
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Total Revenue & Fund Balance	<u>\$10,211,186</u>	<u>\$10,358,870</u>
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Control Total		<u>\$147,684</u>
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1620 County Buildings

Expense

A162010 540349 Gorman Building Renovation	<u>\$-0-</u>	<u>\$147,684</u>
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Control Total		<u>\$147,684</u>
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4308 Mental Health-Clinic

Revenue

A430840 444883 Federal Aid Medicaid Admin Claiming	<u>\$200,783</u>	<u>\$259,967</u>
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Control Total		<u>\$59,184</u>
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4321 Mental Health-Pathways Recovery Center

Expense

A432140 546250 Facilities Expense-Gorman Building	<u>\$-0-</u>	<u>\$59,184</u>
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Control Total		<u>\$59,184</u>
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Dated: April 12, 2022

Alexander Stepanski, Chairman
Health & Human Services Committee

William Zupan, Chairman
Highway, Buildings & Grounds Committee

Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

**MODIFYING A CONTRACT WITH BIRNIE BUS SERVICE FOR
TRANSPORTATION SERVICES**

WHEREAS, Resolution 21-271 was approved on June 8, 2022 approving transportation routes from the Bid Ref. #2113 for transportation of handicapped children; and

WHEREAS, Madison County Department of Health is responsible to provide arrangements for the transportation of children with handicapping conditions to education facilities under the Early Intervention Program and Special Education Program for ages 0-5; and

WHEREAS, a modification to the current contract with Birnie Bus Service is necessary due to individualized attention needed for a child which requires and an additional aide to be present on the bus ; and

WHEREAS, the county agrees to the pay compensation at the rate of \$35.00 per hour for the additional aide above the current contracted rate for the existing route; and

WHEREAS, the Health & Human Services Committee feels it's in the best interest of Madison County to modify the agreement, and

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to modify the agreement with Birnie Bus Service effective March 21, 2022 as is on file with the Clerk of the Board.

Dated: April 12, 2022

Alexander Stepanski, Chairman
Health and Human Services Committee

RESOLUTION NO. _____

**AUTHORIZING 2022 BUDGET MODIFICATION FOR THE
FEDERAL & STATE GRANT IMMUNIZATION ACTION PLAN**

WHEREAS, the Madison County Public Health Department has been administering the Immunization Action Plan through federal and state funding provided by the New York State Department of Health; and

WHEREAS, a contract for a five year term beginning April 1, 2018 through March 31, 2023 has been approved by New York State Department of Health; and

WHEREAS, Madison County has been awarded \$35,665 to cover year 5 of the contract for the period of April 1, 2022 through March 31, 2023; and

WHEREAS, this grant is identified as follows:

Awarding Agency:	US Department of Health & Human Services Center for Disease Control & Prevention
Pass-through Agency:	NYS Department of Health
Catalog #:	93.268
Program Name:	Immunization Action Plan
Grant Extension:	04/01/18-03/31/23
Contract:	C-32525GG
Federal Funds:	13.06%
Total Grant Award:	\$35,665

WHEREAS, the Immunization Action Plan and budget have been approved by the State; and

NOW, THEREFORE BE IT RESOLVED, that the 2022 County budget be modified as follows:

General Fund		<u>From</u>	<u>To</u>
<u>4012 Public Health Preventive</u>			
<u>Expense</u>			
A401240.541031	Immunization Grant Exp	\$974	<u>\$7,776</u>
	Control Total		<u>\$6,802</u>
<u>Revenue</u>			
A401240.434010	St. Aid PH Immun Grant	\$22,551	\$28,465
A401240.444011	Fed. Aid PH Immun Grant	<u>\$4,215</u>	<u>\$5,103</u>
	Total	\$26,766	<u>\$33,568</u>
	Control Total		<u>\$6,802</u>

DATED: April 12, 2022

Alexander Stepanski, Chairman
Health and Human Services Committee

Matthew Roberts, Chairman
Finance Ways and Means Committee

**COMMISSIONER'S REPORT
FEBRUARY 2022**

Unreconciled - 3/15/22	Net Budget Amount	Net Expenditures Feb-22	YTD Net Expenditures	Percentage Spent	Feb-21 Clients Served	Jan-22 Clients Served	Feb-22 Clients Served
General Administration	\$ 10,293,197.00	\$ 814,277.27	\$ 1,602,680.39	15.57%			
Salaries	\$ 6,194,346.00	\$ 439,443.04	\$ 888,983.52	14.35%			
Equipment	\$ 103,356.00	\$ -	\$ 4,398.97	4.26%			
Operating Costs	\$ 1,493,437.00	\$ 163,143.27	\$ 286,515.20	19.18%			
Fringe Benefits	\$ 2,654,967.00	\$ 214,526.25	\$ 428,434.60	16.14%			
Incentives/Other Adm Refunds	\$ (152,909.00)	\$ (2,835.29)	\$ (5,651.90)	3.70%			
MMIS-Medical Assistance	\$ 10,131,690.00	\$ 671,467.55	\$ 1,469,113.04	14.50%	3,938	4,184	4,215
MMIS	\$ 10,219,690.00	\$ 671,416.00	\$ 1,510,686.00	14.78%	3,938	4,184	4,215
Medical Assistance	\$ (88,000.00)	\$ 51.55	\$ (41,572.96)	47.24%			
Health Exchange					11,467	NA	NA
Public Assistance	\$ 2,670,631.00	\$ 163,280.63	\$ 266,167.31	9.97%	4,316	4,362	4,548
Family Assistance	\$ 887,900.00	\$ 86,444.51	\$ 125,837.28	14.17%	218	173	177
Emergency Assistance to Families	\$ 75,000.00	\$ -	\$ -	0.00%	0	0	0
ESG-CV	\$ 125,231.00	\$ -	\$ -	0.00%	0	0	0
ERAP	\$ 60,000.00	\$ -	\$ -	0.00%	0	0	0
Affordable Housing	\$ 400,000.00	\$ -	\$ -	0.00%	0	0	0
Safety Net	\$ 977,500.00	\$ 61,479.85	\$ 115,590.91	11.83%	151	140	133
HEAP (PA-NPA-EMG)	\$ (50,000.00)	\$ (4,163.63)	\$ (11,624.30)	23.25%	3,943	4,042	4,229
Emergency Aid to Adults	\$ 30,000.00	\$ 70.00	\$ 140.00	0.47%	0	1	1
Burials	\$ 165,000.00	\$ 19,449.90	\$ 36,223.42	21.95%	4	6	8
Children Services	\$ 5,148,309.00	\$ 196,078.82	\$ 625,135.38	12.14%	488	513	512
EA-Foster Care	\$ 720,863.00	\$ 21,559.82	\$ 49,933.12	6.93%	10	9	12
EA-JD/PINS	\$ -	\$ 21,961.54	\$ 43,923.90	#DIV/0!	0	1	1
Foster Care	\$ 1,428,948.00	\$ 3,020.19	\$ 123,263.84	8.63%	14	24	22
Adoptions*	\$ 1,180,890.00	\$ 94,226.62	\$ 189,817.04	16.07%	95	92	91
Kinship Guardianship	\$ 53,228.00	\$ 8,627.57	\$ 13,160.70	24.73%	4	4	4
JD	\$ 1,048,159.00	\$ 47,176.55	\$ 191,634.42	18.28%	3	7	5
JD-Non-Secure Detention/DFY	\$ 706,654.00	\$ 8,700.00	\$ 22,320.86	3.16%	4	5	5
Raise the Age	\$ -	\$ (9,593.76)	\$ (9,593.76)	#DIV/0!	1	0	0
Foster Care Ind Lvg - JD/PINS Ind Lvg	\$ 9,567.00	\$ 400.29	\$ 675.26	7.06%			
Children Not in Foster Care					357	371	372
CPS Referrals					100	125	131
FAR Referrals					15	15	10
Purchase of Service	\$ 1,120,490.00	\$ 58,165.58	\$ 171,566.00	15.31%			
Title XX	\$ 334,166.00	\$ 10,554.79	\$ 39,667.79	11.87%			
Title XX - Raise the Age	\$ -	\$ -	\$ -	#DIV/0!			
Domestic Violence	\$ 174,523.00	\$ 14,543.58	\$ 29,087.20	16.67%			
Family Unification	\$ 280,167.00	\$ 28,036.16	\$ 77,321.18	27.60%			
STSJP	\$ 144,330.00	\$ -	\$ 9,580.36	6.64%			
DCJS	\$ -	\$ -	\$ -	#DIV/0!			
EA-F-Services	\$ 187,304.00	\$ 5,031.05	\$ 15,909.47	8.49%			
TANF - Preventive	\$ -	\$ -	\$ -	#DIV/0!			
Block Grant Day Care	\$ 824,474.00	\$ 57,341.60	\$ 121,113.68	14.69%	97	118	124
Day Care - 100%	\$ 767,289.00	\$ 52,267.75	\$ 109,867.78	14.32%	88	103	108
Day Care - 75%*	\$ 57,185.00	\$ 5,073.85	\$ 11,245.90	19.67%	9	15	16
Total	\$ 30,188,791.00	\$ 1,960,611.45	\$ 4,255,775.80	14.10%			
SNAP	\$ 17,410,538.00	\$ 1,667,660.00	\$ 3,299,163.00	18.95%	6,123	6,353	6,448
SNAP -PA	\$ 619,737.00	\$ 59,594.00	\$ 118,293.00	19.09%	230	220	217
SNAP-NPA	\$ 16,790,801.00	\$ 1,608,066.00	\$ 3,180,870.00	18.94%	5,893	6,133	6,231
CHILD SUPPORT	\$ 5,594,678.00	\$ 371,331.99	\$ 721,335.21	12.89%	2,283	2,186	2,165
Child Support - Current Assistance	\$ 144,452.00	\$ 8,453.36	\$ 14,741.30	10.20%	269	238	236
Child Support - Former Assistance	\$ 922,117.00	\$ 57,802.41	\$ 111,552.70	12.10%	815	780	767
Child Support - Never Assistance	\$ 4,528,109.00	\$ 305,076.22	\$ 595,041.21	13.14%	1,199	1,168	1,162

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED BUDGET

BE IT RESOLVED, that the 2022 Adopted County Budget be modified as follows:

General Fund

6010 Social Services Administration

Expense

	<u>From</u>	<u>To</u>
A601060 540705 Safe Harbour Expense	<u>\$-0-</u>	<u>\$21,671</u>

Control Total		<u>\$21,671</u>
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Revenue

A601060 436100 SA Social Services Administration	<u>\$2,396,239</u>	<u>\$2,417,910</u>
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Control Total		<u>\$21,671</u>
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Dated: April 12, 2022

Alexander R. Stepanski, Chairman
Health and Human Services Committee

Matthew Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

WHEREAS, the New York State Office of Temporary and Disability Assistance has allocated monies to counties related to the Pandemic Emergency Assistance Fund (PEAF) per 22-LCM-01; and

WHEREAS, these monies are to be used to assist needy families to purchase diapers and to help households containing an adult over 55 years of age or older to purchase additional food; and

WHEREAS, these funds are 100% federally reimbursed through the American Rescue Plan Act of 2021 (ARPA);

NOW, THEREFORE, BE IT RESOLVED, that the 2022 Adopted County Budget be modified as follows:

General Fund

6109 TANF

Expense

		<u>From</u>	<u>To</u>
A610960 541177	PEAF Diaper Supplement Payments	\$ -0-	\$ 46,200
A610960 541178	PEAF Multi-Generational Food Payment	<u>\$ -0-</u>	<u>\$ 62,050</u>
	Control Total		<u><u>\$ 108,250</u></u>

Revenue

A610960 446893	Fed Aid Diaper Supplemental Payments	\$ -0-	\$ 46,200
A610960 446894	Fed Aid Multi-Generational Food Payment	<u>\$ -0-</u>	<u>\$ 62,050</u>
	Control Total		<u><u>\$ 108,250</u></u>

Dated: April 12, 2022

Alexander R. Stepanski, Chairman
Health and Human Services Committee

Matthew Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED, that the 2021 Adopted County Budget be modified as follows:

General Fund

6070 Services for Recipients

		<u>From</u>	<u>To</u>
<u>Expense</u>			
A607060 541145	Purchase of Svcs Home Heal	\$368,527	\$359,576

6109 TANF

<u>Expense</u>			
A610960 541085	EAF Services	122,131	131,082

6123 Juvenile Delinquency

<u>Expense</u>			
A612360 541109	Juvenile Delinquency	<u>1,755,148</u>	<u>1,996,087</u>

Totals		<u>\$2,245,806</u>	<u>\$2,486,745</u>
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Control Total			<u>\$240,939</u>
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6070 Services for Recipients

<u>Revenue</u>			
A607060 436700	SA Purchase of Service	\$376,481	\$370,931

6109 TANF

<u>Revenue</u>			
A610960 436090	SA TANF	38,677	44,227

6123 Juvenile Delinquency

<u>Revenue</u>			
A612360 436230	SA Juvenile Delinquency	<u>445,591</u>	<u>686,530</u>

Totals		<u>\$860,749</u>	<u>\$1,101,688</u>
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Control Total			<u>\$240,939</u>
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Dated: April 12, 2022

Alexander R. Stepanski, Chairman
Health and Human Services Committee

Matthew Roberts, Chairman
Finance, Ways and Means Committee