

Criminal Justice, Public Safety and Emergency Communications

Thursday, October 21, 2021 @ 9:00 AM

Chambers

AGENDA

9:00 AM Call Meeting to Order

Approval of Minutes

- Approval of Minutes of 9/23/21

District Attorney's Office:

1. Authorizing the Chairman to Enter into an Agreement with J. Scott Porter, Esq., for Appellate Case Services
2. Department Update

Sheriff's Office:

1. Authorizing the Chairman to Accept Grant Funds with the NYS STOP DWI Foundation and Modifying the 2021 County Budget - STOP DWI Statewide High Visibility Engagement Campaign
2. Authorizing Acceptance of Grant Award from NYS Office of Children and Family Services to Madison County Sheriff's Office for Madison County Children's Advocacy Center and Modification of the 2021 Adopted County Budget
3. Authorizing Chairman to Enter an Agreement with the Cazenovia Central School District for the Use of Special Patrol Officers
4. Civil Division Accreditation Discussion

Emergency Management:

1. Authorizing the Chairman to Enter into an Agreement with Dr. Kirby Black for Medical Director Services
2. Authorizing the Chairman to Sign EMS Agency Participation Agreements with the First Response and Municipal Agencies
3. Authorizing the Memorandum of Understanding for Emergency First Responder Training for the Year 2022
4. Department Update

Other Committee Business:

1. Appointing a Member to the Madison County Traffic Safety Board
2. Authorizing Participation in a State Grant and the Modification of the 2021 County Budget (1174 Public Defender) (ILS)
3. Authorizing the Modification of the 2021 Adopted County Budget (1174 Public Defender) (ILS Year 2)

Preferred Agenda

Next Meeting:

1. TBD

Adjourn

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
September 23, 2021*

PRESENT: Chairman Pete Walrod
Vice Chairman Loren Corbin
Supervisor Cliff Moses
Supervisor Bill Zupan

ALSO: County Administrator Mark Scimone
Chief Assistant District Attorney Robert Mascari
County Attorney Tina Wayland-Smith
First Assistant County Attorney Jeff Aumell
Emergency Management Director Dan Degear
EMS Coordinator Jenna Rosky
Director of 911 Frank McFall
Sheriff Todd Hood
Public Information Officer Samantha Field

ABSENT: Supervisor Joe Ostrander

The meeting was called to order by Chairman Pete Walrod at 9:00 a.m. in the Chambers.

Minutes:

The minutes of the August 19, 2021 meeting were unanimously approved on the motion of Supervisor Bill Zupan and second of Vice Chairman Loren Corbin.

District Attorney:

Chief Assistant District Attorney Robert Mascari presented the following resolutions to the Committee:

Authorizing the Chairman to Enter into an Agreement with Brenda Shimer, Court Reporter, for Stenographer and Transcription Services

The Committee unanimously approved the resolution on the motion of Corbin and second of Zupan.

Authorizing the Chairman to Enter into an Agreement with Jessica Thompson, Court Reporter, for Stenographer and Transcription Services

The Committee unanimously approved the resolution on the motion of Corbin and second of Zupan.

Authorizing the Modification of the 2021 Adopted County Budget

The Committee unanimously approved the resolution on the motion of Zupan and second of Corbin.

Chief Assistant District Attorney Robert Mascari reported that they are keeping their heads above water and the staff has been doing an amazing job.

Mascari stated that Diversion Management has created a portal just for attorneys that should reduce the burden a bit.

Chief ADA Mascari informed the Committee that with the help of County Administrator Mark Scimone, they were able to come up with a way with the Office of Court Administration as they get around to getting back to some normalcy to use the door that was built to be used to access the court room.

Mascari noted that Bruce Ironside has initiated a slight increase to the cost of transporting bodies to the Medical Examiner's Office in Syracuse noting that the last increase was in 2012.

Mascari wanted to make the Committee aware that Liberty Resources has supplied a half time person to do victim witness advocacy for them and since the person who did that has been gone, they are now without a victim witness advocate. The money comes from a grant, and Mascari has suggested that maybe they take over the grant.

Sheriff's Office:

Sheriff Todd Hood presented the following resolution to the Committee:

Authorizing the Chairman to Amend the Inmate Telephone Services Agreement with Global Tel*Link Corporation

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Sheriff Hood informed the Committee that they are looking at the OffenderWatch Suite, which is a nationwide company that tracks sex offenders. They issue the Sheriffs and DA an app on their phone where they can track offenders. The Sheriffs and DA would split the cost 50/50.

Hood noted that they will be putting another School Resource Officer in Cazenovia.

Emergency Management:

Emergency Management Director Dan Degear presented the following resolutions to the Committee:

Authorizing Memorandums of Understanding with the DeWitt Fire District and the Village of Fayetteville for the Use of the Emergency Management Training Center for the Year 2021

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Authorizing the Chairman to Enter into an Agreement with Wilmac Business Equipment Co. Inc.

The Committee unanimously approved the resolution on the motion of Walrod and second of Moses.

Authorizing the Chairman to Enter into an Agreement with AK Associates (Kraus Associates) – Basic Maintenance Annual Support

The Committee unanimously approved the resolution on the motion of Zupan and second of Moses.

Authorizing the Chairman to Enter into an Agreement with AK Associates (Kraus Associates) – Motorola Support

The Committee unanimously approved the resolution on the motion of Zupan and second of Moses.

Emergency Management Director Dan Degear noted that there was a concern with the RMS side of the new CAD systems they are looking at and that they had held a couple of meetings. The current Records Management System will no longer be supported after June of next year. Degear stated that we need to move forward so it doesn't hold up the CAD project. ADA Mascari will contact NICE and Sheriff Hood will take care of talking to Syracuse and Oneida County to find out what they are doing. Degear said they would set up another meeting soon to discuss the matter.

Degear passed out and discussed a map of the CNY Interoperable Consortium of 911 centers that are all working together with who uses what CADs.

Degear noted that he was working on FEMA requests for COVID costs and was also working with NYS on the recent damages from storms Henri and Fred.

Degear stated that with COVID they were experiencing issues with hospital surge capacity which was creating issues with EMS.

New EMS Coordinator Jenna Rosky has started and has met with every agency. Degear said that they wanted to get back on track with Integrated Healthcare.

Degear said that they have asked agencies to look at and consider doing system status to let us know when they are in service/out of service and when they have and don't have ALS.

Executive Session:

A motion was made by Chairman Pete Walrod to enter into executive session at 10:01 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Moses seconded the motion and it was unanimously carried.

A motion was made by Supervisor Zupan to exit executive session at 10:27 a.m. Supervisor Moses seconded the motion and it was unanimously carried.

Preferred Agenda:

The Committee unanimously approved including all resolutions in the Committee's Preferred Agenda on a motion of Moses and second of Zupan.

Adjournment:

The Committee adjourned at 10:28 a.m. on the motion of Moses and second of Zupan.

Next Meeting Date:

Thursday, October 21, 2021 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
J. SCOTT PORTER, ESQ., FOR APPELLATE CASE SERVICES**

WHEREAS, the Madison County District Attorney's Office must contract out for appellate case services; and

WHEREAS, J. Scott Porter, Esq. can provide the services needed; and

WHEREAS, J. Scott Porter, Esq. will provide appellate case services charging \$100.00 per hour and the IRS standard mileage rate per mile to argue appeal if necessary; and

WHEREAS, the term of this contract will be from January 1, 2022 through December 31, 2022;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with J. Scott Porter, Esq., in the form as is on file with the Clerk of the Board.

Dated: November 4, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ACCEPT GRANT FUNDS
WITH THE NYS STOP DWI FOUNDATION AND MODIFYING THE 2021 COUNTY BUDGET – STOP
DWI STATEWIDE HIGH VISIBILITY ENGAGEMENT CAMPAIGN**

WHEREAS, the STOP-DWI Statewide Crackdown Enforcement Grant is now officially known as High Visibility Engagement Campaign Grant; and

WHEREAS, Madison County has been awarded a grant for \$17,500 by the New York State STOP DWI Foundation, and

WHEREAS, these funds will provide 100% reimbursement of eligible personnel costs incurred to support high visibility road checks (sobriety checkpoints) with partnerships between the Madison County Sheriff's Office, the City of Oneida Police Department, Village of Canastota Police Department, Village of Cazenovia Police Department, Village of Hamilton Police Department, Village of Chittenango Police Department, SUNY Morrisville Police Department and the New York State Park Police during crackdown periods occurring in 2021 and 2022, and this grant program is described as follows:

Awarding Agency:	NYS Governor's Traffic Safety Committee
Pass Thru. Agency:	NYS STOP DWI Foundation
Program Name	High Visibility Engagement Campaigns and DRE Callout Plan
Grant Period:	10/1/21 – 9/30/2022
Contract #:	C002567
CFDA #:	20.616
Grant Total:	\$17,500

NOW THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be authorized to enter into an agreement with the NYS STOP DWI Foundation, a copy of which is on file with the Clerk of the Board, and

BE IT FURTHER RESOLVED, that the 2021 Adopted County Budget be modified as follows:

General Fund

A3316 STOP DWI Grant Programs

	<u>From</u>	<u>To</u>
<u>Expense</u>		
A331630 541128 Sobriety Checkpoint Personnel Reimbursement	<u>\$13,233</u>	<u>\$30,733</u>
Control Total		<u>\$17,500</u>

Revenue

A331630 443924 FA STOP DWI Foundation Funding	<u>\$13,233</u>	<u>\$30,733</u>
Control Total		<u>\$17,500</u>

Dated: November 4, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways and Means Committee

RESOLUTION NO. _____

**AUTHORIZING ACCEPTANCE OF GRANT AWARD FROM NYS OFFICE OF
CHILDREN AND FAMILY SERVICES TO MADISON COUNTY SHERIFF'S OFFICE
FOR MADISON COUNTY CHILDREN'S ADVOCACY CENTER
AND MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET**

WHEREAS, Madison County has been the recipient of a state grant through the Office of Child and Family Services ("OCFS") since 2003 for the creation and maintenance of a Multi-disciplinary Team/Children's Advocacy Center program; and

WHEREAS, said grant was a straight, state-funded grant with no federal funds passing through; and

WHEREAS, the original grant period has been amended and extended continuously to the present time, the most recent grant period ending on September 30, 2021; and

WHEREAS, OCFS has awarded Madison County a further grant of \$163,648 for the twelve month contract period commencing on October 1, 2021, said monies to be used to cover program costs, including staff positions, operational expenses and training of team members, and to be allocated as set forth below; and

WHEREAS, this request to have said monies accepted by the County has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee and the Finance, Ways and Means Committee;

NOW, THEREFORE BE IT RESOLVED that the Chairman of the Board be and hereby is authorized to accept the \$163,648 from the NYS OCFS and execute an agreement with the State of New York permitting the County's continued participation in this grant; and

BE IT FURTHER RESOLVED that the 2021 Adopted County budget be modified as follows:

General Fund

A311430 Grant-Multidisciplinary Teams

Expense

	<u>From</u>	<u>To</u>
A311430 512000 Personal Services Grants	\$122,543	\$207,097
A311430 581001 Allocation of Fringe Benefits	56,828	87,231
A311430 542340 Contracted Services	20,649	28,290
A311430 541000 Travel	1,800	3,000
A311430 549110 Supplies	10,052	21,852
A311430 540200 Miscellaneous Expense	<u>25,978</u>	<u>54,028</u>
Totals	<u>\$237,850</u>	<u>\$401,498</u>

Control Total \$163,648

Revenue

A311430 433899 SA Multidisciplinary Team	<u>\$131,678</u>	<u>\$295,326</u>
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Control Total \$163,648

Dated: November 4, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways and Means Committee

RESOLUTION NO. _____

**AUTHORIZING CHAIRMAN TO ENTER AN AGREEMENT WITH THE
CAZENOVIA CENTRAL SCHOOL DISTRICT FOR THE USE OF SPECIAL PATROL
OFFICERS**

WHEREAS, the County of Madison, through the Office of the Sheriff, has a position entitled Special Patrol Officer, and these officers are employed to maintain order and provide security in public buildings, including schools; and

WHEREAS, the Cazenovia Central School District is desirous in utilizing these Special Patrol Officers in order to enhance order and security in their public school buildings; and

WHEREAS, in order to facilitate such a use of Special Patrol Officers, the County of Madison and the Cazenovia School District wish to enter into an agreement so as to set forth and define the parties' understanding of the terms and conditions; and

WHEREAS, this request for the use of Special Patrol Officers to provide services to the Cazenovia Central School District has been approved by the Criminal Justice, Public Safety and Emergency Communications Committee; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement with the Cazenovia Central School District for the utilization of Special Patrol Officers, and said agreement shall be in substantially the same form as is on file with the Clerk of the Board.

DATED: November 4, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
DR. KIRBY BLACK FOR MEDICAL DIRECTOR SERVICES**

WHEREAS, Madison County needs to have Medical Direction services for the Office of Emergency Management Emergency Medical Services, Emergency 911 Emergency Medical Dispatching, and the Madison County Sheriff's Office; and

WHEREAS, Medical Direction is a professional service requiring the contractor to be certified and licensed to practice medicine in the State of New York; and

WHEREAS, Dr. Kirby Black meets the said requirements as a Board Certified Physician in Emergency Medicine and is licensed to practice medicine in the State of New York; and

WHEREAS, Dr. Black has agreed to provide said services for a sum of ten thousand dollars (\$10,000.00) for the term of November 1, 2021 through October 31, 2022; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Dr. Kirby Black, in the form as is on file with the Clerk of the Board.

Dated: November 4, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO SIGN EMS PARTICIPATION AGREEMENTS
WITH FIRST RESPONSE AND MUNICIPAL AGENCIES**

WHEREAS, Madison County intends to operate an Advanced Life Support First Response Paramedic Unit, hereinafter referred to as the Madison County Emergency Medical Service Paramedic Unit, or MCEMSPU, to respond to emergent medical situations throughout Madison County; and

WHEREAS, the MCEMSPU will not be authorized to transport patients under any circumstance; and

WHEREAS, when the transport of patients is necessary, the MCEMSPU will request the assistance of the Emergency Medical Service (EMS) Agency holding the Certificate of Need for the particular location, or the next closest available and appropriate agency as outlined in the Madison County EMS Mutual Aid plan; and

WHEREAS, it is preferred to have an EMS Agency Participation Agreement on record between the County of Madison and the EMS transport agencies operating within Madison County;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors hereby authorizes the Chairman to sign EMS Agency Participation Agreements with the first response and municipal agencies as listed below.

Bridgewater Fire/Ambulance	Eaton Fire Department
Cazenovia Area Volunteer Ambulance Corps	Greater Lenox Ambulance Service
Central Oneida County Volunteer Ambulance Corps	Smithfield Eaton Volunteer Ambulance Corps
Southern Madison County Volunteer Ambulance Corps, Inc.	West Winfield Fire/Ambulance
Village of Madison Ambulance	Town of Georgetown Ambulance
AMR-Sullivan	Vineall Ambulance
Smith Ambulance	

Dated: November 4, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE MEMORANDUM OF UNDERSTANDING FOR
EMERGENCY FIRST RESPONDER TRAINING FOR THE YEAR 2022**

WHEREAS, the County of Madison owns and operates an Emergency Management Training Center (EMTC) located at 6850 Tuttle Road in the Township of Lincoln; and

WHEREAS, the various fire authorities having jurisdiction throughout Madison County wish to utilize the EMTC for first responder training; and

WHEREAS, in order to facilitate the use of the EMTC for First Responder Training, the various fire authorities having jurisdiction throughout Madison County including the Brookfield Fire District, the Town of Sullivan Fire District, the Village of Canastota, the Village of Cazenovia, the Village of DeRuyter, the Village of Earlville, the Eaton Fire District, the Erieville Fire District, the Georgetown Fire District, the Village of Hamilton, the Hubbardsville Fire District, the Leonardsville Fire District, the Lincoln Fire District, the Village of Madison, the Morrisville Fire District, the Village of Munnsville, the New Woodstock Fire District, the North Brookfield Fire District, the City of Oneida, the Smithfield Fire District and the Village of Wampsville previously entered into a Memorandum of Understanding with the County of Madison as approved by the Madison County Board of Supervisors, Resolution 19-635; and

WHEREAS, the Memorandum of Understanding between the various authorities having jurisdiction and Madison County is subject to an annual review by the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED, that having been reviewed by the Criminal Justice, Public Safety and Emergency Communications Committee and by the Madison County Board of Supervisors, the Memorandum of Understanding between the above named fire authorities having jurisdiction and Madison County will remain in effect for the year 2022.

Dated: November 4, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**APPOINTING A MEMBER TO THE MADISON COUNTY
TRAFFIC SAFETY BOARD**

RESOLVED, that the following be hereby appointed to the Madison County Traffic Safety Board for a three (3) year term commencing on September 16, 2021 and expiring on September 15, 2024:

Sergeant Eric Knapp, from Cazenovia

Dated: November 4, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING PARTICIPATION IN A STATE GRANT AND THE
MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET**

WHEREAS, Madison County has received the fully executed five-year Statewide Expansion of Hurrell-Harring grant award from the New York State Office of Indigent Legal Services; and

WHEREAS, the State awards grant is identified as follows; and

Awarding Agency	NYS Office of Indigent Legal Services
Contract #	CSTWIDEHH25
Contract Term:	April 1, 2018 – March 31, 2023
Award Year:	April 1, 2020 – March 31, 2021
Grant Amount Year 3:	\$633,016

WHEREAS, the funding agencies have approved the following budget for this project during the third of five years 4/1/20 – 3/31/21:

General Fund

1174 Public Defender

Revenue

	<u>From</u>	<u>To</u>
A117410 430251 SA Statewide Expansion of H-H	<u>\$296,629</u>	<u>\$929,645</u>
Control Total		<u><u>\$633,016</u></u>

Expense

A117410 512000 AC -- Personal Services	\$-0-	\$33,402
A117410 540103 PD – Case Management/Licenses	500	2,500
A117410 540104 AC – OnBase-Document Management	-0-	2,657
A117410 540139 AC – Website Development	-0-	3,000
A117410 540149 AC – Digital Database/Voucher System	-0-	20,000
A117410 541030 PD – CLE/Other Trainings	552	4,302
A117410 542340 PD – Experts/SW/Forensic/Other	9,675	26,078
A117410 547462 AC – Second Chair/Mentor Program	10,000	45,000
A117410 547463 AC – Atty. Arraignment Coverage (CAP)	-0-	161,155
A117410 547464 AC – Per Diem Atty. Special Appearance	-0-	75,000
A117410 547474 PD – Legal Assistance	5,000	9,500
A117410 547476 PD – Legal Defense	-0-	74,006
A117410 547477 PD – Data Officer Stipend	-0-	3,075
A117410 547478 PD – Paralegal Expense	-0-	25,631
A117410 547479 PD – Payroll Tax Expense	11,016	35,417
A117410 547482 PD – Equip/Software Expense	(2,318)	5,882
A117410 547484 AC – CLE Trainings & Travel Exp.	55,001	88,001

A117410 547486 PD – NYSACDL LS/Fees	1,450	2,690
A117410 547487 PD -- CAFA On-Call Arraignment Exp.	-0-	9,750
A117410 547488 AC – Interpreter Services	20,000	30,000
A117410 547489 AC – Contracted Services-Other	80,908	155,908
A117410 547492 AC – PDCMS Fees	16,350	18,350
A117410 547498 PD – On-line Storage/Conversion	15	2,515
A117410 581001 AC – Allocation of Fringe	<u>-0-</u>	<u>7,346</u>

Total	<u>\$208,149</u>	<u>\$841,165</u>
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Control Total		<u>\$633,016</u>
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NOW, THEREFORE BE IT RESOLVED that the 2021 Adopted County budget be modified in accordance with this grant.

Dated: November 4, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

Yvonne M. Nirelli, Chairperson
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

WHEREAS, the Office of Indigent Legal Services (ILS) has made adjustments to the Statewide Expansion of Hurrell-Harring Year Two contract budget that is represented in our financial accounting system due to corrections for claims submitted for reimbursement, and

WHEREAS, it is with best intention that we modify the budget in our records to match with the ILS Budget.

NOW, THEREFORE BE IT RESOLVED that the 2021 Adopted County budget be modified as follows:

General Fund

1174 Public Defender – Yr 2 Exp of Hurrell-Harring

From

To

Revenue

A117410 430251 SA Statewide Expansion of H-H

\$286,755

\$296,629

Control Total

\$9,874

Expense

A117410 542340 PD – Experts/SW/Forensic/Other

\$-0-

\$9,675

A117410 547482 PD – Equip/Software Expense

-0-

(2,318)

A117410 547486 PD – NYSACDL LS/Fees

-0-

1,450

A117410 541030 PD – CLE/Other Trainings

-0-

552

A117410 547498 PD – On-line Storage/Conversion

-0-

15

A117410 540103 PD – Case Management/Licenses

-0-

500

Total

\$0

\$9,874

Control Total

\$9,874

Dated: November 4, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

Yvonne M. Nirelli, Chairperson
Finance, Ways and Means Committee