

Criminal Justice, Public Safety and Emergency Communications

Thursday, August 19, 2021 @ 9:00 AM

Chambers

AGENDA

9:00 AM Call Meeting to Order

Approval of Minutes

- Approval of Minutes of 7/22/21

Assigned Counsel:

1. 2022 Projected Budget and County Costs

District Attorney's Office:

1. Creating a Temporary, Part-Time Position in the District Attorney's Office
2. Establishing the 2021 Salary for Confidential Secretary to the District Attorney
3. Authorizing the Modification of the 2021 Adopted County Budget (District Attorney)
4. Department Update

Probation:

1. 2022 Budget Review

Sheriff's Office:

1. Authorizing the Chairman to Apply for a Bulletproof Vest Outer Carrier Grant Program with the Public Employer Risk Management Association, Inc.
2. Authorizing the Chairman to Enter Into an Agreement With Abraham Masara, N.P.
3. Centralized Arraignments Update - Captain Timothy Flynn

Emergency Management:

1. Authorizing the Chairman to Sign a Grant Funding Agreement with the New York State Division of Homeland Security and Emergency Services
2. Department Update

Other Committee Business:

1. Authorizing the Modification of the 2021 Adopted County Budget (1171 PD Grant 11)
2. Authorizing the Modification of the 2021 Adopted County Budget (ARPA)

Preferred Agenda**Next Meeting:**

1. September 23, 2021 @ 9:00 a.m.

Adjourn

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
July 22, 2021*

PRESENT: Chairman Pete Walrod
Vice Chairman Loren Corbin
Supervisor Joe Ostrander
Supervisor Cliff Moses (via Zoom)
Supervisor Bill Zupan (via Zoom)

ALSO: County Administrator Mark Scimone
Chief Assistant District Attorney Robert Mascari
County Attorney Tina Wayland-Smith
First Assistant County Attorney Jeff Aumell
County Attorney Intern Noah Devaney
Emergency Management Director Dan Degear
EMS Coordinator John Barattini
Director of 911 Frank McFall
Probation Director Joanne Miller
Undersheriff Bill Wilcox
Director of Administrative Services Stephen Laureti
Director of CAC Julie Netzbund
Public Information Officer Samantha Field
Assigned Counsel Administrator David DeSantis
Treasurer Cindy Edick
Member of Public Tom Scott (via Zoom)
Member of Public Michael Sheehan (via Zoom)

The meeting was called to order by Chairman Pete Walrod at 9:00 a.m. in the Chambers.

Minutes:

The minutes of the June 17, 2021 meeting were unanimously approved on the motion of Vice Chairman Loren Corbin and second of Supervisor Bill Zupan.

Probation:

Probation Director Joanne Miller presented the following resolution to the Committee:

Authorizing the Chairman to Amend an Agreement with the NYS Division of Criminal Justice Services

The Committee unanimously approved the resolution on the motion of Corbin and second of Moses.

Probation Director Joanne Miller stated that they are back to regular office contact as it was pre-COVID.

Miller informed the Committee that they anticipated there might be a reduction in State Aid but that they have fully funded the Probation Block grant, ATI grant and Ignition Interlock grant

which are about 10% of their budget.

Miller notified the Committee that Dan Gilbert was promoted to the Supervisor position that was vacated by Roger LaTour and reported that he is doing an excellent job. Brandon Vogel has filled Gilbert's position, and they are looking to fill Vogel's vacated position part-time for the rest of this year but will move it back to full-time in 2022.

Director Miller stated that with the courts in Albany back in session, they were inundated with investigations and reports. Currently, they have 100 active cases and usually there are about 70. Many of these reports will end up in supervision cases.

Miller reported that she was recently elected President Elect of the State Probation Director's Association.

Miller thanked the Sheriff's Department and Chief ADA Bob Mascari for their assistance in a recent incident involving a probationer.

District Attorney:

Chief Assistant District Attorney Bob Mascari reported that they were back up and running in court for the most part and have had three jury trials so far.

Mascari informed the Committee that they had one Administrative Assistant resign, are anticipating the retirement of another before the end of the year, have two Administrative Assistants who are now Paralegals looking for other positions with another who has been canvassed by the court system to do interviews. Mascari wanted to make the Committee aware that by the end of the year, they could possibly be down to one Administrative Assistant out of six. Mascari also noted that within the next several months, they are anticipating two Assistant DA's leaving. Mascari noted that Discovery is making it impossible for the Administrative Assistants to do their job in 7.5 hours a day.

Sheriff's Office:

Director of Administrative Services Stephen Laureti presented the following resolutions to the Committee:

Authorizing Chairman to Enter into an Agreement with the Oneida City School District for the Use of Special Patrol Officers

The Committee unanimously approved the resolution on the motion of Corbin and second of Ostrander.

Authorizing the Chairman to Enter into an Agreement with Madison-Oneida BOCES for Inmate Continuing Education

The Committee unanimously approved the resolution on the motion of Walrod and second of Corbin.

Authorizing Participation in a Federal Grant and Modifying the 2021 County Budget

The Committee unanimously approved the resolution on the motion of Moses and second of Ostrander.

Authorizing Participation in a Federal Traffic Safety Grant and Modifying the 2021 County Budget

The Committee unanimously approved the resolution on the motion of Corbin and second of Ostrander.

Authorizing Attendance at an Out-Of-State Conference

The Committee unanimously approved the resolution on the motion of Moses and second of Corbin.

Authorizing the Chairman to Accept Additional Grant Funds with the NYS STOP DWI Foundation and Modifying the 2021 County Budget – STOP DWI Statewide Crackdowns High Visibility Enforcement

The Committee unanimously approved the resolution on the motion of Ostrander and second of Moses.

Authorizing the Chairman to Apply for a Grant from the New York State Opportunity – Canal Corporation

The Committee unanimously approved the resolution on the motion of Ostrander and second of Corbin.

Julie Netzband was welcomed as the new Director of the Children's Advocacy Center by Chairman Pete Walrod. Netzband presented to the Committee a slideshow on the CAC and explained what the center does and how the Multidisciplinary team comes together to service victims of abuse in the County. Chairman Walrod noted that he would like Netzband to share her presentation at the next Board Meeting on August 10th.

Assigned Counsel:

Assigned Counsel Administrator David DeSantis reported that they continue to monitor and change things as they go along.

DeSantis stated that they have Attorneys in every court appearing on DA day adding that the only court they did not have an Attorney was Oneida City as they have their own process.

DeSantis informed the Committee that they added two Attorneys to Oneida traffic court and added another Attorney to the panel this month. Brendan Rigby has seven years of experience at the Public Defender's office in Manhattan and Queens and then was in Syracuse. Rigby will be working all of their bigger courts.

DeSantis explained that they had to give Attorneys a little higher compensation level with the CAP program and that ILS would up their funding to compensate for that. They have also started working on the year four budget with ILS.

David noted that in-house, they have a plan in place for an ILS Data Officer and continue to work on organizing the database. DeSantis said they have been hearing that CAP is going very well, and Attorneys say that Madison County has done a great job.

Emergency Management:

Emergency Management Director Dan Degear presented the following resolutions to the Committee:

Authorizing the Chairman to Enter into an Agreement with Wilmac Business Equipment Co., Inc. for E911 Recorder Upgrade

The Committee unanimously approved the resolution on the motion of Corbin and second of Ostrander.

Authorizing the Modification of the 2021 Adopted County Budget (Homeland Security SHSP FY18 Grant)

The Committee unanimously approved the resolution on the motion of Moses and second

of Ostrander.

Approving the Madison County Continuity of Operations Plan (COOP)

The Committee unanimously approved the resolution on the motion of Ostrander and second of Corbin.

Emergency Management Director Dan Degear discussed the completed Continuity of Operations Plan (COOP) with the Committee.

Degear noted that he had met with Public Health and is looking for a vendor to help us prepare a COVID after action plan.

Degear stated that Fire Coordinator Doug Shattuck was talking to Eileen from Personnel to see if the training for HazMat, Sexual Harassment and Workplace Violence that is required for firefighters from NYS and received from DHSES could count for what is required by the County.

Degear informed the Committee that he is finalizing pricing from both vendors for the CAD system (Spillman and Hexagon) and expects to bring a recommendation to the Committee in August.

Degear reported that the Hazardous Mitigation Plan was up for review and renewal in 2022.

EMS Director John Barattini gave an update on the Community Paramedicine Program. The State has given us another option that would work for the program. Degear said that it would be presented at the DO's meeting at the Training Center on Thursday night, July 29th.

Executive Session:

A motion was made by Supervisor Cliff Moses to enter into executive session at 10:20 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Vice Chairman Loren Corbin seconded the motion and it was unanimously carried.

A motion was made by Vice Chairman Loren Corbin to exit executive session at 10:42 a.m. Supervisor Joe Ostrander seconded the motion and it was unanimously carried.

Preferred Agenda:

The Committee unanimously approved including all resolutions in the Committee's Preferred Agenda on a motion of Corbin and second of Ostrander.

Adjournment:

The Committee adjourned at 10:43 a.m. on the motion of Walrod and second of Corbin.

Next Meeting Date:

Thursday, August 19, 2021 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.

RESOLUTION NO. _____

**CREATING A TEMPORARY, PART-TIME POSITION IN THE
DISTRICT ATTORNEY'S OFFICE**

WHEREAS, the Confidential Secretary to the District Attorney retired on August 31, 2021; and

WHEREAS, a new Confidential Secretary to the District Attorney has been appointed effective *September 1, 2021*; and

WHEREAS, the District Attorney has requested that a temporary, part-time position be created in order to accomplish a successful transition; and

WHEREAS, this request has been reviewed and approved in accordance with the vacancy review procedure by the Criminal Justice, Public Safety and Emergency Communications Committee and Government Operations Committee,

NOW, THEREFORE BE IT RESOLVED that one (1), temporary, part-time Confidential Secretary position be and hereby is created effective immediately at an hourly rate of \$26.33 per hour; and

BE IT FURTHER RESOLVED that the temporary, part-time Confidential Secretary position is abolished effective December 11, 2021.

Dated: September 16, 2021

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

**ESTABLISHING THE 2021 SALARY FOR
CONFIDENTIAL SECRETARY TO THE DISTRICT ATTORNEY**

WHEREAS, the Confidential Secretary to the District Attorney position is vacant due to a retirement; and

WHEREAS, the Government Operations Committee recommends a 2021 salary of \$44,197 be established; and

NOW, THEREFORE BE IT RESOLVED that the Madison County District Attorney be and hereby is authorized to fill the Confidential Secretary to the District Attorney position at the 2021 salary of \$44,197, retroactive to date of hire.

Dated: September 16, 2021

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County Budget be modified as follows:

General Fund

1185 Medical Examiners & Coroners

Expense

	<u>From</u>	<u>To</u>
A118510 547700 Autopsy Expense	\$125,000	\$215,000

1990 Contingent Fund

Expense

A199010 544440 Contingent Fund	<u>590,267</u>	<u>500,267</u>
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Control Totals	<u>\$715,267</u>	<u>\$715,267</u>
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Dated: September 16, 2021

Paul Walrod, Chairman
Criminal Justice, Public Safety and Emergency
Communications Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways & Means Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO APPLY FOR A BULLETPROOF VEST OUTER
CARRIER GRANT PROGRAM WITH THE PUBLIC EMPLOYER RISK
MANAGEMENT ASSOCIATION, INC.**

WHEREAS, the Public Employer Risk Management Association, Inc. (PERMA) has researched and have shown that moving some equipment traditionally carried on a duty belt to an outer carrier with holders/pockets reduces lower back injuries and claims; and

WHEREAS, Madison County currently participates with the US Department of Justice Bulletproof Vest Partnership; and

WHEREAS, as the US Department of Justice has a maximum allowable funding of 50% for BVP, the NYS Division of Criminal Justice Services will refund the remainder 50% of new vests for uniformed patrol officers; and

WHEREAS, the PERMA Grant Program provides financial assistance to members who are interested in transitioning to outer carriers by reimbursing 50% of the cost of new body armor and outer carriers, up to a maximum of \$5,000 per agency; and

WHEREAS, this application has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to apply on behalf of the County of Madison with the PERMA, in the form as is on file with the Clerk of the Board.

DATED: September 16, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety, and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
ABRAHAM MASARA, N.P.**

WHEREAS, the Madison County Correctional Facility is in need of psycho-diagnostic evaluations and performances of therapeutic and corrective measures of inmates; and

WHEREAS, Abraham Masara, N.P. represents that he has the skills, expertise, education, training and licensing required to perform the required clinical services; and

WHEREAS, the term of this agreement shall be from September 1, 2021 until August 31, 2022; and

WHEREAS, the County will compensate Abraham Masara, N.P. at an hourly rate of One Hundred Three Dollars (\$103.00) for 10 to 12 hours per week, the total amount of compensation will not exceed Sixty Four Thousand Dollars (\$64,000); and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Abraham Masara, N.P., in the form as is on file with the Clerk of the Board.

DATED: September 16, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO SIGN A GRANT FUNDING AGREEMENT WITH THE
NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES**

WHEREAS, the Madison County Office of Emergency Management maintains the Madison County Multi-Jurisdictional Hazard Mitigation Plan, which includes plan annexes for all municipalities within Madison County; and

WHEREAS, the Madison County Multi-Jurisdictional Hazard Mitigation Plan is required to be updated every five years, and the current plan expires February 2022; and

WHEREAS, the New York State Division of Homeland Security and Emergency Services has announced Madison County has been approved for an eighty four thousand dollar (\$84,000.00) plan update project in the form of a matching grant, (\$64,000 Federal/\$20,000 County), to update the current plan; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with the New York State Division of Homeland Security and Emergency Services, in the form as is on file with the Clerk of the Board.

Dated: September 16, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

WHEREAS, grant funding under Public Defender Grant #11 may be used for certain costs allowed under the grant described below:

Awarding Agency	NYS Office of Indigent Legal Services
Grant Period	1/1/2021 – 12/31/2023
Contract #	C110024
State Funds	100%
Grant total	\$227,676

BE IT RESOLVED that the 2021 Adopted County budget be modified as follows:

General Fund

1171 Public Defender Grant No. 11 (year 1 of 3)

Revenue

	<u>From</u>	<u>To</u>
A117110 430252 St. Aid Indigent Legal Services	<u>\$-0-</u>	<u>\$75,892</u>
Control Total		<u><u>\$75,892</u></u>

Expense

A117110 547572 ACP Admin. Assistant Salary	-0-	\$16,695
A117110 547573 ACP Admin. Assistant Fringe	-0-	\$13,322
A117110 541174 Contracted Services	<u>-0-</u>	<u>\$45,875</u>
Total		<u><u>\$75,892</u></u>

Dated: September 16, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

Yvonne M. Nirelli, Chairperson
Finance, Ways and Means Committee

DRAFT – 8/16/2021
(most account numbers are still being assigned)

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

WHEREAS, the American Rescue Plan Act of 2021 provided \$350 billion in emergency funding for eligible state, local, territorial and tribal governments; and

WHEREAS, Madison County's total allocation amounted to \$13,779,458; and

WHEREAS, Madison County received \$6,889,729, representing 50% of its total allocation, in 2021; and

WHEREAS, the funds must be used in accordance with expenditure guidelines set forth by the United States Treasury; and

WHEREAS, following review of the guidelines and potential uses of the funds, it has been decided to appropriate much of the first tranche for spending.

NOW, THEREFORE, BE IT RESOLVED that the 2021 Adopted County Budget be modified as follows:

General Fund

9999 Non Departmental Revenue

Revenue

	<u>From</u>	<u>To</u>
A999995 440895 Fed Aid Coronavirus Fiscal Recovery Funds	\$515,500	\$6,650,980
Control Total		\$6,135,480

County Clerk

Expense

Shelving Equipment	\$-0-	\$250,000
Indexing Software	-0-	125,000
Indexing Equipment	-0-	75,000

Public Information Officer *(still calculating fringe benefit estimates)*

Expense

Personal Services & Fringe Benefits	\$70,321	\$130,321
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County Buildings

Expense

Roof Repair and Coating Expense	\$-0-	\$500,000
Morrisville Highway Garage Site Expense	-0-	250,000
Generator for COB	-0-	400,000

Information Technology

Expense

Production Servers and Storage Expense	\$-0-	\$250,000
Switches	-0-	100,000

1990 Contingent Fund

Expense

A199010 544440 Contingent Fund	\$590,267	\$610,267
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Communications E911**Expense**

CAD/RMS System	\$-0-	\$1,000,000
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County EMS Program**Expense**

County EMS Program	\$-0-	\$350,000
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Mental Health**Expense**

Mental Health Study	\$-0-	\$20,000
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Social Services**Expense**

Affordable Housing Projects	\$-0-	\$400,000
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6326 Economic Opportunity Program**Expense**

A632660 547265 Madison Local Eats Program	\$515,500	\$500,000
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Promotion of Tourism**Expense**

Tourism Administration	\$-0-	\$100,000
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Contribution to Other Funds**Expense**

Transfer to Road Machinery Fund	\$-0-	\$765,000
Transfer to Enterprise Landfill Fund	-0-	1,285,980
Transfer to Cowaselon Creek Fund	-0-	<u>200,000</u>

Totals	\$1,176,088	\$7,311,568
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Control Total		\$6,135,480
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Cowaselon Creek Watershed District**From****To****Revenue**

Transfer from General Fund	\$-0-	\$200,000
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Control Total		\$200,000
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Expense

Ditch Cleaning	\$-0-	\$200,000
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Control Total		\$200,000
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Road Machinery Fund**From****To****Revenue**

Transfer from General Fund	\$-0-	\$765,000
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Control Total		\$765,000
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Expense

Dump Truck	\$-0-	\$250,000
Shoulder Machine	-0-	285,000
Sod Loader	-0-	<u>230,000</u>

Control Total		<u>\$765,000</u>
<u>Enterprise Environmental Landfill Fund</u>	<u>From</u>	<u>To</u>
<u>Revenue</u>		
Transfer from General Fund	<u>\$-0-</u>	<u>\$1,285,980</u>
Control Total		<u>\$1,285,980</u>
<u>Expense</u>		
Large Loader	\$-0-	\$206,622
Landfill Compactor	-0-	492,471
Roll-Off Truck	-0-	200,000
Large Excavator	-0-	211,887
Truck Scale Deck	-0-	75,000
Transfer Station Compactors (4)	<u>-0-</u>	<u>100,000</u>
Control Total		<u>\$1,285,980</u>

Dated: September 16, 2021

Paul Walrod, Chairman
Criminal Justice, Public Safety & Emergency
Communications Committee

Cliff Moses, Chairman
Planning, Economic Development &
Intergovernmental Affairs Committee

James S. Goldstein, Chairman
Solid Waste & Recycling Committee

Alexander Stepanski, Chairman
Health & Human Services Committee

Ron Bono, Chairman
Highway, Buildings & Grounds Committee

Mary Cavanagh, Chairwoman
Government Operations Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways & Means Committee