

MADISON COUNTY GOVERNMENT OPERATIONS COMMITTEE

Meeting Agenda - Thursday, May 28, 2026

Call Meeting to Order

Government Operations Committee Chairman Pete Walrod called the meeting to order at 10:00 a.m. in the Supervisors Chambers, second floor, County Office Building, Wampsville, NY. Supervisor Walrod, Supervisor Samsel, Supervisor Reger, Supervisor Vosburg, and Supervisor Kinville were present.

Others present: Board Chairman Jim Cunningham, Supervisors Mary Cavanagh, Loren Corbin, Thomas Daviau and Melissa During, County Attorney Tina Wayland-Smith, 2nd Assistant County Attorney Melissa Felton, Human Resources Director Ryan Aylward, Deputy Human Resources Director Shawn Prievo, Finance Director Lou Anne Randall, Public Information Officer Samantha Field, Corporate Compliance Officer Christina Kennedy, IT Director Robert Verdon, Clerk of the Board Emily Burns, Treasurer Cindy Edick, Social Services Commissioner Jesica Prievo, Emergency Management Director Daniel Degear, EMS Director Jenna Illingworth, and IT Confidential Secretary Kylee Lewis

Approval of Minutes

1. GOC Meeting Minutes 4/30/2026

On motion by Supervisor Samsel, seconded by Supervisor Reger, the motion was made to Approve the April 30, 2026 meeting minutes. The motion was Passed.

Purchasing

1. Procurement Report - May 2026

Finance Director Lou Anne Randall shared the June 2026 Procurement Report with the Committee. The monthly Purchasing meetings continue to be well attended. Since November 2020, we have been investing with 3+1. During that time, we have brought in \$11,922,640 in revenue for Madison County.

Public Information

1. PIO Report - May 2026

Public Information Officer Samantha Field shared the May 2026 Procurement Report with the Committee. Public Information Specialist Ryan Coe has been busy revamping department letterheads and signatures. The rebranding should be finalized by next week.

Corporate Compliance

1. Compliance Department Update - May 2026

Corporate Compliance Officer Christina Kennedy shared her May 2026 Compliance

Report with the Committee. Heather White in the Mental Health Department received her certified professional biller certification. Exclusion screening monitoring identified one match with a local provider, but we were able to clear it by finding no payments, claims, or active relationship with that individual. Targeted education went out on reporting conflicts of interest, which was effective. Fourteen disclosures were made over the past month, with 12 from existing employees. There were no concerns regarding those disclosures. Christina reported that there are no outstanding trainings for supervisors at this time.

Information Technology

1. Department Update

Information Technology Director Robert Verdon introduced IT's new Confidential Secretary Kylee Lewis to the Committee. On Monday, a new Deputy Director and IT Security Specialist will be joining IT. A new intern has also started. The rest of the staff has been busy moving employees over to the new VPN, which should be finished next week. While construction is going on in the Public Health building, IT will take the opportunity to do some necessary rewiring.

Human Resources

1. Department Update

Human Resources Director Ryan Aylward reported that the HELPS Program has been extended through June 2028 and possibly longer. It is good news for us and our appointing authorities to keep services flowing at the county. Not so good news, we have been contacted by a couple of school districts that are considering layoffs. We will be spending quite a bit of time assisting them. Ryan reminded supervisors to promptly let our office know if their towns or villages are considering layoffs as they go into budget season. There are several steps to navigate to lay people off appropriately, and HR can assist with the process.

Resolutions

1. Resolution of Appreciation - Retiree Recognition

On motion by Supervisor Vosburg, seconded by Supervisor Samsel, the motion was made to Approve the resolution. The motion was Passed.

2. Creating a Full-Time Case Manager Position in the Mental Health Department

On motion by Supervisor Reger, seconded by Supervisor Vosburg, the motion was made to Approve the resolution. The motion was Passed.

3. Creating an Intern Position in the Solid Waste Department

On motion by Supervisor Vosburg, seconded by Supervisor Samsel, the motion was made to Approve the resolution. The motion was Passed.

4. Creating Temporary Special Patrol Officers in the Sheriff's Office

On motion by Supervisor Vosburg, seconded by Supervisor Samsel, the motion was

made to Approve the resolution. The motion was Passed.

5. Amending the Wage Rates for Non-Represented Employees in White Collar Unit Job Titles Policy and Procedures

On motion by Supervisor Reger, seconded by Supervisor Samsel, the motion was made to Approve the resolution. The motion was Passed.

6. Amending Policy and Procedures - Employee Recognition

On motion by Supervisor Reger, seconded by Supervisor Kinville, the motion was made to Approve the resolution. The motion was Passed.

Other Committee Business

1. Finance Department - Plan Performance Insights(PPI) report

Finance Director Lou Anne Randall shared the Plan Performance Insights for our Deferred Compensation Plan for Employees of Madison County. Below are the key takeaways as of March 31, 2026:

- Plan Assets \$19,479,986 (slightly down from Q4 2025)
- 391 Participants with a balance. Active participants with a balance — 266 / Separated from service participants with a balance — 125. (Active participants with a balance increased.)
- Average balance \$49,821 (Decrease from Q42025)
- 87% of assets are in the do-it-yourself strategy.
- 66% of participants (207 of 266) participants with a balance have logged into their account; 133 participants with a balance have not logged into their account.
- 76.7% email capture rate (Increase from Q4 2025)

2. Executive Session - Litigation Matter w/ Outside Counsel Kevin Martin, Personnel and Salary Matters

A motion was made by Supervisor Vosburg to enter into Executive Session at 10:23 a.m. to discuss 1) proposed, pending or current litigation, and 2) the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Samsel seconded the motion, and it was unanimously carried.

A motion was made by Supervisor Vosburg to exit Executive Session at 2:00 p.m. Supervisor Samsel seconded the motion, and it was unanimously carried.

Following Executive Session discussion, the Committee authorized the modification of the Salary Management Plan - Attorney Appendix C by inserting Social Services Attorney into Grade A and reclassifying Social Services Attorney II into Grade B. The modification was approved on a motion of Supervisor Reger, second of Supervisor Samsel, and it was unanimously carried.

The Committee also authorized the Commissioner of Social Services to hire Natasha Joseph-Oliver as Social Services Attorney II at Step 2 Grade B for a 2026 annual salary of \$119,975 on a motion of Supervisor Vosburg and second of Supervisor Kinville, and it was unanimously carried.

Preferred Agenda

It was the consensus of the Government Operations Committee to allow resolutions from today's meeting to be added to the preferred agenda.

Next Meeting - Thursday, June 25, 2026 @ 10AM

Adjourn

On motion by Supervisor Kinville, seconded by Supervisor Samsel, the motion was made to Adjourn at 2:17 p.m.