

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
July 27, 2022*

PRESENT: Chairman Pete Walrod
Vice Chairman Rex Vosburg
Supervisor Loren Corbin
Supervisor Cliff Moses (via Zoom)
Supervisor Bill Zupan

ALSO: Board Chairman John Becker
County Administrator Mark Scimone
First Assistant County Attorney Jeff Aumell
County Attorney Intern Hannah Tulchinsky
Sheriff Todd Hood
Undersheriff Bill Wilcox
Criminal Division Captain Shawn Burbidge
Director of Emergency Management Dan Degear
Director of 911 Frank McFall
Assigned Counsel Administrator David DeSantis
Director of Finance Lou Anne Randall
Public Information Officer Samantha Field
Confidential Secretary to Board of Supervisors Emily Burns
MORE Coordinator Rachel Copland

The meeting was called to order by Chairman Pete Walrod at 9:00 a.m. in the Chambers.

Minutes:

The minutes of the June 29, 2022 meeting were unanimously approved on the motion of Supervisor Cliff Moses and second of Supervisor Bill Zupan.

Assigned Counsel:

Assigned Counsel Administrator David DeSantis presented the following resolution to the Committee:

**Authorizing the Chairman to Enter Into an Agreement with Thomson Reuters
Enterprise – West Publishing Corporation on Behalf of the Madison County Assigned
Counsel Program**

The Committee unanimously approved the resolution on the motion of Corbin and second of Moses.

Sheriff's Office:

Undersheriff Bill Wilcox presented the following resolutions to the Committee:

**Authorizing Participation in a Federal Traffic Safety Grant and Modifying the 2022
County Budget**

The Committee unanimously approved the resolution on the motion of Zupan and second of

Moses.

Authorizing Acceptance of a Reimbursement Grant Award from New York State Sheriff's Association to Madison County Sheriff's Office and Modifying the 2022 Adopted County Budget

The Committee unanimously approved the resolution on the motion of Corbin and second of Walrod.

Authorizing Acceptance of Grant Award from NYS Office of Children and Family Services to Madison County Sheriff's Office for Madison County Children's Advocacy Center and Modification of the 2022 Adopted County Budget

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Authorizing Participation in a Federal Grant and Modifying the 2022 County Budget

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Authorizing the Chairman to Enter Into an Agreement with Madison-Oneida BOCES for Inmate Continuing Education

The Committee unanimously approved the resolution on the motion of Vosburg and second of Zupan.

Undersheriff Wilcox stated that everyone had received a copy of the Madison County STOP DWI Outreach Program for review.

Sheriff Todd Hood provided the following updates:

- Looking to get an Intratech Body Scanner in the jail; most Correctional Facilities around here have them. The cost would be around \$150k and would be mostly grant funded. Supervisor Cliff Moses asked if it would be used for visitors as well. Sheriff Hood said he would look into that.
- Would like to get Armored Ceramic Plates which are rifle grade for the road patrol. The cost would be from \$9k to \$11k. Would take the old ones that are expired and put in schools for the Resource Officers if needed as they are still bullet proof. Will talk to vendors and get quotes and come up with a final total.
- Chairman Walrod asked about the status of the body cameras. Sheriff Hood said they just had all of the training for everyone in the department and they are up and running but they are just waiting on a part that they received that were wrong and then they will be ready to go. Walrod stated that they would like to review the policy for the body cams, and Sheriff Hood said he would get it to them.

Captain Burbidge provided a handout and discussed with the Committee, per their request at the June 29th meeting, numbers for the addition of a Sergeant position so they can put a Sergeant on each platoon so they are working 12 hour shifts instead of 8. The handout shows the force list which is forcing a Deputy in on overtime in order to maintain minimum staffing. From January 1 to June 24 so far of this year they already have \$8,640 in OT. By moving Sergeants to 12 hour shifts, the Sergeant will already be working so Burbidge would make that Sergeant part of the minimum staffing requirement so they would be there for the full 12 hour shift and not have to force a Deputy in for 4

hours. They are looking at approximately \$17k a year in forced OT. This would also bring the span of control under control as currently there are 1-23 Deputies per Sergeant. Supervisors should only have 1-7 Deputies. This would ensure direct supervision 24/7. Burbidge is respectfully asking that we create a Sergeant position to have one on each platoon. Supervisor Zupan asked if this would have to be negotiated with the Union. Burbidge said they have a MOU in place when they went to 12 hour shifts. County Administrator Mark Scimone said to create the position we would need to reclassify the Lieutenant position to a Sergeant position. Chairman Walrod said this would be discussed in Executive Session.

Emergency Management:

Director of Emergency Management Dan Degear provided the following updates:

- Fly car was busy 4th of July weekend; had a couple ALS calls. Have had a total of 85 calls year to date.
- Anticipating an end of year/early 2023 implementation of Spillman/RMS. Looking at bringing village and city PD's into CAD RMS.
- Andy, the new Public Safety Systems Specialist is doing a lot of work on the radio system getting it up to date.
- Thank you for the dispatch pay increase. Went over very well and was appreciated.
- Director of 911 Frank McFall said they just completed the 2nd week of the new 12 hour schedule. Dispatchers have been working hard covering hours. Currently have three trainees and still have three vacancies. Have the potential to be fully staffed for the first time in a while.
- Next Planning Committee meeting for the Hazard Mitigation Plan Update is August 2nd at 10:00 a.m. on Zoom.
- County Fair went well. Will be at DeRuyter Fair and Bouckville also. Working on coming up with ideas for locating patients when they call 911 from Bouckville. A dispatcher suggested using "what3words" which is an app that works with the Rapid SOS program.
- Will place the Continuity of Operations workshop for towns and villages on hold for now. Chairman Walrod asked that if one was worked on at the town level if Dan would be available for review. Degear stated he would definitely be available to review any.
- Budget Prep: Vehicle costs for the department will now be leased instead of owned vehicles. Looking at \$35 to \$40k for next year. Fire rehab building at the Training Center is due for some rehab work next year. ARPA funds: Met with Highway and will get paving going at the Training Center this year. Looking at proper material handling equipment as well.
- Trying to go back to departments maintaining their own 90 day supply of COVID supplies rather than our department maintaining them. Before ordering supplies though let us know so we can get things that are left out of our inventory before they expire.
- Chairman Walrod asked about large animal rescue incidents. We do not have one (County Animal Response Team) but Onondaga County does and possibly Oneida County. Degear will reach out to them to see if we can arrange joining their team.

Other Committee Business:

Board Chairman John Becker presented the following resolution to the Committee:

Madison County Board of Supervisors Oppose Legislation S.51001/A.41001 or Any Further Regulations to be Imposed on Responsible and Legal Gun Owners

The Committee approved the resolution with Supervisors Moses, Corbin, Vosburg and Chairman Walrod in favor of and Supervisor Zupan in opposition.

Executive Session:

A motion was made by Chairman Pete Walrod to enter into executive session at 10:26 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Vice Chairman Rex Vosburg seconded the motion and it was unanimously carried.

A motion was made by Supervisor Bill Zupan to exit executive session at 10:38 a.m. Vice Chairman Rex Vosburg seconded the motion and it was unanimously carried.

Preferred Agenda:

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the Preferred Agenda. All resolutions were voted on and approved by the Committee.

Adjournment:

The Committee adjourned at 10:43 a.m. on the motion of Vosburg and second of Moses.

Next Meeting Date:

Wednesday, August 24, 2022 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.