

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
June 29, 2022*

PRESENT: Chairman Pete Walrod
Vice Chairman Rex Vosburg
Supervisor Loren Corbin
Supervisor Cliff Moses
Supervisor Bill Zupan

ALSO: Board Chairman John Becker
County Attorney Tina Wayland-Smith (via Zoom)
First Assistant County Attorney Jeff Aumell
County Attorney Intern Hannah Tulchinsky
Undersheriff Bill Wilcox
Criminal Division Captain Shawn Burbidge
Director of Emergency Management Dan Degear
Director of 911 Frank McFall
EMS Coordinator Jenna Rosky
Assigned Counsel Administrator David DeSantis
Treasurer Cindy Edick
Director of Finance Lou Anne Randall
Public Information Officer Samantha Field
Public Information Specialist Ryan Coe
Executive Assistant to County Administrator Christine Coe (via Zoom)
Confidential Secretary to Board of Supervisors Emily Burns
Corporate Compliance Officer Christina Kennedy (via Zoom)

The meeting was called to order by Chairman Pete Walrod at 9:00 a.m. in the Chambers.

Minutes:

The minutes of the May 25, 2022 meeting were unanimously approved on the motion of Supervisor Bill Zupan and second of Supervisor Cliff Moses.

Assigned Counsel:

Assigned Counsel Administrator David DeSantis provided the following updates:

- First year was about creating the program; second year has been about strengthening the program.
- Currently have 1 Administrator and 3 Administrative staff. The Criminal Defense Panel includes 23 active Justice and County Court practicing Attorneys, 2 Appellate Attorneys, 7 Mentorship Program Attorneys, 2 Mitigation Specialists and a variety of experts.
- In 2022 the following programs/events have been added: Mentorship Program (grant funded), 2nd Chair Program (grant funded; procured \$90k in available grant funds that the program can claim against for 2022), Mitigation Specialists (have 2 working with

the panel; grant funded; procured \$150k in available grant funds that the program can claim against for 2022) and Semi-Annual Attorney Networking Conference and Presentation (program held first of two annual networking and educational dinners in June; events are grant funded; procured \$20k in available grant funds that the program can claim against for 2022).

- In 2022, the main account was funded with \$615k in County funds. This account primarily covers attorney voucher costs which is the programs largest expense. As of 6/22/22, the program used only \$165,896.51 (27.4%) out of the account. Have been able to keep costs down by securing grant funding for over 30 different important services including: Assigned Counsel Administrator salary and benefits (fully grant funded), Administrative Assistant #3 salary and benefits (fully grant funded), Administrative Assistant #2 (partially grant funded), DA Day arraignment coverage, CAP Court and Special Appearances (fully grant funded). Other grant funded services include: technology funding, office space, legal services subscriptions, investigator services, continued legal education training, digital database subscriptions and more.
- In the final steps of finalizing the Hurrell Harring Year 4 Grants which will provide \$844,020.86 in reimbursable funds.
- A big challenge in 2022 and beyond will be attorney retention. Lawsuits continue to work their way through the courts but a rate increase is not forecast for this year. Judicial rate increases is not an immediate concern for Madison County but would significantly impact our budget if that were to happen.
- Program started out with 21 practicing attorneys and now has 23.
- Program development plans for the remainder of 2022 include: West Law Services, Quality Attorney, Offsite Office Space and Digital Database and Attorney Portal.

Sheriff's Office:

Undersheriff Bill Wilcox presented the following resolutions to the Committee:

Authorizing the Chairman to Enter Into an Agreement with the Stockbridge Valley Central School District for the Use of Special Patrol Officers

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Authorizing the Chairman to Apply for a Grant from the New York State Health Foundation

The Committee unanimously approved the resolution on the motion of Vosburg and second of Corbin.

Authorizing the Modification of the 2022 Adopted County Budget (Sheriff 3110)

The Committee unanimously approved the resolution on the motion of Zupan and second of Walrod.

Authorizing the Chairman to Enter Into an Agreement with the Oneida City School District for the Use of Special Patrol Officers

The Committee unanimously approved the resolution on the motion of Moses and second of Corbin.

Authorizing the Chairman to Accept a Victim Assistance Program Grant Award from the New York State Office of Victim Services for FY 2019-2022 & Modifying the 2022 Adopted County Budget (OVS Grant 3118)

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Undersheriff Bill Wilcox provided the following update:

- Lieutenant Julie Netzband retired. Have advertised to fill her position of CAC Director. Would like to take the Lieutenant position and make it a Deputy Sheriff Sergeant position. Captain Shawn Burbidge explained to the Committee that currently, road sergeants work 8 hour shifts and deputies work 12 hour shifts. He would like to put a Sergeant on each platoon. There are 4 platoons; 2 are on the day shift from 6 a.m. to 6 p.m. and 2 are on the night shift from 6 p.m. to 6 a.m. If a Sergeant is put on each platoon, that Sergeant would be responsible for 5 deputies. Currently don't have a Sergeant working Friday night or afternoon and don't have an overnight Sergeant on Sunday or Monday. Adding this additional position would give 24/7 coverage of the 1st line supervisor. Board Chairman John Becker and the Committee would like to see numbers before moving forward with this request. Chairman Walrod also would like to see a break out of overtime vs. straight time.
- Chairman Walrod noted that he was impressed and appreciated the Sheriff's Awards Ceremony and the dedication of the Officers.

Emergency Management:

Director of Emergency Management Dan Degear provided the following updates:

- Spillman CAD/RMS project is moving forward quickly. Director of 911 Frank McFall said they spent three days with law enforcement a couple weeks prior learning about the system.
- Short on staff in 911; in the process of hiring. Going to switch scheduling to go to 12 hour shifts.
- 100% of municipalities have participated in the Hazard Mitigation Plan. The next Planning meeting is scheduled for July 5 at 10 a.m. on Zoom.
- Will be staffing tables at both Fairs and helping with operations command at Bouckville.
- Have conducted short tabletops with City of Oneida. Will do another in July with Oneida Schools and will assist Cazenovia College with a tabletop.
- Have requested a Continuity of Operations Workshop with DHSES for towns and villages on September 20th with September 15th as an alternate date.
- EMS Coordinator Jenna Rosky handed out and discussed a report on the Fly Car program. The Fly Car started on February 17th and to date has responded to 63 calls; 6 ALS links, 41 on scene assists, 6 fire standbys, 2 police standbys and was canceled 8 times. The Fly Car has ALS coverage if an ambulance is unavailable. Also provided in the packet was an area coverage map. So far the Fly Car has spent 39 hours in AMR territory, 15 ½ hours in CAVAC territory, 28 ½ hours in GLAS territory, 18 hours in Madison territory, 17 ½ hours in SEVAC territory, 36 hours in SOMAC territory and 7 hours in Vineall territory. Rosky also provided the Committee with the number of hours the car has been on the road which include: 90 hours in February, 135 hours in March, 128 hours in April, 114 hours in May and 80 hours in June.
- Would like to have full time staff for Fly Cars; 2 crews consisting of a Paramedic and EMT. Car is currently on the road 4 days a week but needs to be on every day. Would like to hire 1 crew now but have a 2nd crew available. Funding is available in the ARPA budget. It was the

consensus of the Committee to move forward with this.

Other Committee Business:

Treasurer Cindy Edick noted that for the next ARPA funding there was a resolution that would go to GOC and Finance, Ways & Means for the July Board. Items included from the CJPS Committee were: recorder upgrade for 911 for \$60k, paving of parking lot at Training Center for \$80k, concrete pad for vehicles at Training Center for \$65k, material handling equipment at Training Center for \$40k and the EMS program for \$375k.

Preferred Agenda:

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the Preferred Agenda. All resolutions were voted on and approved by the Committee.

Executive Session:

A motion was made by Chairman Pete Walrod to enter into executive session at 10:26 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Cliff Moses seconded the motion and it was unanimously carried.

A motion was made by Supervisor Cliff Moses to exit executive session at 10:31 a.m. Vice Chairman Rex Vosburg seconded the motion and it was unanimously carried.

Adjournment:

The Committee adjourned at 10:31 a.m. on the motion of Moses and second of Zupan.

Next Meeting Date:

Wednesday, July 27, 2022 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.