Finance, Ways and Means

Monday, November 13, 2023 @ 9:00 AM
Chambers

AGENDA

9:00 AM Call Meeting to Order

- FWMC Meeting Minutes October 26, 2023

Approval of Minutes

Finance/Payroll:

Treasurer/Budget Officer:

1. Sales Tax Distribution

County Clerk's Office / DMV:

Resolutions:

1. Authorizing the Modification of the 2023 Adopted County Budget (1169 - DA Seized Assets)
2. Authorizing the Modification of the 2023 Adopted County Budget (1310 & 9061)
3. Authorizing the Chairman to Extend Agreement with Three + One Company, Inc.
4. Authorizing Modification of the 2023 Adopted County Budget (1362 Tax Advertising & Expense)
5. Authorizing the Modification of the 2024 Tentative County Budget (1165 District Attorney)
6. Authorizing the Modification of teh 2024 Tentative County Budget (8340 Clockville Water District #1)

Other Committee Business

Preferred Agenda

Next Meeting:

1. Tentatively, November 28, 2023

Adjourn

Finance, Ways and Means Committee

Meeting Minutes
October 26, 2023 9:00 a.m.

PRESENT: Chairman Matthew Roberts
Vice Chair Melissa During
Supervisor John Pinard
Supervisor Ronda Winn (9:20)
ABSENT: Supervisor Pete Walrod

OTHERS PRESENT: Cindy Edick, Treasurer (9:05)
Tina Wayland-Smith Esq., County Attorney
Samantha Field, Public Information Officer
Mark Scimone, County Administrator
Kristin Guinto, Confidential Secretary to the Board of Supervisors
Ryan Chaires, Deputy Treasurer
Rebecca Marsala, Deputy Treasurer
Lou Anne Randall, Director of Finance (via Zoom)
Melissa Martel-Felton, Esq., Second Assistant County Attorney
Keith Lummis, Assistant Director of Finance
Mary Cavanagh, Supervisor (9:10)
Karin Richmond, Real Property
Mike Keville, County Clerk

A quorum being present, Chairman Matthew Roberts called the meeting to order at 9:00 a.m. in the Supervisors Chambers.

I. ***Approval of Minutes****:*
Motion by J. Pinard to approve the minutes of the September 28, 2023 meeting; seconded by M. During. Motion unanimously approved.

II. ***Finance/Payroll****:*
Director of Finance Lou Anne Randall reported that three employees recently attended the annual EERP User Meeting in Wayne County. Bonadio is currently conducting the annual deferred comp audit. Open enrollment for health insurance will begin November 1st. Seven RFP have been sent to potential vendors for deferred compensation services. The first combined newsletter from the purchasing and finance departments was recently shared with Madison County employees.

III. ***Treasurer****:*
Deputy Treasurer Rebecca Marsala reported to the Committee that she, and Karin Richmond, recently attended Real Property Directors Conference where tax foreclosure was discussed at length. Many counties transferred properties to land banks or are considered Article 11. Neither situation exempts properties from new foreclosure processes. Definition of administrative costs and excess need to be defined clearer in these new foreclosure laws. Auction companies are claiming the moratorium is effecting their livelihood.

Deputy Treasurer Ryan Chaires reported that the Treasurers department currently collects taxes for towns of Lincoln, Fenner, and Hamilton, A contract to add Georgetown to this list is in process. Ryan Chaires wished Rebecca Marsala well on her upcoming retirement.

Treasurer Cindy Edick updated the Committee with balances in MUNI Trust which consists of $29 million at a rate of 5.43%. Bond anticipation notes for Clockville Water District will be issued. The long awaited grant from New York State Environmental Facilities Corp. was received in the amount of approximately $1,463,000 which decreased the amount of debt needed yet high interest rates will inflate costs. The cost on 182 units was budgeted for $609 per unit in 2023 and is expected to be $472 per unit for 2024. The third quarter ARPA report is in process. All ARPA funds have been budgeted, yet $6,000 is not obligated. Cumulative expenditures totaled about 10.7 million dollars. Waiting on bridge work completion and equipment to be delivered to expense the balance of approximately $3 million.

A resolution was presented to the Committee for the sale of a book written by the Madison County Historian, Matt Urtz. Sales tax will be tracked, collected and remitted appropriately for book sales. Madison County sales tax distributions rounded out the third quarter of 2023 as the largest sales tax distribution quarter in County history with approximately $11.3 million.

Since 2019, Wanderer's Rest has received $110,920 per year for services provided to the residence of Madison County. In a recent letter from the new director, this agency requested $194,110; an increase of 75% from 2023. This increase is as a result of increased operating costs. More conversation with Wanderer's Rest is expected before a contract is settled between Wanderer's Rest and Madison County. Not for Profit distributions in 2024 are expected to remain the same as 2023. Soil and Water Conservation, and MCIDA have asked for an increases for 2024.

Treasurer Edick shared an example of a new consolidated report with the Committee which will be provided to the board for budget viewing purposes.

IV. County Clerk:

County Clerk Michael Keville shared GAP Elimination figures and the background behind these figures with the Committee. A resolution will be presented to the Board of Supervisors in November for GAP Elimination Funds.

Resolutions:

1. Authorizing the tentative budget as filed by the Budget Officer.
2. Authorizing a Public Hearing on the tentative budget for Cowaselon Watershed District for 2024.
3. Authorizing a Public Hearing on the tentative budget for the Clockville Water District for 2024.
4. Authorizing the modification of the 2023 adopted county Budget (6511 Veterans Peer Support).
5. Authorizing the modification of the 2023 Adopted county budget (1170 Assigned Counsel).
6. Authorizing Towns, Village and City Municipal Grants.
7. Authorizing the Modification of the 2023 Adopted county budget (6109 PEAF).
8. Authorizing the Chairman to enter into an agreement with the New York State Division of Homeland Security and Emergency Services FY2022 State Homeland Security Program (SLETPP) and modifying the 2023 County Budget.
9. Authorizing the Chairman to execute a contract and modifying the 2023 adopted County budget (4220 Narcotics Addiction Control).
10. Authorizing the modification of the 2023 adopted County Budget (4320 Mental Health Heritage Farms).
11. Authorizing a Public Hearing on the Tentative County Budget for Fiscal Year 2024.
12. Appointing a Committee to review the 2024 Tentative Budget.
13. Authorizing Special District Grants.
14. Authorizing the modification of the 2023 adopted County budget (9901 Contribution to Other Funds).
15. Authorizing the Chairman to enter into an agreement with New York Arcadia Publishing and The History Press.
16. Authorizing the modification of the 2023 adopted County budget (ARPA).
17. Authorizing the modification of the 2023 adopted County Budget (Sewer Project).
18. Appropriation for Conduct of County Government for Fiscal Year 2024.
19. Adopting Budgets for the County of Madison for Fiscal Year 2024.
20. Apportionment of County Taxes.
21. Levying Unpaid Central School District Taxes.
22. Levying Unpaid Village Taxes.
23. Authorizing the County Chairman and clerk to the board of supervisors to Sign, Seal and Deliver Tax Warrants for Fiscal Year 2024.
24. Authorizing the Modification of the 2023 Adopted County Budget (8990 Aquatic Vegetation Project).

J. Pinard made a motion to review and approve resolution 1-24; seconded by M. During The Committee unanimously voted on and approved all resolutions.

V. ***Preferred Agenda****:*

It was the consensus of the Finance Committee to allow any eligible resolutions from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

VI. ***Next Meeting****:* Tentatively, Monday, November 13, 2023.

VII. ***Adjournment****:*

The Committee adjourned at 9:55 a.m. on the motion of J Pinard seconded by M. During. Motion unanimously approved.

Respectfully submitted by Heidi LaSalle on behalf of Chairman Matthew Roberts

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2023 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2023 Adopted County budget be modified as follows:

General Fund

1169 DA Seized Assets Activity	From	To
Expense		
A116910 540528 DA Prosecution of Penal Law	$3,100	$8,100
Control Total		$5,000
Revenue		
A116910 488025 Approp of DA Prosecution of Penal Law	$3,100	$8,100
Control Total		$5,000

Dated: November 16, 2023

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Matthew A. Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2023 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2023 Adopted County budget be modified as follows:

General Fund

1310 Director of Finance	From	To
Expense		
A131010 549250 County Telephone Expense	$89,000	$109,000
Control Total		$20,000

9061 Hospital & Medical Insurance	From	To
Expense		
A906190 586010 Medicare Advantage Plan	1,386,016	1,366,016
Control Total		$(20,000)

Dated: November 16, 2023

Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. 23-________

AUTHORIZING THE CHAIRMAN TO EXTEND AGREEMENT WITH THREE + ONE COMPANY, INC

WHEREAS, Madison County entered into an agreement with Three + One Company, Inc. on May 10, 2022 (Res#22-206) for professional services in liquidity and treasury analysis and cash management; and

WHEREAS, by its terms, such agreement expires the 31st day of December, 2023, and the parties hereto are now desirous of modifying the same to provide for the extension thereof; and

WHEREAS, Three + One Company, Inc. have agreed to extend said professional services agreement, with no change in base rate price, to terminate on the 31st day of December, 2025; and

WHEREAS, the Finance, Ways and Means Committee have reviewed and recommends extending the agreement with Three + One Company, Inc.;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to extend this agreement with Three + One Company, Inc. A copy of which is on file with the Clerk of the Board.

Dated: November 16, 2023

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Matthew A. Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2023 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2023 Adopted County Budget be modified as follows:

	From	To
General Fund		
1362 Tax Advertising & Expense	From	To
Expense		
A136210 541350 Contractors County Owned Property	$5,000	$-0-
A136210 542050 Environmental Assessment Review	5,000	-0-
A136210 542080 Legal Expense	2,000	-0-
1990 Contingent Fund		
Expense		
A199010 544440 Contingent Fund	$266,959	$178,959
2490 Community College Tuition		
Expense		
A249020 544450 Tuition Expense	$2,233,054	$2,333,054
Control Totals	$2,512,013	$2,512,013

Dated: November 16, 2023

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Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2024 TENTATIVE COUNTY BUDGET

WHEREAS, although a new, part-time Administrative Assistant position was approved for the District Attorney's Office, the 2024 Tentative Budget inadvertently failed to include the necessary appropriations.

NOW, THEREFORE, BE IT RESOLVED that the 2024 Tentative County Budget be modified as follows:

General Fund

1165 District Attorney	From	To
Expense		
A116510 513000 Personal Services Part Time	$195,937	$219,105
A116510 581100 State Retirement Expense	175,322	177,523
A116510 582100 Social Security Expense	94,864	96,637
A116510 583100 Workers Compensation Expense	1,191	1,215
A116510 585100 Disability Expense	1,372	1,449
A116510 586100 Employee Health Insurance	230,500	241,358
1990 Contingent Fund		
A199010 544440 Contingent Fund	$800,000	$761,899
Control Total	$1,499,186	$1,499,186

Dated: November 16, 2023

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Matthew A. Roberts, Chairman
Finance, Way and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2024 TENTATIVE COUNTY BUDGET

WHEREAS, at the time the 2024 Tentative County Budget was presented to the Board of Supervisors, the amount of net interest expense on the bond anticipation notes for the Clockville Water District was conservatively estimated; and

WHEREAS, the bid has since been awarded and the actual amounts of the premium and interest expense have become available; and

WHEAREAS, the 2024 special assessments should now be reduced from the original Tentative Budget amount of $86,000 down to $78,000; and

WHEREAS, in 2024, the 182 units in the District will be assessed approximately $180 per unit less than the amount assessed in 2023, due to receipt of the Water Infrastructure Improvement Act (WIIA) grant from New York State Environmental Facilities Corporation in 2023.

NOW, THEREFORE, BE IT RESOLVED that the 2024 Tentative County Budget be modified as follows:

Water Fund

8340 Clockville Water District #1	From	To
Revenue		
FX834080 410300 Special Assessments	$86,000	$78,000
FX834080 424001 Interest & Earnings	500	764
FX834080 427100 Premium on Obligations	-0-	2,456
Totals	$86,500	$81,220
Control Total		($5,280)
Expense		
FX834080 575065 Interest-BAN Water District	$60,000	$54,720
Control Total		($5,280)

Dated: November 16, 2023

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Matthew A. Roberts, Chairman
Finance, Way and Means Committee