

**Planning, Economic Development,
Environmental and Intergovernmental Affairs
Wednesday, May 1, 2024 @ 11:00 AM
Madison County BOS Chambers**

AGENDA

11:00 AM Call Meeting to Order

Approval of Minutes

- Approval of March Minutes

Department and Agency Reports

1. Sales Tax Update - Cindy Edick
2. Real Property Update - Ryan Chaires
3. Career Center Update - Ellen Bowe
4. IDA Update - Kipp Hicks
5. CCE Update - Larkin Podsiedlik/Sarah Rosenthal
6. Tourism Update - Kaytlynn Lynch
7. PCD/HUB Update - Dana Krueger/Jocelyn Gavitt
8. BUY Madison - Sam Field
9. Planning Update - Scott Ingmire
10. MCPLUS Update

Resolutions:

1. Authorization to enter into an agreement with Earlville Opera House, Inc. for New York Main Street Program Grant
2. Authorizing a contract extension with LeChase for the Delphi Falls County Park construction project.
3. Authorizing a Utility Easement to Niagara Mohawk Power Corporation in the Town of Cazenovia

Other Committee Business

Preferred Agenda

Next Meeting:

1. May 29, 2024

Adjourn

**Planning, Economic Development,
Environmental and Intergovernmental Affairs
Wednesday, March 27, 2024 @ 11:00 AM
Chambers**

MINUTES

**11:00 Call Meeting to Order
AM**

Meeting called to order by Supervisor Shwartz at 11:02 am.

Attendees: Eve Ann Shwartz, Emily Burns, Scott Ingmire, Ronda Winn, Joe Wicks, Ellen Bowe, Jamie Kowalczk, Katlynn Lynch, Sam Field, Cindy Edick, Sarah Rosenthaul, Kipp Hicks, Loren Corbin, Candy Morgan, Jim Cunningham, Kyle Reger, Mary Cavanaugh, Jocelyn Gavitt, Dana Kruger.

Attendees via Zoom: Melissa Martel Felton, Jennifer Keville, Peggy LeClair.

Approval of Minutes

- Approval of February Minutes

Motion by Ronda Winn to Approve. Second by Joe Wicks. The motion was Passed.

Department and Agency Reports

1. Sales Tax Update - Cindy Edick

Cindy reports so far this year totals are below that of last year. Overall 2023 had positive results closing around 42 million for the year.

2. Real Property Update - Ryan Chaires

Ryan was not in attendance therefore Cindy reported on his behalf, the department is continuing work on annual tax collections with no new developments at this time.

Melissa says she should have more updated information with regard to the foreclosure legislations after speaking with the Harris Beach Group.

3. Career Center Update - Ellen Bowe

Ellen reports today:

-Next job fair on 04.02.2024 at the Bell Tree in Earlville.

-Spent time at the DeRuyter school this morning discussing training, summer youth, and the Carpenters Union.

-Now accepting applications for the training we are holding with the Carpenters Union; this training will offer guaranteed employment.

-Currently working with the Green Thumb program to provide employment to income eligible older workers over 55.

-Ellen met with TDO and WDI regarding upskilling of workers at Merlin Mold yesterday.
-Looking into the Work Keys program which is currently only utilized by Oswego County.

Eve Ann asked for annual reports of attendance for the job fairs, Ellen will look into that.

4. IDA Update - Kipp Hicks

Kipp reports he is busy working on the annual reporting. That the next Paris Report is expected in May by the state authority. Also that they are working on wrapping up an annual audit with their CPA. Waiting on final SEQR approval for the Community Memorial Hospital bonding for their proposed construction improvements. The Hospital plan will be to expand and make needed updates to the facility.

Received application from Albany Holdings for a plan to build a 40,000 sq.ft. multi-use space, they have funding assistance from Restore NYS.

Moshers Farm Stand purchased the former Arnie's Produce in Sherrill and have submitted an application for revolving loan funds. All-Seasons in Oneida also submitted an application for a revolving loan fund.

Oneida DRI funds have started being disbursed so far to 6 small businesses within the city, waiting to see the progress.

Unfortunately come with some bad news, Marquardt Switches Corporate has chosen to reduce the employee volume in Cazenovia and will be sending 180 jobs to Mexico. Kipp has been in touch with local elected officials and current employees to assist them in finding new employment.

Eve Ann asked if the building can be used for something else, Kipp says at this time the company is not selling the facility and that some staff will remain on site.

5. CCE Update - Larkin Podsiedlik

Larkin is out sick Sarah is reporting for CCE that continued work towards Open farm Day is progressing. Currently accepting applications for participants, to date have 24 farms registered. Recently sent the call out for event sponsors.

Build your Business Logo workshop offered tomorrow, to assist owners in their branding.

Work is being done towards securing a local pesticide application testing site, in the interim there is a workshop this weekend to prep for the exam.

The Seed to Table program is a free Garden Workshop Series collaborating with 4H and Snap-Ed currently with 44 participants.

6. Tourism Update - Kaytlynn Lynch

Kaytlynn Lynch reports The Madison County Tourism Annual meeting is coming up on April 11th the event will take place at the Oneida Community Mansion house.

Madison County Tourism has recently purchased memberships on 2 new software platforms. The first being CrowdRiff, utilizing the software Tourism is looking to help increase marketability through User Generated Content (UGC) story telling. Content from all social media platforms will be found using specific AI searches which will then be solicited for use on the Tourism website.

ITI Digital is the other new membership purchased to increase the number of events advertised on the website. Overall goal of the Madison County Tourism website is to become a main hub for the county and its communities to showcase various events and businesses.

7. Planning Update - Scott Ingmire

Scott showed a Micron and housing development presentation. Unknown yet the outreach Micron will have into Madison County as the distance may or may not play a factor.

Currently most of the county is suburban although the towns and villages have a more developed housing area.

The county is growing regardless of Micron therefore we need to discuss, "How do we grow smart?" A slow grow has a way of creeping into the suburban feels.

The rural character can be preserved and enhanced but we want to keep the suburban feel not the urban build ups.

Looked at town/villages within the county to find ways to develop what is already there. Town of Sullivan by proximity could have the most impact from Micron.

Joe says the view shed from solar and wind farms are becoming major discussions, therefore seeking what the planning department is offering as stance for the upcoming projects. Unfortunately the state has say on anything over 20 megawatts. Therefore local towns/villages will have no say.

Eve Ann says the silver lining could be to maybe develop the towns/villages instead of allowing the projects to invade.

Kyle suggests making a committee specific to the solar/wind projects in order to work better with the big companies coming in to help the transitions. Although the state can do anything they want maybe the committee could help smooth the process.

Jocelyn asked again, is there anything the towns/villages can do for smaller projects to slow the development?

Pilot negotiation was in place but that's been pulled by the state already from the Nelson project.

Jim says there are a few counties already working to slow the progress, sometimes farm lands can be saved from development.

Eve Ann says the county could pinpoint the lands that they want to

keep protected, maybe make the county purchase some parcels to hold the developers off.

8. MCPLUS Update

Mark reports the Broadband Project is moving along in progress. Currently working to obtain letters of support from local businesses. Upon completion the program will update about 1700 underserved properties with internet services. Ongoing work needed to connect the service dots for coverage. The application is being worked on for additional funding.

9. BUY Madison - Sam Field

Sam reports she's reaching out to all community partners for help with ongoing programs. Continuing her work on expanding the County website while looking at different grant options for increased funding. Looking for bloggers to add to the Marketing page of the County website.

Recently collaborated with PCD/HUB putting together 8 roadshows, the turn out was good, and in the future hope to do more.

Resolutions:

1. Opposing Part O of the Governor's 2024 Article VII Revenue Bill Regarding the Siting of Major Electric Transmission Facilities, Also known as the "RAPID" Act

Motion by Joe Wicks to Approve. Second by Jim Cunningham. The motion was Passed.

2. Authorizing the Chairman to Enter into an Agreement ECC Technologies, Inc.

Motion by Jim Cunningham to Approve. Second by Kyle Reger. The motion was Passed.

3. Authorizing an Agreement with the Madison County Rural Health Council for a Mobility Management Program

Motion by Jim Cunningham to Approve. Second by Kyle Reger. The motion was Passed.

4. Resolution Supporting S.1179 (Harckham)/A.7269 (Levenberg) to Alleviate Statutory Hurdles to Solar Canopy Installation

Motion by Joe Wicks to Approve. Second by Jim Cunningham. The motion was Passed.

5. Authorizing Madison County to apply for a New York State ConnectAll Municipal Infrastructure Grant

Motion by Joe Wicks to Approve. Second by Kyle Reger. The motion was Passed.

6. Authorizing a Grant Agreement with CNY Community Foundation for and ADA Accessible Kayak Launch

Motion by Kyle Reger to Approve. Second by Jim Cunningham.
The motion was Passed.

Other Committee Business

PCD/Hub- Jocelyn Gavitt reports Dana Kruger has accepted a position as the new director. Accepted award for non-profit work. Dana says this is her first full week. Working on events with WISE and Sam Field for additional marketing. Upcoming events for women in business. Rural equity group meeting with the mayors in the spring. Street Beaters program get together for sharing of different local resources.

Preferred Agenda

Next Meeting:

1. May 1, 2024

Adjourn

Eve Ann closed the meeting at 12:30 pm. Motion by Joe Wicks to Approve. Second by Jim Cunningham. The motion was Passed.

**Madison County
Sales Tax Distributions
Actual Cash Receipts**

<u>Distribution Date</u>	<u>2023</u>	<u>2024</u>	<u>Increase/ (Decrease)</u>	<u>%</u>
February 7	\$2,518,274	\$2,423,593	(\$94,681)	(3.76)%
February 13	532,314	521,821	(10,493)	(1.97)%
March 7	2,194,836	2,195,528	692	0.03%
March 13	435,145	454,535	19,390	4.46%
April 5	2,902,658	3,042,716	140,058	4.83%
April 15	<u>667,201</u>	<u>662,061</u>	<u>(5,140)</u>	<u>(0.77)%</u>
Total	<u><u>\$9,250,428</u></u>	<u><u>\$9,300,254</u></u>	<u><u>\$49,826</u></u>	<u><u>0.54%</u></u>

Notes:

2024 Budget - \$39,000,000

Percent shared with towns & villages - approx. 42%

RESOLUTION NO.

**AUTHORIZATION TO ENTER INTO AN AGREEMENT
WITH EARLVILLE OPERA HOUSE, INC
FOR NEW YORK MAIN STREET PROGRAM GRANT**

WHEREAS, Madison County has been awarded a \$225,000 New York Main Street Program Grant by the New York State Homes and Community Renewal Office for improvements to buildings in a targeted area of the Village of Earlville; and

WHEREAS, Madison County and representatives from Earlville constitute the “project team” which is administering this program; and

WHEREAS, The project team has selected 18 E. Main Street, Earlville NY 13332 owned by Earlville Opera House Inc to receive up to \$30,000.00 in NYMS funds for building improvements outlined in the scope of work; and

WHEREAS, the New York Main Street Grant Program is a reimbursement program in which funds will be disbursed from the New York State Office of Community Renewal / Housing Trust Fund Corporation to Madison County, and then to the building owner upon successful completion of their project scope; and

WHEREAS, the Project will result in substantial benefit to Madison County in the form of improved building stock which will boost commercial and residential activity and invigorate the street life in the Village of Earlville;

NOW, THEREFORE, BE IT RESOLVED, that the Chairwoman is hereby authorized to enter into a contract with Earlville Opera House, Inc on behalf of Madison County, a copy of which is on file with the Clerk of the Board of Supervisors.

DATED: May 14, 2024

Eve Ann Schwartz, Chairwoman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee

RESOLUTION NO. _____

AUTHORIZING A CONTRACT EXTENSION WITH LECHASE FOR THE DELPHI FALLS COUNTY PARK CONSTRUCTION PROJECT

WHEREAS, Madison County acquired and opened Delphi Falls County Park in 2018; and

WHEREAS, the County has worked to develop plans and design elements for the park that will enhance the Park experience for users of all abilities; and

WHEREAS, Phase II of the project involves the design and construction of a conference center to replace the existing residential building and barn; and

WHEREAS, it will save the County time and potentially cost to retain a firm that has the ability to be onsite daily and to manage the coordination of all facets of this construction effort; and

WHEREAS, based on very positive experiences with the County's recent Courthouse and Highway Garage projects, Madison County signed a contract with LeChase in 2023 to act as Construction Managers for this project; and

WHEREAS, the timeline for the build of the project is extended a few months longer than initially anticipated and both parties desire to extend the contract until November 30, 2024 to see the project through to completion; and

WHEREAS, costs for this extension would not exceed \$60,200 and are included in the 2024 County budget; and

NOW THEREFORE BE IT RESOLVED, that the Chairman is hereby authorized to enter into a contract extension with LeChase for the Delphi Falls County Park project.

Dated: May 14, 2024

Eve Ann Schwartz, Chairwoman Planning,
Economic Development, Environmental
and Intergovernmental Affairs Committee

**AUTHORIZING A UTILITY EASEMENT TO NIAGARA MOHAWK POWER
CORPORATION IN THE TOWN OF CAZENOVIA**

WHEREAS, Madison County owns Delphi Falls County Park in the Town of Cazenovia; and

WHEREAS, National Grid DBA, Niagara Mohawk Power Corporation, at the request of Madison County, wishes to install certain new power infrastructure to provide electric service to the new visitor center at Delphi Falls County Park; and

WHEREAS, to effect such service it is necessary to cross a portion of the County's property with an underground electric line and related utility equipment; and

WHEREAS, National Grid DBA, Niagara Mohawk Power Corporation has requested an Easement from the County to install and maintain such electric line and equipment as shown and described in the proposed easement agreement and accompanying drawing; and

WHEREAS, the easement has been reviewed by the County and its engineers working on the project; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is authorized and directed to execute an easement agreement granting National Grid DBA, Niagara Mohawk Power Corporation, a utility easement to install and maintain an electrical line providing service to Delphi Falls County Park, a copy of which easement agreement is filed with the Clerk of this Board.

Dated: May 14th, 2024

Eve Ann Shwartz, Chairwoman Planning,
Economic Development, Environmental
and Intergovernmental Affairs Committee