Finance, Ways and Means

Thursday, March 28, 2024 @ 9:00 AM
Madison County BOS Chambers

AGENDA

9:00 AM Call Meeting to Order

Approval of Minutes

- FWMC Meeting Minutes February 22, 2024

Finance/Payroll:

1. Department Update

Treasurer/Budget Officer:

1. Department Update
2. Historical Fund Balance Review
3. 2025 Budget
4. Sales Tax Report

County Clerk's Office / DMV:

1. Department Update

Resolutions:

1. Authorizing the Modification of the 2024 Adopted County Budget (8780 Rural Broadband Project)
2. Authorizing the Modification of the 2024 Adopted County Budget (1620 Facilities-EMS Program)
3. Authorizing the Modification of the 2024 Adopted County Budget (5130 Road Machinery)
4. Authorizing the Modification of the 2024 Adopted County Budget (7146 Youth Programs)
5. Authorizing the Chairman to Enter Into an Agreement with the New York State Division of Homeland Security and Emergency Services - FY2023 Statewide Interoperable Communications Grant (SICG) and Modifying the 2024 County Budget
6. Authorizing the Modification of the 2024 Adopted County Budget (3118 Office of Victim Services Grant Expense)
7. Modifying the Sales Tax Allocation from Madison County to Towns and Villages
8. Authorizing the Chairman to Accept a Grant Award from NYS Office of Children and Family Services to Madison County Sheriff's Office for Madison County Children's Advocacy Center and Modification of the 2024 Adoped County Budget
9. Authorizing the Clerk of the Board to Sign the Home Rule Request

for the State to Amend the Correction Law and the County Law

Other Committee Business

Preferred Agenda

Next Meeting:

1. April 25, 2024

Adjourn

Finance, Ways and Means Committee

Meeting Minutes
February 22, 2024 9:00 a.m.

PRESENT: Chairman Matthew Roberts
Vice Chair Melissa During
Supervisor Loren Corbin
Supervisor TJ Stokes
Supervisor Ronda Winn via Zoom

OTHERS PRESENT: Cindy Edick, Treasurer
Tina Wayland-Smith Esq., County Attorney
Ryan Coe, Public Information Officer (9:05)
Keith Lummis, Assistant Director of Finance
Mary Cavanagh, Supervisor (9:07)
Mike Keville, County Clerk (9:04)
Ryan Chaires, Deputy Treasurer
Mark Scimone, County Administrator
Emily Burns, Clerk to the Board
Lou Anne Randall, Director of Finance via Zoom
Melissa Felton, Second Assistant County Attorney
Robert Mascari, Chief Assistant District Attorney

A quorum being present, Chairman Matthew Roberts called the meeting to order at 9:00 a.m. in the Supervisors Chambers. Chairman

I. ***Approval of Minutes****:*
Motion by M. During to approve the minutes of the January 25th meeting; seconded by L. Corbin. Motion unanimously approved.

II. Finance:
According to Finance Director Lou Anne Randall, Madison County Payroll Department has completed the 2023 year end process and is training on ERP updates. The Finance Department continues to work on 2023 year end along with current duties. ERP training begins on February 27th. Finance and Purchasing are working towards implementing Grant Management through ERP. A more accurate snapshot of fund balance will be available in April when 2023 is closed.

III. Treasurers:
Deputy Treasurer Ryan Chaires conveyed that the collection of the 2024 property taxes is in process and is going extremely smooth. Currently, $10.6 million has been collected. Real Property is working with County Attorney's to decipher new state legislature and what changes we can make going forward to accommodate and overcome the challenges with this new legislature. Treasurer Cindy Edick added that Treasurer's is working to acclimate to the time consuming state mandated changes associated with Certificate of Residency for Community College attendees. .

Treasurer Cindy Edick reported sales tax of $2,945,414; a decrease of 3.45% or $105,174 less than 2023. Finance and Treasurers is working with Three + One Company, Inc. to maximize earnings on interest rates. Three + One Company, Inc. has offered services to determine if utilizing own dollars vs. issuance of bonds for certain projects such as the sewer project.

IV. County Clerk:
County Clerk Michael Keville reported the following activity for February.

<u>DMV:</u>

Transactions	6,630; .3% increase
Retention:	63,070; 18.8% decrease

YTD:	160,354 20.3% decrease
<u>Recording</u>	
MTD 2024	$29,577; 26% increase
YTD	84,112 40.1% increase
Transfer tax collected	$33,252
YTD	100,722
Mortgage Tax	21,636; 20% increase
YTD	61,500 31.4% increase
<u>Interest</u> -	$3,230.61

Records Management is working to minimize a shelf of satisfaction & assignment and mortgage book with a goal of maximizing office space after carpet installation.

In anticipation of April being Donate Life, a fundraising banquet is being planned on April 3rd to support this worthy cause. Corporate and media sponsorship are being sought. Guest speakers including ambassadors to Organ Donation have been invited to present at this banquet. Starting March 1st, the DMV will be open on Fridays with no appointment necessary. Friday hours will be shortened to allow dealer work to be processed.

Working from home has proven beneficial for employees in the Clerk's Office. While working remotely, employees are able to verify old documents so disposition of paper records can occur, as well as electronic recording of several records series and e-filing for court records.

The Madison County Historian is sharing history of salacious criminal cases with Madison Central School students who delve into court records for details pertaining these cases.

V. ***Resolutions:***

1. Authorizing the modification of the 2024 Adopted County budget (3150 Corrections).
2. Authorizing Chainman to enter into agreements with abstract companies for 2024.
3. Authorizing the modification of the 2024 Adopted County budget (3110 Sheriff's office).
4. Authorizing the Chairman to enter into an agreement with the NYS Division of Criminal Justice Services.
5. Authorizing the modification of the 2024 Adopted County budget (8197 Sewer Project).
6. Authorizing the modification of the 2024 Adopted County budget (3412 CAD System for Law Enforcement).

M. During made a motion to review and approve resolutions 1-6; seconded by L. Corbin. The Committee unanimously voted on and approved all resolutions.

VI. ***Preferred Agenda***

It was the consensus of the Finance Committee to allow any eligible resolutions from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

VII. ***Other Committee Business***

Committee Chairman Matthew Roberts lead a discussion on the modification of sales tax allocation from Madison County to towns and villages. Treasurer Edick shared a report illustrating two scenarios in allocation of the sales tax; one with 2023 full values and another with cap at 2023 with 25%/75% thereafter. This calculation effects budget decisions that are made now for future years.

VIII. ***Next Meeting****:* March 28, 2024

IX. ***Adjournment****:*

The Committee adjourned at 9:45 a.m. on the motion of M. During seconded by L. Corbin. Motion unanimously approved.

Respectfully submitted by Heidi LaSalle on behalf of Chairman Matthew Roberts.

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2024 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2024 Adopted County Budget be modified as follows:

Capital Projects Fund **8780 Rural Broadband Project**	From	To
Expense		
H878080 529803 Contingency	$760,155	$-0-
H878080 529820 Construction Expense	13,218,590	16,604,591
Totals	$13,978,745	$16,604,591
Control Total		$2,625,846
Revenue		
H878080 449970 Federal Aid-USDA Reconnect Grant	$10,156,160	$12,782,006
Control Total		$2,625,846

Dated: April 9, 2024

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Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2024 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2024 Adopted County Budget be modified as follows:

General Fund		
1620 County Buildings	From	To
Expense		
A162010 547845 EMS Ambulance Station Expense	$-0-	$2,500
4540 EMS Program		
Expense		
A454040 540300 Facility Expense	$50,000	$47,500
Control Totals	$50,000	$50,000

Dated: April 9, 2024

Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2024 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2024 Adopted County Budget be modified as follows:

County Road Fund		
5142 County Snow Removal	From	To
Expense		
D514250 546009 Sand and Salt	$765,001	$741,696
D514250 594101 Transfer to Road Machinery Mid-Year	-0-	23,305
Control Totals	$765,001	$765,001
Road Machinery Fund		
5130 Road Machinery Repairs & Expense		
Revenue		
DM513050 450315 Transfer from County Road Mid-Year	$-0-	$23,305
Control Total		$23,305
Expense		
DM513050 529050 10-Wheel Dump Trucks	$1,057,566	$1,080,871
Control Total		$23,305

Dated: April 9, 2024

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Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. __________

AUTHORIZING THE MODIFICATION OF THE 2024 ADOPTED COUNTY BUDGET
(Youth Programs)

BE IT RESOLVED, that the 2024 Adopted County Budget be modified as follows:

General Fund

7146 Youth Programs		From	To
Expense			
A714670 541007	Anticipated Agency Allocation	$81,583	$65,590
A714670 542786	YMCA Youth Programming	-0-	10,490
A714670 542793	Cazenovia Baseball Softball	-0-	5,503
	Control Totals	$81,583	$81,583
Revenue			
A714670 438201	SA Anticipated Youth Programs	$81,583	$65,590
A714670 438230	SA YMCA Youth Programming	-0-	10,490
A714670 438232	SA Cazenovia Baseball Softball	-0-	5,503
	Control Totals	$81,583	$81,583

Dated: April 9, 2024

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Matthew Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO.___________

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES – FY2023 STATEWIDE INTEROPERABLE COMMUNITCATIONS GRANT (SICG) AND MODIFYING THE 2024 COUNTY BUDGET

WHEREAS, Madison County has been awarded a grant for $720,342.00 by the New York State Division of Homeland Security and Emergency Services (NYS DHSES) – FY2023 Statewide Interoperable Communications Grant (SICG); and

WHEREAS, these funds will provide 100% reimbursement of eligible costs in the effort to support Madison County, and this grant program is described as follows:

Awarding Agency:	New York State Division of Homeland Security and Emergency Services
Contract Number:	C197641
Program Name:	Statewide Interoperable Communications Grant
Grant Period:	01/01/2023 to 12/31/2025
CFDA Number:	97.042
State Funds:	100%
Total Grant Award:	$720,342.00

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with the NYS Division of Homeland Security and Emergency Services, in the form as is on file with the Clerk of the Board; and

BE IT FURTHER RESOLVED, that the 2024 Adopted County Budget be modified as follows:

General Fund **3021 E911 Communications**	From	To
Revenue		
A302130 433981 SA 2023 SICG Grant	$-0-	$720,342
Control Total		$720,342
Expense		
A302130 540862 FY23 SICG Equipment Expense	$-0-	$145,342
A302130 540863 FY23 SICG All Other Expenses	$-0-	$575,000
Control Total		$720,342

Dated: April 9, 2024

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Matthew A. Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2024 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2024 Adopted County Budget be modified as follows:

General Fund		
3118 Office of Victim Services Grant	From	To
Expense		
A311830 512000 Personal Services OVS	$-0-	$530
A311830 540254 Other Expense OVS	12,945	-0-
A311830 542358 Contractual Services OVS	-0-	12,414
A311830 580001 Fringe Benefits Expense OVS	-0-	1
Control Total	$12,945	$12,945

Dated: April 9, 2024

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Matthew A. Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _______

MODIFYING THE SALES TAX ALLOCATION FROM MADISON COUNTY TO TOWNS AND VILLAGES

WHEREAS, in accordance with Section 1262(d) of the Real Property Tax Law, Madison County allocates net sales tax collections generated outside the City of Oneida with the towns and villages, on the basis of full valuation of real property; and

WHEREAS, these allocations are first used to reduce County real property tax rates in the towns and villages in accordance with the Law; and

WHEREAS, currently Madison County shares 50% of net sales tax collections, outside the City of Oneida, with the towns and villages; and

WHEREAS, New York State continues to push costly mandates down to counties, while providing inadequate funding or no aid whatsoever; and

WHEREAS, a prime example is New York State withholding enhanced Federal Medicaid Assistance Percentage funding from counties for the State's Medicaid program, resulting in a $1,372,587 increase in cost for Madison County in 2024; and

WHEREAS, New York State officials have asserted that counties should be able to finance these mandates with sales tax revenue; and

WHEREAS, following review of other New York State counties' sales tax sharing arrangements, it was noted that Madison County has one of the most generous sales tax distribution formulas, resulting in its retention of less sales tax revenue to finance State mandates; and

WHEREAS, Madison County continues to expand upon shared services and provides for other services benefiting its municipalities, such as: highway, road patrol, information technology, emergency medical services, soil and water conservation, economic development, various not-for-profit agencies, and animal control; and

WHEREAS, the County wishes to maintain these services benefiting its municipalities and residents into the future, while complying with State mandates, but implores some relief.

NOW, THEREFORE, BE IT RESOLVED that the sales tax allocation from Madison County to towns and villages be modified as follows:

- The County will share 50% of net sales tax collections, outside the City of Oneida, with the towns and villages, up to the amount of $35,129,121.44, the exact amount of net sales tax collections in fiscal year 2023; and
- If net sales tax collections, outside the City of Oneida, exceed the amount of $35,129,121.44, the County will share 25% of these collections with the towns and villages; and

BE IT FURTHER RESOLVED that this modification to the sales tax allocation is effective beginning with the first quarter 2025 allocation that will be distributed in April 2025.

Dated: April 9, 2024

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Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. 24- ______

AUTHORIZING THE CHAIRMAN TO ACCEPT A GRANT AWARD FROM NYS OFFICE OF CHILDREN AND FAMILY SERVICES TO MADISON COUNTY SHERIFF'S OFFICE FOR MADISON COUNTY CHILDREN'S ADVOCACY CENTER AND MODIFICATION OF THE 2024 ADOPTED COUNTY BUDGET

WHEREAS, Madison County has been a recipient of a state grant through the Office of Children and Family Services (OCFS) since 2003 for the creation and maintenance of a Multi-Disciplinary Team/Children's Advocacy Center program; and

WHEREAS, said grant was a state-funded grant with no federal funds passing through; and

WHEREAS, the original grant period has been amended and extended continuously to the present time, the most recent grant period ending on September 30, 2024; and

WHEREAS, OCFS has awarded Madison County a further grant of $49,999 for a contract period of 03/01/2024-09/30/2024. Said monies is to be used for personal services, MDT-CAC other expenses, office supplies and expenses, allocation fringe benefits and to be allocated as set forth below; and

WHEREAS, this request to have said monies accepted by the County has been reviewed and approved by the Finance, Ways, and Means Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board be and hereby is authorized to except the $49,999 from NYS OCFS and execute an agreement with the State of New York permitting the County's continued participation in this grant; and

BE IT FURTHER RESOLVED that the 2024 Adopted County Budget be modified as follows:

General Fund

3116 OCFS MDT/CAC Program Grant	From	To
Revenue		
A311630 433899 SA Multidisciplinary Team	$-0-	$49,999
Control Total		$49,999
Expense		
A311630 512000 Personal Services Grant	$-0-	$2,400
A311630 540259 MDT-CAC Other Expense	-0-	38,000
A311630 549110 Office Supplies & Expense	-0-	9,065
A311630 580001 Allocation Fringe Benefits	-0-	534
Control Total		$49,999

Dated: April 9, 2024

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Matthew A. Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. ______

AUTHORIZING THE CLERK OF THE BOARD TO SIGN THE HOME RULE REQUEST FOR THE STATE TO AMEND THE CORRECTION LAW AND THE COUNTY LAW, IN RELATION TO THE USE OF CERTAIN COUNTY JAILS AND COUNTY-TRIBAL DETENTION AGREEMENTS

WHEREAS, Madison County, Oneida County and the Oneida Indian Nation seek to have legislation passed to amend Article 20 of the New York State Corrections Law to allow both the Madison County Jail and Oneida County Jail to be used for the detention of individuals detained and imprisoned under the authority and jurisdiction of the Oneida Indian Nation Court; and

WHEREAS, Madison County, Oneida County and the Oneida Indian Nation seek to have legislation passed to amend Article 23 of the New York State County Law to ensure fully enforceable County-Tribal Detention Agreements; and

WHEREAS, a copy of the following State legislation is on file with the Clerk of the Board of Supervisors; and

Section 1. Article 20 of the Correction Law is amended by adding new section 500-a(2)(t) to read, as follows:

500-a(2)(t) The Madison County Jail may also be used for the detention of individuals detained and imprisoned under the authority and jurisdiction of the Oneida Indian Nation Court pursuant to a county-tribal detention agreement between Madison County, the Madison County Sherriff and the Oneida Indian Nation under section 853 of the County Law.

Section 2. Article 20 of the Correction Law is amended by adding new section 500-a(2)(u) to read, as follows:

500-a(2)(u) The Oneida County Jail may also be used for the detention of individuals detained and imprisoned under the authority and jurisdiction of the Oneida Indian Nation Court pursuant to a county-tribal detention agreement between Oneida County, the Oneida County Sherriff and the Oneida Indian Nation under section 853 of the County Law.

Section 3. Article 23 of the County Law is amended by adding a new section 853 to read, as follows:

853. County-Tribal Detention Agreements. Notwithstanding any other provision of law, upon filing with the Secretary of State, the county-tribal detention agreements executed between Madison and Oneida Counties and the Oneida Indian Nation dated the 12th day of March, Two Thousand Twenty-Four, to be known as the County-Tribal Detention Agreements, shall upon their effective dates be deemed approved, ratified, validated and confirmed by the legislature. It is the intention of the legislature in enacting this section to ensure that the county-tribal detention agreements referred to above shall be fully enforceable in all respects as to the rights, benefits, responsibilities and privileges of all parties thereto.

Section 4. This act shall take effect immediately.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the Clerk of the Board to sign the Home Rule Requests requesting the State Legislature to enact Senate Bill S-8692 and Assembly Bill A-9441, as are on file with the Clerk of this Board.

DATED: April 9, 2024

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Matthew Roberts, Chairman
Finance, Ways and Means Committee