

MADISON COUNTY BOARD OF SUPERVISORS
Board Meeting - Tuesday, July 14, 2026

The Board convened at 11:00 a.m. in the Supervisors chambers, second floor, County Office Building, Wampsville, New York with all members present except for Supervisors Stepanski, Roberts and Henderson (163 Votes)

Chairman Cunningham recognized the United States of America's 250th Anniversary. "This flag has flown for 250 years. A Symbol of liberty, equal rights, freedom for all, and the pursuit of happiness. It does not represent one party. It does not represent person. It does not represent one religion or one race. It represents all of us. May this flag fly for many years to come."

Deanna Matt, Confidential Secretary to the Director of Public Health, then stepped forward to sing the National Anthem.

At this time, Madison County Historian Matthew Urtz presented the role of what is now known as Madison County, its people and the land played in the Revolutionary War. Urtz highlighted the Battle of Oriskany, Valley Forge, Battle of Barren Hill and the Turtle Tree Incident.

On Motion by Supervisor Reuter, seconded by Supervisor Krueger, the June 9, 2026 meeting minutes were adopted and filed.

Vouchers Payable Report submitted by Finance Director Lou Anne Randall, in the amount of \$ 2,259,974.81.

Communications, Reports and Reports of Committees

1. Correspondence from the Public Health Accreditation Board - Notice of the Madison County Public Health Department receiving National Accreditation

At 11:00 a.m. Chairman Cunningham announced the scheduled public hearing on the Review of Agricultural District 1C, Towns of Cazenovia, Nelson, Eaton, Madison and DeRuyter.

Supervisor Wicks made the motion to open the hearing, seconded by Supervisor Stokes and carried.

Chairman Cunningham then called for speakers and there were none wishing to speak.

Supervisor Vosburg then made the motion to close the hearing, seconded by Supervisor Cavanagh and carried.

At 11:05 a.m. Chairman Cunningham announced the scheduled public hearing on the Review of Requests for Additions to Agricultural Districts.

Supervisor Reger made the motion to open the hearing, seconded by Supervisor Jones and carried.

Chairman Cunningham then called for speakers and there were none wishing to speak.

Supervisor Vosburg then made the motion to close the hearing, seconded by Supervisor Corbin and carried.

Chairman Cunningham asked if there was anyone present to speak to the resolutions up for adoption, none were present.

Corporate Compliance Officer, Christina Kennedy, presented the following proclamation.

PROCLAMATION

PROCLAIMING JULY 2026 DISABILITIES AWARENESS MONTH IN MADISON COUNTY

WHEREAS, the Americans with Disabilities Act (ADA), signed into law on July 26, 1990, stands as a landmark civil rights measure that prohibits discrimination against individuals with disabilities and guarantees equal access to employment, government services, public accommodations, telecommunications, and transportation; and

WHEREAS, over the past 36 years, the ADA has empowered millions of Americans with disabilities by breaking down barriers, increasing opportunities, and fostering greater inclusion in every aspect of community life; and

WHEREAS, we mark the 36th anniversary of the ADA by honoring key milestones in disability rights, including the 1999 Olmstead Supreme Court decision, which affirmed the right to live and receive services in the most integrated setting possible, and the 2010 Affordable Care Act, which advanced mental health parity and access to care for individuals with chronic pain and substance use disorders; and

WHEREAS, the ADA continues to evolve in response to modern challenges—expanding its reach into digital accessibility, inclusive emergency preparedness, and equitable healthcare access, as most recently underscored during the COVID-19 pandemic; and

WHEREAS, Madison County is proud to stand with leading advocacy and service organizations—such as ACCES-VR, The ARC of Madison Cortland, ARISE, LifePlan, EPI-NY, Madison County Advocates, Madison County Motivators, and the Self-Advocates of NYS—Central NY—in recognizing the continued importance and impact of the ADA; and

WHEREAS, we reaffirm our county's commitment to partnership, advocacy, and action in pursuit of a more inclusive, equitable, and accessible future for all residents, regardless of ability.

NOW, THEREFORE, BE IT RESOLVED, that I, James J. Cunningham, Chairman of the Madison County Board of Supervisors, do hereby proclaim the month of July, two thousand and twenty-six as **DISABILITIES AWARENESS MONTH** in Madison County and encourage all citizens to recognize and support the rights, contributions, and potential of individuals with disabilities.

Resolutions – Regular Agenda

By Supervisor Walrod:

RESOLUTION OF APPRECIATION – RETIREE RECOGNITION

WHEREAS, the Madison County Board of Supervisors believes that County employees should be recognized for their faithful service to the public; and

WHEREAS, recognition of the distinguished service of certain County employees with an upcoming retirement is in order,

NOW, THEREFORE BE IT RESOLVED that the Madison County Board of Supervisors hereby recognize the dedicated contributions of Shawn R. Burbidge and Phyllis A. Sweeten.

Employee	Department	Years of Service
Shawn R. Burbidge	Sheriff's Office	19 Years of Service
Phyllis A. Sweeten	County Clerk's Office	12 Years of Service

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

Undersheriff James Quatrone stepped forward to present retiree Captain Shawn Burbidge with a gift to recognize his 19 years of service to Madison County. Burbidge has displayed the highest degree of professionalism and will be missed. We wish him well in his retirement.

County Clerk Michael Keville stepped forward to receive a gift on behalf of retiree Phyllis Sweeten in recognition of her 12 years of service. Sweeten always provided the highest level of service in the County Clerks Office and will be missed.

Resolutions – Preferred Agenda

By Government Operations Committee:

Committee Chairman Walrod briefly provided a Committee update and spoke to the resolutions being presented.

RESOLUTION NO. 26-131

ESTABLISHING THE STANDARD WORK DAY AND REPORTING DAYS FOR CERTAIN COUNTY OFFICIALS

WHEREAS, The Office of the State Comptroller New York State and Local Employees' Retirement System requires that a Standard Work Day and Reporting Resolution be established for retirement credit reporting purposes for elected and appointed officials;

NOW, THEREFORE, BE IT RESOLVED, that Madison County hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk to the Board:

TITLE	NAME		TERM BEGINS/ ENDS	
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		STANDARD WORK DAY (Hrs/Day)		RECORD OF ACTIVITIES RESULTS
Elected Officials				
County Clerk	Michael Keville	7.5	1/1/26-12/31/29	23.07
Supervisor (Fenner)	David Jones	6.0	1/1/26-12/31/26	6.08
Supervisor/Vice-Chairman (Georgetown)	Paul H. Walrod	6.0	1/1/26-12/31/26	4.68
Supervisor (Lenox)	Meghan Samsel	6.0	1/1/26-12/31/28	3.97
Supervisor (Lebanon)	Adam Carvell	6.0	1/1/26-12/31/26	4.13
Supervisor/Chairman (Nelson)	James J. Cunningham	6.0	1/1/26-12/31/26	10.28
Supervisor (Eaton)	Joseph Wicks	6.0	1/1/24/12/31/27	4.28
Supervisor (Oneida – Wards 1-2-3)	Matthew Roberts	6.0	1/1/26-12/31/27	4.66
Supervisor (Oneida – Wards 1-2-3)	Mary Cavanagh	6.0	1/1/26-12/31/27	4.53
Supervisor (Oneida – Wards 4-5-6)	Michelle Ironside Kinville	6.0	1/1/26-12/31/27	3.19
Supervisor (Oneida – Wards 4-5-6)	Brandee Henderson	6.0	1/1/26-12/31/27	3.75

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-132

AMENDING HUMAN RESOURCES POLICY AND PROCEDURES NEW EMPLOYEE ORIENTATION

WHEREAS, Madison County is committed to providing a clear and informative onboarding process for new employees; and

WHEREAS, the Madison County Board of Supervisors has previously adopted a New Employee Orientation policy and procedure; and

WHEREAS, the current policy requires amendments and updates to comply with procedural changes; and

WHEREAS, the Government Operations Committee has reviewed the amendments to the procedures and recommends adoption by the Board of Supervisors,

NOW, THEREFORE BE IT RESOLVED, that the Madison County Board of Supervisors hereby adopts the revised New Employee Orientation Policy and Procedure as amended.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-133

AMENDING THE WAGE RATES FOR NON-REPRESENTED EMPLOYEES IN WHITE COLLAR UNIT JOB TITLES POLICY AND PROCEDURES

WHEREAS, in order to maintain adequate staffing of part-time and temporary employees that are not represented, it is recommended that the hourly wage of these employees be adjusted; and

WHEREAS, the Wage Rates and Fringe Benefits for Non-Represented Employees in White Collar Unit Job Titles Policy outlines the terms and conditions of employment for part-time employees in white collar unit titles (*working less than 50% of the normal work week*) and all temporary, seasonal or casual employees in white collar unit titles; and

WHEREAS, Section 205 of the County Law authorizes the Board of Supervisors to fix the compensation of County employees; and

WHEREAS, the Government Operations Committee has reviewed the amendments to the policy and recommends adoption by the Board of Supervisors,

NOW, THEREFORE BE IT RESOLVED, that the Madison County Board of Supervisors hereby amends the Wage Rates and Fringe Benefits for Non-Represented Employees in White Collar Unit Job Titles Policy and Procedures as amended effective July 14, 2026.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-134

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH PUBLIC EMPLOYER RISK MANAGEMENT ASSOCIATION (PERMA)

WHEREAS, Madison County has been a member of PERMA since 2001 for the purpose of providing a risk management workers' compensation service program and statutory workers' compensation benefits for its employees; and

WHEREAS, PERMA has recently updated their Workers' Compensation & Employers Liability Program Agreement to reflect recent legislative changes, provides additional clarification language, corrects outdated references and outlines new reward programs,

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board is hereby authorized to execute an updated Workers' Compensation and Employers Liability Program Agreement with PERMA, as is on file with the Clerk of the Board of Supervisors.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-135

CREATING A FULL-TIME POSITION IN THE DEPARTMENT OF SOCIAL SERVICES

WHEREAS, the Department of Social Services provides assistance to those in need including but not limited to child protection services; and

WHEREAS, the Commissioner of Social Services recognizes the need for proper staffing of the Family Services program is essential to providing these services; and

WHEREAS, the department has gone through some internal restructuring resulting in a promotion of an employee, leaving a vacant Case Supervisor Grade B position that may only be filled on a temporary basis until the promoted employee completes probation due to civil service law and rule; and

WHEREAS, hiring a temporary employee into this position is not practicable and the Commissioner of Social Services has asked that an additional Case Supervisor Grade B position be created while the vacant Case Supervisor Grade B position is encumbered; and

WHEREAS, the department has sufficient funding in its existing budget to accommodate the creation of the position; and

WHEREAS, this request has been reviewed and approved in accordance with the vacancy review procedure,

NOW, THEREFORE BE IT RESOLVED that one full time Case Supervisor Grade B position be and hereby is created effective immediately, and

BE IT FUTHER RESOLVED that once the vacant position is no longer encumbered, the newly created position will be eliminated, and

BE IT FURTHER RESOLVED that the Commissioner of Social Services be and hereby is authorized to fill said position in accordance with Civil Service Law and Rule and the contract between the County and the Civil Service Employees' Association, Inc. White Collar Unit effective immediately.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-136

CREATING A TEMPORARY POSITION IN THE VETERANS SERVICE AGENCY

WHEREAS, the Veterans Service Agency ensures that Madison County veterans and their dependents are provided professional and confidential assistance and ensures they are aware of all federal, state, and local benefits for which they may be eligible; and

WHEREAS, due to an unforeseen temporary staffing leave of absence, the Veterans Service Agency Director wishes to create a temporary full-time Veteran Service Counselor position until the leave of absence has concluded in order to continue to provide proper services to the veterans of the community; and

WHEREAS, this request has been reviewed and approved in accordance with the vacancy review procedure by the Government Operations Committee, and

NOW, THEREFORE BE IT RESOLVED that one temporary full time Veteran Service Counselor position be and hereby is created in the Veterans Service Agency; and

BE IT FURTHER RESOLVED, the Veterans Service Agency Director be and hereby is authorized to fill the Veterans Service Counselor position in accordance with the Non-Represented White Collar policy, Civil Service Law and Rule, and Policy and Procedure, effective immediately.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-137

CREATING A FULL-TIME POSITION IN THE MENTAL HEALTH DEPARTMENT

WHEREAS, the Mental Health Department provides critical mental health services to those in need; and

WHEREAS, the Director of Community Mental Health Services recognizes that proper staffing of the department is essential to providing these services; and

WHEREAS, the department has gone through some internal restructuring resulting in a promotion of an employee, leaving a vacant Staff Social Worker position that may only be filled on a temporary basis until the promoted employee completes probation due to civil service law and rule; and

WHEREAS, hiring a temporary employee into this position is not practicable and the Director of Community Mental Health Services has asked that an additional Staff Social Worker position be created while the vacant Staff Social Worker position is encumbered by the promoted employee; and

WHEREAS, the department has sufficient funding in its existing budget to accommodate the creation of the position; and

WHEREAS, this request has been reviewed and approved in accordance with the vacancy review procedure,

NOW, THEREFORE BE IT RESOLVED that one full time Staff Social Worker position be and hereby is created effective immediately, and

BE IT FUTHER RESOLVED that once the vacant position is no longer encumbered, the newly created position will be eliminated, and

BE IT FURTHER RESOLVED that the Director of Community Mental Health Services be and hereby is authorized to fill said position in accordance with Civil Service Law and Rule and the contract between the County and the Civil Service Employees' Association, Inc. White Collar Unit effective immediately.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

By Finance Ways and Means Committee:

Committee Chairman Kyle Reger spoke to the resolutions being presented by the Committee. Reger provided an update on Sales Tax, year to date we are 3.7% ahead of the 2025 distributions. The second quarter of 2026, with Sale Tax distributions totaling approximately \$11,958,000, has been a record quarter.

RESOLUTION NO. 26-138

AUTHORIZING THE MODIFICATION OF THE 2026 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2026 Adopted County Budget be modified as follows:

General Fund

1620 County Facilities

Expense

	<u>From</u>	<u>To</u>
A162010 540316 Real Property Tax Expense	\$23,630	\$35,898

1990 Contingent Fund

Expense

A199010 544440 Contingent Fund	<u>\$728,826</u>	<u>\$716,558</u>
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Control Totals	<u>\$752,456</u>	<u>\$752,456</u>
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ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-139

AUTHORIZING THE MODIFICATION OF THE 2026 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2026 Adopted County Budget be modified as follows:

General Fund

1325 County Treasurer

Expense

	<u>From</u>	<u>To</u>
A132510 540622 Bank Fees	\$10,000	\$-0-
A132510 549000 Central Postage	28,000	38,000

1620 County Facilities

Expense

A162010 549020 Postage Exp Direct	<u>\$180,000</u>	<u>\$190,000</u>
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Totals	<u>\$218,000</u>	<u>\$228,000</u>
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Control Total		<u>\$10,000</u>
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1620 County Facilities

Revenue

A162010 428021 IR Co Bldg/Dept Postage Bill	<u>\$115,000</u>	<u>\$125,000</u>
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Control Totals		<u>\$10,000</u>
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ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-140

AUTHORIZING THE MODIFICATION OF THE 2026 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2026 Adopted County Budget be modified as follows:

General Fund**1010 Legislative Board****Expense**

	<u>From</u>	<u>To</u>
A101010 540630 WOW Expense, Other	\$ <u>2,500</u>	\$ <u>2,900</u>

Control Total		\$ <u>400</u>
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Revenue

A101010 427077 WOW Committee PERMA Award	\$ <u>-0-</u>	\$ <u>400</u>
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Control Total		\$ <u>400</u>
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ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-141**AUTHORIZING THE MODIFICATION OF THE 2026 ADOPTED COUNTY BUDGET**

BE IT RESOLVED that the 2026 Adopted County Budget be modified as follows:

County Road Fund**5113 Consolidated Highway Program****Expense**

	<u>From</u>	<u>To</u>
D511350 435010 SA Consolidated Highway Aid	\$7,550,748	\$7,942,249
D511350 435011 SA NY Pave	\$945,975	\$946,018
D511350 435013 SA Pave Our Potholes	\$ <u>630,650</u>	\$ <u>630,679</u>

Totals	\$ <u>9,127,373</u>	\$ <u>9,518,946</u>
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Control Total		\$ <u>391,573</u>
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Expense

D511350 545115 E Lake Rd Culverts	\$1,242,560	\$568,833
D511350 545122 Leb 562 Middleport Rd	\$1,364,700	\$1,119,000
D511350 545132 Hardscrabble Rd Culvert #3	\$175,000	\$50,000
D511350 545134 Ingalls Corners Rd LIN-182	\$350,000	\$100,000
D511350 545135 Upham Rd Culvert #13	\$200,000	\$86,000
D511350 545137 East Road Bridge CAZ-271	\$0	\$150,000
D511350 545138 Beaver Creek Culvert BRO-453	\$0	\$100,000
D511350 547330 Contract Paving	\$3,000,000	\$3,650,000
D511350 547350 In-Place Recycling/Milling	\$1,700,000	\$2,000,000
D511350 593991 Transfer to Road Machinery	\$ <u>515,000</u>	\$ <u>1,115,000</u>

Totals	\$ <u>8,547,260</u>	\$ <u>8,938,833</u>
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Control Total		\$ <u>391,573</u>
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Road Machinery Fund**5130 Road Machinery Repairs and Expense**

<u>Revenue</u>		
DM513050 450316 TSF From County Road	\$515,000	\$1,115,000
Control Total		<u>\$600,000</u>
<u>Expense</u>		
DM513050 522018 Sewer Vac Truck	\$-0-	\$600,000
Control Total		<u>\$600,000</u>

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

By Planning, Economic Development, Environmental and Intergovernmental Affairs Committee:

Committee Chairman Joseph Wicks provided a Committee update and spoke to the resolutions being presented.

RESOLUTION NO. 26-142

ADOPTING THE INCLUSION OF CERTAIN PARCELS OF PREDOMINATELY AGRICULTURAL LAND IN CERTIFIED AGRICULTURAL DISTRICTS

WHEREAS, pursuant to the provisions contained in Section 303B of the New York State Agricultural Districts Law, and during one annual thirty-day period designated for the purpose, Madison County has received requests from property owners, for the addition of property belonging to them be added to a nearby existing agricultural district; and

WHEREAS, Madison County has undertaken a review process pursuant to Section 303B of the New York State Agricultural Districts Law; and

WHEREAS, the Madison County Agricultural and Farmland Protection Board has reported that the property of these landowners consists of predominately viable agricultural land, as defined in Section 301 (7) of the New York State Agricultural Districts Law; and

WHEREAS, the inclusion of such land would serve the public interest by assisting in maintaining a viable agricultural industry within those existing agricultural districts;

WHEREAS, the Madison County Board of Supervisors have declared themselves Lead Agency for the environmental review; and

WHEREAS, the Madison County Board of Supervisors, after review and recommendation by the Madison County Planning Department, have determined that the inclusion of these parcels will not have a significant adverse impact on the environment and therefore an Environmental Impact Statement will not be required;

NOW, THEREFORE BE IT RESOLVED, that the following properties be approved for inclusion in Madison County Agricultural Districts; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Commissioner of the NYS Department of Agricultural and Markets for his action.

The properties for which requests for addition to an Agricultural District are the following:

	<u>Name</u>	<u>Town</u>	<u>Tax ID</u>	<u>Acres</u>
<u>District 3C:</u>	Tuscarora Land Company	T. Sullivan	31.-1-12	20.5
	Tuscarora Land Company	T. Sullivan	31.-1-7	8.06
	Tuscarora Land Company	T. Sullivan	11.01-7.111	78.2
	Tuscarora Land Company	T. Sullivan	11.-1-6.2	35.24

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-143

ADOPTING THE RECERTIFICATION OF AGRICULTURAL DISTRICT 1C IN THE TOWNS OF CAZENOVIA, NELSON, EATON, MADISON, AND DERUYTER

WHEREAS, pursuant to the provisions contained in Article 25 AA, Section 303 of the New York State Agriculture and Markets Law, Agricultural District #1C located in the Towns of Cazenovia, Nelson, Eaton, Madison, and DeRuyter is under review for modification and recertification; and

WHEREAS, Madison County has undertaken a review process pursuant to the Article 25AA of the New York State Agriculture and Markets Law; and

WHEREAS, the Madison County Agricultural and Farmland Protection Board and the Madison County Planning Committee have met and recommended to the Board of Supervisors the recertification of Agricultural District #1C as modified; and

WHEREAS, the recertification of the district is an unlisted action under the State Environmental Review Act; and

WHEREAS, the Madison County Board of Supervisors have declared themselves lead agency for the environmental review; and

WHEREAS, the Madison County Board of Supervisors, after review and recommendation by the Madison County Planning Department, have determined that the recertification will not have a significant adverse impact on the environment and therefore an Environmental Impact Statement will not be required;

NOW, THEREFORE BE IT RESOLVED, that Agricultural District #1C be approved for recertification as modified, a copy of such modification being on file with the Clerk of this Board; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Commissioner of the NYS Department of Agricultural and Markets for his action.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-144

CALLING FOR A SECOND PUBLIC HEARING FOR PEWTER SPOON CAFE

COMMUNITY DEVELOPMENT BLOCK GRANT

WHEREAS, Madison County wishes to hear public comments relating to the Community Development Block Grant (“CDBG”) project supporting the Pewter Spoon Cafe at 87 Albany Street, Cazenovia, New York, and

WHEREAS, The CDBG program is administered by the New York State Office of Community Renewal (OCR), and provides resources to eligible local governments for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefitting low/moderate income persons, and

WHEREAS, OCR requires that grant recipients hold a public hearing to provide information to the public and to consider citizen comments regarding CDBG funded projects to help make determinations for the future use of CDBG funds, therefore be it

RESOLVED, that Madison County hereby calls for a Public Hearing whereat all interested parties shall be heard; and

BE IT FURTHER RESOLVED, that the Public Hearing shall be held on August 11th at 11:00 AM in the Madison County Board of Supervisors Chambers, County Office Building #4, Wampsville, New York; and

BE IT FUTHER RESOLVED, that at least eight (8) days’ notice of such hearing shall be given by the County Clerk by the due posting thereof in the Administration Building and on the County’s website, and by publishing such notice at least once in the official newspaper of the County.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-145

AUTHORIZING AN ECONOMIC DEVELOPMENT LOAN

WHEREAS, Madison County coordinates its economic development activities through the Madison County Center for Economic Development to advance job opportunities, economic growth, and general prosperity for the people of the County; and

WHEREAS, Madison County has a history of providing loans for business growth and expansion purposes; and

WHEREAS, Madison County maintains an economic development Revolving Loan Fund (RLF) to assist in community development, job creation, and job retention; and

WHEREAS, The NICE Family, LLC and Cornerstone Deli are expanding their operation at 41 Lebanon St. in Hamilton, NY and has requested a RLF loan in the amount of \$100,000 to fund the purchase of equipment and materials for the facility; and

WHEREAS, the Loan will be repaid by a restore New York grant within 24 months.

NOW, THEREFORE, BE IT RESOLVED, that the Madison County Board of Supervisors approve a loan to The NICE Family, LLC and Cornerstone Deli in the amount of \$100,000; and

BE IT FURTHER RESOLVED, that the Madison County Board of Supervisors authorize the Treasurer of Madison County to sign the documents necessary to close the loan on behalf of Madison County.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-146

AUTHORIZING AN AMENDMENT TO THE AGREEMENT BETWEEN MADISON COUNTY AND EMPIRE LONG DISTANCE CORPORATION TO INCLUDE THE MADISON COUNTY CONNECT PROJECT

WHEREAS, Madison County has been awarded a Municipal Infrastructure Program (“MIP”) grant through the New York State ConnectALL initiative in the amount of \$12,572,908.00; and

WHEREAS, the grant funds will be utilized to provide reliable and affordable high-speed internet to underserved remote areas in Madison County; and

WHEREAS, Madison County and Empire Long Distance Corporation entered into an agreement dated May 16, 2022, providing for the operation and revenue sharing related to Madison County’s Reconnect fiber network; and

WHEREAS, Madison County desires to amend the existing agreement to expand its scope and include the Madison County Connect Project; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors hereby authorizes and directs the Chairman of the Board of Supervisors to execute an amendment to the agreement between Madison County and Empire Long Distance Corporation, in substantially the same form as the copy now on file with the Clerk of the Board.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

By Highway, Buildings and Grounds Committee:

Committee Chairman Loren Corbin provided a committee update and spoke to the resolutions being presented.

RESOLUTION NO. 26-147

AUTHORIZING THE CHAIRMAN TO EXTEND AN AGREEMENT WITH AIRSIDE TECHNOLOGY CORPORATION

WHEREAS, Madison County entered into an agreement (Res#25-349) with Airside Technology Corporation for Bid 2025-41 Public Health HVAC Project- HVAC Contractor; and

WHEREAS, due to a delay in Building Permit issuance, the County would like to extend the current agreement with Airside Technology Corporation to now terminate October 31, 2026; and

WHEREAS, the Buildings and Grounds Committee has reviewed the extension agreement and recommend that the agreement be accepted; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to modify an agreement with Airside Technology Corporation. Accordingly, a copy of said Agreement is filed with the Clerk of the Board.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-148

**AUTHORIZING THE CHAIRMAN TO EXTEND AN AGREEMENT
WITH DIAMOND & THIEL CONSTRUCTION CO.**

WHEREAS, Madison County entered into an agreement (Res#25-400) with Diamond & Thiel Construction Company for Bid 2025-45 Public Health HVAC Project-General Contractor; and

WHEREAS, due to a delay in Building Permit issuance, the County would like to extend the current agreement with Diamond & Thiel Construction Company to now terminate October 31, 2026; and

WHEREAS, the Buildings and Grounds Committee has reviewed the extension agreement and recommend that the agreement be accepted; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to modify an agreement with Diamond & Thiel Construction Company, LLC. Accordingly, a copy of said Agreement is filed with the Clerk of the Board.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-149

**AUTHORIZING THE CHAIRMAN TO EXTEND AN AGREEMENT
WITH M.E.I.D. ELECTRICAL, LLC**

WHEREAS, Madison County entered into an agreement (Res#25-399) with M.E.I.D. Electrical, LLC for Bid 2025-45 Public Health HVAC Project-Electrical Contractor; and

WHEREAS, due to a delay in Building Permit issuance, the County would like to extend the current agreement with M.E.I.D. Electrical, LLC to now terminate October 31, 2026; and

WHEREAS, the Buildings and Grounds Committee has reviewed the extension agreement and recommended that the agreement be accepted; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to modify an agreement with M.E.I.D. Electrical, LLC. Accordingly,

a copy of said Agreement is filed with the Clerk of the Board.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-150

DESIGNATING DISPOSAL OF SURPLUS COUNTY PERSONAL PROPERTY

WHEREAS, in accordance with Madison County Purchasing Policy, certain County personal property is required to be declared surplus by the Board of Supervisors before disposal; and

WHEREAS, the current County personal property waiting surplus designation is listed below; and

WHEREAS, the Highway, Buildings, and Grounds committee met on June 24, 2026, to review and recommend the list of items be declared surplus; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors declares the list of said items as surplus.

Item	Department	Mileage	Condition	Comment
EMA0126 – 2010 Ford E250 Ambulance	County EMS	123,328	Fair	Surplus
MOR051 – 2007 International 7600 Dump	Highway	227,700	Fair	Surplus
SS1051 – 2017 Chevrolet Silverado	Social Services	43,162	Good	Enterprise
WAM018 – 2006 International Paystar Dump	Highway	183,640	Poor	Surplus
WAM155 – 1999 Gradall XL4100 Excavator	Highway	3,942 hrs	Poor	Surplus

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-151

AUTHORIZING THE CHAIRMAN TO MODIFY AN AGREEMENT WITH BARTON & LOGUIDICE, D.P.C. FOR THE CONSTRUCTION INSPECTION PHASE OF SOLSVILLE ROAD BRIDGE OVER ORISKANY CREEK

WHEREAS, Barton & Loguidice was selected to complete the construction inspection phase for (BIN 3308890) Solsville Road over Oriskany Creek, Town of Madison, Madison County, P.I.N. 2754.70; and

WHEREAS, the contractor was unable to complete the project in the fall of 2025, requiring that the project be shut down for the winter and then completed in the spring of 2026. This required additional construction inspection and administrative services to complete the Rehabilitation of Solsville Road Bridge; and

WHEREAS, with the additional services rendered pursuant to this combined Supplement, the Consultant shall be paid on a Cost Plus Fixed Fee Method, with an amount not to exceed **\$30,000**;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors, be and is hereby authorized to approve the modification to the agreement on

behalf of the County of Madison with Barton & Loguidice, D.P.C., in the form as is on file with the Clerk of the Board.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-152

**AUTHORIZING THE CHAIRMAN TO EXTEND AN AGREEMENT WITH
DIVERGENT ALLIANCE, LLC**

WHEREAS, Madison County entered into an agreement (Res#25-79) with National Grid approved contractor, Divergent Alliance, to perform electrical make ready tasks for the broadband projects; and

WHEREAS, due to a continued need for electrical make ready tasks, the County would like to extend the current agreement with Divergent Alliance to now terminate March 10, 2027; and

WHEREAS, the Buildings and Grounds Committee has reviewed the extension agreement and recommended that the agreement be accepted; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to extend an agreement with Divergent Alliance, LLC. Accordingly, a copy of said Agreement is filed with the Clerk of the Board.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

Criminal Justice, Public Safety and Emergency Communications Committee Chairman Rex Vosburg provided a brief committee update.

Health and Human Services Committee Chairwoman Mary Cavanagh provided a brief committee update and spoke to the resolutions in the regular agenda being presented. Cavanagh highlighted the Veterans BBQ that took place on July 12, 2026.

Solid Waste and Recycling Committee Chairwoman Melissa During provided a brief committee update. At the Landfill, there is a noticeable increase in tonnage, particularly with construction and demolition waste, if the trend continues, this may lead to diversion of larger projects later this year.

Resolutions – Regular Agenda

By Supervisor Vosburg and Supervisor Corbin:

Supervisor Vosburg remarked that it is his understanding, there is no County Building currently named after someone. Vosburg then read the following resolution aloud.

RESOLUTION NO. 26-153

**DEDICATING THE MADISON COUNTY LIVE FIRE TRAINING FACILITY IN MEMORY OF
SAMUEL D. USBORNE**

WHEREAS, Samuel D. Usborne, a lifelong resident of Cazenovia, New York, dedicated more than forty-seven years of service to the fire service and the residents of Madison County; and

WHEREAS, Samuel D. Usborne served with distinction as a member of the Cazenovia Volunteer Fire Department, including two terms as Fire Chief, and devoted his life to protecting the lives and property of the citizens of his community; and

WHEREAS, throughout his career, Samuel D. Usborne became one of the most respected fire service instructors in New York State, serving as Madison County Deputy Fire Coordinator, a New York State Association of Fire Chiefs Hands-On Training Instructor, Regional Instructor for Flashover and Fire Behavior programs, an instructor for the New York State Office of Fire Prevention and Control, and a mentor to countless firefighters throughout Madison County and beyond; and

WHEREAS, Samuel D. Usborne was a tireless advocate for firefighter safety, competency, and professionalism, dedicating countless hours to the development and delivery of live-fire and fire behavior training programs that improved the preparedness and effectiveness of generations of firefighters; and

WHEREAS, his commitment to excellence in fire service training was recognized through numerous honors, including the Fred W. Singer Fire Educator of the Year Award in 2022 and the Madison County Fire Coordinator's Meritorious Service Award in 2024; and

WHEREAS, Samuel D. Usborne's legacy lives on through the firefighters he trained, mentored, and inspired, and through the countless lives made safer as a result of his dedication to education, preparedness, and service; and

WHEREAS, the Madison County Board of Supervisors recognizes that no facility better represents Samuel D. Usborne's passion, commitment, and lasting impact than the County's Live Fire Training Facility, where firefighters continue to gain the knowledge and skills necessary to safely serve their communities;

NOW, THEREFORE, BE IT RESOLVED, that the Madison County Board of Supervisors hereby dedicates the Madison County Live Fire Training Facility in honor and memory of Samuel D. Usborne; and

BE IT FURTHER RESOLVED, that said facility shall hereafter be known as the "SAMUEL D. USBORNE MEMORIAL LIVE FIRE TRAINING FACILITY"; and

BE IT FURTHER RESOLVED, that the Board of Supervisors directs that appropriate signage and recognition be installed at the facility commemorating Samuel D. Usborne's extraordinary service, leadership, and contributions to the fire service; and

BE IT FURTHER RESOLVED, that the Madison County Board of Supervisors extends its deepest appreciation to Samuel D. Usborne for his lifetime of dedication to the fire service and expresses its gratitude to his family for sharing him with the communities of Madison County for so many years.

At this time, Madison County Fire Coordinator Doug Shattuck stepped forward to say a few words on behalf of Samuel Usborne. Shattuck expressed appreciation for this dedication. Usborne is remembered as someone who truly dedicated his life to community and fire service. Usborne went above and beyond to better the fire service provided to Madison County.

A Dedication Ceremony in honor of Chief / Fire Instructor Sam Usborne will be held on Saturday, September 19, 2026 at 10:00 A.M. at the Fire Training Facility Burn Building located at 6850 Tuttle Road, Canastota, NY 13032.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

By Supervisor During:

RESOLUTION NO. 26-154

A RESOLUTION IN SUPPORT OF THE MADISON COUNTY CORNELL COOPERATIVE EXTENTION APPLICATION PROPOSAL FOR THE NEW YORK DEPARTMENT OF ENVIRONMENTAL CONSERVATION OFFICE OF ENVIRONEMENTAL JUSTICE COMMUNITY IMPACT GRANT FOR 2026

WHEREAS, the Madison County Cornell Cooperative Extension is applying to the New York State Department of Environmental Conservation for a project grant under the Environmental Justice, Community Impact Grants Program to be located in the Towns of Lincoln, City of Oneida, and Village of Canastota, as sites located within the territorial jurisdiction of this Madison County Board of Supervisors; and

WHEREAS, Madison County's Cornell Cooperative Extension conducts direct outreach to residents on food waste prevention and minimization, as food waste is a significant contributor to landfill volumes, greenhouse gases, and environmental degradation, and reducing food waste through comprehensive programs is vital to the County and State's environmental and public health goals; and

WHEREAS, as a requirement of this program, said Cooperative Extension must obtain the "approval/endorsement of the governing body of the municipality in which the project will be located",

NOW, THEREFORE, BE IT RESOLVED, be it resolved that the Madison County Board of Supervisors hereby does approve and endorse the application of the Madison County Cornell Cooperative extension for a grant under the New York State Department of Environmental Conservation Office of Environmental Justice for a project known as the Community Grant and located within this community; and

BE IT FURTHER RESOLVED, that the Madison County Board of Supervisors urges the New York State Department of Environmental Conservation, the Office of Environmental Justice, and relevant stakeholders to prioritize this grant so the proposed project and outreach can be implemented with the necessary funding and resources needed for success.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

By Supervisor Cavanagh:

RESOLUTION NO. 26-155

**EXTENDING AN AGREEMENT WITH BIRNIE BUS SERVICE, INC. FOR
TRANSPORTATION SERVICES**

WHEREAS, the Madison County Public Health Department is responsible for providing arrangements for the transportation of children with special healthcare needs to education facilities under the Early Intervention Program and Special Education Program; and

WHEREAS, Resolution #24-236 pertaining to Bid Ref. #24-19 was approved on July 9, 2024 approving transportation services for Preschool and Early Intervention children; and

WHEREAS, an extension to the current agreement with Birnie Bus Service Inc. is necessary to continue the transportation of Preschool and Early Intervention children to programs; and

WHEREAS, the County shall have three (3) separate and consecutive options to extend this contract for additional periods of one year each with the CPI or 3% increase, whichever is less; and

WHEREAS, the Health & Human Services' Committee feels it's in the best interest of Madison County to extend the agreement; and

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to extend the agreement with Birnie Bus Service Inc. effective July 1, 2026 as is on file with the Clerk of the Board.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

RESOLUTION NO. 26-156

PUBLIC HEALTH DEPARTMENT APPROVED CHARGES AND FEE SCHEDULE

WHEREAS, the Madison County Public Health Department is approved as a Licensed Home Care Service Agency and an Article 28 Diagnostic and Treatment Center to administer vaccines; and

WHEREAS, a sliding fee scale has been established based on the Federal Poverty level and is used as a guideline to charge a lesser fee for private pay clients based on income as required by regulation; and

WHEREAS, the Federal Poverty levels have been updated for 2026; and

WHEREAS, the Health and Human Services Committee agrees to approve the attached fee scale for all services based on the latest Federal Poverty guidelines and the current cost of vaccines and administration costs;

NOW, THEREFORE BE IT RESOLVED that the proposed fee charges are approved, effective July 14, 2026.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

By Supervisor Vosburg:

RESOLUTION NO. 26-157

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH KING & KING ARCHITECTS, ON BEHALF OF THE MADISON COUNTY
ASSIGNED COUNSEL PROGRAM**

WHEREAS, the Madison County Assigned Counsel intends to engage with King & King Architects, for their professional design services related to architectural and MEP design for interior renovations at 1091 Northside Shopping Plaza, Suite 2, Oneida, New York (Madison County Assigned Counsel offices), and

WHEREAS, King & King Architects is an architectural firm based out of Syracuse, New York, that has been previously utilized by the County for many similar designs and services in the past, and possess the special skills and training to perform the services required; and

WHEREAS, King & King Architects has agreed to perform site, architectural, structural, mechanical, plumbing (MEP) design for a new 1-story addition of approximately 1,600 SF and the renovation of the existing building interior of approximately 300 SF from design stage through construction administration at a cost of \$109,700.

WHEREAS, ILS Professionalization and Modernization grant funding has been approved for the cost of the contract, which construction would allow more efficient office space; allow for the creation of additional office space; afford the opportunity for program growth; and to provide our panel attorneys with a dedicated work space for them to utilize at their convenience; and to allow for full panel meetings at our offices; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with King & King Architects in the form as is on file with the Clerk of the Board.

ADOPTED: AYES – 1,337 NAYS - 0 ABSENT – 163 (Stepanski, Roberts, Henderson)

Chairman Cunningham asked if there was anyone present to speak during public comment period, none were present.

There being no further business, Supervisor Corbin made the motion to close the meeting, seconded by Supervisor Stokes and carried.