

Criminal Justice, Public Safety and Emergency Communications

Wednesday, September 28, 2022 @ 9:00 AM

Chambers / Zoom

AGENDA

9:00 AM Call Meeting to Order

Approval of Minutes

- Approval of Minutes of 8/24/22

District Attorney's Office:

1. Establishing the 2022 Salary for the Assistant District Attorney-DWI
2. Department Update

Assigned Counsel:

1. Authorizing the Modification of the 2022 Adopted County Budget (1173 Public Defender)
2. Authorizing Participation in a State Grant and the Modification of the 2022 Adopted County Budget (1174 Public Defender)
3. Department Update

Sheriff's Office:

1. Authorizing the Modification of the 2022 Adopted County Budget (3110 Sheriff's Office)
2. Authorizing the Board of Supervisors to Approve the Use of Armored Vehicles
3. Authorizing the Chairman to Apply for a Grant from the NYS Division of Homeland Security & Emergency Services
4. Jail Scanner Update

Emergency Management:

1. Approving an Update to the Operating Policies for the Madison County Emergency Medical Service Paramedic Unit
2. Department Update

Other Committee Business:

Preferred Agenda

Next Meeting:

1. October 26, 2022 @ 9:00 a.m.

Adjourn

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
August 24, 2022*

PRESENT: Chairman Pete Walrod
Vice Chairman Rex Vosburg
Supervisor Loren Corbin
Supervisor Bill Zupan

ALSO: County Administrator Mark Scimone
District Attorney William Gabor
First Assistant County Attorney Jeff Aumell (via Zoom)
County Attorney Intern Hannah Tulchinsky
Sheriff Todd Hood
Undersheriff Bill Wilcox
Probation Supervisor Stacey Eckler
Director of Emergency Management Dan Degear
EMS Coordinator Jenna Rosky
Assigned Counsel Administrator David DeSantis
Treasurer Cindy Edick
Director of Finance Lou Anne Randall
Public Information Officer Samantha Field
Confidential Secretary to Board of Supervisors Kristin Guinto
Clerk to the Board Emily Burns
Corporate Compliance Officer Christina Kennedy (via Zoom)
MORE Coordinator Rachel Copland
Member of Public Gene Drought
Member of Public Dan Olivadoti
Member of Public Gerda Mortelette
Member of Public Tennille Kochanowski

ABSENT: Supervisor Cliff Moses

The meeting was called to order by Chairman Pete Walrod at 9:00 a.m. in the Chambers.

Minutes:

The minutes of the July 27, 2022 meeting were unanimously approved on the motion of Vice Chairman Rex Vosburg and second of Supervisor Bill Zupan.

Probation:

Probation Supervisor Stacey Eckler provided the following update to the Committee:

- Review of proposed 2023 budget. Not too many changes. Biggest change is the polygraph changes. The cost of testing went up and the polygrapher's general liability insurance doubled. Did look for alternative polygrapher but were unable to find one. Overall, looking at around a \$5,000 increase.

District Attorney:

District Attorney William Gabor provided the following updates to the Committee:

- Would like to hire a new Assistant District Attorney from an adjoining DA's office that interned with us years ago to replace Brad Moses. Looking to start him at \$88,600 and hopefully will be here a long time. Will propose to GOC. Would be thinking about starting him on October 3rd.
- Need someone to cover Brad Moses' assigned coroner times for the next four months. Requesting that we prorate the balance of coroner money effective September 1st. Mary Beth Albro is an assistant coroner and has offered to do it.
- Committee unanimously approved moving forward with the above requests and moving them to GOC.
- Been down an ADA since August 1; another has gone out on family leave for three months. Been down 20% of prosecutors for the last four months.
- Jim Roman retired. Moving up a new ADA from an experienced ADA. Hired a new Administrative Assistant who's working out very well. Sam Rodgers is starting a trial next week and Jane Raven is starting trials after Labor Day.
- Review of proposed 2023 budget. Not a big difference other than personnel. Discovery made it so we have to prepare and distribute transcripts to defense attorney's every time we go to grand jury which are very expensive. For 2022, budgeted \$40,000 and as of mid-July we are at \$35,000 so we will be asking to increase this by \$15,000. Appeals was budgeted at \$20,000 for 2022 and we have spent it. Getting a lot of new appeals; looking to double that to \$40,000. Looks like we will get a State grant for discovery in the amount of \$230,000. Traffic diversion will bring in well over \$300,000 again. Will be asking for a victim advocate to be in house. Have targeted someone for part-time who used to work for the County.

Assigned Counsel:

Assigned Counsel Administrator David DeSantis presented the following resolutions to the Committee:

Authorizing the Modification of the 2022 Adopted County Budget (1171 Public Defender)

The Committee unanimously approved the resolution on the motion of Corbin and second of Zupan.

Authorizing the Chairman to Enter Into a Lease Agreement with Gorman Foundation Community Center, LLC on Behalf of the Madison County Assigned Counsel Program

The Committee unanimously approved the resolution on the motion of Zupan and second of Vosburg.

Assigned Counsel Administrator David DeSantis provided the following updates:

- Review of proposed 2023 budget. Minimal changes. Bumped up the Criminal Court AC Disbursements to \$35,000 to account for travel and mileage for the attorneys. Increased Assigned Counsel Plan to \$620,000. Personnel services is a big chunk of the budget; most will be grant reimbursable. Projecting \$450,000 for next year.
- Vice Chairman Rex Vosburg stated that the program has gone very well for the County.

Sheriff's Office:

Undersheriff Bill Wilcox presented the following resolutions to the Committee:

Authorizing the Chairman to Enter Into an Agreement with the New York State Canal Corporation and Modifying the 2022 Adopted County Budget

The Committee unanimously approved the resolution on the motion of Zupan and second of Vosburg.

Authorizing the Chairman to Enter Into an Agreement with the Madison Central School District for the Use of Special Patrol Officers

The Committee unanimously approved the resolution on the motion of Vosburg and second of Zupan.

Undersheriff Bill Wilcox provided the following update:

- It was explained that when a deputy retires, they are allowed the option of purchasing their weapon if they choose with their own money. It was recently asked by someone who had retired if they could use their uniform allowance balance to pay for their weapon. It was the consensus of the Committee to keep the policy the same as it has been and stated that this would be a decision of GOC.

Emergency Management:

Emergency Management Director Dan Degear presented the following resolutions to the Committee:

Authorizing the Chairman to Enter Into an Agreement with North Shore Volunteer Emergency Squad, Inc. for the Use of Madison County's Interoperable Communications System

The Committee unanimously approved the resolution on the motion of Zupan and second of Vosburg.

Authorizing the Chairman to Submit a New York State Department of Transportation Highway Work Permit Application

The Committee unanimously approved the resolution on the motion of Vosburg and second of Zupan.

Authorizing the Modification of the 2022 Adopted County Budget (3097 Public Safety)

The Committee unanimously approved the resolution on the motion of Corbin and second of Vosburg.

Director of Emergency Management Dan Degear provided the following updates:

- A handout was provided to the Committee with the 2023 proposed budget. Proposing a \$207,000 increase which includes the reallocation for 911 employees, funding for all 911 positions, rehabilitation to the burn building and CAD system maintenance. It was noted that a \$25,000 PSAP grant had been lost.
- EMS Coordinator Jenna Rosky provided a handout to the Committee with all calls the fly car had responded to or been dispatched to by town or village. It was stated that the fly car had been on the road for six months and they had been responding to a good mix of ALS and BLS calls. In the last six months, the fly car has responded to 111 calls, 11 of which have been ALS links.
- Last week had meeting with SOMAC, Madison and SEVAC regarding weekend coverage which is not good for SOMAC and Madison for ALS coverage. Will make adjustment to the

fly car schedule and do some overnight shifts on weekends for September and see how that goes.

- Chairman Pete Walrod asked if Degear had made it to Lebanon to talk about their needs. Degear said he had a conversation with the town supervisor and they would invite him to a special meeting with the town board.

Other Committee Business:

Madison County Opportunities for Re-entry & Employment (MORE) Coordinator Rachel Copland, along with guests Gene Drought, Prime Materials Recovery Manager; Dan Olivadoti, Parent Support Program Coordinator, Gerda Mortelette, NYS Insurance Navigator and Tennille Kochanowski, Community Services Coordinator with CAP, joined the meeting and discussed how the program was going. Copland was grateful to the Sheriff's Office for supporting their work in the correctional facility and shared that the program was on the front page of the Daily Dispatch. Copland reported that they had five members that had secured employment but were now down to one. Copland said that information and word had been getting out on the program and they had been able to help people secure jobs quickly upon release from jail. The program has assisted 18 individuals since March. Rachel stated that she was doing well with the program, which provides ten week curriculum in the correctional facility and provides case management on the outside. Sheriff Hood thanked them all for doing what they do.

Chairman Pete Walrod presented the following resolution to the Committee:

Authorizing the Modification of the 2022 Adopted County Budget (1169 DA Prosecution)

The Committee unanimously approved the resolution on the motion of Zupan and second of Corbin.

Preferred Agenda:

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the Preferred Agenda. All resolutions were voted on and approved by the Committee.

Adjournment:

The Committee adjourned at 10:27 a.m. on the motion of Zupan and second of Vosburg.

Next Meeting Date:

Wednesday, September 28, 2022 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.

RESOLUTION NO. _____

**ESTABLISHING THE 2022 SALARY FOR THE
ASSISTANT DISTRICT ATTORNEY-DWI**

WHEREAS, the District Attorney is requesting a salary increase for the Assistant District Attorney-DWI so that this salary is equal to the Assistant District Attorney-Fraud Prevention.

WHEREAS, the Assistant District Attorney-DWI is currently at a salary of \$79,144 and is a Grade G, step 1.

WHEREAS, the Assistant District Attorney-Fraud Prevention is currently at a salary of \$82,957 and is a Grade G, step 3.

WHEREAS, the District Attorney is requesting that a salary of \$82,957, Grade G, Step 3 in the Management Compensation Salary Plan be established effective immediately; and

WHEREAS, this request has been reviewed and approved by the Criminal Justice Committee and the Government Operations Committee;

NOW, THEREFORE BE IT RESOLVED that the 2022 salary of \$82,987 be and hereby is established effective immediately.

Dated: October 11, 2022

Mary B. Cavanaugh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

WHEREAS, grant funding under Third Upstate Quality Improvement and Caseload Reduction grant may be used for certain costs allowed under the grant described below:

Awarding Agency	NYS Office of Indigent Legal Services
Grant Period	July 1, 2020 to June 30, 2023
Contract #	C3RD624
State Funds	100%
Grant Total	\$161,020.00

BE IT RESOLVED, that the 2022 Adopted County Budget be modified as follows:

General Fund

1173 Public Defender UQI & CR

Revenue

	From	To
A117310 433916 SA ILSF & CR Grant	<u>\$-0-</u>	<u>\$161,020</u>
Control Total		<u>\$161,020</u>

Expense

A117310 547493 UQI & CR Legal Defense	\$-0-	\$115,716
A117310 547580 Fringes for ACP Personnel	<u>\$-0-</u>	<u>\$ 45,304</u>
Control Total		<u>\$161,020</u>

Dated: October 11, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

Matthew A. Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

**AUTHORIZING PARTICIPATION IN A STATE GRANT AND THE
MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET**

WHEREAS, Madison County has received the fully executed five-year Statewide Expansion of Hurrell-Harring grant award from the New York State Office of Indigent Legal Services; and

WHEREAS, the State awards grant is identified as follows:

Awarding Agency	NYS Office of Indigent Legal Services
Contract #	CSTWIDEHH25
Contract Term:	April 1, 2018 – March 31, 2023
Award Year:	April 1, 2021 – March 31, 2022
Grant Amount Year 4:	\$844,021

WHEREAS, the funding agencies have approved the following budget for this project during the fourth of five years 4/1/21 – 3/31/22:

General Fund

1174 Public Defender Grant

	<u>From</u>	<u>To</u>
<u>Revenue</u>		
A117410 430251 SA Statewide Expansion of H-H	<u>\$826,476</u>	<u>\$1,670,497</u>
Control Total		<u><u>\$844,021</u></u>

Expense

A117410 540099 AC – Computers/Tech./Equip.	\$-0-	\$34,000
A117410 540149 AC – Digital Database/Voucher System	20,000	30,000
A117410 540191 AC – Rental Property	-0-	22,000
A117410 540400 AC – Furniture/Supplies/Printing/Postage	(1, 015)	27,753
A117410 547462 AC – Second Chair/Mentor Program	45,000	95,000
A117410 547463 AC – Atty. Arraignment Coverage (CAP)	128,755	289,911
A117410 547464 AC – Per Diem Atty. Special Appearance	57,907	132,907
A117410 547484 AC – CLE Trainings & Travel Exp.	85,789	120,789
A117410 547488 AC – Interpreter Services	30,000	40,000
A117410 547489 AC – Contracted Services-Other	148,778	208,778
A117410 547492 AC – PDCMS Fees	15,900	19,400
A117410 547570 AC – Quality Attorney	-0-	100,000
A117410 547574 AC – Administrator Salary	4,068	139,068
A117410 547580 AC – Fringes for ACP Personnel	<u>-0-</u>	<u>119,597</u>

Total	<u>\$535,182</u>	<u>\$1,379,203</u>
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Control Total		<u><u>\$844,021</u></u>
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NOW, THEREFORE, BE IT RESOLVED, that the 2022 Adopted County Budget be modified in accordance with this grant.

Dated: October 11, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

Matthew A. Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED, that the 2022 Adopted County Budget be modified as follows:

General Fund

3110 Sheriff's Office

Expense

	<u>From</u>	<u>To</u>
A311030 541035 Investigative Information	\$12,950	\$-0-
A311030 541040 Tuition/Education Reimbursement	5,300	-0-
A311030 544200 Traffic Tickets & Law Books	2,200	200
A311030 546400 Physical Exams	3,000	1,929
A311030 542990 Evidence Supplies	<u>7,032</u>	<u>28,353</u>
Control Total	<u>\$30,482</u>	<u>\$30,482</u>

Dated: October 11, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and Emergency
Communications Committee

Matthew A. Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

**AUTHORIZING THE BOARD OF SUPERVISORS TO APPROVE
THE USE OF ARMORED VEHICLES**

WHEREAS, the Sheriff's Office acquired armored MRAP (Mine Resistant Ambush) and Humvee vehicles from the US Government 1033 Program 5 years ago; and

WHEREAS, the Sheriff's Office is in need of utilizing these armored vehicles during public relations events, and narcotics related investigations where firearms are present;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors be and is hereby authorized to approve on behalf of the County of Madison the use of armored vehicles by the Sheriff's Office, in form as is on file with the Clerk of the Board.

Dated: October 11, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO APPLY FOR A GRANT FROM THE
NYS DIVISION OF HOMELAND SECURITY & EMERGENCY SERVICES**

WHEREAS, the NYS Division of Homeland Security & Emergency Services has the FY2022 Domestic Terrorism Prevention Grant Program; and

WHEREAS, funding for this State grant award is directed to be utilized to support the County's capability to prevent targeted violence and domestic terrorism through the utilization of Threat Assessment and Management (TAM) teams and the development of comprehensive Domestic Terrorism Plans; and

WHEREAS, the DHSES will manage and administer these program funds of \$172,413 and the performance period for this grant will be from September 1, 2022 through August 31, 2024;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to apply on behalf of the County of Madison for a grant from the NYS Division of Homeland Security & Emergency Services, in form as is on file with the Clerk of the Board.

Dated: October 11, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**APPROVING AN UPDATE TO THE OPERATING POLICIES FOR THE MADISON COUNTY
EMERGENCY MEDICAL SERVICE PARAMEDIC UNIT**

WHEREAS, Madison County operates an Advanced Life Support First Response Paramedic Unit, hereinafter referred to as the Madison County Emergency Medical Service Paramedic Unit, or MCEMSPU, to respond to emergent medical situations throughout Madison County; and

WHEREAS, operating policies for the MCEMSPU have been developed and consolidated into a Standard Operating Policy Manual and have been previously approved by the Board of Supervisors Resolution 21-568; and

WHEREAS, the EMS Coordinator and the Director of Emergency Management recommends an update to Policy 2.3, Performance of Duty to include language related to the dissemination of information;

NOW, THEREFORE, BE IT RESOLVED, that the Madison County Board of Supervisors approves an update to the operating policies as outlined in the Madison County Advanced Life Support First Response Paramedic Unit Standard Operating Policy Manual.

Dated: October 11, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee