

# **Criminal Justice, Public Safety and Emergency Communications Committee**

*Meeting Minutes  
August 19, 2021*

**PRESENT:** Chairman Pete Walrod  
Vice Chairman Loren Corbin (via Zoom)  
Supervisor Cliff Moses  
Supervisor Bill Zupan

**ALSO:** County Administrator Mark Scimone  
Chief Assistant District Attorney Robert Mascari  
First Assistant County Attorney Jeff Aumell  
Emergency Management Director Dan Degear (9:30 a.m.)  
Director of 911 Frank McFall (via Zoom)  
Sheriff Todd Hood  
Corrections Lieutenant Jon Black  
Captain Timothy Flynn  
Probation Director Joanne Miller  
Assigned Counsel Administrator David DeSantis  
Treasurer Cindy Edick  
Public Information Officer Samantha Field

**ABSENT:** Supervisor Joe Ostrander

The meeting was called to order by Chairman Pete Walrod at 8:59 a.m. in the Chambers.

## **Minutes:**

The minutes of the July 22, 2021 meeting were unanimously approved on the motion of Supervisor Cliff Moses and second of Supervisor Bill Zupan.

## **Assigned Counsel:**

Assigned Counsel Administrator David DeSantis briefed the Committee on the department's 2022 projected budget and county costs and current year costs stating that they have been monitoring the main costs which have been voucher costs. Arraignment costs are at \$61,000 so far which will be completely reimbursed by ILS grant money. The total actual cost to the county so far for vouchering is around \$184,000. DeSantis is estimating voucher costs to be around \$384,000 for the remainder of the year. The estimated total cost to the County for Public Defenders and Assigned Counsel programs with reimbursements at year's end is around \$498,000. DeSantis stated that for 2022, it is projected the annual voucher costs to be around \$400,000. With all other costs, next year's cost to the County would be around \$824,000 but with reimbursements is expected to be a little lower at \$475,000.

Chief Assistant District Attorney Robert Mascari noted that from a DA's Office perspective, DeSantis and his staff have done an amazing job so far.

DeSantis stated that they are staffed to meet all of their needs right now but that they are always looking for new attorneys.

**Probation:**

Probation Director Joanne Miller reviewed the department's 2022 budget with the Committee noting it was pretty stable and there were a few cuts made in a couple places. Miller stated that a revenue source that significantly decreased was the alternative to incarceration fees and that there was an increase in DWI fees from \$10,000 to \$12,000. Overall, Miller projected a 2.2% increase.

**District Attorney:**

Chief Assistant District Attorney Robert Mascari presented the following resolutions to the Committee:

**Creating a Temporary, Part-Time Position in the District Attorney's Office**

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

**Establishing the 2021 Salary for Confidential Secretary to the District Attorney**

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

**Authorizing the Modification of the 2021 Adopted County Budget**

The Committee unanimously approved the resolution on the motion of Zupan and second of Moses.

Chief Assistant District Attorney Robert Mascari informed the Committee that Cheryl Williams was retiring which was a big loss to the office. Mascari noted that Williams would help with the transition process.

Mascari commended the Sheriff's Office, NY State Police, Village of Canastota Police Department and various other agencies for the amazing job done with a murder case.

Mascari noted that courts are back full force, masks need to be worn again, trials are coming up that have been backed up that they will start working through and they are extremely busy.

**Sheriff's Office:**

Sheriff Todd Hood presented the following resolutions to the Committee:

**Authorizing the Chairman to Apply for a Bulletproof Vest Outer Carrier Grant Program with the Public Employer Risk Management Association, Inc.**

The Committee unanimously approved the resolution on the motion of Zupan and second of Moses.

**Authorizing the Chairman to Enter into an Agreement with Abraham Masara, N.P.**

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Captain Timothy Flynn shared and discussed with the Committee a report on the Sheriff's Office Corrections Division Staffing and Overtime. It was noted that staffing in the jail is dictated by the NYS Commission of Corrections and at the request of the Sheriff, they do a staffing analysis in which the last one was done in 2014. Flynn noted that items such as vacancies, training, inmate recreation periods, transport details, contractual time off, sick time, constant inmate watches and pre-arraigned detainees cause for overtime.

Sheriff Hood informed the Committee that they are down six people on road patrol and have four out on medical leave. Hood noted that he had six people they will interview for lateral transfers.

Hood mentioned that he would like to make the Captains positions on road patrol and in the jail appointed positions of Chiefs positions.

### **Emergency Management:**

Emergency Management Director Dan Degear presented the following resolution to the Committee:

#### **Authorizing the Chairman to Sign a Grant Funding Agreement with the New York State Division of Homeland Security and Emergency Services**

The Committee unanimously approved the resolution on the motion of Zupan and second of Walrod.

Emergency Management Director Dan Degear stated that there has been no after action on COVID at this point. Numbers are rising, and we need to look at testing again. Degear noted that we have supported Public Health with some vaccinations.

The burn building floor has been repaired at the Training Center.

Degear informed the Committee that the Spillman CAD would be recommended, and the cost would be in the one million range. Degear noted that there would need to be a discussion on RMS with the Sheriff and DA.

Degear stated that the EOC technology upgrade was approved and will begin.

Board of Elections has been using the EOC conference room for trainings.

Degear discussed a handout on the 2022 proposed budget noting a 2.3% increase.

### **Other Committee Business:**

First Assistant County Attorney Jeff Aumell presented the following resolution to the Committee:

#### **Authorizing the Modification of the 2021 Adopted County Budget (Public Defender Grant 11)**

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Treasurer Cindy Edick presented the following resolution to the Committee:

#### **Authorizing the Modification of the 2021 Adopted County Budget (ARPA)**

The Committee unanimously approved the resolution on the motion of Zupan and second of Moses.

### **Executive Session:**

A motion was made by Chairman Pete Walrod to enter into executive session at 10:14 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Moses seconded the motion and it was unanimously carried.

A motion was made by Supervisor Zupan to exit executive session at 11:07 a.m. Vice Chairman Corbin seconded the motion and it was unanimously carried.

### **Preferred Agenda:**

The Committee unanimously approved including all resolutions with the exception of, Authorizing the Modification of the 2021 Adopted County Budget (DA), Authorizing the

Modification of the 2021 Adopted County Budget (PD Grant 11) and Authorizing the Modification of the 2021 Adopted County Budget (ARPA), in the Committee's Preferred Agenda on a motion of Zupan and second of Corbin.

**Adjournment:**

The Committee adjourned at 11:08 a.m. on the motion of Zupan and second of Walrod.

**Next Meeting Date:**

Thursday, September 23, 2021 at 9:00 a.m.

*Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.*