

Criminal Justice, Public Safety and Emergency Communications

Wednesday, October 25, 2023 @ 9:00 AM

Chambers

AGENDA

9:00 AM Call Meeting to Order

Approval of Minutes

- Approval of Minutes of 9/27/23

District Attorney's Office:

1. Aid to Prosecution Discussion

Assigned Counsel:

1. Authorizing the Chairman to Enter Into an Extension for an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2019-2021 (Grant #9)
2. Authorizing the Chairman to Enter Into an Extension for an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2020-2022 (Grant #10)
3. Authorizing the Chairman to Enter Into an Extension for an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2020-2022 (CAFA 3 2024)

Sheriff's Office:

1. Authorizing the Chairman to Amend an Agreement with Tyler Technologies, Inc.
2. Traffic Safety Research, LLC Report
3. FY2022 State Homeland Security Program (SLETPP) Update

Emergency Management:

1. Authorizing the Chairman to Enter Into an Agreement with AK Associates (Kraus Associates)
2. Authorizing the Chairman to Enter Into an Agreement with Wilmac Business Equipment Co., Inc.
3. Department Update

Other Committee Business:

Preferred Agenda

Next Meeting:

1. TBD

Adjourn

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
September 27, 2023*

PRESENT: Chairman Rex Vosburg
Vice Chairman Pete Walrod
Supervisor Bill Zupan
Supervisor Greg Reuter

ALSO: County Administrator Mark Scimone
Sheriff Todd Hood
Second Assistant County Attorney Melissa Felton
Director of Emergency Management Dan Degear
Deputy Director of Emergency Management Mike Sudol
Director of EMS Jenna Illingworth
Assistant Director of EMS Tom Dorn
Assigned Counsel Quality Assurance Attorney HJ Hubert
Treasurer Cindy Edick
Director of Finance Lou Anne Randall
Public Information Officer Samantha Field
Confidential Secretary to Board of Supervisors Kristin Guinto
Town of Hamilton Supervisor Eve Ann Shwartz (via Zoom)
Town of Lincoln Supervisor Melissa During (via Zoom)
Town of Lenox Supervisor John Pinard

ABSENT: Supervisor Joe Wicks

The meeting was called to order by Chairman Rex Vosburg at 9:03 a.m. in the Chambers.

Minutes:

The minutes of the August 23, 2023 meeting were unanimously approved on the motion of Vice Chairman Pete Walrod and second of Supervisor Bill Zupan.

Assigned Counsel:

Assigned Counsel Quality Assurance Attorney HJ Hubert presented the following resolution to the Committee:

Authorizing the Chairman to Enter Into an Extension for an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2020-2023 (3rd Upstate Quality Improvement & Caseload Reduction)

The Committee unanimously approved the resolution on the motion of Zupan and second of Walrod.

Sheriff's Office:

Sheriff Todd Hood presented the following resolution to the Committee:

Authorizing Chairman to Enter an Agreement with the Cazenovia Central School District for the Use of Special Patrol Officers

The Committee unanimously approved the resolution on the motion of Walrod and second of Zupan.

Sheriff Todd Hood provided the following updates:

- Have budget modifications going to Finance, Ways & Means for a Federal Traffic Safety Grant, Victim Assistance Program Grant, CAC Grant and Police Traffic Services Grant.
- Sheriff Hood made the Committee aware that CAC Director Debra George was looking to get a not-for-profit started so she could begin raising money for the CAC. Second Assistant County Attorney Melissa Felton said they are working with someone at Hancock who is wonderful and that they are in good shape to get up and going.

Emergency Management:

Emergency Management Director Dan Degear presented the following resolutions to the Committee:

Authorizing a Memorandum of Understanding with the City of Rome for Use of the Emergency Management Training Center

The Committee unanimously approved the resolution on the motion of Zupan and second of Walrod.

Authorizing the Chairman to Enter Into a Hold Harmless Agreement with Cazenovia Ski Club

The Committee unanimously approved the resolution on the motion of Walrod and second of Reuter.

Emergency Management Director Dan Degear provided the following updates:

- Have a budget modification going to Finance, Ways & Means for EMS for upcoming SOMAC coverage and a resolution going to GOC for the creation of EMS positions for SOMAC.
- BOCES program has started; have six students in the course.
- Our department is accredited through the State. We are in the process of looking at the five year reaccreditation application.
- Looking at the next phase of radio replacements. We have a grant for this.
- Last month we talked about agency agreements for 2024 funding. If anyone has issues let me know before we push forward with them.
- SOMAC announced last week that they are going to cease operations at a date to be determined. Working through conversations with them and shooting for a January 1 date. Met with volunteer organization from Colgate and will have a student meeting and employee meeting with SOMAC employees in the coming weeks. Have a meeting tomorrow with Colgate athletics.

Chairman Vosburg noted that he appreciates the efforts of EMS.

Director of EMS Jenna Illingworth provided the following update:

- September numbers so far: 162 ambulance calls; flipped three and assisted 18 times with the fly car. Have been covering the SOMAC station every Saturday for 24 hours and have done a few Fridays and Sundays.

Preferred Agenda:

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the Preferred Agenda.

Adjournment:

The Committee adjourned at 9:44 a.m. on the motion of Reuter and second of Walrod.

Next Meeting Date:

Wednesday, October 25, 2023 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Rex Vosburg.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN EXTENSION FOR AN
AGREEMENT WITH NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES
FOR A THREE-YEAR DISTRIBUTION 2019-2021**

WHEREAS, the County of Madison by Resolution 19-489 dated September 10, 2019, entered into an agreement with the New York State Office of Indigent Legal Services for a Three-Year Distribution for 2019-2021 (Grant #9); and

WHEREAS, the Madison County Public Defender and Assigned Counsel Program(s) did not utilize all the funds in this grant in the time given by the New York State Office of Indigent Legal Services; and

WHEREAS, the New York State Office of Indigent Legal Services has agreed to a twelve (12) month extension of this grant so that these funds can be utilized; and

WHEREAS, the amount of funds available are \$78,098.52 and are to be used to further assist the County in improving the quality of indigent legal services; and

WHEREAS, the County shall be reimbursed only for costs actually incurred in accordance with this Agreement. Payments shall be made in arrears on a quarterly basis and shall be processed upon submission by the County and approval by the NYS Office in Indigent Legal Services of appropriate statements and vouchers; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an extension agreement on behalf of the County of Madison with the NYS Office of Indigent Legal Services, in the form as is on file with the Clerk of the Board.

Dated: November 9, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN EXTENSION FOR AN
AGREEMENT WITH NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES
FOR A THREE-YEAR DISTRIBUTION 2020-2022**

WHEREAS, the County of Madison by Resolution 20-127 dated March 10, 2020, entered into an agreement with the New York State Office of Indigent Legal Services for a Three-Year Distribution for 2019-2021 (Grant #10); and

WHEREAS, the Madison County Public Defender and Assigned Counsel Program(s) did not utilize all the funds in this grant in the time given by the New York State Office of Indigent Legal Services; and

WHEREAS, the New York State Office of Indigent Legal Services has agreed to a twelve (12) month extension of this grant so that these funds can be utilized; and

WHEREAS, the amount of funds available are \$75,892.08 and are to be used to further assist the County in improving the quality of indigent legal services; and

WHEREAS, the County shall be reimbursed only for costs actually incurred in accordance with this Agreement. Payments shall be made in arrears on a quarterly basis and shall be processed upon submission by the County and approval by the NYS Office in Indigent Legal Services of appropriate statements and vouchers; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an extension agreement on behalf of the County of Madison with the NYS Office of Indigent Legal Services, in the form as is on file with the Clerk of the Board.

Dated: November 9, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN EXTENSION FOR AN
AGREEMENT WITH NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES
FOR A THREE-YEAR DISTRIBUTION 2020-2022**

WHEREAS, the County of Madison by Resolution 21-55 dated February 9, 2021, entered into an agreement with the New York State Office of Indigent Legal Services for a Three-Year Distribution for 2020-2022 (CAFA 3); and

WHEREAS, the Madison County Assigned Counsel Program office did not utilize all the funds in this grant in the time given by the New York State Office of Indigent Legal Services; and

WHEREAS, the New York State Office of Indigent Legal Services has agreed to a twelve (12) month extension of this grant so that these funds can be utilized; and

WHEREAS, the amount of funds available are \$25,770 and are to be used to further assist the County in improving the quality of indigent legal services; and

WHEREAS, the County shall be reimbursed only for costs actually incurred in accordance with this Agreement. Payments shall be made in arrears on a quarterly basis and shall be processed upon submission by the County and approval by the NYS Office in Indigent Legal Services of appropriate statements and vouchers; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an extension agreement on behalf of the County of Madison with the NYS Office of Indigent Legal Services, in the form as is on file with the Clerk of the Board.

Dated: November 9, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO AMEND AN AGREEMENT
WITH TYLER TECHNOLOGIES, INC.**

WHEREAS, the Sheriff's Office owns a licensed version of two (2) software programs from Tyler Technologies, Inc. for the daily activities of the Civil Division and Tyler Technologies, Inc. has agreed to maintain the software and provide customer support as outlined in Resolution 19-111; and

WHEREAS, the Sheriff's Office owns two software licensed versions of Civil Mobile that allows civil deputies to view cases, evictions, order of protections, etc. from their vehicles rather than returning to the office as outlined in Resolution 22-168; and

WHEREAS, Tyler Technologies, Inc. will provide the Maintenance and Support Services for the CivilServe (\$1,158.15), CivilView Attorney Portal (\$1,276.29) and CivilMobile (\$2,984.51) for 2024 with an annual fee increase as shown in attached Schedule 1 until December 31, 2028; and

WHEREAS, the term of this amendment shall be effective January 1, 2024 through December 31, 2028, unless terminated by either party on a 90 days' notice; and

WHEREAS, this amendment has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to amend an agreement on behalf of the County of Madison with Tyler Technologies, Inc., in the form as is on file with the Clerk of the Board.

Dated: November 9, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

Traffic Safety Research LLC

Madison County STOP DWI Outreach Program

July 2023

We updated our website and Facebook page and made posts reminding people not to drink and drive during the July 4 holiday weekend as part of the High Visibility Engagement Campaign (HVEC) from July 1 thru July 5. We sent emails and made posts informing people of a free Responsible Server Training that was scheduled for July 26 at the North Chittenango Volunteer Fire Department.

We spoke with Jack Maurer of Park Outdoor regarding the upcoming “Don’t Drink and Drive” billboard campaign. Mr. Maurer confirmed the first billboard would be in place on July 25 on Route 46 about 4.5 miles south of Route 5. We followed up on July 25 and confirmed the billboard display was completed.

We held regularly scheduled driver awareness training classes that contain an alcohol and drug impaired driving component. The total persons who attended driver awareness and alcohol server training in July were 914. We reached 3500 people via Facebook, 193 people visited the website, and approximately 15,900 people were reached via the billboard campaign. We reached a total of 20,507 people in July.

August 2023

We updated our website and Facebook page and made posts relevant to the Labor Day High Visibility Engagement Campaign (HVEC) along with general announcements. People were reminded not to drink and drive and to have a plan when headed out to end-of-summer festivities.

The “Don’t Drink and Drive” billboard campaign on Rt. 46 in Oneida remained active thru August 25. In addition, on August 1 we added a billboard location on Rt. 5 in Canastota, and on August 25 we added billboards on Rt. 20 in Madison and Rt. 12B in Hamilton.

We administered the Victim Impact Panel class and had a total of eight attendees. The collected funds (\$400.00) were turned over to the Madison County Finance Office.

We added a six-hour Accident Prevention Workshop training to the MadisonCountystopdwi.com website. The training will be held in late September.

We held regularly scheduled driver awareness training classes that contain an alcohol and drug impaired driving component. A total of 959 persons attended driver awareness training in August. We reached 1,808 people via Facebook, 216 people visited the website, and an additional 128 were reached via email. Approximately 292,640 people were reached via the billboard campaign. We reached approximately 295,751 people in August.

September 2023

We updated our website and Facebook page and made posts relevant to general announcements. People were reminded not to drink and drive and to plan accordingly when attending and/or hosting football parties. We sent posts making people aware of upcoming training opportunities.

The “Don’t Drink and Drive” billboard campaign on Rt. 46 in Oneida renewed on September 25 as did the billboard location on Rt. 20 in Madison. The billboard location on Rt. 5 in Canastota remained active thru the end of September and the billboard on Rt. 12B in Hamilton was active thru September 25.

We held regularly scheduled driver awareness training classes that contain an alcohol and drug impaired driving component. In addition, we held a Recognizing Drug Impaired Persons training on September 26 and a NYS approved DDC class on September 27. A total of 690 persons attended driver awareness and drug awareness training in September. We reached 837 people via Facebook, 248 people visited the website, and an additional 134 were reached via email. Approximately 272,400 people were reached via the billboard campaign. We reached approximately 274,309 people in August.

Sincerely,



Gary Bulinski
Traffic Safety Research LLC.
315-750-0035

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
AK ASSOCIATES (KRAUS ASSOCIATES)**

WHEREAS, AK Associates has submitted for approval an agreement with Madison County to provide service for the purpose of Basic Maintenance Annual Support for the 911 phone system; and

WHEREAS, AK Associates has provided an annual support fee of Twenty-Eight Thousand, Seven Hundred Ninety dollars (\$28,790.00); and

WHEREAS, the term of the contract is December 1, 2023 through November 30, 2024; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with AK Associates, in the form as is on file with the Clerk of the Board.

Dated: November 9, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH WILMAC
BUSINESS EQUIPMENT CO., INC.**

WHEREAS, Wilmac Business Equipment Co., Inc. has submitted for approval an agreement with Madison County to provide maintenance and support services for 911 phone and radio recording system; and

WHEREAS, Wilmac Business Equipment Co., Inc. has provided an annual support fee of Twenty Thousand, One Hundred Ten dollars (\$20,110.00); and

WHEREAS, the term of the contract is November 1, 2023 through October 31, 2024; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Wilmac Business Equipment Co., Inc. as is on file with the Clerk of the Board.

Dated: November 9, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee