

Government Operations
Monday, November 13, 2023 @ 10:30 AM
Chambers

AGENDA

10:30 AM **Call Meeting to Order**

Approval of Minutes

- Meeting Minutes 10.26.23

Information Technology:

1. Authorizing the Chairman to Enter into an Enterprise Agreement with Granicus

Resolutions:

1. Fixing Time and Date to Organize the Board in 2024
2. Authorizing the Chairman to Enter into an Agreement with BPAS Actuarial and Pension Services LLC
3. Authorizing the Chairman of the Board to Enter into an Agreement with CSEA White Collar Unit
4. Authorizing a Change in Department Name from Personnel and Civil Service to Human Resources
5. Renewing the Stipends for the On-Call System for Certain County Managers

Other Committee Business- Executive Session

1. Labor Relations Update
2. Negotiations

Preferred Agenda

Next Meeting: Tuesday, November 28, 2023 - 10:30am

Adjourn

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636

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Government Operations **Thursday, October 26, 2023 @ 10:00 AM** **Chambers**

MINUTES

10:00 Call Meeting to Order
AM

DRAFT

M. Cavanagh called the meeting to order at 10:07 a.m.

Committee Members present: M. Cavanagh, M. Roberts, A. Stepanski and R. Vosburg

Committee Members absent: P. Walrod

Others present: R. Aylward, D. Curtis, M. During, C. Edick, M. Eggar, M. Felton, S. Field, K. Guinto, C. Kennedy, P. LeClair, K. Lummis, P. Lutwak, L. Martino, J. Pinard, S. Prieto, L. Randall, M. Scimone, T. Wayland-Smith, L. Winters and E. Zehr

Approval of Minutes

- Minutes - September 28, 2023

Motion by Matt Roberts to approve the minutes from September 28, 2023. Second by Rex Vosburg. The motion was Passed.

Resolutions:

1. Resolution of Appreciation - Retiree Recognition

Motion by Alex Stepanski to approve the resolution. Second by Rex Vosburg. The motion was Passed.

2. Waiving the Rules for Resolutions

Motion by Matt Roberts to approve the resolution. Second by Alex Stepanski. The motion was Passed.

3. Designating Newspapers for 2024
Motion by Rex Vosburg to approve the resolution. Second by Matt Roberts. The motion was Passed.
4. Authorizing the Chairman to Enter into an Agreement with L.G. Boucher
Motion by Matt Roberts to approve the resolution. Second by Alex Stepanski. The motion was Passed.
5. Authorizing the Chairman to Execute the Humana Group
Motion by Matt Roberts to approve the resolution. Second by Rex Vosburg. The motion was Passed.
6. Authorizing the Renewal of an Agreement with MVP Health Care
Motion by Matt Roberts to Motion. Second by Rex Vosburg. The motion was Passed.
7. Authorizing the Chairman to Execute an Agreement with OneGroup for Professional Consulting Services
Motion by Matt Roberts to approve the resolution. Second by Alex Stepanski. The motion was Passed.
8. Authorizing the Chairman to Renew an Agreement with Excellus for Medical Administration Services
Motion by Matt Roberts to approve the resolution. Second by Rex Vosburg. The motion was Passed.
9. Fixing Time to Hold Meeting During 2024
Motion by Rex Vosburg to approve the resolution. Second by Matt Roberts. The motion was Passed.

Other Committee Business

1. Purchasing Updates
L. Winters informed the committee that the first Purchasing Newsletter was communicated out and they had positive feedback from it.
2. Independent Review - Vehicle Study
M. Scimone informed the committee that Venesky & Company will be conducting an independent review of the county vehicles.
3. Compliance Audit Report - Contract records and processes
C. Kennedy informed the committee that an audit of the Facilities Department was completed.
4. MOTION TO ENTER EXECUTIVE SESSION

Motion by Rex Vosburg to Enter Executive Session. Second by Alex Stepanski. The motion was Passed.

Motion by Rex Vosburg to Exit Executive Session. Second by Alex Stepanski. The motion was Passed.

5. Board of Elections - NTS Discussion
6. Litigation
7. Labor Relations
8. Personnel Matters
9. Salary Matter

Preferred Agenda

It was the consensus of the committee to allow any eligible resolutions from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the committee.

Next Meeting:

1. Tentatively: Monday, November 13, 2023 Immediately following FWM, Approximately 10:30 A.M.

Adjourn

Motion by Rex Vosburg to adjourn the meeting. Second by Alex Stepanski. The motion was Passed.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN ENTERPRISE AGREEMENT WITH
GRANICUS**

WHEREAS, Madison County uses the software package Novus Agenda by Granicus for agenda and meeting management; and

WHEREAS, the Information Technology recommends entering into a one year agreement; and

WHEREAS, the money for this is in the 2023 budget at a cost of \$22,176.00; and

NOW, THEREFORE BE IT RESOLVED, that the Chairman be and hereby is authorized to execute the contract with Granicus on behalf of the County, in the form as is on file with the Clerk of the Board.

Dated:

Paul H. Walrod, Chairman
Government Operations Committee

RESOLUTION NO. 23-_____

FIXING TIME AND DATE TO ORGANIZE THE BOARD IN 2024

RESOLVED, that pursuant to provisions in Section 151 of the County Law, **Thursday, January 4, 2024 at 11:00 a.m.**, at the County Office Building, Wampsville, New York is hereby fixed as the date, time and place of the meeting to organize the Board of Supervisors for the year 2024; with the Board commencing immediately following the Organization meeting for their first regular monthly meeting.

Dated: December 5, 2023

Paul H. Walrod, Chairman
Government Operations Committee

RESOLUTION NO. 23-_____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH BPAS
ACTUARIAL AND PENSION SERVICES, LLC. (RFP P13-23- EMPLOYEE HEALTHCARE
BENEFITS CONSULTANT)**

WHEREAS, Madison County currently offers self-insured healthcare plans for its eligible employees and non-Medicare eligible retirees; and

WHEREAS, a health insurance reserve has been established for purposes such as providing cash flow for claims payments and attempting to mitigate spikes in health insurance premium-equivalent rates; and

WHEREAS, BPAS Actuarial and Pension Services, LLC has provided services previously and has provided a proposal for \$15,0000 per year for the terms of January 1, 2024 through December 31, 2025; and

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Supervisors be, and hereby is, authorized to enter into an agreement with BPAS Actuarial and Pension Services and Pension, LLC, as is on file with the Clerk of the Board of Supervisors.

Dated: November 16, 2023

Paul H. Walrod, Chairman
Government Operations Committee

RESOLUTION NO. _____

**AUTHORIZING A CHANGE IN DEPARTMENT NAME FROM
PERSONNEL AND CIVIL SERVICE TO HUMAN RESOURCES**

WHEREAS, the Madison County Department of Personnel and Civil Service originated with narrowly defined responsibilities and has evolved in scope with increased requirements and complexity; and

WHEREAS, the Personnel Officer recommends a change in department name to better reflect the variety of functions and responsibilities performed by a contemporary and full spectrum Human Resources Department; and

WHEREAS, Human Resources has been the growing name of choice for this service at many organizations and has been widely adopted by businesses, government sectors, professional organizations and academic programs to encompass multifaceted functions, and

WHEREAS, it is prudent to simultaneously modify titles within the current Department of Personnel and Civil Service to reflect the Human Resources designation; and

WHEREAS, the request for a name change has been reviewed and approved by the Government Operations Committee,

NOW, THEREFORE, BE IT RESOLVED that the Madison County Department of Personnel and Civil Service be changed in name to the Madison County Department of Human Resources.

Dated: November 16, 2023

Paul H. Walrod, Chairman
Government Operations Committee

RESOLUTION NO. _____

**RENEWING THE STIPENDS FOR THE ON-CALL
SYSTEM FOR CERTAIN COUNTY MANAGERS**

WHEREAS, management personnel in the Public Health and Maintenance Departments provide on-call coverage; and

WHEREAS, the Board of Supervisors has approved stipends for these managers since 1994; and

WHEREAS, the Government Operations Committee has reviewed the compensation for this on-call system and recommends that the Board authorize continuation of these stipends,

NOW, THEREFORE BE IT RESOLVED that the manager in the Maintenance department shall receive \$75.00 per week when providing primary or backup on-call coverage,

BE IT FURTHER RESOLVED that the managers in the Public Health Department shall receive \$200.00 per week when providing on-call coverage,

BE IT FURTHER RESOLVED that these rates are effective through December 31, 2024.

Dated: November 16, 2023

Paul H. Walrod, Chairman
Government Operations Committee