

Criminal Justice, Public Safety and Emergency Communications

Wednesday, May 24, 2023 @ 9:00 AM

Chambers

AGENDA

9:00 AM Call Meeting to Order

Approval of Minutes

- Approval of Minutes of 4/26/23

Assigned Counsel:

1. Authorizing the Chairman to Enter Into an Agreement with IntelLinx, Inc.
2. Authorizing the Chairman to Enter Into an Extension for an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2020-2022
3. Authorizing the Chairman to Enter Into an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2023-2025 (4th CAFA Grant)

Sheriff's Office:

1. Authorizing the Chairman to Amend and Renew an Agreement with UMR, Inc.
2. Active Shooter Training Discussion
3. OCFS Modification Discussion

Emergency Management:

1. Authorizing the Chairman to Enter Into an Agreement with AK Associates for 911 Phone Equipment Upgrade
2. Recognizing Public Safety Communicator Mark Bradbury, Ronald Tallman, Jr. and Sue Tallman for Life-Saving Actions
3. Department Update

Other Committee Business:

1. Appointing and Re-Appointing Members to the Madison County Traffic Safety Board

Preferred Agenda

Next Meeting:

1. June 28, 2023 @ 9:00 a.m.

Adjourn

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
April 26, 2023*

PRESENT: Chairman Rex Vosburg
Vice Chairman Pete Walrod
Supervisor Bill Zupan
Supervisor Joe Wicks
Supervisor Greg Reuter

ALSO: County Administrator Mark Scimone
First Assistant County Attorney Jeff Aumell
Sheriff Todd Hood
Director of Administrative Services Stephen Laureti
Director of Emergency Management Dan Degear
911 Director Frank McFall
EMS Supervising Paramedic Tom Dorn
Assigned Counsel Administrator David DeSantis (via Zoom)
Director of Finance Lou Anne Randall
Public Information Officer Samantha Field
Clerk to the Board Emily Burns
Town of Lincoln (via Zoom)
Town of Lincoln Clerk Peggy LeClair (via Zoom)
Town of Lenox Supervisor John Pinard
County Attorney Intern Delaney Livermore
Public Information Office Intern Taylor Taiwo

The meeting was called to order by Chairman Rex Vosburg at 9:05 a.m. in the Chambers.

Minutes:

The minutes of the March 29, 2023 meeting were unanimously approved on the motion of Supervisor Bill Zupan and second of Vice Chairman Pete Walrod.

Assigned Counsel:

Assigned Counsel Administrator David DeSantis presented the following resolutions to the Committee:

Authorizing Participation in a State Grant (Hurrell-Harring) and Modifying the 2023 Adopted County Budget

The Committee unanimously approved the resolution on the motion of Wicks and second of Walrod.

Authorizing the Chairman to Enter Into an Extension for an Agreement with New York State Office of Indigent Legal Services for a Five-Year Distribution 2018-2023 (Statewide H-H Grant)

The Committee unanimously approved the resolution on the motion of Wicks and second of Walrod.

Sheriff's Office:

Sheriff Todd Hood presented the following resolutions to the Committee:

Authorizing the Chairman to Enter Into an Agreement with Squad 9, LLC

The Committee unanimously approved the resolution on the motion of Walrod and second of Wicks.

Authorizing the Chairman to Execute an Agreement with the New York State Canal Corporation and Modifying the 2023 Adopted County Budget

The Committee unanimously approved the resolution on the motion of Reuter and second of Wicks.

Sheriff Todd Hood provided the following updates:

- Have a budget modification for OVS grant going to the Finance, Ways and Means Committee. County Administrator Mark Scimone noted that it was for moving money from Equipment to the Other Services line.
- Requesting a new position for a Jail Case Manager. We now contract with BOCES for someone who runs all of the educational services, and she does an excellent job. Looking to hire her. It was the consensus of the Committee to move forward with this. Eileen in Personnel will write up a job description.
- Building Discussion: Short on space and currently have an opportunity for a building down the road. Will take a look at it. Would like to transfer all Administration and Road Patrol there. Waiting for numbers to come back from the owner. Will keep the Committee updated.

Executive Session:

A motion was made by Chairman Rex Vosburg to enter into executive session at 9:20 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Joe Wicks seconded the motion and it was unanimously carried.

A motion was made by Vice-Chairman Walrod to exit executive session at 10:09 a.m. Supervisor Reuter seconded the motion and it was unanimously carried.

Emergency Management:

Emergency Management Director Dan Degear presented the following resolution to the Committee:

Authorizing the Chairman to Enter Into an Agreement with Wilmac Business Equipment for Recording Equipment Update

The Committee unanimously approved the resolution on the motion of Reuter and second of Walrod.

Director of Emergency Management Dan Degear provided the following updates:

- Medic cars had 274 calls at the end of 2022; as of Monday 4/24 have had 222 calls. As of 4/24, the ambulance has had 111 calls and flipped 8.
- New CAD went live 4/25 at noon.
- New position duties statement was sent to Eileen for the Training Program for June approval. Will also need a budget modification for \$75,000 for June approval.
- Met with Georgetown Fire Department. Moving forward on agreement with Georgetown to assist with ambulance response.
- Full-time providers are asking for a shift change from 12 hours to 24 hours.

- Director of 911 Frank McFall said that they have migrated to the new CAD and are working through the issues. Spillman sent 7 tech support staff from 8 am to 2 am; some are at the center and some are at different police stations to assist with any issues.
- Will be down a Senior Dispatcher position temporarily. Currently have 3 openings; waiting on test results.
- National Weather Service did a Skywarn class at Colgate on April 19. Colgate is now named a storm ready University.
- May 17th at 6 pm will be a Citizens Preparedness training at Morrisville-Eaton High School.
- June 14th is a Cyber Summit at Cazenovia Hampton Inn for towns, villages and city and June 15 is for County departments.
- Safety & Security Taskforce has developed policies/procedures for open door alerts, contractor access badge policy and duress alarm policy.
- Meeting with OCM BOCES next month to finalize plans for hosting the firefighter portion of their new program. Will need a contract.

Preferred Agenda:

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the Preferred Agenda.

Adjournment:

The Committee adjourned at 10:38 a.m. on the motion of Walrod and second of Reuter.

Next Meeting Date:

Wednesday, May 24, 2023 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Rex Vosburg.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH INTELLINX, INC. ON BEHALF OF THE MADISON COUNTY
ASSIGNED COUNSEL PROGRAM**

WHEREAS, Madison County Assigned Counsel wishes to contract with IntelLinx, Inc. for a database/case management system; and

WHEREAS, IntelLinx, Inc. is a provider of Assigned Counsel Program software and offers its software platform IntelLinx ACP, website design and development for the use of our offices as well as our panel attorneys for a database, assignment, case information and voucher management system; and

WHEREAS, the contract with IntelLinx, Inc. would cover a 36-month period of time to start May 1, 2023 and run through April 30, 2026; and

WHEREAS, H-H grant funding will allow us to utilize IntelLinx, Inc. and its services, including case and data management and attorney vouchering for a 3-year period for a fee of \$25,000 for the initial set up and first year and at an annual rate of \$17,500 for the next two years. IntelLinx, Inc. will provide a stronger database management system than what is currently being utilized and will afford our panel attorneys faster access to the information needed to process their cases in a more timely manner and to allow them immediate access to case history and details while also allowing them access to a speedy vouchering system. This will provide easy access to information required by our panel attorneys to better address the specifics of each of their assigned cases as well as decreasing the amount of time spent on vouchering, all of which will serve as strong incentives for attorney retention; and

WHEREAS, both starting costs and the annual fee for the IntelLinx, Inc. program shall be covered in their entirety by grant funding; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with IntelLinx, Inc., in the form as is on file with the Clerk of the Board.

Dated: June 13, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN EXTENSION FOR AN
AGREEMENT WITH NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES
FOR A THREE-YEAR DISTRIBUTION 2020-2022**

WHEREAS, the County of Madison by Resolution 21-55 dated February 9, 2021, entered into an agreement with the New York State Office of Indigent Legal Services for a Three-Year Distribution for 2020-2022; and

WHEREAS, the Madison County Assigned Counsel Program office did not utilize all the funds in this grant in the time given by the New York State Office of Indigent Legal Services; and

WHEREAS, the New York State Office of Indigent Legal Services has agreed to a twelve (12) month extension of this grant so that these funds can be utilized; and

WHEREAS, the amount of funds available are \$110,537.23 and are to be used to further assist the County in improving the quality of indigent legal services; and

WHEREAS, the County shall be reimbursed only for costs actually incurred in accordance with this Agreement. Payments shall be made in arrears on a quarterly basis and shall be processed upon submission by the County and approval by the NYS Office of Indigent Legal Services of appropriate statements and vouchers; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an extension agreement on behalf of the County of Madison with the NYS Office of Indigent Legal Services, in the form as is on file with the Clerk of the Board.

Dated: June 13, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR A THREE-YEAR DISTRIBUTION 2023-2025 (4th CAFA GRANT)

WHEREAS, the County of Madison by Resolution 21-55 dated February 9, 2021, entered into an agreement with the New York State Office of Indigent Legal Services for a Three-Year Distribution for 2020-2022 (3rd CAFA Grant); and

WHEREAS, the New York State Office of Indigent Legal Services and the County of Madison desire to enter into an agreement for the provision of funds to further assist the County in improving the quality of Indigent Legal Services provided by such County pursuant to Article 18-B of the County Law for an additional Three-Year Distribution for January 1, 2023 – December 31, 2025; and

WHEREAS, the maximum amount of funds available and payable to the County under this three-year distribution for 2023-2025 shall not exceed \$427,310.00; and

WHEREAS, the County shall be reimbursed only for costs actually incurred in accordance with this Agreement. Payments shall be made in arrears on a quarterly basis and shall be processed upon submission by the County and approval by the NYS Office of Indigent Legal Services of appropriate statements and vouchers; and

WHEREAS, this Agreement shall be in effect for the period from January 1, 2023 to December 31, 2025, unless terminated earlier pursuant to its terms; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with the NYS Office of Indigent Legal Services, in the form as is on file with the Clerk of the Board.

Dated: June 13, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO AMEND AND RENEW AN AGREEMENT
WITH UMR, INC.**

WHEREAS, the Madison County Sheriff's Correctional Facility receives numerous bills for medical expenses of inmates and currently contracts with UMR, Inc. to reduce costs and increase efficiency in medical claim payments; and

WHEREAS, UMR, Inc. has requested an amendment to Sections A6 and A2 of the Administrative Services Agreement to be effective January 1, 2023; and

WHEREAS, UMR, Inc. has requested no fee increase and the County agrees to continue paying UMR, Inc. a monthly fee of \$2,600 or a total of \$22.65 per claim, whichever administrative fee is greater; and

WHEREAS, both parties desire to amend and renew the Agreement for the term January 1, 2023 through December 31, 2023; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to amend this agreement on behalf of the County of Madison with UMR, Inc., in the form as is on file with the Clerk of the Board.

Dated: June 13, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
AK ASSOCIATES FOR 911 PHONE EQUIPMENT UPDATE**

WHEREAS, Madison County operates a Public Safety Answering Point (PSAP), also known as the Madison County Emergency 911 Center; and

WHEREAS, the PSAP utilizes specialized phone equipment to receive and process calls and text messages to 911 from persons in need of assistance; and

WHEREAS, it is necessary to upgrade certain components of the phone equipment which will allow for the text to 911 feature as well as to ensure the system's proper working condition at a cost of \$76,110.98; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with AK Associates, in the form as is on file with the Clerk of the Board.

Dated: June 13, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

RECOGNIZING PUBLIC SAFETY COMMUNICATOR MARK BRADBURY, RONALD TALLMAN, JR. AND SUE TALLMAN FOR LIFE-SAVING ACTIONS

WHEREAS, on the evening of April 30, 2023 the Madison County 911 Center received a call regarding an individual in anaphylactic shock; and

WHEREAS, through quick efforts and excellent teamwork, Public Safety Communicator Mark Bradbury guided Ronald Tallman, Jr. and Sue Tallman in the performance of life-saving actions, successfully stabilizing the patient until the ambulance crew arrived; and

WHEREAS, this event serves as a reminder of the important work being done each day by first responders, including the teamwork between Madison County's Public Safety Communicators and the public calling for assistance, to protect our community;

NOW, THEREFORE, BE IT RESOLVED, that the Madison County Board of Supervisors recognizes and appreciates Public Safety Communicator Mark Bradbury, Ronald Tallman, Jr. and Sue Tallman for working together to provide life-saving care.

Dated: June 13, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**APPOINTING AND RE-APPOINTING MEMBERS TO THE MADISON COUNTY
TRAFFIC SAFETY BOARD**

RESOLVED, that the following be hereby appointed to the Madison County Traffic Safety Board for a three (3) year term commencing on June 1, 2023 and expiring on May 31, 2026:

Lieutenant Keith Hudson, City of Oneida Police Department, residing in Canastota

RESOLVED, that the following be hereby re-appointed to the Madison County Traffic Safety Board for a three (3) year term commencing on June 1, 2023 and expiring on May 31, 2026:

Sergeant Matthew White, Madison County Sheriff's Department

Dated: June 13, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee