

# **Criminal Justice, Public Safety and Emergency Communications**

**Wednesday, April 26, 2023 @ 9:00 AM**

**Chambers**

## **AGENDA**

### **9:00 AM Call Meeting to Order**

#### **Approval of Minutes**

- Approval of Minutes of 3/29/23

#### **Assigned Counsel:**

1. Authorizing Participation in a State Grant and Modifying the 2023 Adopted County Budget
2. Authorizing the Chairman to Enter Into an Extension for an Agreement with New York State Office of Indigent Legal Services for a Five-Year Distribution 2018-2023 (Statewide H-H Grant)

#### **Sheriff's Office:**

1. Authorizing the Chairman to Enter Into an Agreement with Squad 9, LLC
2. Authorizing the Chairman to Execute an Agreement with the New York State Canal Corporation and Modifying the 2023 Adopted County Budget
3. Budget Modification with OVS Grant Discussion
4. Requesting New Position - Jail Case Manager
5. Building Discussion
6. Inappropriate Conduct Discussion

#### **Emergency Management:**

1. Authorizing the Chairman to Enter Into an Agreement with Wilmac Business Equipment for Recording Equipment Update
2. Department Update

#### **Other Committee Business:**

#### **Preferred Agenda**

#### **Next Meeting:**

1. May 24, 2023 @ 9:00 a.m.

#### **Adjourn**

# **Criminal Justice, Public Safety and Emergency Communications Committee**

*Meeting Minutes*

*March 29, 2023*

PRESENT: Chairman Rex Vosburg  
Vice Chairman Pete Walrod  
Supervisor Joe Wicks  
Supervisor Greg Reuter (via Zoom)

ALSO: County Administrator Mark Scimone  
First Assistant County Attorney Jeff Aumell  
Sheriff Todd Hood  
Director of Administrative Services Stephen Laureti  
Director of Emergency Management Dan Degear  
EMS Coordinator Jenna Illingworth  
EMS Supervising Paramedic Tom Dorn  
Assigned Counsel Administrator David DeSantis (via Zoom)  
Treasurer Cindy Edick  
Director of Finance Lou Anne Randall  
Public Information Officer Samantha Field  
Clerk to the Board Emily Burns  
Confidential Secretary to Board of Supervisors Kristin Guinto (via Zoom)  
Corporate Compliance Officer Christina Kennedy (via Zoom)  
Town of Lincoln (via Zoom)  
Town of Lenox Supervisor John Pinard  
County Attorney Intern Delaney Livermore  
Public Information Office Intern Taylor Taiwo

ABSENT: Supervisor Bill Zupan

The meeting was called to order by Chairman Rex Vosburg at 9:03 a.m. in the Chambers.

## **Minutes:**

The minutes of the February 22, 2023 meeting were unanimously approved on the motion of Vice Chairman Pete Walrod and second of Supervisor Joe Wicks.

## **Assigned Counsel:**

Assigned Counsel Administrator David DeSantis provided the following update:

- Have a budget mod going to the Finance, Ways & Means Committee for ILS grant #13. This is a three year grant for \$113,838 and can be applied to criminal or family court. Have chosen to apply it to family court.

## **Sheriff's Office:**

Director of Administrative Services Stephen Laureti provided the following update:

- Got three quotes for a UTV/Gator as discussed at last meeting. Can trade skid-steer for \$16,000 and the snowmobiles and trailer for \$4,500 which would bring the cost to around \$19,000. Will also need a trailer which will be about \$5,000. Looking at a total of around \$25,000. It was noted that a resolution will need to be done for the Finance Committee.

**Emergency Management:**

Emergency Management Director Dan Degear presented the following resolution to the Committee:

**Authorizing the Application and Acceptance of Grant Funds from the New York State Division of Homeland Security and Emergency Services**

The Committee unanimously approved the resolution on the motion of Walrod and second of Wicks.

Director of Emergency Management Dan Degear provided the following updates:

- Spillman CAD goes live the week of April 24. Police Officer training is done; dispatchers are now training for two weeks. Spillman will have representatives in the center for the first week or two when we go live to help as needed.
- Looking at 911 phone system/recording system upgrades. Have an ARPA project for that.
- Senior dispatcher is retiring in July; last day on schedule will be in May. Asking for a temporary position. Will take to GOC.
- Have bid going out for a concrete pad for the Training Center which will be used for vehicle fire training.
- Bought a fire extinguisher training system. If anyone has any community events they think it would be good for let us know and we will be happy to come and do a training.
- Working with IT and will be doing a tabletop exercise on April 11 with their incidence response plan.
- Planning a Skywarn class with the National Weather Service April 19 at 6:00 p.m. at Colgate.
- Put in a request for a Citizens Preparedness Course May 17 or 18 at Morrisville-Eaton High School which is supported through the State and National Guard.
- Coop and Cyber Security Seminar two day training coming up mid-June.
- Handed out information and discussed EMS Incentive Program.
- Looking for a training program position. If okay with Committee, will do up a job spec. Consensus of Committee to move forward.

EMS Coordinator Jenna Illingworth provided the following updates:

- Introduced Tom Dorn, EMS Supervising Paramedic, who officially starts on April 3.
- Both ambulances are ready to go in service on April 1 at 7:00 a.m.
- Last year the medic cars ended the year with 274 responses and so far this year are at 164 responses. Have two cars on the road almost every day which allows coverage for more territory.
- Proving a need already for a third ambulance. Put our name on another one that is in Syracuse because of the demand and availability of ambulances. This one would be a backup in case anything happens to the other ones and other agencies could use it if theirs is down. Would use ARPA monies to fund it. Consensus of the Committee to move forward with this.
- Thank you to the Committee for everything they have done for the EMS community.

**Preferred Agenda:**

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the Preferred Agenda.

**Adjournment:**

The Committee adjourned at 10:15 a.m. on the motion of Walrod and second of Wicks.

**Next Meeting Date:**

Wednesday, April 26, 2023 at 9:00 a.m.

*Respectfully submitted by Tricia Wiley on behalf of Chairman Rex Vosburg.*

**RESOLUTION NO. \_\_\_\_\_**

**AUTHORIZING PARTICIPATION IN A STATE GRANT AND  
MODIFYING THE 2023 ADOPTED COUNTY BUDGET**

**WHEREAS**, Madison County has received the fully executed five-year Statewide Expansion of Hurrell-Harring grant award from the New York State Office of Indigent Legal Services; and

**WHEREAS**, the State award grant is identified as follows:

|                     |                                       |
|---------------------|---------------------------------------|
| Awarding Agency     | NYS Office of Indigent Legal Services |
| Contract #          | CSTWIDEHH25                           |
| Contract Term       | April 1, 2018 – March 31, 2023        |
| Award Year          | April 1, 2022 – March 31, 2023        |
| Grant Amount Year 5 | \$1,055,026                           |

**WHEREAS**, the funding agency has approved the following for this project during the fifth of five years 04/01/22 – 3/31/23;

**General Fund**

**1174 Assigned Counsel Grant**

| <u>Revenue</u> |        |                               | <u>From</u>      | <u>To</u>          |
|----------------|--------|-------------------------------|------------------|--------------------|
| A117410        | 430251 | SA Statewide Expansion of H-H | <u>\$844,021</u> | <u>\$1,055,026</u> |
|                |        | Control Total                 |                  | <u>\$ 211,005</u>  |

| <u>Expense</u> |        |                                        |                  |                         |
|----------------|--------|----------------------------------------|------------------|-------------------------|
| A117410        | 547574 | AC - Administrator Salary              | \$135,000        | \$ 149,450              |
| A117410        | 547570 | AC – Quality Attorney                  | 100,000          | 105,000                 |
| A117410        | 547567 | AC – Legal Assistant                   | 0                | 39,664                  |
| A117410        | 547580 | AC – Fringe for ACP Personnel          | 119,597          | 117,417                 |
| A117410        | 547464 | AC – Per Diem Attorney Stipends        | 75,000           | 120,000                 |
| A117410        | 540149 | AC – Digital Database and Vouchering   | 10,000           | 25,000                  |
| A117410        | 540099 | AC – Computers/Technology/Office Equ   | 34,000           | 10,000                  |
| A117410        | 540191 | AC – Office Space                      | 22,000           | 25,000                  |
| A117410        | 540400 | AC – Office Furniture/Supplies/Postage | 28,768           | 40,000                  |
| A117410        | 547488 | AC - Interpreter Services              | 10,000           | 0,000                   |
| A117410        | 547489 | AC – Experts/Investigators/Social Work | 60,000           | 80,000                  |
| A117410        | 547462 | AC - Mentor/Resource Attorney Progra   | 50,000           | 30,000                  |
| A117410        | 547465 | AC - Second Chair                      | 0                | 45,000                  |
| A117410        | 547484 | AC – CLE Trainings/Other Trainings     | 25,000           | 40,000                  |
| A117410        | 547484 | AC – CLE Travel/Lodging/Mileage        | 10,000           | 25,000                  |
| A117410        | 547466 | AC – Membership Dues and Fees          | 0                | 5,000                   |
| A117410        | 547463 | AC – Attorney Arraignment Coverage     | <u>161,156</u>   | <u>194,995</u>          |
|                |        | TOTAL                                  | <u>\$840,521</u> | <u>\$1,051,526</u>      |
|                |        | Control Total                          |                  | <u><u>\$211,005</u></u> |

**NOW, THEREFORE, BE IT RESOLVED**, that the 2023 Adopted County Budget be modified in accordance with this grant.

Dated: May 9, 2023

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Rex Vosburg, Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

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Matthew A. Roberts, Chairman  
Finance, Ways and Means Committee

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN EXTENSION FOR AN AGREEMENT WITH NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR A FIVE-YEAR DISTRIBUTION 2018-2023 (STATEWIDE H-H Grant)**

**WHEREAS**, the County of Madison by Resolution 19-242 dated May 14, 2019, entered into an agreement with the New York State Office of Indigent Legal Services for a Five-Year Distribution for 2018-2023; and

**WHEREAS**, the Madison County Assigned Counsel Program office did not utilize all the funds in this grant in the time given by the New York State Office of Indigent Legal Services; and

**WHEREAS**, the New York State Office of Indigent Legal Services has agreed to a twelve (12) month extension of this grant so that these funds can be utilized; and

**WHEREAS**, the amount of funds available are \$1,155,848.00 and are to be used to further assist the County in improving the quality of indigent legal services; and

**WHEREAS**, the County shall be reimbursed only for costs actually incurred in accordance with this Agreement. Payments shall be made in arrears on a quarterly basis and shall be processed upon submission by the County and approval by the NYS Office in Indigent Legal Services of appropriate statements and vouchers; and

**WHEREAS**, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an extension agreement on behalf of the County of Madison with the NYS Office of Indigent Legal Services, in the form as is on file with the Clerk of the Board.

Dated: May 9, 2023

\_\_\_\_\_  
Rex Vosburg, Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT  
WITH SQUAD 9, LLC**

**WHEREAS**, the NYS Governor recently signed an executive order mandating every county in NYS to develop and maintain a plan to identify and confront threats of domestic terrorism, a form of targeted violence; and

**WHEREAS**, Squad 9, LLC is well-positioned to help Madison County implement a comprehensive domestic terrorism and targeted violence prevention strategy; and

**WHEREAS**, the County will compensate Squad 9, LLC for their services with a sum not-to-exceed Twenty-Three Thousand Six Hundred Dollars (\$23,600); and

**WHEREAS**, the term of this agreement shall begin on March 1, 2023 and end August 31, 2024; and

**WHEREAS**, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Board of Supervisors be and he is hereby authorized to enter into agreement on behalf of the County of Madison with Squad 9. LLC, in the form as is on file with the Clerk of the Board.

**DATE:** May 9, 2023

\_\_\_\_\_  
Rex Vosburg, Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIRMAN TO EXECUTE AN AGREEMENT WITH THE NEW YORK STATE CANAL CORPORATION AND MODIFYING THE 2023 ADOPTED COUNTY BUDGET**

**WHEREAS**, Madison County has received a 2023 Marine Patrol Grant through the New York State Canal Corporation; and

**WHEREAS**, this State Awards Grant is identified as follows:

|                     |                                  |
|---------------------|----------------------------------|
| Awarding Agency:    | New York State Canal Corporation |
| Program Name:       | 2023 Marine Patrol Grant         |
| State Funds         | 100%                             |
| Contract Period     | April 1, 2023 – March 31, 2024   |
| Total Grant Amount: | \$23,400                         |

**WHEREAS**, the funding agency has approved the following budget for this project during project year 04/01/23 – 03/31/24; the total funding allowed shall not exceed \$23,400 (or 75% of total) with the remaining 25% as a local match of \$7,800 for a total program cost of \$31,200:

**General Fund**

**3989 Navigation & Snowmobile Patrol**

Expense

|                                        | <u>From</u>     | <u>To</u>       |
|----------------------------------------|-----------------|-----------------|
| A398930 512000 Personal Services Grant | <u>\$15,651</u> | <u>\$39,051</u> |

|               |  |                 |
|---------------|--|-----------------|
| Control Total |  | <u>\$23,400</u> |
|---------------|--|-----------------|

Revenue

|                                                      |                 |                 |
|------------------------------------------------------|-----------------|-----------------|
| A398930 433180 SA Canal Trail Patrol Law Enforcement | <u>\$17,676</u> | <u>\$41,076</u> |
|------------------------------------------------------|-----------------|-----------------|

|               |  |                 |
|---------------|--|-----------------|
| Control Total |  | <u>\$23,400</u> |
|---------------|--|-----------------|

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Board be authorized to execute an agreement, a copy on file with the Clerk for participation in this grant; and

**BE IT FURTHER RESOLVED**, that the 2023 County Budget be modified in accordance with this project budget.

Dated: May 9, 2023

\_\_\_\_\_  
Rex Vosburg, Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

\_\_\_\_\_  
Matthew Roberts, Chairman  
Finance, Ways and Means Committee



**RESOLUTION NO. \_\_\_\_\_**

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH  
WILMAC BUSINESS EQUIPMENT FOR RECORDING EQUIPMENT UPDATE**

**WHEREAS**, Madison County operates a Public Safety Answering Point (PSAP), also known as the Madison County Emergency 911 Center; and

**WHEREAS**, the PSAP utilizes equipment to record radio communications between the PSAP, callers and first response agencies; and

**WHEREAS**, it is necessary to upgrade certain components of the recording equipment to ensure the system's proper working condition at a cost of \$24,041.50; and

**WHEREAS**, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Wilmac Business Equipment Co., Inc., in the form as is on file with the Clerk of the Board.

Dated: May 9, 2023

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Rex Vosburg, Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee