

Administration and Oversight

Thursday, April 28, 2022 @ 1:00 PM

Chambers/ Zoom

AGENDA

1:00 PM Call Meeting to Order

Approval of Minutes

- A&O Meeting Minutes - March 22, 2022

Board of Elections:

1. Department Update

Purchasing:

1. Department Update

Resolutions:

1. Designating Disposal of Surplus County Personal Property

Other Committee Business

Next Meeting: Tuesday, May 24, 2022 @ 1PM

Adjourn

Administration and Oversight

Tuesday, March 22, 2022 @ 1:00 PM

Chambers/ Zoom

MINUTES

1:00 PM Call Meeting to Order

Chairwoman Brandee DuBois called the meeting to order at 1:01 p.m. in the Board Chambers.

Committee Members present:

Vice Chairwoman Brandee DuBois, Supervisor Eve Ann Schwartz, Supervisor Loren Corbin, and Supervisor Melissa During

Others present:

County Administrator Mark Scimone, Elections Commissioner Mary Egger, Elections Commissioner Laura Martino, Purchasing Agent Laurie Winters, IT Director Paul Lutwak, Assistant Finance Director Keith Lummis, County Attorney Tina Wayland-Smith, and Public Information Specialist Ryan Coe

Absent:

Chairman Dave Jones

Approval of Minutes

- A&O Meeting Minutes - February 22, 2022

Motion by Melissa During to approve the minutes of the February 22, 2022 meeting. Second by Loren Corbin. The motion was Passed.

Board of Elections:

1. Department Update

Elections Commissioner Mary Egger stated that village elections went smoothly and were successful. The Board of Elections is currently working on an RFP for asset management and voter registration. They continue to work on redistricting, which is complicated and tedious work to sort out each property designation and make notifications of any changes. In addition, the cybersecurity grant will be completed by the end of the week.

Purchasing:

1. Department Update

Purchasing Agent Laurie Winters stated that her office is busy with department purchases and working on their 7th RFP, 26th bid and 26 quote for 2022.

Resolutions:

1. Authorizing the Chairman to enter into an agreement with Phoenix Graphics to Purchase Optical Scan Ballots

Motion by Loren Corbin to approve the resolution. Second by Melissa During. The motion was Passed.
2. Authorizing Attendance at an Out-of-State Conference (Purchasing)

It was a consensus of the committee to approve the out-of-state travel for Purchasing Agent Laurie Winters and forward the resolution to the Government Operations Committee for approval.
3. Designating Disposal of Surplus County Personal Property

Motion by Loren Corbin to approve the resolution. Second by Melissa During. The motion was Passed.
4. Adopting Local Law No. 1 for the Year 2022

Motion by Loren Corbin to approve the resolution. Second by Melissa During. The motion was Passed.

Other Committee Business

Executive Session

A motion was made by Supervisor Melissa During to go into Executive Session at 1:11 p.m. for the purpose of advice of counsel. Supervisor Loren Corbin seconded the motion and it was unanimously carried.

A motion was made by Supervisor Loren Corbin to come out of Executive Session at 1:41 p.m. Supervisor Melissa During seconded the motions and it was unanimously carried.

Preferred Agenda

It was the consensus of the Administration and Oversight Committee to allow any eligible resolution from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

Next Meeting: Tuesday, April 26, 2022 @ 1:00 PM

Adjourn

Motion by Melissa During to adjourn at 1:42 p.m.. Second by Eve Ann Schwartz. The motion was Passed.

RESOLUTION NO. _____

DESIGNATING DISPOSAL OF SURPLUS COUNTY PERSONAL PROPERTY

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, certain County personal property is required to be declared surplus by the Board of Supervisors before disposal; and

WHEREAS, the current County personal property waiting surplus designation is listed below; and

WHEREAS, the list of items has been reviewed and approved by the Administration and Oversight Committee;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors declares the list of said items as surplus.

ITEM	DEPARTMENT	MILEAGE	CONDITION	COMMENT
BM7581 – 2016 Ford F250	Facilities	54,200	Good	Enterprise
BM3233 – 2019 Chevy Silverado 3500	Facilities	37,926	Good	Enterprise
BM4293 – 2019 Chevy Silverado 1500	Facilities	24,122	Good	Enterprise
WAM5772 – 2018 Chevy Suburban	Highway	59,770	Good	Enterprise
HWY9272 – 2017 Chevy Equinox	Highway	33,501	Good	Enterprise
HWY5908 – 2017 Chevy Malibu	Highway	41,163	Good	Enterprise
HWY9352 – 2018 Chevy Impala	Highway	22,027	Good	Enterprise
HWY3589 – 2018 Dodge Caravan	Highway	15,284	Good	Enterprise
MOR7929 – 2017 Chevy Silverado 3500	Highway	39,614	Good	Enterprise
WAM2318 – 2018 Chevy Silverado 3500	Highway	13,913	Good	Enterprise
MOR9717 – 2019 Chevy Silverado 3500	Highway	20,489	Good	Enterprise
WAM3257 – 2017 Chevy Silverado 2500	Highway	20,239	Good	Enterprise
WAM9929 – 2019 Chevy Silverado 2500	Highway	14,236	Good	Enterprise
MOR3329 – 2017 Chevy Silverado 2500	Highway	48,884	Good	Enterprise
MOR0597 – 2019 Chevy Silverado 2500	Highway	56,432	Good	Enterprise
WAM8965 – 2017 Chevy Silverado 3500	Highway	32,711	Good	Enterprise
WAM2522 – 2017 Chevy Silverado 3500	Highway	36,729	Good	Enterprise
MOR3420 – 2017 Chevy Silverado 3500	Highway	55,779	Good	Enterprise
MOR2370 – 2017 Chevy Silverado 3500	Highway	37,721	Good	Enterprise
WAM0412 – 2017 Chevy Silverado 1500	Highway	39,005	Good	Enterprise
WAM2837 – 2019 Chevy Silverado 1500	Highway	43,356	Good	Enterprise
WAM0276 – 2017 Chevy Silverado 1500	Highway	44,208	Good	Enterprise
WAM1025 – 2019 Chevy Silverado 1500	Highway	32,274	Good	Enterprise
WAM3439 – 2017 Chevy Silverado 1500	Highway	38,855	Good	Enterprise
WAM1596 – 2019 Chevy Silverado 1500	Highway	65,050	Good	Enterprise
MOR0676 – 2017 Chevy Silverado 1500	Highway	66,000	Good	Enterprise

MOR2669 – 2019 Chevy Silverado 1500	Highway	38,087	Good	Enterprise
MOR2816 – 2017 Chevy Silverado 1500	Highway	53,074	Good	Enterprise
MOR2745 – 2019 Chevy Silverado 1500	Highway	67,618	Good	Enterprise
PH0967 – 2017 Chevy Equinox	Public Health	18,483	Good	Enterprise
PH0536 – 2017 Chevy Equinox	Public Health	29,610	Good	Enterprise
PH9719 – 2018 Chevy Equinox	Public Health	26,585	Good	Enterprise
PH8777 – 2018 Chevy Equinox	Public Health	15,379	Good	Enterprise
PH1256 – 2018 Chevy Equinox	Public Health	30,495	Good	Enterprise
PH4713 – 2016 Chevy Impala	Public Health	28,809	Good	Enterprise
PH9404 – 2017 Chevy Equinox	Public Health	28,808	Good	Enterprise
PH4990 – 2016 Chevy Impala	Public Health	38,902	Good	Enterprise
PH4875 – 2016 Chevy Impala	Public Health	26,971	Good	Enterprise
PH1688 – 2017 Chevy Equinox	Public Health	25,543	Good	Enterprise
SH1444 – 2020 Chevy Traverse	Sheriff	8,876	Good	Enterprise
SH1235 – 2017 Chevy Express Van	Sheriff	47,700	Good	Enterprise
SS0699 – 2017 Chevy Impala	Social Services	39,152	Good	Enterprise
SS0960 – 2017 Chevy Impala	Social Services	42,833	Good	Enterprise
SS5186 – 2018 Chevy Impala	Social Services	30,078	Good	Enterprise
SS4002 – 2018 Chevy Impala	Social Services	48,724	Good	Enterprise
SW0733 – 2018 Chevy Equinox (SW218)	Solid Waste	15,701	Good	Enterprise
SW3243 – 2011 Dodge Ram (SW202)	Solid Waste	106,945	Good	Enterprise
SH2014 – 2020 Chevy Tahoe	Sheriff	9,315	Good	Enterprise
SH6240 – 2017 Chevy Impala	Sheriff	25,690	Good	Enterprise
SH8149 – 2019 Ford Taurus Interceptor	Sheriff	20,514	Good	Enterprise
SH3024 – 2017 Ford Explorer	Sheriff	56,066	Good	Enterprise
SH3740 – 2018 Ford Taurus Interceptor	Sheriff	73,673	Good	Enterprise
SH9187 – 2019 Ford Explorer	Sheriff	98,415	Good	Enterprise
SH9186 – 2019 Ford Explorer	Sheriff	71,543	Good	Enterprise
SH9185 – 2019 Ford Explorer	Sheriff	80,600	Good	Enterprise
SH9188 – 2019 Ford Explorer	Sheriff	85,745	Good	Enterprise
SH8245 – 2018 Ford Explorer	Sheriff	76,119	Good	Enterprise
SH7320 – 2017 Ford Explorer	Sheriff	104,981	Good	Enterprise
SH8244 – 2018 Ford Explorer	Sheriff	47,854	Good	Enterprise
SH3741 – 2018 Ford Taurus Interceptor	Sheriff	59,227	Good	Enterprise
SH3764 – 2018 Ford Taurus Interceptor	Sheriff	47,623	Good	Enterprise
SH9189 – 2019 Ford Explorer	Sheriff	80,487	Good	Enterprise
SH9191 – 2019 Ford Explorer	Sheriff	62,908	Good	Enterprise
SH9190 – 2019 Ford Explorer	Sheriff	62,617	Good	Enterprise
SH4824 – 2018 Chevy Silverado 1500	Sheriff	69,174	Good	Enterprise
SH8243 – 2018 Ford Explorer	Sheriff	27,161	Good	Enterprise
SH6202 – 2019 Chevy Tahoe	Sheriff	79,213	Good	Enterprise
SH0632 – 2019 Chevy Tahoe	Sheriff	67,991	Good	Enterprise
SH1722 – 2019 Chevy Tahoe	Sheriff	52,870	Good	Enterprise

Dated: May 10, 2022

David Jones, Chairman
Administration and Oversight Committee