

Criminal Justice, Public Safety and Emergency Communications

Wednesday, March 23, 2022 @ 9:00 AM

Chambers/ Zoom

AGENDA

9:00 AM Call Meeting to Order

Approval of Minutes

- Approval of Minutes of 2/23/22

Probation:

1. Authorizing the Modification of the 2022 Adopted County Budget (3140 Probation)

Sheriff's Office:

1. Authorizing the Chairman to Apply for a Grant from the National Highway Safety Administration (Madison County Traffic Safety Plan)
2. Authorizing the Chairman to Apply for a Grant from the National Highway Safety Administration (Police Traffic Services)
3. Authorizing the Chairman to Amend an Agreement with Tyler Technologies, Inc.
4. Authorizing Attendance at an Out-Of-State Conference (Sheriff)
5. Authorizing the Chairman to Accept Grant Funds from PERMA

Emergency Management:

1. Authorizing Attendance at an Out-Of-State Conference (Emergency Management)
2. Authorizing the Modification of the 2022 Adopted County Budget (3645 Homeland Security) - Hazard Mitigation Plan
3. Department Update

Other Committee Business:

1. Authorizing the Modification of the 2022 County Budget (1171 ACP)
2. Authorizing the Modification of the 2022 County Budget (1172 ACP)
3. Rachel Copland, Madison County Opportunities for Re-entry & Employment Coordinator - Program Discussion

Preferred Agenda

Next Meeting:

1. April 27, 2022 @ 9:00 a.m.

Adjourn

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
February 23, 2022*

PRESENT: Chairman Pete Walrod
Vice Chairman Rex Vosburg
Supervisor Loren Corbin (via Zoom)
Supervisor Cliff Moses
Supervisor Bill Zupan

ALSO: Board Chairman John Becker
County Administrator Mark Scimone
County Attorney Tina Wayland-Smith (via Zoom)
First Assistant County Attorney Jeff Aumell
Emergency Management Director Dan Degear
EMS Coordinator Jenna Rosky
Sheriff Todd Hood
Undersheriff Bill Wilcox
Director of Administrative Services Stephen Laureti
Probation Director Joanne Miller
Director of Finance Lou Anne Randall
Public Information Specialist Ryan Coe
Treasurer Cindy Edick (9:24 a.m.)
Member of Public Rachel Copland
Town of Lincoln Supervisor Melissa During (via Zoom)

The meeting was called to order by Chairman Pete Walrod at 9:09 a.m. in the Chambers.

Minutes:

The minutes of the January 26, 2022 meeting were unanimously approved on the motion of Supervisor Cliff Moses and second of Vice Chairman Rex Vosburg.

District Attorney:

Chairman Pete Walrod presented the following resolution to the Committee:

Authorizing the Chairman to Enter Into an Agreement with Diversion Management, LLC to Administer a Traffic Diversion Program

The Committee unanimously approved the resolution on the motion of Vosburg and second of Moses.

Probation:

Probation Director Joanne Miller provided the Committee with the following updates:

- Current workload in the department: supervising 302 people which includes both adults and juveniles, have 65 active investigations and the average caseload per officer is between 50-55.
- Retirement of an OAI in November; filled the position in January. New hire is working out well.
- Have one vacant Probation Officer position currently interviewing for who is someone that

may potentially be transferring from Cortland County.

- In the office, still doing ½ telework and ½ in the office schedule which is working well with the exception of one person who was brought back in the office due to performance issues and one who opted to come back to the office full-time.
- Grants for 2021 were fully funded (Block grant, ATI grant and Ignition Interlock grant).
- At the end of the year, the age a JD ticket can be issued to a person is going from 7 to 12.
- The State is putting together a work group to revise and update restitution and financial obligations in Probation which will be a lengthy process.
- Chairman Walrod noted that in April or May he would like to get together with the Supervisors of the Committee and do a tour of the different departments and talk about some of the things that are relevant to the Committee.
- Supervisor Moses asked Miller how Raise the Age was impacting Probation. Miller stated that in the beginning it was slow but within the past six months has increased.

Sheriff's Office:

Sheriff Todd Hood presented the following resolutions to the Committee:

Authorizing the Chairman to Enter Into an Agreement with Lexipol, LLC for Subscription Materials

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Authorizing the Chairman to Apply for a Grant from the New York State Division Canal Corporation

The Committee unanimously approved the resolution on the motion of Zupan and second of Vosburg.

Authorizing the Chairman to Enter Into an Agreement with the New York State Division of Homeland Security and Emergency Services – FY2021 State Homeland Security Program (SLETPP) and Modifying the 2022 County Budget

The Committee unanimously approved the resolution on the motion of Moses and second of Vosburg.

Authorizing the Modification of the 2021 Adopted County Budget – Medical and Personal Care Expenses and Prescriptions

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Sheriff Todd Hood provided the following updates:

- Sheriff Hood proposed the possibility of getting a Lenco BearCat Armored Vehicle for the department. It is needed more and more as they are getting called out on SWAT calls one or two times a month, and it comes with things on it they don't currently have. They are now using a MRAP that was given to them by the military for the 1033 program which they foresee going away. This would replace the current vehicle which will go back to the military. Board Chairman John Becker made a motion to approve it and Supervisor Moses seconded it. The County will pay half with ARPA funds up to \$140K and the Sheriff's will pay half. Steve Laureti will quote it out.
- Promoted Shawn Burbidge from Sergeant to Captain who will be running the Criminal

Division and Sergeant Kevin Feola moved to the Lieutenant position. There is a lot of movement in the office and a lot of positions to fill.

Emergency Management:

Emergency Management Director Dan Degear presented the following resolution to the Committee:

Authorizing the Modification of the 2022 Adopted County Budget – FY21 Statewide Homeland Security Grant

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Director of Emergency Management Dan Degear provided the following updates:

- EMS Coordinator Jenna Rosky stated that she got the ALSFR CON and they went on the road on Thursday at 3:30 p.m. She is trying to staff 40 hours a week, Monday through Friday from 10 a.m. to 6:00 p.m. with a paramedic and EMT.
- Have been assigned a project manager for the Spillman CAD/RMS. Had the first meet and greet with the project manager. Will be a year to 18 month project.
- Portable radio replacements are here and programmed. Still waiting on the accessories.
- Had initial planning meeting for the Hazardous Mitigation Plan on 2/11/22; next planning meeting will be held 3/1/22 at 10:00 a.m. via Zoom. Moving the project forward quickly, and it needs a lot of involvement from towns and villages. Will have a kick-off meeting with local officials including supervisors and mayors following the Board Meeting on 3/8/22 at 1:00 p.m. in the Chambers. There will also be a Zoom option. This is important if you ever want to seek out mitigation funds from FEMA.
- There will be a press conference for the new EMS program on 3/8/22.
- Mike Sudol, OEM Deputy Director, is a member of the drone team; moving forward on buying a drone for the office.
- Chairman Walrod asked Degear on the status of some grants in EM and Degear said we are getting a lot of older ones cleaned up.
- With the new CAD/RMS, would like a dedicated IT position to manage equipment for 911. There was consensus of the Committee to move forward with this position. Degear will send information to Eileen for review and to GOC.

Other Committee Business:

Chairman Pete Walrod presented the following resolutions to the Committee:

Authorizing the Modification of the 2021 Adopted County Budget (Traffic Diversion)

The Committee unanimously approved the resolution on the motion of Moses and second of Vosburg.

Discussion: Treasurer Cindy Edick stated that this is cleaning up from 2021. Revenue that came in and goes back to towns and villages; didn't want to overestimate. Walrod asked Cindy to email him the total revenue from Traffic Diversion and he would share it with the Committee. Supervisor Moses asked also for a breakdown of what was paid to each township.

Authorizing the Modification of the 2021 Adopted County Budget (Capital Projects Public Safety)

The Committee unanimously approved the resolution on the motion of Moses and second

of Vosburg.

Authorizing the Modification of the 2021 Adopted County Budget (Capital Projects Public Safety)

The Committee unanimously approved the resolution on the motion of Moses and second of Vosburg.

Executive Session:

A motion was made by Supervisor Bill Zupan to enter into executive session at 10:01 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Moses seconded the motion and it was unanimously carried.

A motion was made by Supervisor Moses to exit executive session at 10:50 a.m. Vice Chairman Vosburg seconded the motion and it was unanimously carried.

Preferred Agenda:

The Committee unanimously approved including all resolutions in the Committee's Preferred Agenda on a motion of Moses and second of Vosburg.

Adjournment:

The Committee adjourned at 10:50 a.m. on the motion of Walrod and second of Moses.

Next Meeting Date:

Wednesday, March 23, 2022 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

General Fund

3140 Probation

Expense

A314030 540400 Office Equipment/Furniture

From

To

\$0-

\$2,739

Control Total

\$2,739

Fund Balance

A 300599 Appropriated Fund Balance

\$10,192,314

\$10,195,053

Control Total

\$2,739

Dated: April 12, 2022

Paul Walrod, Chairman
Criminal Justice, Public Safety and Emergency
Communications Committee

Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO APPLY FOR A GRANT FROM THE
NATIONAL HIGHWAY SAFETY ADMINISTRATION**

WHEREAS, the County of Madison has recognized the need to ensure the safety and security of its citizens; and

WHEREAS, the County of Madison is eligible to apply for a continuation grant from the National Highway Safety Administration that passes through the New York State Governor's Traffic Safety Committee to support and continue participation of the Madison County Traffic Safety Plan; and

WHEREAS, the award request under this program is \$29,363; and

NOW, THEREFORE BE IT RESOLVED that the Chairman of the Board of Supervisors be and he is hereby authorized to apply on behalf of the County of Madison for a grant from the National Highway Safety Administration, in the form as is on file with the Clerk of the Board.

Dated: April 12, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety, and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO APPLY FOR A GRANT FROM THE
NATIONAL HIGHWAY SAFETY ADMINISTRATION**

WHEREAS, the County of Madison has recognized the need to ensure the safety and security of its citizens; and

WHEREAS, the County of Madison is eligible to apply for a continuation grant from the National Highway Safety Administration that passes through the New York State Governor's Traffic Safety Committee to support and continue participation of the Police Traffic Services (PTS); and

WHEREAS, the award request under this program is \$15,600; and

NOW, THEREFORE BE IT RESOLVED that the Chairman of the Board of Supervisors be and he is hereby authorized to apply on behalf of the County of Madison for a grant from the National Highway Safety Administration, in the form as is on file with the Clerk of the Board.

Dated: April 12, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety, and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO AMEND AN AGREEMENT
WITH TYLER TECHNOLOGIES, INC.**

WHEREAS, the Sheriff's Office owns a licensed version of two (2) software programs from Tyler Technologies, Inc. for the daily activities of the Civil Division and Tyler Technologies, Inc. has agreed to maintain the software and provide customer support as outlined in Resolution 19-111; and

WHEREAS, the Sheriff is interested in adding Civil Mobile to the current civil program that will allow civil deputies to view cases, evictions, order of protections, etc. from their vehicles rather than returning to the office; and

WHEREAS, Tyler Technologies, Inc. will provide two software licenses for CivilMobile (\$5,250), the start-up Tyler Project Services (\$2,184), and will also include the first year annual maintenance and support (\$1,103) with the annual fees increasing no more than 5 percent annually; and

WHEREAS, the term of this amendment shall be effective as the date of the last party to sign the amendment through December 31, 2023, unless terminated by either party on a 90 days' notice; and

WHEREAS, this amendment has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee; and

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and he is hereby authorized to amend an agreement on behalf of the County of Madison with the Tyler Technologies, Inc., in the form as is on file with the Clerk of the Board.

Dated: April 12, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety, and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING ATTENDANCE AT AN OUT-OF-STATE CONFERENCE
(Sheriff)**

WHEREAS, the 2022 National Sheriffs' Association Annual Conference will be held June 26 - 30, 2022 in Kansas, MO; and

WHEREAS, Todd Hood, Madison County Sheriff, has requested to attend this conference; and

WHEREAS, all meals, gas and parking expenses are fully funded through appropriations in the Office of the Sheriff's 2022 budget; and

WHEREAS, since Sheriff Hood is a member of the National Sheriffs' Association and on the School Safety Committee, the New York State Sheriffs' Association will reimburse the registration, lodging and travel expenses; and

WHEREAS, this request has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee, and the Government Operations Committee;

NOW, THEREFORE BE IT RESOLVED that Todd Hood be and hereby is authorized to attend said conference at a cost not to exceed \$3,800.00.

Date: April 12, 2022

Mary Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

AUTHORIZING THE CHAIRMAN TO ACCEPT GRANT FUNDS FROM PERMA

WHEREAS, Madison County has been awarded a grant for \$1,820.25 by Public Employer Risk Management Association, Inc. (PERMA) for bulletproof vest reimbursements; and

WHEREAS, these funds will provide 50% of the cost of new body armor and outer carriers up to a maximum of \$5,000 in the effort to support Madison County; and

WHEREAS, these funds are reimbursing new body armor outer carriers from 2021 expenditures;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be authorized to accept grant funds from PERMA, a copy of which is on file with the Clerk of the Board.

Dated: April 12, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING ATTENDANCE AT AN OUT-OF-STATE CONFERENCE
(EMERGENCY MANAGEMENT)**

WHEREAS, the National Association of Counties will hold its 2022 Annual Conference July 21 through July 24, 2022 in Adams County, Colorado; and

WHEREAS, Dan Degear, Director of Emergency Management, being a Vice-Chair of the NACo Homeland Security Sub-Committee has requested to attend said conference; and

WHEREAS, this request has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee and by the Government Operations Committee;

NOW, THEREFORE, BE IT RESOLVED, that Dan Degear be and hereby is authorized to attend the National Association of Counties Legislative Conference at a cost not to exceed \$2,477.00.

Dated: April 12, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

WHEREAS, by Resolution No. 21-406, dated September 16, 2021, Madison County entered into an agreement with the New York State Division of Homeland Security and Emergency Services for a grant to update the Madison County Multi-Jurisdictional Hazard Mitigation Plan; and

WHEREAS, the matching grant requires a \$20,000 contribution by the County; and

WHEREAS, the grant details are as follows:

Awarding Agency: New York State Division of Homeland Security and Emergency Services
Catalog #: N/A
Program Name: Madison County Multi-Jurisdictional Multi-Hazard Mitigation Plan (HMP) Update
Grant Period: 07/28/2021 to 06/17/2024
Contract #: C000876
Federal Funds: \$64,000.00
Total Grant Award: \$64,000.00

NOW, THEREFORE, BE IT RESOLVED, that the 2022 Adopted County Budget be modified as follows:

General Fund

3645 Homeland Security

Revenue

	<u>From</u>	<u>To</u>
A364530 443085 Fed Aid Hazard Mitigation Plan	\$-0-	\$64,000

Control Total		\$64,000
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1990 Contingent Fund

Expense

A199010 544440 Contingent Fund	\$747,650	\$727,650
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3645 Homeland Security

Expense

A364530 540138 Hazard Mitigation Plan Expense	\$-0-	\$84,000
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Totals	\$747,650	\$811,650
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Control Total		\$64,000
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Dated: April 12, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and Emergency
Communications Committee

Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

WHEREAS, grant funding under Public Defender Grant #11 may be used for certain costs allowed under the grant described below:

Awarding Agency	NYS Office of Indigent Legal Services
Grant Period	1/1/2021 – 12/31/2023
Contract #	C110024
State Funds	100%
Grant total	\$227,676

BE IT RESOLVED, that the 2022 Adopted County Budget be modified as follows:

General Fund

1171 Public Defender Grant No. 11 (year 2 of 3)

Revenue

	<u>From</u>	<u>To</u>
A117110 430252 St. Aid Indigent Legal Services	<u>\$57,963</u>	<u>\$133,855</u>

Control Total		<u>\$75,892</u>
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Expense

A117110 547572 ACP Admin. Assistant Salary	\$4,146	\$21,255
A117110 547573 ACP Admin. Assistant Fringe	7,942	21,371
A117110 541174 Contracted Services	<u>45,875</u>	<u>91,229</u>

Totals	<u>\$57,963</u>	<u>\$133,855</u>
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Control Total		<u>\$75,892</u>
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Dated: April 12, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

Matthew A. Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

WHEREAS, grant funding under Public Defender Third Counsel at First Appearance Grant may be used for certain costs allowed under the grant described below:

Awarding Agency	NYS Office of Indigent Legal Services
Grant Period	1/1/2020 – 12/31/2022
Contract #	CAFA324
State Funds	100%
Grant Total	\$427,310

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

General Fund

1172 Public Defender Grant 3rd CAFA (yr. 3 of 3)

	<u>From</u>	<u>To</u>
<u>Revenue</u>		
A117210 433928 St. Aid Public Def. 3 rd CAFA Grant	<u>\$-0-</u>	<u>\$142,435</u>
Control Total		<u><u>\$142,435</u></u>

<u>Expense</u>		
A117210 547499 Legal Defense	\$-0-	\$109,500
A117210 541169 CAFA 3 (18B) Travel/Mileage	<u>-0-</u>	<u>32,935</u>
Control Total		<u><u>\$142,435</u></u>

Dated: April 12, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

Mathew A. Roberts, Chairman
Finance, Ways and Means Committee