

Health and Human Services
Tuesday, October 25, 2022 @ 10:30 AM
Chambers/ Zoom

AGENDA

10:30 AM Call Meeting to Order

Approval of Minutes

- September 27, 2022 minutes

Mental Health:

1. Abolishing an Office Assistant II Position and Creating an Office Assistant-Claims Processor in the Mental Health Department
2. Reappointing Members of the Community Services Board
3. Authorizing the Chairman to Enter into an Agreement with Coordinated Care Services, Inc.
4. Authorizing the Chairman to Enter into an Agreement with Onondaga-Cortland-Madison Board of Cooperative Educational Services (OCM BOCES)

Public Health:

1. Authorizing a Budget Modification for the 2022 Adopted Budget for the Children with Special Health Care Needs (CSHCN) Grant Renewal

Social Services:

1. Commissioners Report
2. Authorizing the Chairman to Enter into an Agreement with Community Action Program, Inc.
3. Authorizing the Chairman to Enter into an Agreement with Community Action Program, Inc. (Mentoring)
4. Authorizing the Chairman to Enter into an Agreement with Liberty Resources, Inc. (VOV)
5. Authorizing the Chairman to Enter into an Agreement with Liberty Resources, Inc. (OCFS/TANF)
6. Authorizing the Chairman to Enter into an Agreement with Liberty Resources, Inc. (non-residential)

Veterans Affairs:

1. Program Updates

Youth Bureau:

1. Authorizing the Chairman to Enter into an Agreement with New York State Office of Children and Family Services for 2022 Youth

Program Funds for Disbursement by the Madison County Youth
Bureau

Other Committee Business

Preferred Agenda

Next Meeting:

1. TBD

Adjourn

HEALTH AND HUMAN SERVICES COMMITTEE

Tuesday, September 27, 2022

Meeting Chambers/Zoom

Committee Members Present

Alex Stepanski, Chairman, Town of Stockbridge

Brandee DuBois, Vice-Chairwoman, City of Oneida

Mary Cavanagh, City of Oneida

Melissa During, Town of Lincoln

Others Present

Michael Fitzgerald, Commissioner, Social Services

Eric Faisst, Director, Public Health

Shawn Prieto, Deputy Director of Administrative Services

Tina Wayland-Smith, County Attorney

Mark Scimone, County Administrator

Samantha Field, Public Information Officer

Christina Kennedy, Corporate Compliance Officer, via Zoom

Emily Burns, Clerk to the Board

Kristin Guinto, Confidential Secretary to the Board

Teisha Cook, Director, Mental Health Services

Kathryn Hopkins, Mental Health Clinic Treatment Program Coordinator

Ron Raymer, Director Veterans Agency

Lukas Duimstra, Veterans Counselor, Veterans Agency

Keith Lummis, Assistant Director of Finance

Peggy LeClair, via Zoom

William Nicholson, Community Service Director, Community Action Partnership

Beth Piersall, Confidential Secretary, Mental Health

Call Meeting to Order

Chairman Stepanski called the meeting to order at 10:30 a.m., indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes for August 23, 2022.

A motion was made by Vice-Chairwoman DuBois to approve the minutes, seconded by Supervisor Cavanagh and carried unanimously.

Mental Health

Director Teisha Cook presented the following resolutions to the Committee:

Authorizing the Chairman to Enter into an Agreement with Hamilton Central School District for a Satellite Mental Health Clinic

A motion was made by Supervisor Cavanagh to approve the resolution, seconded by Vice-Chairwoman DuBois and carried unanimously.

Authorizing the Modification of the 2022 Adopted County Budget (Mental Health Project-Phase II)

A motion was made by Chairman Stepanski to approve the resolution, seconded by Vice-Chairwoman DuBois and carried unanimously.

Authorizing the Modification of the 2022 Adopted County Budget (Mental Health - Schools Mileage Reimbursement)

A motion was made by Supervisor Cavanagh to approve the resolution, seconded by Vice-Chairwoman DuBois and carried unanimously.

Director Teisha Cook provided an update on Mental Health First Aid training that the Rural Health Council is offering for schools in Madison County. Brookfield, Canastota, Cazenovia, Chittenango and Madison have completed the training. As of October 5th, Cazenovia will have 150 staff that have received the training. Canastota also has Connected Schools Community personnel in the school to assist them. Morrisville School will be scheduling training. The Rural Health Council continues to have conversations with DeRuyter, Hamilton and Oneida schools regarding the training. The training is for non-clinical staff that may have contact with someone experiencing a mental health crisis. Vice-Chairwoman DuBois noted that this training may be of interest for students in the Allied Health Program.

Director Teisha Cook reviewed the final report from the Office of Mental Health site review that occurred in July. Health monitoring must be completed for all clients. A policy has been implemented regarding this. Client Satisfaction Survey has been available on the MHD website and a paper version will be available for clients to complete soon. Untoward Incident Review Committee needs to have a peer participate on the Committee. A corrective action plan has been approved by the Office of Mental Health.

Public Health

Director Eric Faisst reported that the Health Festival and Vaccination Event at Good Nature Farm Brewery on September 18th went well. They had 636 people attend the event and 20 vendors participated including DSS and Mental Health. They administered 135 vaccinations, including 70 COVID vaccines, 57 flu vaccines and 8 Diphtheria, Tetanus, Pertussis (DTaP) vaccines. Public Health plans to have the event again next year.

Director Eric Faisst presented the following resolutions to the Committee:

Modifying the 2022 Budget for the Early Intervention Administration Grant

A motion was made by Vice-Chairwoman DuBois to approve the resolution, seconded by Supervisor During and carried unanimously.

Environmental Health Division Fee Schedule

A motion was made by Supervisor During to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Modification of the 2022 Adopted County Budget

A motion was made by Supervisor Cavanagh to approve the resolution, seconded by Vice-Chairwoman DuBois and carried unanimously. This resolution is for the Preschool program to cover increased tuition rates and transportation costs. The Preschool program is a mandated program.

Social Services

Commissioner Fitzgerald presented the Commissioners Report. These numbers are through the month of August 2022. At this time, numbers are at 66%. Commissioner Fitzgerald reports there has been an increase in JD referrals.

Commissioner Fitzgerald presented the following resolutions to the Committee:

Authorizing the Chairman to Enter into an Agreement with Berkshire Farm Center and Services for Youth

A motion was made by Chairman Stepanski to approve the resolution, seconded by Supervisor During and carried unanimously.

Authorizing the Chairman to Enter into an Agreement with Community Action Program, Inc.

A motion was made by Supervisor During to approve the resolution, seconded by Vice-Chairwoman DuBois and carried unanimously.

Authorizing the Chairman to Enter into an Agreement with Community Action Program, Inc.

A motion was made by Vice-Chairwoman DuBois to approve the resolution, seconded by Supervisor Cavanagh and carried unanimously.

Authorizing the Chairman to Enter into an Agreement with VenTek, Inc.

A motion was made by Supervisor Cavanagh to approve the resolution, seconded by Vice-Chairwoman DuBois and carried unanimously.

Veterans Agency

Director Ron Raymer reported that things are going well at the Veterans Agency. Total client contacts for August was 648. On September 1st, Veterans Agency staff attended training regarding “Honoring our Promise to Address Comprehensive Toxics (PACT) Act of 2022”.

Director Raymer presented the following resolution to the Committee

Authorizing the Modification of the 2022 Adopted County Budget (Veterans Outreach and Peer Support)

A motion was made by Supervisor Cavanagh to approve the resolution, seconded by Vice-Chairwoman DuBois and carried unanimously.

Director Raymer has met with Amanda Larson from the Gorman Foundation regarding potential space in the Northside Shopping Plaza for the Veterans Community Center. Director Raymer has also consulted with King & King Architects for a design plan for the space.

Youth Bureau

Director Tina Louis was attending a conference out of the area and was unable to attend today's meeting.

Commissioner Fitzgerald presented the following resolutions to the Committee:

Authorizing the Modification of the 2022 Adopted Budget (SA OCFS multiple)

A motion was made by Supervisor Cavanagh to approve the resolution, seconded by Supervisor During and carried unanimously.

In 2021, the Racing, Pari-Mutuel Wagering and Breeding Law was established which legalized mobile sports gaming. This resolution reflects that 1% of state tax proceeds from mobile sports gaming be invested into youth programs. This funding is expected to increase.

Authorizing the Modification of the 2022 Adopted Budget (Youth Sports OCFS)

A motion was made by Chairman Stepanski to approve the resolution, seconded by Supervisor During and carried unanimously.

Authorizing the Modification of the 2022 Adopted Budget (Skanda)

A motion was made by Supervisor Cavanagh to approve both the resolution and insurance waiver, seconded by Vice-Chairwoman DuBois and carried unanimously.

Director Tina Louis thanked Christina Kennedy for updating the policy and procedures for unpaid job shadowing and internships. Modifications included dealing with confidential information and areas of training beneficial to students on the county campus. This will go before Government Operations Committee for approval on September 29th.

New Visions students are engaged in classroom activities in the Career Center classroom and will be visiting county departments. There are six students enrolled: 3 Canastota, 1 Camden, 1 Hamilton, 1 Madison. If you know of someone who may be interested in the New Visions Program, the student may reach out to their school guidance office.

Preferred Agenda

It was the consensus of the Committee to allow any eligible resolutions from today's meeting to be added to the Preferred Agenda. All resolutions were voted on and approved by the Committee.

Motion to Adjourn

There being no further business to discuss, a motion was made by Vice-Chairwoman DuBois to adjourn the meeting at 11:12 a.m., seconded by Supervisor During and carried unanimously.

Next meeting: October 25, 2022 at 10:30 a.m.

Respectfully submitted by Beth Piersall for Chairman Alexander R. Stepanski

RESOLUTION NO. _____

ABOLISHING AN OFFICE ASSISTANT II POSITION AND CREATING AN OFFICE ASSISTANT-CLAIMS PROCESSOR IN THE MENTAL HEALTH DEPARTMENT

WHEREAS, the Director of Community Mental Health Services recommends that a full-time Office Assistant II position be abolished due to an assessment of duties previously completed by that position; and

WHEREAS, the Director of Community Mental Health Services has determined that specialized training and experience are required for the position; and

WHEREAS, the Director of Community Mental Health Services has requested a full-time Office Assistant-Claims Processor be created to accommodate duties; and

WHEREAS, the Personnel Officer certifies that Office Assistant-Claims Processor is the appropriate classification based on the description of duties submitted for this position; and

WHEREAS, this request was reviewed and approved in accordance with the vacancy review procedure by the Health and Human Services Committee and the Government Operations Committee,

NOW, THEREFORE BE IT RESOLVED that one full-time Office Assistant II position be and hereby is abolished effective immediately; and

BE IT FURTHER RESOLVED that one full-time Office Assistant-Claims Processor position be and hereby is created effective immediately; and

BE IT FURTHER RESOLVED that the Director of Community Mental Health Services be and hereby is authorized to fill said position in accordance with Civil Service Law and Rule, effective immediately.

Dated: November 10, 2022

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

REAPPOINTING MEMBERS OF THE COMMUNITY SERVICES BOARD

WHEREAS, the Madison County Board of Supervisors must approve the appointment of the members of the Community Services Board which oversees the Madison County Mental Health Department; and

WHEREAS, the term of two members of the Community Services Board will expire on 12/31/22; and

WHEREAS, the members have served the community well and desire to continue to serve as members of this Board, and the membership of the Community Services Board has recommended that they be reappointed by the Board of Supervisors;

WHEREAS, the Health & Human Services Committee has reviewed these applications and has recommended they be reappointed by the Board of Supervisors;

NOW, THEREFORE BE IT RESOLVED, that the following individuals shall be reappointed to the Community Services Board:

<u>Name</u>	<u>Term</u>
Matthew Gacek	1/1/23 - 12/31/26
Kerry Highers	1/1/23 - 12/31/26

Dated: November 10, 2022

Alexander Stepanski, Chairman
Health & Human Services Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH COORDINATED CARE SERVICES, INC.**

WHEREAS, the New York State Office of Mental Health (OMH), Office of Alcoholism and Substance Abuse Services (OASAS) and Office for People with Developmental Disabilities (OPWDD) have mandated compliance with Consolidated Fiscal Reporting (CFR), with OMH Aid to Localities Spending Plan Guidelines, OASAS Local Services Bulletins, as well as deficit funding guidelines for the Local Government Unit and Community Services Board; and

WHEREAS, the complexity of the electronic reporting and monitoring required by OMH Aid to Localities Finance System (ALFS) and OASAS State Aid Budgeting and Reporting System (SABRS) requires more coordination with contract agencies and state certified programs; and

WHEREAS, the Madison County Mental Health Department is requesting specialized technical assistance services to ensure compliance; and

WHEREAS, Coordinated Care Services, Inc. has the expertise to provide specialized financial management services; and

WHEREAS, the 2023 Madison County Budget for the Mental Health Department has funds available to pay for these services; and

WHEREAS, the term of the agreement will run from January 1, 2023, through December 31, 2023 for an amount not to exceed \$46,200; and

WHEREAS, this agreement has been reviewed and approved by the Health and Human Services Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to execute an agreement on behalf of the County of Madison with Coordinated Care Services, Inc., in the form as on file with the Clerk of the Board.

Dated: November 10, 2022

Alexander Stepanski, Chairman
Health and Human Services Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
ONONDAGA-CORTLAND-MADISON BOARD OF COOPERATIVE EDUCATIONAL
SERVICES (OCM BOCES)**

WHEREAS, Madison County desires to contract with Onondaga-Cortland-Madison Board of Cooperative Educational Services (OCM BOCES) to provide school-based drug and alcohol prevention and counseling services and other specific services; and

WHEREAS, the NYS Office of Addiction Services and Supports has agreed to fund all approved expenses through 100% State Revenue, not to exceed the state appropriation for the period January 1, 2023 through December 31, 2023; and

WHEREAS, the appropriation and full revenue items included in the Madison County Budget:

Full 100% State Revenue	\$ 65,151
Madison County appropriation of not more than\$	0
Total	\$ 65,151 and

WHEREAS, it is understood that any reduction in State funding will result in a commensurate reduction in agency funding; and

WHEREAS, this agreement has been reviewed and approved by the Health and Human Services Committee;

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Supervisors be and is hereby authorized to execute an agreement on behalf of the County of Madison with Onondaga-Cortland-Madison Board of Cooperative Educational Services (OCM BOCES) in the form as is on file with the Clerk of the Board.

Dated: November 10, 2022

Alexander Stepanski, Chairman
Health and Human Services Committee

RESOLUTION NO. _____

**AUTHORIZING A BUDGET MODIFICATION FOR THE 2022 ADOPTED
BUDGET FOR THE CHILDREN WITH SPECIAL HEALTH CARE NEEDS
(CSHCN) GRANT RENEWAL**

WHEREAS, Madison County Public Health Department, through the Preventive Health Programs, has administered the Children with Special Health Care Needs Program (CSHCN), which is a program to assist families of children with special developmental needs by determining appropriate services for these children; and

WHEREAS, The New York State Department of Health has devoted much time to implement this program on the local level in an effort to assure continuity of care for all children who meet the criteria; and

WHEREAS, NYSDOH is providing an additional \$34,703 for the grant program beginning October 1, 2022 making the new annual grant award \$58,923; and

WHEREAS, the grant details are as follows:

Awarding Agency: New York State Department of Health
Catalog #: 93.994
Program Name: Children with Special Health Care Needs Program
Grant Period: 10/1/20-9/30/2025
Contract: DOH01-CYSHCN-35724GG
Federal Funds: 100%

WHEREAS, year three of the five year award has been approved, in the amount of \$58,923 beginning October 1, 2022 through September 30, 2023; and

WHEREAS, the Health and Human Services Committee has reviewed this budget modification:

NOW, THEREFORE, BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows;

General Fund

2961 Early Intervention Program

<u>Revenue</u>		<u>From</u>	<u>To</u>
A296120 444891	Fed Aid CSHCN Grant	\$26,292	<u>\$36,412</u>
Control Total			<u>\$10,120</u>
<u>Expense</u>			
A296120 541100	CSHCN Grant Expense	<u>\$3,482</u>	<u>\$13,602</u>
Control Total			<u>\$10,120</u>

Dated: November 10, 2022

Alexander Stepanski, Chairman
Health and Human Services

Matthew Roberts, Chairman
Finance Ways & Means Committee

**COMMISSIONER'S REPORT
SEPTEMBER 2022**

Unreconciled - 10/17/22	Net Budget Amount	Net Expenditures Sep-22	YTD Net Expenditures	Percentage Spent	Sep-21 Clients Served	Aug-22 Clients Served	Sep-22 Clients Served
General Administration	\$ 10,459,197.00	\$ 677,792.85	\$ 6,911,695.61	66.08%			
Salaries	\$ 6,194,346.00	\$ 424,062.98	\$ 4,182,618.50	67.52%			
Equipment	\$ 103,356.00	\$ 6,267.52	\$ 47,319.06	45.78%			
Operating Costs	\$ 1,659,437.00	\$ 56,561.94	\$ 891,115.58	53.70%			
Fringe Benefits	\$ 2,654,967.00	\$ 193,699.63	\$ 1,882,054.77	70.89%			
Incentives/Other Adm Refunds	\$ (152,909.00)	\$ (2,799.22)	\$ (91,412.30)	59.78%			
MMIS-Medical Assistance	\$ 10,131,690.00	\$ 701,164.45	\$ 6,849,994.43	67.61%	15,904	4,273	4,303
MMIS	\$ 10,219,690.00	\$ 701,248.00	\$ 6,930,492.00	67.82%	4,109	4,273	4,303
Medical Assistance	\$ (88,000.00)	\$ (83.55)	\$ (80,497.57)	91.47%			
Health Exchange					11,795		
Public Assistance	\$ 2,839,107.00	\$ 122,542.30	\$ 1,167,317.92	41.12%	4,614	4,946	4,912
Family Assistance	\$ 1,071,096.00	\$ 47,867.08	\$ 539,408.72	50.36%	204	170	178
Emergency Assistance to Families	\$ 75,000.00	\$ 3,096.36	\$ 6,424.36	8.57%	0	0	1
ESG-CV	\$ 111,782.00	\$ -	\$ 5,866.17	5.25%	0	5	6
ERAP	\$ 58,729.00	\$ -	\$ 1,397.70	2.38%	0	0	0
Affordable Housing	\$ 400,000.00	\$ -	\$ -	0.00%	0	0	0
Safety Net	\$ 977,500.00	\$ 67,224.46	\$ 535,761.22	54.81%	119	155	158
HEAP (PA-NPA-EMG)	\$ (50,000.00)	\$ (3,534.11)	\$ (34,355.19)	68.71%	4,278	4,611	4,566
Emergency Aid to Adults	\$ 30,000.00	\$ 337.91	\$ 1,142.91	3.81%	1	1	1
Burials	\$ 165,000.00	\$ 7,550.60	\$ 111,672.03	67.68%	12	4	2
Children Services	\$ 5,148,309.00	\$ 396,167.69	\$ 4,057,251.55	78.81%	490	556	556
EAF-Foster Care	\$ 720,863.00	\$ 59,772.80	\$ 366,677.76	50.87%	9	10	10
EAF-JD/PINS	\$ -	\$ 27,626.32	\$ 212,878.35	No Budget	0	1	1
Foster Care	\$ 1,428,948.00	\$ 66,544.86	\$ 793,926.49	55.56%	17	16	17
Adoptions*	\$ 1,180,890.00	\$ 118,663.35	\$ 944,505.74	79.98%	90	83	83
Kinship Guardianship*	\$ 53,228.00	\$ 11,701.02	\$ 44,479.35	83.56%	4	4	4
JD	\$ 1,048,159.00	\$ 102,591.10	\$ 1,166,868.79	111.33%	6	5	5
JD-Non-Secure Detention/DFY	\$ 706,654.00	\$ 8,700.00	\$ 534,248.41	75.60%	3	4	4
Raise the Age	\$ -	\$ -	\$ (9,593.76)	No Budget	0	0	0
Foster Care Ind Lvg - JD/PINS Ind Lvg	\$ 9,567.00	\$ 568.24	\$ 3,260.42	34.08%			
Children Not in Foster Care					361	433	432
CPS Referrals					108	111	110
FAR Referrals					6	0	0
Purchase of Service	\$ 1,120,490.00	\$ 83,652.77	\$ 739,348.68	65.98%			
Title XX	\$ 334,166.00	\$ 21,404.84	\$ 198,945.83	59.54%			
Title XX - Raise the Age	\$ -	\$ -	\$ -	0.00%			
Domestic Violence	\$ 174,523.00	\$ 14,543.58	\$ 130,892.26	75.00%			
Family Unification	\$ 280,167.00	\$ 34,192.00	\$ 281,947.76	100.64%			
STSJP	\$ 144,330.00	\$ 9,316.35	\$ 83,734.94	58.02%			
DCJS	\$ -	\$ -	\$ -	0.00%			
EAF-Services	\$ 187,304.00	\$ 4,196.00	\$ 43,827.89	23.40%			
TANF - Preventive	\$ -	\$ -	\$ -	0.00%			
Block Grant Day Care	\$ 824,474.00	\$ 129,052.15	\$ 714,788.06	86.70%	161	123	152
Day Care - 100%	\$ 767,289.00	\$ 117,373.85	\$ 650,732.80	84.81%	148	111	137
Day Care - 75%*	\$ 57,185.00	\$ 11,678.30	\$ 64,055.26	112.01%	13	12	15
Total	\$ 30,523,267.00	\$ 2,110,372.21	\$ 20,440,396.25	66.97%			
SNAP	\$ 17,410,538.00	\$ 1,697,094.00	\$ 15,131,139.00	86.91%	6,115	6,564	6,649
SNAP -PA	\$ 619,737.00	\$ 58,877.00	\$ 525,617.00	84.81%	200	215	214
SNAP-NPA	\$ 16,790,801.00	\$ 1,638,217.00	\$ 14,605,522.00	86.99%	5,915	6,349	6,435
Child Support	\$ 5,594,678.00	\$ 467,570.80	\$ 3,750,308.27	67.03%	2,209	2,108	2,098
Child Support - Current Assistance	\$ 144,452.00	\$ 9,468.27	\$ 82,971.53	57.44%	257	244	247
Child Support - Former Assistance	\$ 922,117.00	\$ 60,261.31	\$ 585,126.45	63.45%	785	735	731
Child Support - Never Assistance	\$ 4,528,109.00	\$ 397,841.22	\$ 3,082,210.29	68.07%	1,167	1,129	1,120

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
COMMUNITY ACTION PROGRAM, INC.**

WHEREAS, the Madison County Department of Social Services chooses to use part of its Flexible Fund for Family Services (FFFS) allocation to provide housing and credit counseling programs for Family Assistance recipients and low-income county residents; and

WHEREAS, the Department lacks the necessary staff and expertise to perform these services; and

WHEREAS, such programs would benefit the County by assisting recipients of public aid and low-income residents by promoting family stability, providing access to quality housing and homeless services, providing access to quality credit counseling, and maximizing successful outcomes by addressing the goals of self-support and self-sufficiency; and

WHEREAS, Community Action Program, Inc., is a community partner with a demonstrated ability to develop and implement a full-service package of services; and

WHEREAS, an average of 12 families per month have been serviced with the housing and credit counseling program, assisting these families to improve their shelter or reduce the risk of homelessness in the 2022 contract year; and

WHEREAS, Community Action Program, Inc., receives funding to operate other low-income housing initiatives and credit counseling services; and

WHEREAS, a total (100 percent) federal funding of \$161,540.28 is available through the Office of Temporary and Disability Assistance to provide these services; and

WHEREAS, Community Action Program has agreed to provide these services for the period of January 1, 2023, to December 31, 2023, at a total cost not to exceed one hundred sixty-one thousand, five hundred forty dollars and twenty-eight cents (\$161,540.28) in full and final satisfaction of all services and expenses, which is the same amount as the previous contract year; and

WHEREAS, this agreement has been reviewed and approved by the Health and Human Services Committee;

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Community Action Program, Inc., in the form as is on file with the Clerk of the Board.

DATED: November 10, 2022

Alexander R. Stepanski, Chairman
Health and Human Services Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
COMMUNITY ACTION PROGRAM, INC.**

WHEREAS, research has shown that mentoring is an effective strategy in the prevention of high-risk behaviors that lead to poor school performance, substance abuse, violence, and teen pregnancy; and

WHEREAS, it is always a struggle to find enough volunteer mentors to meet the needs of children who would benefit from a mentor; and

WHEREAS, Community Action Program, Inc., has the experience and recognized capacity to provide supportive mentoring and is currently providing this service to 24 youth and their families with 28 total youth served in 2022, and expects to serve 30 to 32 youth by the end of the year; and

WHEREAS, funding is available through the Flexible Fund for Family Services, which is reimbursed at the rate of 100 percent; and

WHEREAS, Community Action Program, Inc., has offered to provide the required services for the period January 1, 2023 to December 31, 2023, at a total cost not to exceed \$161,293; and

WHEREAS, this agreement has been reviewed and approved by the Health and Human Services Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to renew an agreement on behalf of the County of Madison with Community Action Program, Inc., in the form as is on file with the Clerk of the Board.

Dated: November 10, 2022

Alexander R. Stepanski, Chairman
Health and Human Services Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
LIBERTY RESOURCES, INC.**

WHEREAS, the Madison County Department of Social Services may, as a result of the Combined Temporary Assistance to Needy Families (TANF) Allocation, provide necessary non-residential services to victims of domestic violence; and

WHEREAS, the Department lacks the necessary staff to provide the required services; and

WHEREAS, Liberty Resources, Inc., has a domestic violence services program in place and has offered to provide the required services for the period January 1, 2023, to December 31, 2023, at a total cost not exceed \$7,273, the same amount as the 2022 contract period; and

WHEREAS, 16 Individuals have been served to date in the 2022 contract year; and

WHEREAS, funds for these services are appropriated in the 2023 departmental budget and are reimbursed at the rate of 100 percent; and

WHEREAS, this agreement has been reviewed and approved by the Health and Human Services Committee;

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Liberty Resources, Inc., in the form as is on file with the Clerk of the Board.

DATED: November 10, 2022

Alexander R. Stepanski, Chairman
Health and Human Services Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
LIBERTY RESOURCES, INC.**

WHEREAS, the Office of Children and Family Services has made available Temporary Assistance to Needy Families (TANF) funding to distribute to counties for the provision of non-residential domestic violence services; and

WHEREAS, Madison County has been granted \$25,000 in domestic violence TANF non-residential funding; and

WHEREAS, Liberty Resources, Inc., has the necessary expertise, staff and experience to administer the domestic violence non-residential programs; and

WHEREAS, the services proposed would enhance the services already provided under existing domestic violence contracts in place; and

WHEREAS, the funding is 100 percent federally reimbursed and will be utilized to provide necessary enhancements to women and families who are most at risk; and

WHEREAS, Liberty Resources, Inc., will provide the aforementioned services for the period January 1, 2023, to June 30, 2023, at a total cost not to exceed \$25,000; and

WHEREAS, this agreement has been reviewed and approved by the Health and Human Services Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to amend an agreement on behalf of the County of Madison with Liberty Resources, Inc., in the form as is on file with the Clerk of the Board.

DATED: November 10, 2022

Alexander R. Stepanski, Chairman
Health and Human Services Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
LIBERTY RESOURCES, INC.**

WHEREAS, the Madison County Department of Social Services is mandated, as per Chapter 53 of the Laws of 1991, to offer and provide necessary non-residential services to victims of domestic violence; and

WHEREAS, the Department lacks the necessary staff to provide the required services; and

WHEREAS, Liberty Resources, Inc., has a domestic violence services program in place and has offered to provide the required services for the period January 1, 2023, to December 31, 2023, at a total cost of \$174,523,

WHEREAS, funds for these services are appropriated in the proposed 2023 departmental budget and are reimbursed at the rate of 49 percent; and

WHEREAS, this agreement has been reviewed and approved by the Health and Human Services Committee;

NOW, THEREFORE, BE IT RESOLVED, the Chairman of the Board of Supervisors be and is hereby authorized to renew an agreement on behalf of the County of Madison with Liberty Resources Family Services, Inc., in the form as is on file with the Clerk of the Board.

DATED: November 10, 2022

Alexander R. Stepanski, Chairman
Health and Human Services Committee

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES
FOR 2022 YOUTH PROGRAM FUNDS FOR DISBURSEMENT
BY THE MADISON COUNTY YOUTH BUREAU**

WHEREAS, the need has been identified in Madison County for provision of youth development programming, youth sports and education opportunity programming, and runaway and homeless youth interim family home placement and case management for at risk youth; and

WHEREAS, the New York State Office of Children and Family Services (OCFS) requires submission of the Resource Allocation Package for Madison County as part of the Children and Family Services plan; and

WHEREAS, the Children and Family Services plan was approved by OCFS on August 19, 2022; and

WHEREAS, the signing of the Resource Allocation Plan will qualify Madison County for State reimbursement for the 2022 program year, provided that services are rendered in accordance with the Rules and Regulations of OCFS and the Children and Family Services plan guidelines and OCFS fiscal policies; and

WHEREAS, the plan includes the provision of the approved allocation to Madison County of \$95,863.24 for provision of program contracts that were reviewed by the Request for Proposal process of the Madison County Youth Bureau Youth Board, approved by the Health and Human Services Committee and the Board of Supervisors; and

WHEREAS, the Madison County Youth Board and the Health and Human Services Committee have recommended the submission of the Resource Allocation Plan; and

WHEREAS, these costs are reimbursed 100% by State Aid for youth development programming and youth sports and education opportunity funding and 60% for runaway and homeless youth interim family programming;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors be authorized to enter into an agreement on behalf of the County of Madison with NYS OCFS for the 2022 program year's Resource Allocation Plan in the form as is on file with the Clerk of the Board.

Dated: November 10, 2022

Alexander R. Stepanski, Chairman
Health & Human Services Committee