# Finance, Ways and Means

**Thursday, July 27, 2023 @ 9:00 AM**
**Chambers**

**AGENDA**

**9:00 AM Call Meeting to Order**

**Approval of Minutes**

- FWM Meeting Minutes June 29, 2023

**Finance/Payroll:**

1. Department Update

**Treasurer/Budget Officer:**

1. Department Update
2. Sales Tax Report

**County Clerk's Office / DMV:**

1. Department Update

**Resolutions:**

1. Maintaining the Increase in the Rate of Taxes on Local Sales and Compensating Use Tax
2. Authorizing the Modification of the 2023 Adopted County Budget (1990 Contingent Fund)
3. Authorizing the Modification of the 2023 Adopted County Budget - MH - State Aid
4. Acknowledging Introduction of Proposed Local Law No. 3 for the Year 2023 and Calling for a Public Hearing
5. Authorizing the Modification of the 2023 Adopted County Budget (3150 Sheriff's)
6. Authorizing Participation in a Statewide Interoperable Communications Grant and Modifying the 2023 Adopted County Budget
7. Authorizing the Modification of the 2023 Adopted County Budget Modification (1169 Prosecution of Penal Law)
8. Authorizing the Modification of the 2023 Adopted County Budget (1325 County Treasurer)
9. Authorizing the Chairman to Enter Execute an Extension Agreement with the New York State Board of Elections for the Technology Innovation and Election Resource Grant Program and Modifying the 2023 Adopted County Budget
10. Authorizing the Chairman to Execute an Extension Agreement with the New York State Board of Elections for the Absentee Ballot Pre-

Paid Postage Grant and Modifying the 2023 Adopted County Budget

**Other Committee Business**

**Preferred Agenda**

**Next Meeting:**

1. August 24, 2023

**Adjourn**

# Finance, Ways and Means Committee

Meeting Minutes
June 29, 2023 9:00 a.m.

PRESENT: Chairman Matthew Roberts
Vice Chair Melissa During
Supervisor John Pinard
Supervisor Pete Walrod
Supervisor Ronda Winn

OTHERS PRESENT: Keith Lummis, Assistant Director of Finance
Cindy Edick, Treasurer
Emily Burns, Clerk to the Board
Tina Wayland-Smith, County Attorney
Samantha Field, Public Information Officer
Michael Keville, County Clerk
Mark Scimone, County Administrator
Dan Degear, Emergency Management
Kristin Guinto, Confidential Secretary to the Board of Supervisors
John Regan, Director of Public Facilities
Ryan Chaires, Deputy Treasurer
Rebecca Marsala, Deputy Treasurer

A quorum being present, Chairman Matthew Roberts called the meeting to order at 9:01 a.m. in the Supervisors Chambers.

*I.* ***Approval of Minutes****:*
Motion by J. Pinard to approve the minutes of the May 25, 2023 meeting; seconded by M. During. Motion unanimously approved.

*II.* ***Finance/Payroll****:*
Assistant Director of Finance Keith Lummis reported that the Finance department has provided all requested documentation to Bonadio for the 2022 audit. A draft is expected at the end of July. A new employee will begin on July 17th to fill the Junior Accountant position. The total dollar amount of PCard transactions has exceeded the prior two years at the same point in time (May 2023) by $300,000. Therefore, PCard rebate is expected to exceed the two prior years.

*III.* ***Treasurer****:*
Deputy Treasurer Rebecca Marsala reported the state has passed a moratorium related to property tax foreclosures that expires June 30, 2024. The Governor has until the end of 2023 to sign. There are 61 parcels that are still being worked on. Star exemption has been removed for those parcels that have a delinquent tax that is more than one year old. The county will not take title to delinquent properties but will continue the foreclosure process so that when the moratorium is lifted, the parcels will be in the position for auction. The moratorium will be a hot discussion at the County Directors meeting in October, 2023.

Treasurer Cindy Edick reported that $41.6 million is invested in Treasuries for various amounts and terms. There is also about $20 million invested in NY MuniTrust with yields approaching 5.2%. A WIIA grant from NYS was awarded for the Clockville Water District last year, but the actual cash has still not been received. It is anticipated the grant will close in July, with the payment following shortly thereafter. This will help with preparation of the 2024 Clockville Water District budget and the calculation of unit charges, which should be considerably lower despite the higher interest rates on the debt service. Sales tax had been flat compared with 2022 through mid-June. However, a favorable distribution in late June boosted 2023's distributions to about 5% higher than 2022. An update will be provided as soon as the next distribution amount becomes available.

The Finance Committee performed its annual review of the County's Fund Balance Policy, as required by the Policy. This review generally takes place following completion of the prior year's Annual Update Document. There were no recommended changes to the Policy. In 2022, unexpended surplus funds in the General Fund amounted to $25.8 million, or 20.7% of 2023 budgeted appropriations. Although this percentage is just over the 20% maximum threshold contained in the Policy, subsequent appropriations of Fund Balance in 2023 have already brought the level of unexpended surplus funds into compliance.

Treasurer Edick plans to schedule 2024 budget hearings during the week of September 17. The hearings will take three days, for about four hours per day. The 2024 budget kick-off communication will be sent to department heads soon. The tentative tax cap for the 2024 budget is estimated to be 2.2%-2.3%. Challenges related to the 2024 budget include the inability to remove non-recurring equipment and projects from the annual operating budget, since all of the ARPA funds and Host Community Benefit revenue has already been allocated. Due to the NYS 2023-2024 budget, an increase in the County's net cost of Medicaid and the Assigned Counsel Program will also attribute to a difficult budget year.

***IV. County Clerk:***

County Clerk Michael Keville shared the following figures for the Clerk's Office:

| | | | |
|---|---|---|---|
| DMV: | | | |
| MTD | $120,453 | 4.5% Gain | 6/28/23 |
| YTD | $740,156 | 5.7% Gain | 1/1-6/28/23 |
| Recording | | | |
| MTD | $41,405 | 4.1% Decrease | 6/28/23 |
| YTD | $238,076 | 13% Decrease | 6/28/23 |
| Transfer Tax | | | |
| MTD New_ | $73,304 | | |
| YTD Local transfer Tax | $277,256 | | |
| Mortgage Tax | | | |
| YTD 2023 | $176,824 | 49.2% Decrease | |
| Interest Earned at BNY MUNI Trust | | $9,142 | |

Clerk Keville conveyed that the flat-bed scanner is available for utilization by outside organizations. Scanning is being done by the summer intern and is creating revenue for the County. Upon opening in 2024, transactions for the new Tesla Dealership are expected to be exclusive to the Wampsville DMV. Two new part time representatives are being sought for the DMV. One new full time employee is being sought for the Clerk's Office. A new camera station is being utilized for pistol permits and passports. The county historian is working with a grant award writer to develop lessons for middle school and high school US history.

*V.* ***Resolutions****:*

1. Authorizing the modification of the 2023 adopted County budget (3640 Sheriff Homeland Security).
2 Authorizing the modification of the 2023 adopted County budget (County Road Fund/Machinery Fund).
3. Authorizing the modification of the 2023 adopted County budget (UTV).
4. Authorizing the modification of the 2023 adopted County budget (OVS).
5. Authorizing the issuance of an additional $645,000 Bonds (Sewer Project).

   *Treasurer Cindy Edick explained that this increase is due to increased costs due to inflation and for future costs that may arise related to this project*.
6. Authorizing the modification of the 2023 adopted County budget (EMS).
7. Authorizing the modification of the 2023 adopted County budget (Finance).
8. Authorizing the modification of the 2023 adopted County budget (Veterans Community Center).

M. During made a motion to review and approve resolution 1-8; seconded by R. Winn. The Committee unanimously voted on and approved all resolutions.

*VI.* ***Preferred Agenda:***
It was the consensus of the Finance Committee to allow any eligible resolutions from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

*VII.* ***Other Committee Business:***
Director of Emergency Management Dan Degear shared updates regarding the new ambulance services provided to residents of Madison County.

*VIII.* ***Next Meeting:*** July 27, 2023

*IX.* ***Adjournment:***
The Committee adjourned at 9:48 a.m. on the motion of P. Walrod seconded by J. Pinard. Motion unanimously approved.

*Respectfully submitted by Heidi LaSalle on behalf of Chairman Matthew Roberts*

**RESOLUTION NO. ______**

**MAINTAINING THE INCREASE IN THE RATE OF TAXES ON SALES AND USES OF TANGIBLE PERSONAL PROPERTY AND OF CERTAIN SERVICES, ON OCCUPANCY OF HOTEL ROOMS AND ON AMUSEMENT CHARGES, PURSUANT TO ARTICLE 29 OF THE TAX LAW OF THE STATE OF NEW YORK**

**WHEREAS,** the Finance, Ways and Means Committee has, at the request of the Board of Supervisors, reviewed, analyzed and deliberated the merits of maintaining the rate of the County Local Sales and Compensating Use Tax at four percent (4%) (raised from 3% in 2004); and

**WHEREAS,** the Finance, Ways and Means Committee has determined that it is in the best interests of the residents of Madison County to maintain the rate of the County Local Sales and Compensating Use Tax at four percent (4%) in order to mitigate the aforementioned impacts rather than raising property taxes; and

**WHEREAS**, in June 2023, New York State legislation passed authorizing the County of Madison to extend the rate of the County Local Sales and Compensating Use Tax at four percent (4%) for two years, until November 30, 2025; and

**NOW, THEREFORE BE IT RESOLVED,** by the Board of Supervisors of the County of Madison as follows:

**SECTION 1.** Section 4-A of Resolution No. 156, enacted by the Board of Supervisors of the County of Madison on December 15, 1967, imposing sales and compensating use taxes, is amended to read as follows:

**SECTION 4-A.** Imposition of additional rate of sales and compensating use taxes.

Pursuant to the authority of section 1210 of the Tax Law, in addition to the sales and compensating use taxes imposed by sections 2 and 4 of this resolution, there is hereby imposed and there shall be paid an additional one percent rate of such sales and compensating use taxes, for the period beginning June 1, 2004, and ending November 30, 2025. Such additional taxes shall be identical to the taxes imposed by such sections 2 and 4 and shall be administered and collected in the same manner as such taxes. All of the provisions of this resolution relating or applicable to the administration and collection of the taxes imposed by such sections 2 and 4 shall apply to the additional taxes imposed by this section, including the applicable transitional provisions, limitations, special provisions, exemptions, exclusions, refunds and credits as are set forth in this resolution, with the same force and effect as if those provisions had been incorporated in full into this section and had expressly referred to the additional taxes imposed by this section.

**SECTION 2.** Paragraph (c) of Subdivision (1) of section 11 (Exemptions from use tax) of Resolution No. 156, enacted by the Board of Supervisors of the County of Madison on December 15, 1967, imposing sales and use taxes, is amended to read as follows:

(c) In respect to the additional tax of one percent imposed for the period beginning June 1, 2004, and ending November 30, 2025, in respect to the use of property used by the purchaser in this county prior to June 1, 2004.

**SECTION 3.** This enactment shall take effect December 1, 2023.

DATED: August 8, 2023

Matthew Roberts, Chair
Finance, Ways and Means Committee

**RESOLUTION NO. _____**

**AUTHORIZING THE MODIFICATION OF THE 2023 ADOPTED COUNTY BUDGET**

**BE IT RESOLVED** that the 2023 Adopted County Budget be modified as follows:

| | | |
|---|---|---|
| **General Fund** | | |
| **1990 Contingent Fund** | From | To |
| Expense | | |
| A199010 544440 Contingent Fund | $1,758,438 | $516,859 |
| | | |
| **3110 Sheriff's Office** | | |
| Expense | | |
| A311030 511000 Personal Services Full Time | $3,367,000 | $3,849,625 |
| A311030 513000 Personal Services Part Time | 430,924 | 531,674 |
| A311030 514000 Overtime | 250,000 | 235,000 |
| A311030 581100 State Retirement Expense | 630,298 | 695,972 |
| A311030 582100 Social Security & Medicare Expense | 309,666 | 353,147 |
| | | |
| **3150 Sheriff's Correctional Facility** | | |
| Expense | | |
| A315030 511000 Personal Services Full Time | $3,178,000 | $3,213,750 |
| A315030 513000 Personal Services Part Time | 130,000 | 149,500 |
| A315030 514000 Overtime | 560,000 | 917,500 |
| A315030 581100 State Retirement Expense | 517,756 | 637,480 |
| A315030 582100 Social Security & Medicare Expense | 295,902 | 327,477 |
| | | |
| Control Totals | $11,427,984 | $11,427,984 |

Dated: August 8, 2023

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Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

**RESOLUTION NO. _____**

**AUTHORIZING THE MODIFICATION OF THE 2023 ADOPTED COUNTY BUDGET**

**WHEREAS**, the 2023 Approved Contract Agencies' Contracts must include the following Budget Modifications to allow the accurate amounts to be allocated to their respective Revenue and Expense lines in the 2023 Adopted County Budgets.

**NOW, THEREFORE, BE IT RESOLVED** that the 2023 Contracts and Adopted County Budgets be modified as follows:

**General Fund**

| **4250 Mental Health-MCCASA** | From | To |
|---|---|---|
| Revenue | | |
| A425040 434904 SA OASAS | $426,596 | $439,394 |
| Control Total | | $12,798 |
| Expense | | |
| A425040 542710 Council on Alcohol/Drug Abuse | $426,596 | $439,394 |
| Control Total | | $12,798 |

| **4251 Mental Health-OCM BOCES** | | |
|---|---|---|
| Revenue | | |
| A425140 434904 SA OASAS | $65,151 | $67,105 |
| Control Total | | $1,954 |
| Expense | | |
| A425140 542711 OCM BOCES | $65,151 | $67,105 |
| Control Total | | $1,954 |

| **4316 Mental Health Liberty Resources** | | |
|---|---|---|
| Revenue | | |
| A431640 434904 SA OASAS | $420,015 | $453,014 |
| A431640 434923 SA OMH | 323,006 | 360,619 |
| Totals | $743,021 | $813,633 |
| Control Total | | $70,612 |
| Expense | | |
| A431640 542740 LR CSS | $101,620 | $105.332 |
| AA31640 542760 LR Halfway House (OAS) | 344,069 | 358,398 |
| A431640 542770 LR Perm Supported Housing | 75,946 | 94,616 |
| A431640 542780 LR Child Case Management | 104,256 | 107,384 |
| A431640 542790 LR Supported Housing | 117,130 | 147,903 |
| Totals | $743,021 | $813,633 |
| Control Total | | $70,612 |

| **4320 Mental Health Heritage Farms** | From | To |
|---|---|---|
| Revenue | | |
| A432040 434903 SA OPWDD | $20,392 | $20,634 |
| Control Total | | $242 |
| Expense | | |
| A432040 542703 Heritage Farms | $35,825 | $36,067 |
| Control Total | | $242 |
| **4321 Mental Health Pathways Recovery Center** | | |
| Revenue | | |
| A432140 434923 SA OMH | $270,536 | $279,343 |
| Control Total | | $8,807 |
| Expense | | |
| A432140 542911 Group Therapy Supplies | $43,757 | $52,564 |
| Control Total | | $8,807 |
| **4324 Mental Health Family Support in CNY** | | |
| Revenue | | |
| A432440 434923 SA OMH | $53,672 | $55,282 |
| Control Total | | $1,610 |
| Expense | | |
| A432440 542796 Family Peer Support Services | $53,672 | $55,282 |
| Control Total | | $1,610 |
| **4326 Mental Health Consumer Services** | | |
| Revenue | | |
| A432640 434923 SA OMH | $76,344 | $94,591 |
| Control Total | | $18,247 |
| Expense | | |
| A432640 542709 PROS Clinic | $76,344 | $94,591 |
| Control Total | | $18,247 |
| **4327 Mental Health Crouse Health Hospital** | | |
| Revenue | | |
| A432740 434904 SA OASAS | $63,873 | $108,277 |
| Control Total | | $44,404 |
| Expense | | |
| A432740 542797 Jail CD Services | $63,873 | $108,277 |
| Control Total | | $44,404 |

| **4330 Mental Health-ARC Programs** | From | To |
|---|---|---|
| Revenue | | |
| A433040 434923 SA OMH Int. Supported Employment | $81,809 | $84,366 |
| Control Total | | $2,557 |
| Expense | | |
| A433040 542708 Reinvest Supported Employment | $81,809 | $84,366 |
| Control Total | | $2,557 |

**BE IT FURTHER RESOLVED**, that the Chairman of the Board be hereby authorized to execute a modification agreement, a copy of which is on file with the Clerk of this Board, for the period January 1, 2023 through December 31, 2023.

Dated: August 8, 2023

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Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

**RESOLUTION NO. 23-_____**

**ACKNOWLEDGING INTRODUCTION OF PROPOSED LOCAL LAW NO. 3 FOR THE YEAR 2023 AND CALLING FOR A PUBLIC HEARING**

**WHEREAS,** Supervisor Roberts has duly introduced proposed Local Law No. 3 for the year 2023, entitled, "A LOCAL LAW OVERRIDING TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-c"; and

**WHEREAS,** a copy of said proposed local law has been furnished to each Supervisor.

**NOW, THEREFORE BE IT RESOLVED,** that a public hearing be held on the proposed local law in the chambers of the Board of Supervisors at the Madison County Office Building on Tuesday, September 12, 2023 at 11:15 a.m.; and

**BE IT FURTHER RESOLVED,** that the Clerk of the Board shall duly publish a notice of said hearing in the official newspapers of the County at least five days prior to the scheduled hearing date.

Dated: August 8, 2023

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Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

**COUNTY OF MADISON**

# A LOCAL LAW OVERRIDING TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-c

**Be it enacted by the Madison County Board of Supervisors as follows:**

**Section 1. Title:** This law shall be known as "A Local Law Overriding Tax Levy Limit Established in General Municipal Law §3-c"

## Section 2. Legislative Findings and Purpose:

General Municipal Law §3-c "Limit upon real property tax levies by local governments" requires 60% approval from the County Legislative Body in order to increase the county tax levy from the previous year above two (2) percent or above the rate of inflation, whichever is less. This year the projection is two (2) percent. That number does not include the County's tax base growth factor which is 1.0033.

Due to the cost of State mandated programs and services, the Madison County Board of Supervisors has been forced to authorize the override of the State imposed tax cap in order to have sufficient funds to protect the wellbeing of the citizens of Madison County and provide essential local public health, safety, and infrastructure programs and services.

Mandated State programs and services include but are not limited to Medicaid, Public Assistance, Child Welfare, Pre-School Special Education, Indigent Defense, Early Intervention, Youth Detention and Pension costs. These State mandated programs and services require more than thirty-seven million County dollars and represent over 86% of the total prior year's County real property tax levy.

These State mandates must be paid first before local taxes may be used for County purposes.

Madison County can effectively implement a property tax cap only if there is meaningful action by the State of New York to control the cost of State mandated programs and services and provide mandate relief to counties.

The purpose of this local law is to comply with the requirements of General Municipal Law §3-c prior to adopting the 2024 County Budget.

## Section 3. Tax Levy Limit Override

The Board of Supervisors of the County of Madison is hereby authorized to adopt a budget for the fiscal year commencing January 1, 2024 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

## Section 4. Severability:

If any section, subsection, sentence, clause, phrase or other portion of this local law is for any reason declared unconstitutional, or invalid, or in whole or in part by any court of competent jurisdiction, such portion shall be deemed severable and such unconstitutionality or invalidity shall not affect the validity of the remaining portions of this law which shall remain in full force and effect.

## Section 5. Effective Date:

This Local Law shall take effect immediately upon filing with the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

**RESOLUTION NO. _____**

**AUTHORIZING THE MODIFICATION OF THE 2023 ADOPTED COUNTY BUDGET**

**BE IT RESOLVED** that the 2023 Adopted County Budget be modified as follows:

| **General Fund** | | |
|---|---|---|
| **3150 Sheriff-Correctional Facility** | From | To |
| Expense | | |
| A315030 542121 Phlebotomist Services | $-0- | $4,000 |
| Control Total | | $4,000 |
| Revenue | | |
| A315030 427709 Inmate Commissary Account | $3,000 | $7,000 |
| Control Total | | $4,000 |

Dated: August 8, 2023

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Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

**RESOLUTION NO. _____**

**AUTHORIZING PARTICIPATION IN A STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT AND MODIFYING THE 2023 ADOPTED COUNTY BUDGET**

**WHEREAS,** Madison County has been awarded a Statewide Interoperable Communications Grant through the NYS Division of Homeland Security and Emergency Services; and

**WHEREAS,** the State awards grant is identified as follows:

Awarding Agency: NYS DHSES
Contract Number: C197764
Program Name: Statewide Interoperable Communications Grant
Award period: January 1, 2022 through December 31, 2024
State Funds: 100%
Total Grant Award: $1,447,335

**WHEREAS,** the funding agency has approved the following budget for this grant during the performance period 1/1/2022-12/31/2024:

| | | |
|---|---|---|
| **General Fund** | | |
| **3021 Communications-E911** | From | To |
| Revenue | | |
| A302130 433980 State Aid 2022 SICG Grant | $-0- | $1,447,335 |
| | | |
| **Fund Balance** | | |
| A 300599 Appropriated Fund Balance | 9,351,555 | 8,847,666 |
| | | |
| Totals | $9,351,555 | $10,295,001 |
| | | |
| Control Total | | $943,446 |
| | | |
| Expense | | |
| A302130 541910 Radio System Infrastructure Maint. | $503,889 | $1,007,778 |
| A302130 540860 SICG Equipment Expense 22-24 | -0- | 127,335 |
| A302130 540861 SICG All Other Expenses 22-24 | -0- | 312,222 |
| | | |
| Totals | $503,889 | $1,447,335 |
| | | |
| Control Total | | $943,446 |

**NOW, THEREFORE, BE IT RESOLVED** that the Chairman of the Board is hereby authorized to execute the necessary documents to finalize receipt of the grant; and

**BE IT FURTHER RESOLVED** that the 2023 Adopted County Budget be modified in accordance with this grant.

Dated: August 8, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety &
Emergency Communications Committee

Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

**RESOLUTION NO. _________**

**AUTHORIZING THE MODIFICATION OF THE 2023 ADOPTED COUNTY BUDGET**

**BE IT RESOLVED,** that the 2023 Adopted County Budget be modified as follows:

**General Fund**

| **1169 District Attorney Seized Assets Activity** | From | To |
|---|---|---|
| Expense | | |
| A116910 540528 DA Prosecution of Penal Law | $-0- | $3,100 |
| Control Total | | $3,100 |
| Revenue | | |
| A116910 488025 Appropriation of Reserve-Prosecution of Penal Law | $-0- | $3,100 |
| Control Total | | $3,100 |

Dated: August 8, 2023

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Matthew Roberts, Chairman
Finance, Ways & Means Committee

**RESOLUTION NO. _____**

**AUTHORIZING THE MODIFICATION OF THE 2023 ADOPTED COUNTY BUDGET**

**BE IT RESOLVED** that the 2023 Adopted County Budget be modified as follows:

| | From | To |
|---|---|---|
| **General Fund** | | |
| **1325 County Treasurer** | From | To |
| Revenue | | |
| A132510 424001 Interest & Earnings | $1,400,000 | $1,475,000 |
| Control Total | | $75,000 |
| Expense | | |
| A132510 540622 Bank Fees | $-0- | $75,000 |
| Control Total | | $75,000 |

Dated: August 8, 2023

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Matthew Roberts, Chairman
Finance, Ways & Means Committee

**RESOLUTION NO. _____________**

**AUTHORIZING THE CHAIRMAN TO EXECUTE AN EXTENSION AGREEMENT WITH THE NEW YORK STATE BOARD OF ELECTIONS FOR THE TECHNOLOGY INNOVATION AND ELECTION RESOURCE GRANT PROGRAM AND MODIFYING THE 2023 ADOPTED COUNTY BUDGET**

**WHEREAS,** the Madison County Board of Elections was allocated $67,359.45 of State funds for the Technology Innovation and Election Resource (TIER) Grant Program in 2021 for the period April 7, 2021 through January 27, 2023; and

**WHEREAS,** the purpose of the TIER Grant is to provide reimbursement for capital purchases of software, technology upgrades, equipment, and broadband service; and

**WHEREAS,** the State has allocated Madison County Board of Elections an additional $64,563.95 and extended the grant period to March 31, 2024; and

**WHEREAS,** the grant program is described as follows:

| | |
|---|---|
| Awarding Agency: | New York State Board of Elections |
| Pass Thru. Agency: | New York State Board of Elections |
| Program Name: | Technology Innovation and Election Resource (TIER) Grant Program |
| Grant Period: | April 7, 2021 – March 31, 2024 |
| Contract # | BOE01-C004368-1110000 |
| Additional Funds: | $ 64,563.95 |
| Total State Grant: | $131,923.40 |

**NOW, THEREFORE, BE IT RESOLVED** that the Chairman be hereby authorized to execute an extension agreement for the Madison County Board of Elections with the State Board of Elections, a copy of which is on file with the Clerk of the Board of Supervisors; and

**BE IT FURTHER RESOLVED** that the 2023 Adopted County Budget be modified as follows:

**General Fund**

| **1454 Board of Elections Grant Programs** | From | To |
|---|---|---|
| Revenue | | |
| A145410 430903 SA Technology Innovation and Election Resource (TIER) Grant Program | $67,359 | $131,923 |
| Control Total | | $64,564 |
| Expense | | |
| A145410 541203 Technology Innovation and Election Resource (TIER) Grant Program | $67,359 | $131,923 |
| Control Total | | $64,564 |

Dated: August 8, 2023

Paul H. Walrod, Chairman
Government Operations Committee

Matthew A. Roberts, Chairman
Finance, Ways and Means Committee

**RESOLUTION NO. _____________**

**AUTHORIZING THE CHAIRMAN TO EXECUTE AN EXTENSION AGREEMENT WITH THE NEW YORK STATE BOARD OF ELECTIONS FOR THE ABSENTEE BALLOT PRE-PAID POSTAGE GRANT AND MODIFYING THE 2023 ADOPTED COUNTY BUDGET**

**WHEREAS,** the Madison County Board of Elections was allocated $21,770.68 of State funds for an Absentee Ballot Pre-Paid Postage Grant in 2022 for the period July 1, 2022 through December 31, 2022; and

**WHEREAS,** the purpose of this grant is to provide reimbursement for pre-paid return envelopes for absentee ballots and applications, and related costs; and

**WHEREAS,** the State has allocated Madison County Board of Elections an additional $21,770.68 and extended the grant period to March 31, 2024; and

**WHEREAS,** the grant program is described as follows:

| | |
|---|---|
| Awarding Agency: | New York State Board of Elections |
| Pass Thru. Agency: | New York State Board of Elections |
| Program Name: | Absentee Ballot Pre-Paid Postage Grant |
| Grant Period: | July 1, 2022 – March 31, 2024 |
| Contract # | BOE01-T004593-1110000 |
| Additional Funds: | $21,770.68 |
| Total State Grant: | $43,541.36 |

**NOW, THEREFORE, BE IT RESOLVED** that the Chairman be hereby authorized to execute an extension agreement for the Madison County Board of Elections with the State Board of Elections, a copy of which is on file with the Clerk of the Board of Supervisors; and

**BE IT FURTHER RESOLVED** that the 2023 Adopted County Budget be modified as follows:

**General Fund**

| **1454 Board of Elections Grant Programs** | From | To |
|---|---|---|
| Revenue | | |
| A145410 430904 SA Absentee Ballot Pre-Paid Postage Grant | $-0- | $38,676 |
| Control Total | | $38,676 |
| Expense | | |
| A145410 541206 Absentee Ballot Pre-Paid Postage | $-0- | $38,676 |
| Control Total | | $38,676 |

Dated: August 8, 2023

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Paul H. Walrod, Chairman
Government Operations Committee

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Matthew A. Roberts, Chairman
Finance, Ways and Means Committee