

Criminal Justice, Public Safety and Emergency Communications

Thursday, September 23, 2021 @ 9:00 AM

Chambers

AGENDA

9:00 AM Call Meeting to Order

Approval of Minutes

- Approval of Minutes of 8/19/21 Meeting

District Attorney's Office:

1. Authorizing the Chairman to Enter into an Agreement with Brenda Shimer, Court Reporter, for Stenographer and Transcription Services
2. Authorizing the Chairman to Enter into an Agreement with Jessica Thompson, Court Reporter, for Stenographer and Transcription Services
3. Authorizing the Modification of the 2021 Adopted County Budget (1165 District Attorney)
4. Department Update

Sheriff's Office

1. Authorizing the Chairman to Amend the Inmate Telephone Services Agreement with Global Tel*Link Corporation
2. The OffenderWatch Suite Discussion

Emergency Management:

1. Authorizing Memorandums of Understanding with the DeWitt Fire District and the Village of Fayetteville for the use of the Emergency Management Training Center for the Year 2021
2. Authorizing the Chairman to Enter into an Agreement with Wilmac Business Equipment Co. Inc.
3. Authorizing the Chairman to Enter into an Agreement with AK Associates (Kraus Associates)
4. Authorizing the Chairman to Enter into an Agreement with AK Associates (Kraus Associates)
5. Department Update

Other Committee Business

Preferred Agenda

Next Meeting:

1. October 21, 2021 @ 9:00 a.m.

Adjourn

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
August 19, 2021*

PRESENT: Chairman Pete Walrod
Vice Chairman Loren Corbin (via Zoom)
Supervisor Cliff Moses
Supervisor Bill Zupan

ALSO: County Administrator Mark Scimone
Chief Assistant District Attorney Robert Mascari
First Assistant County Attorney Jeff Aumell
Emergency Management Director Dan Degear (9:30 a.m.)
Director of 911 Frank McFall (via Zoom)
Sheriff Todd Hood
Corrections Lieutenant Jon Black
Captain Timothy Flynn
Probation Director Joanne Miller
Assigned Counsel Administrator David DeSantis
Treasurer Cindy Edick
Public Information Officer Samantha Field

ABSENT: Supervisor Joe Ostrander

The meeting was called to order by Chairman Pete Walrod at 8:59 a.m. in the Chambers.

Minutes:

The minutes of the July 22, 2021 meeting were unanimously approved on the motion of Supervisor Cliff Moses and second of Supervisor Bill Zupan.

Assigned Counsel:

Assigned Counsel Administrator David DeSantis briefed the Committee on the department's 2022 projected budget and county costs and current year costs stating that they have been monitoring the main costs which have been voucher costs. Arraignment costs are at \$61,000 so far which will be completely reimbursed by ILS grant money. The total actual cost to the county so far for vouchering is around \$184,000. DeSantis is estimating voucher costs to be around \$384,000 for the remainder of the year. The estimated total cost to the County for Public Defenders and Assigned Counsel programs with reimbursements at year's end is around \$498,000. DeSantis stated that for 2022, it is projected the annual voucher costs to be around \$400,000. With all other costs, next year's cost to the County would be around \$824,000 but with reimbursements is expected to be a little lower at \$475,000.

Chief Assistant District Attorney Robert Mascari noted that from a DA's Office perspective, DeSantis and his staff have done an amazing job so far.

DeSantis stated that they are staffed to meet all of their needs right now but that they are always looking for new attorneys.

Probation:

Probation Director Joanne Miller reviewed the department's 2022 budget with the Committee noting it was pretty stable and there were a few cuts made in a couple places. Miller stated that a revenue source that significantly decreased was the alternative to incarceration fees and that there was an increase in DWI fees from \$10,000 to \$12,000. Overall, Miller projected a 2.2% increase.

District Attorney:

Chief Assistant District Attorney Robert Mascari presented the following resolutions to the Committee:

Creating a Temporary, Part-Time Position in the District Attorney's Office

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Establishing the 2021 Salary for Confidential Secretary to the District Attorney

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Authorizing the Modification of the 2021 Adopted County Budget

The Committee unanimously approved the resolution on the motion of Zupan and second of Moses.

Chief Assistant District Attorney Robert Mascari informed the Committee that Cheryl Williams was retiring which was a big loss to the office. Mascari noted that Williams would help with the transition process.

Mascari commended the Sheriff's Office, NY State Police, Village of Canastota Police Department and various other agencies for the amazing job done with a murder case.

Mascari noted that courts are back full force, masks need to be worn again, trials are coming up that have been backed up that they will start working through and they are extremely busy.

Sheriff's Office:

Sheriff Todd Hood presented the following resolutions to the Committee:

Authorizing the Chairman to Apply for a Bulletproof Vest Outer Carrier Grant Program with the Public Employer Risk Management Association, Inc.

The Committee unanimously approved the resolution on the motion of Zupan and second of Moses.

Authorizing the Chairman to Enter into an Agreement with Abraham Masara, N.P.

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Captain Timothy Flynn shared and discussed with the Committee a report on the Sheriff's Office Corrections Division Staffing and Overtime. It was noted that staffing in the jail is dictated by the NYS Commission of Corrections and at the request of the Sheriff, they do a staffing analysis in which the last one was done in 2014. Flynn noted that items such as vacancies, training, inmate recreation periods, transport details, contractual time off, sick time, constant inmate watches and pre-arraigned detainees cause for overtime.

Sheriff Hood informed the Committee that they are down six people on road patrol and have four out on medical leave. Hood noted that he had six people they will interview for lateral transfers.

Hood mentioned that he would like to make the Captains positions on road patrol and in the jail appointed positions of Chiefs positions.

Emergency Management:

Emergency Management Director Dan Degear presented the following resolution to the Committee:

Authorizing the Chairman to Sign a Grant Funding Agreement with the New York State Division of Homeland Security and Emergency Services

The Committee unanimously approved the resolution on the motion of Zupan and second of Walrod.

Emergency Management Director Dan Degear stated that there has been no after action on COVID at this point. Numbers are rising, and we need to look at testing again. Degear noted that we have supported Public Health with some vaccinations.

The burn building floor has been repaired at the Training Center.

Degear informed the Committee that the Spillman CAD would be recommended, and the cost would be in the one million range. Degear noted that there would need to be a discussion on RMS with the Sheriff and DA.

Degear stated that the EOC technology upgrade was approved and will begin.

Board of Elections has been using the EOC conference room for trainings.

Degear discussed a handout on the 2022 proposed budget noting a 2.3% increase.

Other Committee Business:

First Assistant County Attorney Jeff Aumell presented the following resolution to the Committee:

Authorizing the Modification of the 2021 Adopted County Budget (Public Defender Grant 11)

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Treasurer Cindy Edick presented the following resolution to the Committee:

Authorizing the Modification of the 2021 Adopted County Budget (ARPA)

The Committee unanimously approved the resolution on the motion of Zupan and second of Moses.

Executive Session:

A motion was made by Chairman Pete Walrod to enter into executive session at 10:14 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Moses seconded the motion and it was unanimously carried.

A motion was made by Supervisor Zupan to exit executive session at 11:07 a.m. Vice Chairman Corbin seconded the motion and it was unanimously carried.

Preferred Agenda:

The Committee unanimously approved including all resolutions with the exception of, Authorizing the Modification of the 2021 Adopted County Budget (DA), Authorizing the

Modification of the 2021 Adopted County Budget (PD Grant 11) and Authorizing the Modification of the 2021 Adopted County Budget (ARPA), in the Committee's Preferred Agenda on a motion of Zupan and second of Corbin.

Adjournment:

The Committee adjourned at 11:08 a.m. on the motion of Zupan and second of Walrod.

Next Meeting Date:

Thursday, September 23, 2021 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH BRENDA SHIMER, COURT REPORTER, FOR STENOGRAPHER AND
TRANSCRIPTION SERVICES**

WHEREAS, the Madison County District Attorney's Office must contract out for stenography and transcription services; and

WHEREAS, Brenda Shimer can provide the services needed; and

WHEREAS, Brenda Shimer will provide stenographer services charging \$350.00 per day and transcriptions charging \$4.50 per page; and

WHEREAS, the term of this contract will be from January 1, 2022 through December 31, 2022;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors be and is hereby authorized to sign the agreement with Brenda Shimer to provide stenography and transcription services as is on file with the Clerk of the Board of Supervisors.

Dated: October 12, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH JESSICA THOMPSON, COURT REPORTER, FOR STENOGRAPHER AND
TRANSCRIPTION SERVICES**

WHEREAS, the Madison County District Attorney's Office must contract out for stenography and transcription services; and

WHEREAS, Jessica Thompson can provide the services needed; and

WHEREAS, Jessica Thompson will provide stenographer services charging \$350.00 per day and transcriptions charging \$4.50 per page; and

WHEREAS, the term of this contract will be from January 1, 2022 through December 31, 2022;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors be and is hereby authorized to sign the agreement with Jessica Thompson to provide stenography and transcription services as is on file with the Clerk of the Board of Supervisors.

Dated: October 12, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County Budget be modified as follows:

General Fund

1165 District Attorney

Expense

	<u>From</u>	<u>To</u>
A116510 511000 Personal Services Full Time	\$1,009,943	\$1,013,528
A116510 514000 Overtime	-0-	5,380
A116510 582100 Social Security & Medicare Expense	77,261	77,947

1185 Medical Examiner & Coroner

Expense

A118510 513000 Personal Services Part Time	29,753	35,453
A118510 582100 Social Security & Medicare Expense	2,276	2,712

1986 Traffic Diversion Program

Expense

A198610 540396 District Attorney Expense	<u>89,100</u>	<u>73,313</u>
Control Totals	<u>\$1,208,333</u>	<u>\$1,208,333</u>

Dated: October 12, 2021

Paul Walrod, Chairman
Criminal Justice, Public Safety & Emergency
Communications Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways & Means Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO AMEND THE INMATE TELEPHONE
SERVICES AGREEMENT WITH GLOBAL TEL*LINK CORPORATION**

WHEREAS, the Sheriff's Office currently has an Agreement with Global Tel*Link Corporation (GTL) for inmate phone services; and

WHEREAS, the GTL Corporation desires to continue in entering into contract with the County of Madison to provide inmate phone and communication services; and

WHEREAS, the Federal Communications Commission (FCC) issued its final ruling which mandated certain rate caps for inmate telephone services and ancillary service charges, and other requirements; and

WHEREAS, this amendment will bring Madison County into FCC Compliance; and

WHEREAS, both parties agree to this amendment through November 17, 2021. Thereafter, the Agreement will automatically renew for additional one-year terms; and

WHEREAS, this amendment has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee; and

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and he hereby is authorized to amend the agreement on behalf of the County of Madison with GTL Corporation, a copy of which is on file with the Clerk of the Board of Supervisors.

Dated: October 12, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

AUTHORIZING MEMORANDUMS OF UNDERSTANDING WITH THE DEWITT FIRE DISTRICT AND THE VILLAGE OF FAYETTEVILLE FOR USE OF THE EMERGENCY MANAGEMENT TRAINING CENTER FOR THE YEAR 2021

WHEREAS, the County of Madison owns and operates an Emergency Management Training Center (EMTC) located at 6850 Tuttle Road in the Township of Lincoln; and

WHEREAS, the DeWitt Fire District and Village of Fayetteville have requested permission to utilize the EMTC for first responder training; and

WHEREAS, in order to facilitate their use of the EMTC, a Memorandum of Understanding has been developed between the DeWitt Fire District and the County of Madison as well as between the Village of Fayetteville and the County of Madison;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to sign Memorandums of Understanding with the DeWitt Fire District and the Village of Fayetteville for the use of the Madison County Emergency Management Training Center for the year 2021, in the form as is on file with the Clerk of the Board.

Dated: October 12, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety, and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH WILMAC
BUSINESS EQUIPMENT CO. INC.**

WHEREAS, Wilmac Business Equipment Co. Inc. has submitted for approval an agreement with Madison County to provide continued maintenance and support services for 911 digital voice recording; and

WHEREAS, Wilmac has provided an annual support fee of Seventeen Thousand, Four Hundred Eighty dollars (\$17,480.00); and

WHEREAS, the term of the contract is November 1, 2021 through October 31, 2022; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Wilmac Business Equipment Co. Inc., in the form as is on file with the Clerk of the Board.

Dated: October 12, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH AK ASSOCIATES (KRAUS ASSOCIATES)

WHEREAS, AK Associates has submitted for approval an agreement with Madison County to provide service for the purpose of Basic Maintenance Annual Support for the 911 phone system; and

WHEREAS, AK Associates has provided an annual support fee of Twenty-Eight Thousand, Three Hundred Sixty-Five dollars (\$28,365.00); and

WHEREAS, the term of the contract is December 1, 2021 through November 30, 2022; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with AK Associates, in the form as is on file with the Clerk of the Board.

Dated: October 12, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH AK ASSOCIATES (KRAUS ASSOCIATES)

WHEREAS, AK Associates has submitted for approval an agreement with Madison County to provide service for the purpose of Motorola Support for the 911 phone system; and

WHEREAS, AK Associates has provided an annual support fee of Twenty-Three Thousand, Six Hundred Eighty-Seven dollars (\$23,687.00); and

WHEREAS, the term of the contract is December 1, 2021 through November 30, 2022; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with AK Associates, in the form as is on file with the Clerk of the Board.

Dated: October 12, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee