

Administration and Oversight

Tuesday, May 24, 2022 @ 1:00 PM

Chambers/ Zoom

AGENDA

1:00 PM Call Meeting to Order

Approval of Minutes

- A&O Meeting Minutes - April 28, 2022

Board of Elections:

1. Department Update

Purchasing:

1. Department Update

Resolutions:

1. Designating Disposal of Surplus County Personal Property
2. Designating Disposal of Surplus County Personal Property

Other Committee Business

Next Meeting: Tuesday, June 28, 2022 @ 1PM

Adjourn

Administration and Oversight

Thursday, April 28, 2022 @ 1:00 PM

Chambers/ Zoom

MINUTES

1:00 PM Call Meeting to Order

Chairman Dave Jones called the meeting to order at 1:01 p.m. in the Board Chambers.

Committee Members present:

Supervisor Dave Jones, Supervisor Eve Ann Schwartz, Supervisor Loren Corbin, and Supervisor Melissa During

Others present:

Board Chairman John Becker, County Administrator Mark Scimone, Elections Commissioner Mary Egger, Elections Commissioner Laura Martino, Purchasing Agent Laurie Winters, Finance Director Lou Anne Randal, County Attorney Tina Wayland-Smith and Confidential Secretary Emily Burns

Absent:

Chairwoman Brandee DuBois

Approval of Minutes

- A&O Meeting Minutes - March 22, 2022

Motion by Loren Corbin to approve the minutes of the March 22, 2022 meeting.. Second by Eve Ann Schwartz. The motion was Passed.

Board of Elections:

1. Department Update

Elections Commissioner Mary Egger stated that the Elections Office is preparing for the May 17th school elections, the June primary for Assembly, the November Elections, and now, due to the New York Court of Appeals ruling the proposed congressional and State Senate district lines violated the NY State Constitution, a primary for Senate and Congress will need to be held in August.

Early voting for the June primary is planned to be held at St. Paul's Church in Oneida. We are waiting on an agreement with the church, which will be under \$20K. A Bill has been introduced in the Senate and Assembly to get early voting back to the County seat. Hopefully, we will be approved to hold early voting at the County by August, which would relieve some of the stress.

Conference calls have been held with the State to ensure we are in compliance and there are still many questions that need to be

answered. The Court will appoint a master mapper to finalize the districting maps which will require additional petitioning.

Board Chairman John Becker asked if more staff would help with the additional primaries. Egger stated that it is difficult to find time to train new staff. Increasing the hours of the part-time staff could help them more. Techs will come in to set up the ballots.

The summer Elections Commissioners Conference has been cancelled.

Purchasing:

1. Department Update

Purchasing Agent Laurie Winters stated that her office has been busy with policy updates, quotes, RFPs and bids. Purchasing Card spending for the 1st quarter was at \$2.9M, down \$324,000 from the prior year.

Resolutions:

1. Designating Disposal of Surplus County Personal Property

County Administrator Mark Scimone stated that the Highway Department requested that the 2018 Dodge Caravan be removed from the resolution as it is needed for a multi-person passenger vehicle. The Committee agreed to revise the resolution to remove the vehicle requested. Motion by Eve Ann Schwartz to approve the revised resolution. Second by Melissa During. The motion was Passed.

Other Committee Business

Executive Session

A motion was made by Supervisor Loren Corbin to go into Executive Session at 1:19 p.m. for the purpose of advice of counsel. Supervisor Eve Ann Schwartz seconded the motion and it was unanimously carried.

A motion was made by Supervisor Eve Ann Schwartz to come out of Executive Session at 1:52 p.m. Supervisor Loren Corbin seconded the motions and it was unanimously carried.

Next Meeting: Tuesday, May 24, 2022 @ 1PM

Motion by Loren Corbin to adjourn at 1:53 p.m.. Second by Melissa During. The motion was Passed.

Adjourn

RESOLUTION NO. _____

DESIGNATING DISPOSAL OF SURPLUS COUNTY PERSONAL PROPERTY

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, certain County personal property is required to be declared surplus by the Board of Supervisors before disposal; and

WHEREAS, the current County personal property waiting surplus designation is listed below; and

WHEREAS, the list of items has been reviewed and approved by the Administration and Oversight Committee;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors declares the list of said items as surplus.

ITEM	DEPARTMENT	MILEAGE	CONDITION	COMMENT
HWY3589 – 2018 Dodge Caravan	Highway	15,456	Good	Enterprise Replace

Dated: June 14, 2022

David Jones, Chairman
Administration and Oversight Committee

RESOLUTION NO. _____

DESIGNATING DISPOSAL OF SURPLUS COUNTY PERSONAL PROPERTY

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, certain County personal property is required to be declared surplus by the Board of Supervisors before disposal; and

WHEREAS, the current County personal property waiting surplus designation is listed below; and

WHEREAS, the list of items has been reviewed and approved by the Administration and Oversight Committee;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors declares the list of said items as surplus.

Item	Department	Mileage	Condition	Comment
MOR015 – 2002 International 2674 Dump	Highway	247,944	Poor	Surplus
WAM027 – 2001 International 2674 Dump	Highway	225,306	Poor	Surplus
WAM150 – 1982 Toyota 62-3F625 Forklift	Highway	1,943 hours	Fair	Surplus

Dated: July 12, 2022

David Jones, Chairman
Administration and Oversight Committee