

Finance, Ways and Means Committee

Meeting Minutes

March 28, 2024 9:00 a.m.

PRESENT: Chairman Matthew Roberts
Vice Chair Melissa During
Supervisor Loren Corbin
Supervisor TJ Stokes via Zoom
Supervisor Ronda Winn

OTHERS PRESENT: Cindy Edick, Treasurer
Keith Lummis, Assistant Director of Finance
Mary Cavanagh, Supervisor
Mike Keville, County Clerk
Ryan Chaires, Deputy Treasurer
Mark Scimone, County Administrator
Emily Burns, Clerk to the Board
Lou Anne Randall, Director of Finance
Melissa Felton, Second Assistant County Attorney
Robert Mascari, Chief Assistant District Attorney
Lillian Gormley, County Clerk Intern
Kyle Reger, Supervisor
John Pinard, Chairman of the Board of Supervisors
Pete Walrod, Supervisor
Samantha Fields, Public Information Officer
Jennifer Keville, Confidential Secretary to the Board via Zoom
Rex Vosberg, Supervisor (9:50)
Eve Ann Shwartz, Supervisor (10:00)

A quorum being present, Chairman Matthew Roberts called the meeting to order at 9:00 a.m. in the Supervisors Chambers.

I. Approval of Minutes:

Motion by M. During to approve the minutes of the February 22nd meeting; seconded by L. Corbin. Motion unanimously approved.

II. Finance:

Finance Director Lou Anne Randall reported that the Finance department is working diligently on 2023 year end tasks. Preparation of the Annual Update Document will begin next week. Director Randall will report on the Health Task Force at the next meeting. Director Randall has been asked to share her experience on building a consolidated finance department at NYSAC Finance School in May.

III. Treasurers:

Treasurer Cindy Edick presented the Committee with a report of Historical Fund Balance Review for the period of 2015-2022. 2023 figures will be shared when they are available. 2025 will be easier to project once 2023 is closed,

Treasurer Edick discussed the 2025 budget with the committee as requested by the Board of Supervisors. The discussion included budget-related measures currently in process, areas of challenges and concerns, and options to mitigate tax levy increase. Treasurer Edick outlined guidance and support needed from the Board of Supervisors.

Treasurer Edick reported a decrease of 1.50% in sales tax distribution as of March 13.

Deputy Treasurer Ryan Chaires informed the Committee that steps to prepare for the foreclosure auction are still in process. While unclear legislation put forth by New York State puts the possibility of a foreclosure auction in question, the department would still like to be prepared in the event that an auction could occur.

IV. County Clerk:

County Clerk Michael Keville reported the following activity for March.

DMV:

Transactions	9,680	7% decrease
Retention:	98,721	18.3% decrease
YTD:	28,975	2% decrease
Retention:	284,045	17.9% decrease

Recording

MTD 2024	\$29,577	26% increase
YTD	142,918	30.2% increase
Transfer Tax YTD	\$161,686	88.3% increase
YTD Mortgage Tax	80,664	24.8% decrease
YTD Interest	6,429	2.99% increase

With 170 banker boxes destroyed, pistol permit files are nearly 100% paperless. Mortgage books continue to be verified; moving closer to being paperless. Physical maps will not be held going forward. Documentation for DSS accounting department is being reviewed and destroyed if past retention expiration date. New RFP will soon be released for archival software.

April is Donate Life month. Registration is still open for the fundraiser in April which has already raised \$3,000.. Two positions in the DMV will be filled from the most recent civil service list. Wampsville DMV will be processing around 200 more transactions per month from new Tesla business and a new out of state company. Recent computer outages in the DMV were related to NYS computer system updates.

Clerk Keville expressed approbation to the Facilities department for assisting with updates making the public computer space more accommodating.

V. Resolutions:

1. Authorizing the modification of the 2024 adopted County budget (8780 Rural Broadband Project).
2. Authorizing the modification of the 2024 adopted County budget (1620 Facilities-EMS Program).
3. Authorizing the modification of the 2024 adopted County budget (5130 Road Machinery).
4. Authorizing the modification of the 2024 adopted County budget (7146 Youth Programs).
5. Authorizing the Chairman to enter into an agreement with the New York State Division of Homeland Security and Emergency Service –FY2023 Statewide Interoperable Communications Grant (SICG) and modifying the 2024 County budget.
6. Authorizing the modification of the 2024 adopted County budget (3118 Office of Victim Services Grant Expense).
7. Modifying the Sales Tax Allocation from Madison County to Towns and Villages.
8. Authorizing the Chairman to accept a Grant Award from NYS Office of Children and Family Services to Madison County Sheriff's Office for Madison County Children's Advocacy Center and Modification of the 2024 adopted County budget.
9. Authorizing the Clerk of the Board to sign the Home Rule Request for the State to amend the Correction Law and the County Law.

M. During made a motion to review and approve resolutions 1-6 and 8-9; seconded by L. Corbin. The Committee unanimously voted on and approved these resolutions.

L. Corbin requested that Resolution 7 be voted on via roll call. M. During, M. Roberts and J. Pinard voted in

favor of the resolution. L. Corbin, T.J. Stokes, and R. Winn voted against the resolution. This resolution was defeated as the majority of the committee was not in favor.

VI. Preferred Agenda

It was the consensus of the Finance Committee to allow any eligible resolutions from today's meeting to be added to the preferred agenda.

VII. Other Committee Business

VIII. Next Meeting: May 2, 2024

IX. Adjournment:

The Committee adjourned at 10:35 a.m. on the motion of M. During seconded by L. Corbin. Motion unanimously approved.

Respectfully submitted by Heidi LaSalle on behalf of Chairman Matthew Roberts Approved May 2, 2024.