

# **Highway, Buildings and Grounds**

**Wednesday, June 23, 2021 @ 2:00 PM**

**Chambers/Zoom**

## **AGENDA**

### **2:00 PM Call Meeting to Order**

#### **Approval of Minutes**

- Approval of minutes for May 26, 2021 regular meeting

#### **Highway:**

1. Authorizing the Modification of the 2021 Adopted County Budget (Highway CHIPS Budget)
2. Authorizing the Chairman to Enter into an Agreement with Slate Hill Constructors, Inc. for the Dyke Road Bridge Replacement
3. Authorizing Bid Award to CA Tools for Hand Tools and Boxes
4. Designating Disposal of Obsolete and/or Surplus County Personal Property
5. Highway Highlights 6-23-21

#### **Facilities/Maintenance:**

1. Facilities Highlights
2. Central Services Monthly Report

#### **Preferred Agenda**

**Next Meeting: Wednesday, July 21, 2021 @ Brown Rd. New Highway Facility @ 2:00 p.m. following the ribbon cutting ceremony**

**Adjourn**

# **Highway, Buildings and Grounds**

**Wednesday, May 26, 2021 @ 2:00 PM**

**Chambers/Zoom**

## **MINUTES**

### **2:00 PM Call Meeting to Order**

The meeting was called to order at 2:01 p.m. in Board Chambers by Chairman Ron Bono.

#### **Committee Members Present:**

Chairman Ron Bono, Vice Chairman William Zupan, Supervisors Alexander Stepanski, Rocco DiVeronica

#### **Committee Members Absent:**

Supervisor Charles Walters

#### **Others Present:**

Director of Public Facilities John Regan, Maintenance Supervisor Dave Reiss, Highway Superintendent Joe Wisinski, Deputy Highway Superintendent Brad Newman, Highway Operations Manager Rich Durant, Assistant County Attorney Melissa Martel Felton, Assistant County Attorney Jeff Aumell, County Treasurer Cindy Edick, Public Information Officer Samantha Field. Board Chairman John Becker, County Administrator Mark Scimone, Taylor Bottar & Tyler Hodges-Barton & Loguidice.

### **Approval of Minutes**

- Approval of minutes for April 28, 2021 regular meeting minutes

Motion by Alex Stepanski to approve the minutes of the April 28, 2021 regular meeting. Second by Bill Zupan. The motion was Passed.

Absent: Walters

### **Highway:**

1. Authorizing the Chairman to Modify an Agreement with Suit-Kote Corporation

Motion by Board Chairman John Becker to approve the resolution. Second by Rocky DiVeronica. The motion was passed.

Absent: Walters

2. Madison County Insurance Waiver Request Form for Town and County Bridge and Rail

Highway Superintend Joe Wisinski reviewed insurance waiver with the committee. Committee consensus to grant waiver.

Absent: Walters

3. Bid 2114 REBID Road Salt - Treated Salt Unofficial Bid Tab

Wisinski reviewed the results of the bid with the committee.

4. Bid 2115 Ride On Floor Cleaner Unofficial Bid Tab

Wisinski reviewed the results of the bid with the committee.

5. Authorizing the Chairman to Enter into an Agreement with Dolomite Products Co.

Motion by Rocky DiVeronica to approving the motion. Second by Bill Zupan. The motion was Passed.

Absent: Walters

6. Rehabilitation of Certain County Roads and Bridge Replacements for 2021

Motion by Alex Stepanski to approving the motion. Second by Rocky DiVeronica. The motion was Passed.

Absent: Walters

7. Highway Highlights 5-26-21

Wisinski reviewed the past month of Department Highlights with the committee

**Facilities/Maintenance:**

1. Authorizing the Chairman to Execute Change Order for Capital Project Clockville Water District No.1

Motion by Rocky DiVeronica to approving the motion. Second by Alex Stepanski. The motion was Passed.

Absent: Walters

2. Authorizing the modification of the 2021 adopted county budget

Motion by Alex Stepanski to approving the motion. Second by Rocky DiVeronica. The motion was Passed.

Absent: Walters

3. Authorizing the modification of the 2021 adopted county budget

Motion by Bill Zupan to approving the motion. Second by Alex Stepanski. The motion was Passed.

Absent: Walters

4. Authorizing the Chairman to Enter into an Agreement with Kinsley Power Systems

Motion by Rocky DiVeronica to approving the motion. Second by Bill Zupan. The motion was Passed.

Absent: Walters

5. Authorizing the Chairman to terminate Measurement & Verification Services with Centrica Business Solutions

Motion by Alex Stepanski to approving the motion. Second by

Rocky DiVeronica. The motion was Passed.  
Absent: Walters

6. Facilities Highlights

Director of Facilities John Regan reviewed the previous months  
Facilities/Maintenance Highlights

7. Central Services Monthly Report

Regan reviewed the monthly Central Services Report

**Other Committee Business**

1. Authorizing the Chairman to enter into an agreement with Gorman  
Foundation, Community Center, LLC

Motion by Ron Bono to approving the motion. Second by Alex  
Stepanski. The motion was Passed.  
Absent: Walters

2. Authorizing the Chairman to enter into an agreement with the City of  
Oneida for future connection of the proposed Madison County  
Office Complex Sanitary Sewer System

Motion by Alex Stepanski to approving the motion. Second by  
Rocky DiVeronica. The motion was Passed.  
Absent: Walters

**Preferred Agenda**

**Next Meeting: Wednesday, June 23, 2021 @ 2:00 p.m.- Chambers/Zoom**

**Adjourn**

**RESOLUTION NO. \_\_\_\_\_**

**AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET**

**BE IT RESOLVED** that the 2021 Adopted County Budget be modified as follows:

**County Road Fund**

**5113 Consolidated Highway Program**

Revenue

|                                                   | <u>From</u>        | <u>To</u>          |
|---------------------------------------------------|--------------------|--------------------|
| D511350 435010 State Aid Consolidated Highway Aid | \$3,042,608        | \$4,001,912        |
| D511350 435011 State Aid NY Pave                  | -0-                | 1,070,505          |
| D511350 435012 State Aid Extreme Winter Recovery  | -0-                | <u>719,806</u>     |
| Totals                                            | <u>\$3,042,608</u> | <u>\$5,792,223</u> |
| Control Total                                     |                    | <u>\$2,749,615</u> |

**5110 Maintenance of Roads & Bridges**

Expense

|                           |          |         |
|---------------------------|----------|---------|
| D511050 546002 Guide Rail | \$85,000 | \$9,311 |
|---------------------------|----------|---------|

**5112 Construction Projects**

Expense

|                                              |           |           |
|----------------------------------------------|-----------|-----------|
| D511250 511000 Personal Services Full Time   | \$316,668 | \$632,357 |
| D511250 540570 Equipment Rental County Owned | 50,000    | 160,000   |
| D511250 545107 Cole Street Culvert #2        | 100,000   | -0-       |
| D511250 545108 Dyke Road Superstructure      | 250,000   | -0-       |

**5113 Consolidated Highway Program**

Expense

|                                              |                |                |
|----------------------------------------------|----------------|----------------|
| D511350 511000 Personal Services Full Time   | \$315,689      | \$-0-          |
| D511350 540570 Equipment Rental County Owned | 110,000        | -0-            |
| D511350 545107 Cole Street Culvert #2        | -0-            | 100,000        |
| D511350 545108 Dyke Road Superstructure      | -0-            | 412,000        |
| D511350 546002 Guide Rail                    | -0-            | 125,689        |
| D511350 546008 Culvert Pipe                  | -0-            | 50,000         |
| D511350 546014 Large Culverts                | -0-            | 563,000        |
| D511350 547330 Contract Paving               | 1,250,998      | 2,500,000      |
| D511350 547350 In-Place Recycling            | 1,113,253      | 1,300,000      |
| D511350 593991 Transfer to Road Machinery    | <u>224,000</u> | <u>712,866</u> |

|        |                    |                    |
|--------|--------------------|--------------------|
| Totals | <u>\$3,815,608</u> | <u>\$6,565,223</u> |
|--------|--------------------|--------------------|

|               |  |                    |
|---------------|--|--------------------|
| Control Total |  | <u>\$2,749,615</u> |
|---------------|--|--------------------|

**Road Machinery Fund**

**5130 Road Machinery Repairs & Expense**

Revenue

|                                           |                  |                  |
|-------------------------------------------|------------------|------------------|
| DM513050 450316 Transfer from County Road | <u>\$224,000</u> | <u>\$712,866</u> |
|-------------------------------------------|------------------|------------------|

|               |  |                  |
|---------------|--|------------------|
| Control Total |  | <u>\$488,866</u> |
|---------------|--|------------------|

Expense

|                                     |             |                |
|-------------------------------------|-------------|----------------|
| DM513050 529050 10 Wheel Dump Truck | \$1,013,426 | \$1,212,292    |
| DM513050 529090 Loader              | <u>-0-</u>  | <u>290,000</u> |

|        |                     |                     |
|--------|---------------------|---------------------|
| Totals | \$ <u>1,013,426</u> | \$ <u>1,502,292</u> |
|--------|---------------------|---------------------|

|               |  |                   |
|---------------|--|-------------------|
| Control Total |  | \$ <u>488,866</u> |
|---------------|--|-------------------|

Dated: July 13, 2021

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Ron Bono, Chairman  
Highway, Buildings & Grounds Committee

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Yvonne M. Nirelli, Chairwoman  
Finance, Ways & Means Committee

**RESOLUTION NO. \_\_\_\_\_**

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH SLATE HILL CONSTRUCTORS INC. FOR THE DYKE ROAD BRIDGE REPLACEMENT**

**WHEREAS**, sealed bids were opened on June 9, 2021 for the Dyke Road Bridge Replacement, Sul-39 in the Town of Sullivan, Bid 2117, and;

**WHEREAS**, the low bid meeting specifications is as follows;

**Slate Hill Constructors \$162,000.00**

**WHEREAS**, the above cost includes the removal and installation of a steel bridge superstructure for a term from August 10, 2021 to October 29, 2021.;

**WHEREAS**, the cost for services has been appropriated in the 2021 County Road Fund Budget;

**WHEREAS**, this agreement was reviewed and approved by the Highway, Buildings and Grounds Committee on June 23, 2021, and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an Agreement on behalf of the County of Madison with Slate Hill Constructors Inc., in the form as is on file with the Clerk of the Board.

Dated: July 13, 2021

\_\_\_\_\_  
Ronald Bono, Chairman  
Highway, Buildings and Grounds Committee

|                                                                                                                                                                                                                                                                                                                                                          |  |                                                                     |         |                         |                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------|---------|-------------------------|--------------------------|
|  <p>           Madison County<br/>           Purchasing Department<br/>           Computation of Bids<br/>           Opened: <b>6/9/2021 @ 11:15 am</b><br/>           Bid Ref: Bid 2117 - Dyke Road Bridge Replacement<br/>           Department: Highway         </p> |  |                                                                     |         |                         |                          |
|                                                                                                                                                                                                                                                                                                                                                          |  |                                                                     |         | Slate Hill Constructors | Vector Construction Corp |
|                                                                                                                                                                                                                                                                                                                                                          |  | No:                                                                 |         | 1                       | 2                        |
|                                                                                                                                                                                                                                                                                                                                                          |  | Bid Pages                                                           |         | Y                       | Y                        |
| Item No.                                                                                                                                                                                                                                                                                                                                                 |  | Description                                                         | Bid Sec | Y                       | Y                        |
| 1                                                                                                                                                                                                                                                                                                                                                        |  | Removal and Installation of Steel Bridge Superstructure<br>LUMP SUM |         | \$ 162,000.00           | \$ 207,000.00            |

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING BID AWARD TO CA TOOLS FOR HAND TOOLS & BOXES**

**WHEREAS**, sealed bids were opened on May 25, 2021 for Hand Tools & Boxes, Bid 2118, and;

**WHEREAS**, the bid award recommendation was based on best value and awarded as follows;

**CA Tools      \$46,165.88**

**WHEREAS**, the cost for the commodity purchase has been appropriated in the 2021 New Highway Facility Budget;

**WHEREAS**, the bid award was reviewed and approved by the County Attorney's Office and by the Highway, Buildings and Grounds Committee on June 23, 2021; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Madison County Board of Supervisors approves awarding Bid No. 2118 for the Hand Tools & Boxes to CA Tools.

Dated: July 13, 2021

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Ronald C. Bono, Chairman  
Highway, Buildings and Grounds Committee



Madison County  
Purchasing Department  
Computation of Bids  
**5/25/2021 @ 11:15 am**  
Bid 2118 - Hand Tools & Boxes  
Highway

|             | CA Tools     | Auto Parts of Morrisville |
|-------------|--------------|---------------------------|
|             | 1            | 2                         |
| Bid Pages   |              |                           |
| Bid Sec N/A |              |                           |
|             |              |                           |
| TOTAL COST  | \$ 46,165.88 | \$ 38,654.40              |

**RESOLUTION NO. \_\_\_\_\_**

**DESIGNATING DISPOSAL OF OBSOLETE AND/OR SURPLUS COUNTY PERSONAL  
PROPERTY**

**WHEREAS**, in accordance with Madison County Purchasing Policy and Procedures, certain County personal property is required to be declared obsolete and/or surplus by the Board of Supervisors before disposal; and

**WHEREAS**, the current County personal property waiting obsolete and/or surplus designation is listed below; and

**WHEREAS**, the list of items has been reviewed and approved by the Administration and Oversight Committee;

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Supervisors declares the list of said items as obsolete and/or surplus.

| ITEM                             | DEPARTMENT | MILEAGE | CONDITION | COMMENT |
|----------------------------------|------------|---------|-----------|---------|
| MOR023 - 2012 International 7600 | Highway    | 122,321 | Good      | Surplus |

Dated: August 10, 2021

\_\_\_\_\_  
David Jones, Chairman  
Administration and Oversight Committee

## Highway Highlights June 23, 2021

1. Many Towns helping with roadside mowing and hauling, including Madison, Cazenovia, Lenox, Sullivan, Georgetown, Stockbridge, Hamilton, and Lebanon.
2. Crews at the new shop are wrapping up grading in the front and paving top in the Salt Storage building. Additional top course is being done on the East side this week. Suite-Kote will be milling Brown and Cole road on June 23<sup>rd</sup>, with cold mix base paving scheduled for July 9<sup>th</sup>.
3. One of the new hires from this spring has been let go, he started May 10<sup>th</sup> and was let go on June 15<sup>th</sup>. Two others are doing well and a third will be starting July 5<sup>th</sup>.
4. Cold In-Place Recycling has been completed. Crack filling is ongoing with about 40 miles remaining. Mastic work is scheduled for early July. Hot mix paving is scheduled to begin in early August. Guiderail replacement and installation is beginning June 21<sup>st</sup>.
5. Bolivar Road Bridge and New Boston Street Bridge replacements are both underway. The 2021 Bridge NY applications, 6 for the County and 3 for Towns, have been submitted. Brad is participating on the Application Review team with NYSDOT and other County staff.
6. This year's Cornell Highway School was a virtual event with several live demonstrations and was presented over several days June 7<sup>th</sup> to June 10<sup>th</sup>, called Virtual Highway School- Good Roads Week. Joe Wisinski provided opening remarks to begin classes on June 8<sup>th</sup>.
7. One of the two employees out on administrative leave will be coming back to work June 21<sup>st</sup>, the other has submitted his resignation.

## Facilities Updates 6/23/21

### Maintenance Highlights

- Finished building boxes for the Board of Elections.
- Implemented a staff rotation system so that all members of crew are cross-trained
- Attend ongoing trainings at the Morrisville Highway Garage
- Landscaped the Wampsville Highway Garage
- Prepping and painting New CAC location
- Prepare hundreds of document boxes (County Clerk's Office) for recycling

### Facilities Projects:

- Clockville Water District – Running water main on Nelson Rd. Installed water main at W Knolls Blue stake letter has been sent out to property owners to stake out their water service meter location.
- New Highway Complex – Punch list from architect and engineers has been generated and distributed to contractors. Contractors have been given extra work from the county and they are completing and ongoing with work. Ribbon Cutting Ceremony is July 21<sup>st</sup> @ 11:00 a.m. with HB&G meeting to follow. Highway crews are installing binder and topping for parking lots. They have completed the topsoil grading and seeding and planted trees.
- 3071 Seneca Turnpike Canastota (county owned house that had garage fire)- Abscope has performed the controlled abatement demolition of the house and garage and will be completed with clean-up this week. Lyle Malbouf and Solid Waste will clean the remainder of the site of debris and Property will be ready for auction this fall.
- Sanitary Sewer Project- Signed intermunicipal agreement with City of Oneida was approved and received on 6/16/21. Still awaiting grant funding approval from the State.
- Central Arraignment @ PSB- Being pursued to have Central Arraignment inside the library in the PSB. Facilities will be building a wall and have moved in a Judge's bench into the space.
- Facilities will be pursuing engineering for the Cedar St. Highway Clean-Up Project.
- Facilities will be looking at the Wampsville Highway Garage North for potential administration/ADA locker-room restroom upgrades.



## MADISON COUNTY CENTRAL SERVICES

ALEX BROWN  
Technician

PO Box 546  
Wampsville, NY 13163  
315/366-2380

TO: Buildings & Grounds Committee

FROM: Todd Russell  
Central Service Technician

DATE: June 1, 2021

SUBJECT: MONTHLY REPORT

Listed below are the totals for the month MAY '21 for the Central Services Department.

### PRINTING

|                      |   |                 |
|----------------------|---|-----------------|
| Jobs                 | - | <u>32</u>       |
| Impressions (Copies) | - | <u>48,287</u>   |
| Charge Back          | - | <u>1,940.98</u> |

### YEAR TO DATE

|                  |
|------------------|
| <u>208</u>       |
| <u>492557</u>    |
| <u>16,934.20</u> |

### MAIL

|                  |   |                  |
|------------------|---|------------------|
| Pieces processed | - | <u>16,877</u>    |
| Charged postage  | - | <u>11,518.73</u> |

|                  |
|------------------|
| <u>81,684</u>    |
| <u>63,855.69</u> |

### UPS

|                 |   |            |
|-----------------|---|------------|
| Incoming pieces | - | <u>316</u> |
| Outgoing pieces | - | <u>120</u> |

|             |
|-------------|
| <u>1456</u> |
| <u>620</u>  |

### FREIGHT & OTHER DELIVERIES

|                    |   |           |
|--------------------|---|-----------|
| Incoming shipments | - | <u>33</u> |
|--------------------|---|-----------|

|            |
|------------|
| <u>192</u> |
|------------|

### STOCK SUPPLY REPLACEMENTS

|           |
|-----------|
| <u>31</u> |
|-----------|

|            |
|------------|
| <u>107</u> |
|------------|

If you have any questions, please contact me at X380.