

# Finance, Ways and Means Committee

## Meeting Minutes

November 13, 2023 9:00 a.m.

PRESENT: Chairman Matthew Roberts  
Vice Chair Melissa During (9:10)  
Supervisor John Pinard  
Supervisor Pete Walrod  
ABSENT: Supervisor Ronda Winn

OTHERS PRESENT: Cindy Edick, Treasurer  
Tina Wayland-Smith Esq., County Attorney  
Samantha Field, Public Information Officer  
Mark Scimone, County Administrator  
Kristin Guinto, Confidential Secretary to the Board of Supervisors  
Lou Anne Randall, Director of Finance (via Zoom)  
Keith Lummis, Assistant Director of Finance  
Mary Cavanagh, Supervisor (9:10)  
Mike Keville, County Clerk  
Emily Burns, Clerk to the Board

A quorum being present, Chairman Matthew Roberts called the meeting to order at 9:03 a.m. in the Supervisors Chambers.

### ***I. Approval of Minutes:***

Motion by J. Pinard to approve the minutes of the October 26, 2023 meeting; seconded by M. During. Motion unanimously approved.

### ***II. Treasurer:***

Treasurer Cindy Edick reported YTD Sales Tax Distributions of \$34,070,836; an increase of \$1.6 million (5.11%) over 2022. Sales tax is still on course to remain on budget for 2023. The 2024 tentative sales tax budget is \$39 million. Treasurer Edick discussed the potential tax levy and the effect that it is expected have on towns and villages.

### ***III. County Clerk:***

County Clerk Michael Keville reported that month end DMV total retention was up 2%. There was 28% increase for October 2023 over October 2022. An increase in court search fees was implemented after reevaluating the statute. The statute allows \$5.00 for every two years. The County was charging \$5.00 for every five years. This increase allowed the county to retain \$22,000 more for the month of October.

### ***Resolutions:***

1. Authorizing the modification of the 2023 adopted County budget (1169-DA Seized Assets).
2. Authorizing the modification of the 2023 adopted County budget (1310& 9061).
3. Authorizing the Chairman to extend agreement with Three + One Company, Inc.
4. Authorizing modification of the 2023 adopted County budget (1362 Tax Advertising & Expense).
5. Authorizing the modification of the 2024 tentative County budget (1165 District Attorney).
6. Authorizing the modification of the 2024 tentative County Budget (8340 Clockville Water District #1).

M. During made a motion to review and approve resolution 1-6; seconded by P. Walrod. The Committee unanimously voted on and approved all resolutions.

### ***IV. Preferred Agenda:***

It was the consensus of the Finance Committee to allow any eligible resolutions from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

V. **Next Meeting:** Tentatively, Tuesday, November 28, 2023.

VI. **Adjournment:**

The Committee adjourned at 9:15 a.m. on the motion of M. During seconded by J. Pinard. Motion unanimously approved.

*Respectfully submitted by Heidi LaSalle on behalf of Chairman Matthew Roberts approved on November 28, 2023.*