



MADISON COUNTY BOARD OF SUPERVISORS

JOSEPH J. PINARD

Chairman

MARK SCIMONE

County Administrator

EMILY C. BURNS

Clerk

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Government Operations

Thursday, March 28, 2024 @ 10:00 AM
Chambers

MINUTES

10:00 AM Call Meeting to Order

Committee Members Present: Pete Walrod, Chairman Government Operations, Melissa During, Mary Cavanagh, Eve Ann Shwartz, Kyle Reger, Rex Vosburg, and TJ Stokes (via zoom due to care of a family member)

Others in Attendance: Melisa Felton - County Attorney; Ryan Aylward and Shawn Prieto - Human Resources; Mark Scimone - County Administrator; Emily Burns, - BOS; Paul Lutwak - IT; Bob Mascari - DA; Loren Corbin - Supervisor; Lou Anne Randall; Michael Keville - County Clerk/DMV

Approval of Minutes

- Approval of Meeting Minutes

Motion by Rex Vosburg to Approval of Meeting Minutes. Second by Mary Cavanagh. The motion was Passed.

Human Resources:

1. Use of County Passenger Vehicles Policy Discussion

Per Shawn Prieto of Human Resources discussed that he sent the Policy out for review per the request of the Supervisors in the last GOC meeting. He asked if there were any questions and then suggested that we changed #5 from the Chairman of the Board to the County Fleet Manager.

Resolutions:

1. Authorizing the Chairman to Enter into an Enterprise Agreement with

ePlus

This is software required to run the phone system. This will be a decrease in charges to the county. A 5 year contract. Motion by Mary Cavanagh to Authorizing an Enterprise Agreement with ePlus -. Second by Eve Ann Schwartz. The motion was Passed.

2. Authorizing the Chairman to Enter Into A Modification and Extension Agreement With Phoenix Graphics to Purchase Optical Scan Ballots

This contract has not been properly reviewed or completed. The committee is willing to approve it at their level as long as it goes through approval process prior to the board meeting. Motion by Pete Walrod to Modify and Extend an Agreement with Phoenix Graphics to Purchase Optical Scan Ballots. Second by Melissa During. The motion was Passed.

3. Declaring The Week of May 5 – 11, 2024 as “Public Service Recognition Week”

After discussion in regards to what was done last year for Public Service Recognition week, it was determined we would offer the same this year. Offer an extended break with some sort of snack and water. Lunch for each department to purchase and provide their receipt to the board office for entry. Rex Vosburg stated “You are only as good as the people behind us”. Motion by Kyle Reger to Declare Public Service Recognition Week 5/5 - 5/11. Second by Eve Ann Schwartz. The motion was Passed.

4. Resolution of Appreciation – Retiree Recognition

Tim Brown DSS 35 Years; Chris Jones Sheriff 23 Years. Motion by Rex Vosburg to Appreciate Retiree Recognition. Second by Melissa During. The motion was Passed.

Other Committee Business

Supervisor Stokes logged off Zoom 11:04 am

Paul spoke about IT services with the Towns. Phones to connect to computers for security. If he is to offer phone service, currently being offered at \$4.00 a line will need to increase the cost. Need to have an MOU for ANY town or Village we are providing services for. It was recommended that we make the price for phones a fair price to reflect current day costs.

Looking to do a Full Tabletop with Centro for Internet Security. Hosting it in the EOC - Run a scenario and problem solve the situation. Timeframe: July , August or September. This will be no cost to the County as Paul has offered Madison County as the “Pilot” for this training.

Purchasing - working on 4 large quotes; 3 new RFPs are being written and 6 new bids are being written.

BOE - Pete spoke with them. Not able to be on call due to a pre standing call with the state. The resolution and contract presented today has not been approved by County Attorney. Will need to make sure that it is approved prior to board day.

Compliance - Christina stated that she is undergoing the Contract Audit process with BOE which is a slow process. Also working on vendor program review and will have a report forthcoming. She is performing spot checks on paychecks. Plan billing for Public Health and Mental Health to begin soon with Bonadio, waiting on signed contract.

Went into Executive Session for the purpose of Outside Counsel at 11:08. Motion by Rex Vosburg 2nd by Eve Ann Shwartz. All in favor.

Out of Executive at 11:24AM in a motion by Melissa During; 2nd by Rex Vosburg. All in favor.

DA's Office - Bob Mascari presented the challenges they're seeing with recruitment, retention and salaries.

11:36 am go back into executive session due to advice of counsel and employment.

Rex Vosburg - left meeting at 12:20 pm
Loren Corbin - left meeting at 12:45 pm

Out of Executive Session 1:28 pm motion by Kyle Reger, 2nd by Melissa During all in favor

It was the consensus of the committee to pay the outstanding \$47,00 bill and messaging for BOE. Motion by Melissa During; 2nd by Eve Ann Shwartz. all in favor.

Committee agreed to close the county at Noon on April 8th, 2024. Motion by Melissa During; 2nd by Kyle Reger. All in favor.

1. Purchasing & IT Discussion - Executive Session
2. Executive Session
3. Litigation - Executive Session
4. 11:00 Zoom - Outside Counsel - Personnel Matters

Preferred Agenda

Next Meeting: May 2, 2024 10:00 AM

Adjourn

Motion by Kyle Reger to Adjourn meeting 1:29 pm. Second by Melissa During. The motion was Passed.