

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636

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Eileen M. Zehr

Personnel Officer
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Ryan D. Aylward

Director of Labor Relations
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Government Operations Monday, December 13, 2021 @ 1:15 PM Chambers

MINUTES

1:15 PM Call Meeting to Order

M. Cavanagh called the meeting to order at 1:15 p.m.

Committee Members present: R. Bono, C. Moses, M. Roberts and P. Walrod

Others present: R. Aylward, C. Edick, S. Field, L. Kantor, L. Randall, Y. Nirelli, M. Scimone, T. Wayland-Smith, E. Zehr and W. Zupan.

Approval of Minutes

- Minutes from - December 1, 2021

Motion by C. Moses to approve the minutes from December 1, 2021. Second by R. Bono. The motion was Passed.

Resolutions:

1. In Respect to the Death of Joseph Ostrander
Motion by Pete Walrod to approve the resolution. Second by Matt Roberts. The motion was Passed.
2. In Respect to the Death of William D. Matthews
Motion by Matt Roberts to approve the resolution. Second by Ron Bono. The motion was Passed.
3. Resolution of Appreciation - Retiree Recognition
Motion by Cliff Moses to approve the resolution. Second by Matt Roberts. The motion was Passed.
4. Endorsing Madison County Shared Services Plan

Motion by Pete Walrod to approve the resolution. Second by Ron Bono. The motion was Passed.

5. Approving a Video Recording Policy

Motion by Cliff Moses to approve the resolution. Second by Ron Bono. The motion was Passed.

6. Amending Policy No. 45 of the Madison County HIPAA/HITECH Compliance Policies and Procedures Manual

Motion by Matt Roberts to approve the resolution. Second by Ron Bono. The motion was Passed.

7. Authorizing the Renewal of an Agreement with MVP Health Care

Motion by Ron Bono to approve the resolution. Second by Pete Walrod. The motion was Passed.

8. Authorizing the Health Plan Administrator to Secure Stop Loss Coverage

Motion by Matt Roberts to approve the resolution. Second by Ron Bono. The motion was Passed.

9. Authorizing Stipend Increase for Deputy Fire Coordinators

Motion by Matt Roberts to approve the resolution. Second by Ron Bono. The motion was Passed.

10. Renewing the Stipends for the On-Call System for Certain County Managers

Motion by Pete Walrod to approve the resolution. Second by Matt Roberts. The motion was Passed.

11. Authorizing a One Time Stipend for Munis Upgrade Implementation

Motion by Ron Bono to approve the resolution. Second by Matt Roberts. The motion was Passed.

12. Appointing a Budget Officer and a Deputy Budget Officer

Motion by Cliff Moses to approve the resolution. Second by Pete Walrod. The motion was Passed.

13. Authorizing the Modification of the 2022 Adopted County Budget (Salary & Fringe)

Motion by Cliff Moses to approve the resolution. Second by Ron Bono. The motion was Passed.

14. Revising the Management Compensation Plan Salary Plan

Motion by Pete Walrod to approve the resolution. Second by Ron Bono. The motion was Passed.

15. Establishing the Salaries of County Officers and Managerial/Confidential Employees for 2022

Motion by Ron Bono to approve the resolution. Second by Pete Walrod. The motion was Passed.

Motion by Ron Bono to to amend the resolution. Second by Matt Roberts. The motion was Passed.

16. Acknowledging Introduction of Proposed Local Law No. 5 for the Year 2021 and Calling for a Public Hearing

Motion by Cliff Moses to approve the resolution. Second by Pete Walrod. The motion was Passed.

17. Adopting Local Law No. 5 for the Year 2021

Motion by Matt Roberts to approve the resolution. Second by Ron Bono. The motion was Passed.

18. To Not Provide Additional Resources to Enforce Health Commissioner's Determination on Indoor Masking

Motion by Matt Roberts to approve the resolution. Second by Ron Bono. The motion was Passed.

19. Authorizing Attendance at an Out-of-State

Other Committee Business

Management Compensation Plan (M/C Plan)-E. Zehr outlined the changes to the M/C Plan as follows: "Grades" will change from numbers to letters; "Steps" will change from letter to numbers; movement on the schedule will be based on "date in title" until one reaches the "top step." New employees will be hired at "hire rate." Any exceptions to being hired at "hire rate" (except for Department Heads) will be brought to the GOC for their consideration. Exceptions for Department Heads will be brought to GOC and then to the Board of Supervisor for their consideration. E. Zehr will draft and submit new language to reflect such changes in the M/C Plan.

Motion to Enter Executive Session by P. Walrod. Second by R. Bono. The motion was Passed.

Motion to Exit Executive Session for amendment to resolution 15 by R. Bono. Second by M. Roberts. The motion was Passed

Motion to Enter Executive Session after the amendment to resolution 15 by P. Walrod. Second by R. Bono. The motion was Passed.

Motion to Exit Executive Session by R. Bono. Second by M. Roberts. The motion was Passed

Preferred Agenda

Motion by R. Bono to include resolutions f4 through 16 as the Government Operations Committee Preferred Agenda. Seconded by M. Roberts. The motion was Passed.

Next Meeting:

1. To Be Determined

Thursday, January 27, 2022, immediately following Finance, Ways and Means.

Adjourn

Motion by Ron Bono to adjourn the meeting. Second by Pete Walrod. The motion was Passed.

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Government Operations

Wednesday, December 1, 2021 @ 10:00 AM
Chambers

MINUTES

10:00 Call Meeting to Order
AM

DRAFT

M. Cavanagh called the meeting to order at 10:00 a.m.

Committee Members present: R. Bono, C. Moses, M. Roberts and P. Walrod

Others present: R. Aylward, C. Edick, S. Field, P. Lutwak, Y. Nirelli, M. Scimone, T. Wayland-Smith and E. Zehr

Approval of Minutes

- November 16, 2021 Minutes

Motion by P. Walrod to approve the minutes from November 16, 2021. Second by R. Bono. The motion was Passed.

Resolutions:

1. Resolution of Appreciation - Retiree Recognition

Motion by P. Walrod to approve the resolution. Second by R. Bono. The motion was Passed.

2. Amending the Non-Represented Employees in Job Titles in the Police Benevolent Association Bargaining Unit and for Special Patrol Officers Policy and Procedures

Motion by P. Walrod to approve the resolution. Second by R. Bono. The motion was Passed.

3. Authorizing Attendance at an Out-of-State NACo Conference (County Attorney)
Motion by C. Moses to approve the resolution. Second by R. Bono. The motion was Passed.
4. Authorizing Attendance at an Out-of-State Conference (Emergency Management)
Motion by C. Moses to approve the resolution. Second by R. Bono. The motion was Passed.
5. Authorizing Out of State Travel for the Purpose of Continuing Education for the Madison County EMS Coordinator
Motion by C. Moses to approve the resolution. Second by R. Bono. The motion was Passed.
6. Modifying contract approval in the County Contract Policy and Procedures
Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was Passed.
7. Republican and Democratic Parties Official Publication Selection Pursuant to County Law Section 214(1)
Motion by M. Roberts to approve the resolution. Second by P. Walrod. The motion was Passed.

Other Committee Business

Motion to Enter Executive Session by P. Walrod. Second by R. Bono. The motion was Passed.

Motion to Exit Executive Session by C. Moses. Second by R. Bono. The motion was Passed

1. Exposure Control Plan
E. Zehr explained that additional titles needed to be added to the plan. The recommended revisions received full committee consensus.

Preferred Agenda

Motion by P. Walrod to include all resolutions except 1 as the Government Operations Committee Preferred Agenda. Seconded by R. Bono. The motion was Passed.

Next Meeting:

Monday, December 13, 2021, immediately following Finance, Ways and Means.

Adjourn

Motion by C. Moses to adjourn the meeting. Second by R. Bono. The motion was Passed.

RESOLUTION NO. _____

**IN RESPECT TO THE DEATH OF
JOSEPH OSTRANDER**

WHEREAS, Joseph Ostrander departed from this life on December 9, 2021; and

WHEREAS, Joe was a Supervisor from City of Oneida from 2020 - 2021; and

WHEREAS, Joe will long be remembered for his dedicated service to Madison County and his numerous contributions to our community,

NOW, THEREFORE BE IT RESOLVED that the Madison County Board of Supervisors hereby expresses our deepest sympathy to his family in their bereavement; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the family of Joseph Ostrander.

Dated: December 16, 2021

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

**IN RESPECT TO THE DEATH OF
WILLIAM D. MATTHEWS**

WHEREAS, William D. Matthews departed from this life on November 21, 2021; and

WHEREAS, Bill was a Supervisor from the City of Oneida 1984 - 1986; and

WHEREAS, Bill will long be remembered for his dedicated service to Madison County and his numerous contributions to our community,

NOW, THEREFORE BE IT RESOLVED that the Madison County Board of Supervisors hereby expresses our deepest sympathy to his family in their bereavement; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the family of William D. Matthews.

Dated: December 16, 2021

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

RESOLUTION OF APPRECIATION – RETIREE RECOGNITION

WHEREAS, the Madison County Board of Supervisors believes that County employees should be recognized for their faithful service to the public; and

WHEREAS, recognition of the distinguished service of certain County employees with an upcoming retirement is in order,

NOW, THEREFORE BE IT RESOLVED that the Madison County Board of Supervisors hereby recognizes the dedicated contributions of Kelly Golley, John Degroat and Lance Zaleski upon their retirement.

Kelly J. Golley	Public Health	1991 - 2022
John E. Degroat	Highway	1994 - 2022
Lance A. Zaleski	Sheriff's	2000 - 2021

Dated: January 6, 2021

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

ENDORISING MADISON COUNTY SHARED SERVICES PLAN

WHEREAS, New York State's County-wide Shared Services Initiative law requires County Administrator Mark Scimone, as the chief executive officer of the county, to prepare a property tax savings plan for shared, coordinated and efficient services among the county, city, towns and villages within Madison County; and

WHEREAS, a Shared Services Panel consisting of the County Administrator as chair of the panel, Town Supervisors, City and village Mayors, and School Superintendents within the county is tasked with proposing potential inter-governmental shared services to streamline municipal services and operations; and

WHEREAS, representatives from the County of Madison, Canastota Central School District, Village of Chittenango, and Town of Sullivan met to discuss the proposed projects/proposals, which includes the following:

- Canastota Central School District will be partnering with Capital Region BOCES, joining the Capital Region BOCES Pharmacy Purchasing Coalition effective 1/1/2022, which will generate an estimated \$400,000 in savings to the district in the 2022 calendar year.
- Formalize the agreement between the Village of Chittenango and Town of Sullivan to provide mutual coverage of the Code Enforcement Officer. Not having to have a part-time CEO to cover vacations, trainings, etc. because the Town CEO coverage has saved the Village the equivalent of a part-time CEO position, ~\$20,000.
- Formalize the agreement between the Village of Chittenango, Town of Sullivan and Chittenango School District to share equipment such as lift trucks and vacuum trucks. The cost savings is dependent on the equipment. ~\$20,000.

WHEREAS, the Government Operations Committee has reviewed the proposed plans and agrees that they would benefit the involved municipalities and taxpayers of Madison County;

NOW, THEREFORE BE IT RESOLVED that the Madison County Board of Supervisors supports Madison County's Shared Services Plan and each project/proposal from each involved municipality for submission to the New York State Department of State and a certified draft of the plan to be submitted to the Clerk of the Board.

Dated: December 16, 2021

Mary Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. 21-_____

APPROVING A VIDEO RECORDING POLICY

WHEREAS, the Video Recording Policy is a new policy which establishes procedures and guidelines for the use of video security systems owned and operated by Madison County as well as public recording in any of the Madison County Offices or conference rooms; and

WHEREAS, the policy has been developed and reviewed by the respective responsible departments; and

WHEREAS, the adoption of this policy has been reviewed and is recommended by the Government Operations Committee;

NOW, THEREFORE BE IT RESOLVED, the Chairman of the Board of Supervisors approve the Video Recording Policy, making it effective immediately.

Dated: December 16, 2021

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. 21-_____

**AMENDING POLICY NO. 45 OF THE MADISON COUNTY HIPAA/HITECH COMPLIANCE
POLICIES AND PROCEDURES MANUAL**

WHEREAS, by Resolution No. 21-380 adopted on September 16, 2021, Madison County amended the HIPAA/HITECH Compliance Policies and Procedures Manual to include a new policy titled Policy No. 45 Destruction of PHI – Shred Bins; and

WHEREAS, Policy No. 45 has been updated to include an additional Authorized Key Holder under Section V of the heading “Policy Procedures”; and

WHEREAS, the amending of this policy has been reviewed and is recommended by the Government Operations Committee;

NOW, THEREFORE BE IT RESOLVED that the Chairman of the Board of Supervisors approve the amending of Policy No. 45 of the Madison County HIPAA/HITECH Compliance Policies and Procedures Manual this day, December 16, 2021.

Dated: December 16, 2021

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

**AUTHORIZING THE RENEWAL OF
AN AGREEMENT WITH MVP HEALTH CARE**

WHEREAS, Madison County offers a Health Maintenance Organization (HMO) option for health insurance coverage for its eligible employees; and

WHEREAS, MVP Health Care has developed premium rates for the HMO portion of the County's health insurance program for fiscal year 2022; and

WHEREAS, the 2022 annualized rates, reflecting an increase of 3.8% from the 2021 plan year, are as follows:

Single - \$12,830.40
2-Person - \$29,509.92
Family - \$31,434.48

WHEREAS, this is a community-rated plan and the rate increases are primarily due to the experience of the overall claims pool.

NOW, THEREFORE, BE IT RESOLVED, that the County's agreement with MVP Health Care be, and hereby is, renewed for the period of January 1, 2022 through December 31, 2022.

Dated: December 16, 2021

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

**AUTHORIZING THE HEALTH PLAN ADMINISTRATOR
TO SECURE STOP LOSS COVERAGE**

WHEREAS, the County offers a self-insured medical plan with prescription drug coverage for its eligible employees and non-Medicare eligible retirees; and

WHEREAS, the County desires to continue its practice of purchasing specific stop loss insurance to minimize its exposure to volatility in claims experience; and

WHEREAS, Sun Life and Health Insurance Company (U.S.) (Sun Life) has provided stop loss coverage for the 2021 plan year at a rate of \$29.13 per month for participants with single coverage and \$73.64 per month for participants with family coverage, for a deductible level of \$300,000; and

WHEREAS, Sun Life has provided a proposal for stop loss coverage for the 2022 plan year with no rate increase or plan modification; and

WHEREAS, Sun Life's proposal has been reviewed by OneGroup, the County's health benefits consultants; and

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board and Health Plan Administrator be, and hereby are, authorized to execute such documents as deemed necessary to secure stop loss coverage from Sun Life and Health Insurance Company (U.S.) for the 2022 plan year.

Dated: December 16, 2021

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

AUTHORIZING STIPEND INCREASE FOR DEPUTY FIRE COORDINATORS

WHEREAS, pursuant to section 225-A of the New York State County Law, Madison County has an established Office of the County Fire Coordinator which operates within the Office of Emergency Management; and

WHEREAS, the Office of the County Fire Coordinator has six part-time Deputy Fire Coordinators who are paid an annual stipend of \$1,200.00 for their work; and

WHEREAS, the said stipend has not been adjusted in many years; and

WHEREAS, the Director of Emergency Management recommends an increase of the stipend to \$1,500.00 beginning with the year 2021, said amount being within the budget for the Office of Emergency Management.

NOW, THEREFORE, BE IT RESOLVED, that the Madison County Board of Supervisors authorizes the stipend paid to each part-time Deputy Fire Coordinator to be \$1,500.00 beginning with the year 2021.

Dated: December 16, 2021

Mary Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

**RENEWING THE STIPENDS FOR THE ON-CALL
SYSTEM FOR CERTAIN COUNTY MANAGERS**

WHEREAS, management personnel in the Public Health and Maintenance Departments provide on-call coverage; and

WHEREAS, the Board of Supervisors has approved stipends for these managers since 1994; and

WHEREAS, the Government Operations Committee has reviewed the compensation for this on-call system and recommends that the Board authorize continuation of these stipends,

NOW, THEREFORE BE IT RESOLVED that the manager in the Maintenance department shall receive \$75.00 per week when providing primary or backup on-call coverage except as modified below; and

BE IT FURTHER RESOLVED that the managers in the Public Health Department shall receive \$200.00 per week when providing on-call coverage; and

BE IT FURTHER RESOLVED that these rates are effective through December 31, 2022.

DATED: December 16, 2021

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

AUTHORIZING A ONE TIME STIPEND FOR MUNIS UPGRADE IMPLEMENTATION

WHEREAS, Keith Lummis, Assistant Director of Finance is the County's subject matter expert for our Munis Computer Enterprise Software, which is critical to Madison County's fiscal and payroll operations throughout the departments; and

WHEREAS, said software requires a major upgrade that will enhance its capabilities but requires a significant amount of time and resources to be implemented; and

WHEREAS, the Assistant Director of Finance will be the project leader for the Munis Upgrade and be acting as a liaison to Munis Support, testing and troubleshooting the software, coordinating with all county departments, ensuring all data is converted, and training and assisting all users in the new version; and

WHEREAS, the duties required for this project will be in addition to the Assistant Director of Finance's regular day to day responsibilities for a period of approximately one year; and

WHEREAS, the Government Operations Committee recommends that a stipend be provided to the Assistant Director of Finance for these temporary additional duties; and

WHEREAS, funding for said stipend is allocated in the 2022 County Budget.

NOW, THEREFORE BE IT RESOLVED, that the Assistant Director of Finance shall receive a stipend of \$5,000 to act as project leader and assume the additional duties required, paid on a biweekly basis effective January 1, 2022 – December 31, 2022.

Dated: December 16, 2021

Mary Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

APPOINTING A BUDGET OFFICER AND A DEPUTY BUDGET OFFICER

WHEREAS, by Resolution No. 433-11, Cindy Edick, County Treasurer was appointed as Budget Officer commencing January 1, 2012; and

WHEREAS, Mark Scimone was appointed as Deputy Budget Officer commencing January 1, 2012; and

WHEREAS, the Finance, Ways and Means and Government Operations Committees recommend that Cindy J. Edick, County Treasurer be appointed as Budget Officer and that Mark A. Scimone, County Administrator be appointed Deputy Budget Officer for the 2022 calendar year,

NOW, THEREFORE, BE IT RESOLVED that Cindy J. Edick be and hereby is appointed Budget Officer and shall receive the stipend of \$15,000, paid on a biweekly basis effective January 1, 2022,

BE IT FURTHER RESOLVED that Mark A. Scimone be and hereby is appointed Deputy Budget Officer effective January 1, 2022 again at no additional compensation.

Dated: December 16, 2021

Mary B. Cavanagh, Chairwoman
Government Operations Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

General Fund

1010 Legislative Board

Expense

	<u>From</u>	<u>To</u>
A101010 511000 Personal Services Full Time	\$556,286	\$565,045
A101010 581100 State Retirement Expense	63,130	64,124
A101010 582100 Social Security & Medicare Expense	42,556	43,226

1040 Clerk of Board

Expense

A104010 511000 Personal Services Full Time	39,934	47,292
A104010 581100 State Retirement Expense	3,780	4,151
A104010 582100 Social Security & Medicare Expense	5,733	6,296

1165 District Attorney

Expense

A116510 511000 Personal Services Full Time	882,561	894,190
A116510 513000 Personal Services Part Time	134,486	145,222
A116510 581100 State Retirement Expense	148,712	151,916
A116510 582100 Social Security & Medicare Expense	79,420	81,131

1170 Public Defender

Expense

A117010 511000 Personal Services Full Time	80,308	224,768
A117010 513000 Personal Services Part Time	48,822	3,956
A117010 581100 State Retirement Expense	11,580	24,030
A117010 582100 Social Security & Medicare Expense	9,879	17,498

1310 Finance Office

Expense

A131010 511000 Personal Services Full Time	610,369	630,563
A131010 581100 State Retirement Expense	80,213	82,862
A131010 582100 Social Security & Medicare Expense	46,770	48,315

1325 County Treasurer

Expense

A132510 511000 Personal Services Full Time	299,750	313,579
A132510 581100 State Retirement Expense	38,163	39,924
A132510 582100 Social Security & Medicare Expense	22,931	23,989

1345 Purchasing

Expense

A134510 511000 Personal Services Full Time	146,222	149,483
A134510 581100 State Retirement Expense	20,397	20,852
A134510 582100 Social Security & Medicare Expense	11,186	11,435

1355 Real Property**Expense**

A135510 511000 Personal Services Full Time	220,226	223,805
A135510 581100 State Retirement Expense	28,068	28,524
A135510 582100 Social Security & Medicare Expense	16,848	17,122

1410 County Clerk**Expense**

A141010 511000 Personal Services Full Time	990,050	998,547
A141010 581100 State Retirement Expense	120,333	121,282
A141010 582100 Social Security & Medicare Expense	82,448	83,098

1420 County Attorney**Expense**

A142010 511000 Personal Services Full Time	209,260	217,416
A142010 513000 Personal Services Part Time	144,712	148,632
A142010 581100 State Retirement Expense	48,296	49,944
A142010 582100 Social Security & Medicare Expense	27,079	28,003

1430 Personnel & Civil Service**Expense**

A143010 511000 Personal Services Full Time	397,519	432,438
A143010 581100 State Retirement Expense	60,216	65,193
A143010 582100 Social Security & Medicare Expense	32,323	34,994

1450 Board of Elections**Expense**

A145010 511000 Personal Services Full Time	315,292	320,848
A145010 581100 State Retirement Expense	34,117	34,524
A145010 582100 Social Security & Medicare Expense	35,595	36,020

1460 Records Management**Expense**

A146010 511000 Personal Services Full Time	47,425	48,980
A146010 581100 State Retirement Expense	4,346	4,488
A146010 582100 Social Security & Medicare Expense	3,628	3,747

1480 Public Information**Expense**

A148010 511000 Personal Services Full Time	61,091	66,132
A148010 581100 State Retirement Expense	5,781	6,258
A148010 582100 Social Security & Medicare Expense	4,673	5,059

1620 County Buildings**Expense**

A162010 511000 Personal Services Full Time	807,120	814,118
A162010 581100 State Retirement Expense	107,771	108,447
A162010 582100 Social Security & Medicare Expense	85,409	85,944

1680 Information Technology**Expense**

A168010 511000 Personal Services Full Time	675,668	680,252
A168010 581100 State Retirement Expense	82,965	83,505
A168010 582100 Social Security & Medicare Expense	53,869	54,220

2960 Preschool Special Education

Expense

A296020 511000 Personal Services Full Time	107,036	114,645
A296020 581100 State Retirement Expense	7,578	7,864
A296020 582100 Social Security & Medicare Expense	15,428	16,010

3020 Communications Center E911

Expense

A302030 511000 Personal Services Full Time	761,754	759,438
A302030 581100 State Retirement Expense	94,106	93,882
A302030 582100 Social Security & Medicare Expense	74,339	74,162

3110 Sheriff's Office

Expense

A311030 511000 Personal Services Full Time	3,605,000	3,609,450
A311030 581100 State Retirement Expense	651,199	651,884
A311030 582100 Social Security & Medicare Expense	323,595	323,935

3140 Probation

Expense

A314030 511000 Personal Services Full Time	889,427	894,881
A314030 581100 State Retirement Expense	101,642	102,238
A314030 582100 Social Security & Medicare Expense	71,143	71,560

3150 Sheriff's Correctional Facility

Expense

A315030 511000 Personal Services Full Time	3,172,000	3,181,551
A315030 581100 State Retirement Expense	488,249	489,456
A315030 582100 Social Security & Medicare Expense	295,443	296,174

3410 Office of Emergency Management

Expense

A341030 511000 Personal Services Full Time	309,881	326,178
A341030 581100 State Retirement Expense	37,928	39,831
A341030 582100 Social Security & Medicare Expense	24,853	26,100

4010 Public Health Administration

Expense

A401040 511000 Personal Services Full Time	469,602	484,498
A401040 581100 State Retirement Expense	85,541	88,084
A401040 582100 Social Security & Medicare Expense	38,334	39,474

4090 Public Health Environmental

Expense

A409040 511000 Personal Services Full Time	450,733	453,329
A409040 581100 State Retirement Expense	47,552	47,816
A409040 582100 Social Security & Medicare Expense	35,729	35,928

4308 Mental Health Clinic**Expense**

A430840 511000 Personal Services Full Time	1,912,648	1,915,249
A430840 581100 State Retirement Expense	214,934	215,226
A430840 582100 Social Security & Medicare Expense	146,318	146,517

4310 Mental Health Administration**Expense**

A431040 511000 Personal Services Full Time	150,017	166,033
A431040 581100 State Retirement Expense	22,974	25,427
A431040 582100 Social Security & Medicare Expense	11,476	12,701

6010 Social Services Administration**Expense**

A601060 511000 Personal Services Full Time	6,004,517	6,056,346
A601060 581100 State Retirement Expense	762,934	769,371
A601060 582100 Social Security & Medicare Expense	469,903	473,868

6610 Consumer Affairs**Expense**

A661060 511000 Personal Services Full Time	62,211	65,975
A661060 581100 State Retirement Expense	11,337	11,901
A661060 582100 Social Security & Medicare Expense	5,792	6,080

7145 Youth Bureau**Expense**

A714570 511000 Personal Services Full Time	129,457	130,427
A714570 581100 State Retirement Expense	19,373	19,518
A714570 582100 Social Security & Medicare Expense	9,904	9,978

7510 Historian**Expense**

A751070 511000 Personal Services Full Time	52,105	57,376
A751070 581100 State Retirement Expense	7,058	7,772
A751070 582100 Social Security & Medicare Expense	3,986	4,389

8020 Planning**Expense**

A802080 511000 Personal Services Full Time	385,886	400,867
A802080 581100 State Retirement Expense	56,806	58,989
A802080 582100 Social Security & Medicare Expense	29,826	30,972

9010 Retirement Expense**Expense**

A901090 581100 State Retirement Expense	3,603,974	3,656,178
A901090 581201 Allocation Retirement Expense	(3,603,974)	(3,656,178)

9030 Social Security & Medicare Expense**Expense**

A903090 581301 Allocation of Social Security Expense	(2,244,293)	(2,275,822)
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A903090 582100 Social Security Expense	2,244,293	2,275,822
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9901 Contribution to Other Funds

Expense

A990199 594051 Transfer to County Road Fund	-0-	19,475
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Totals	\$30,712,870	\$31,228,212
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Control Total		\$515,342
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1170 Public Defender Service

Revenue

A117010 428127 Interfund Revenue-Public Defender Grant	\$-0-	\$100,000
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Fund Balance

A 300599 Appropriated Fund Balance	\$5,527,247	\$5,942,589
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Total Revenue & Fund Balance	\$5,527,247	\$6,042,589
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Control Total		\$515,342
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County Road Fund

5010 County Highway Administration

From

To

Revenue

D501050 450326 Transfer from General Fund	\$-0-	\$19,475
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Control Total		\$19,475
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Expense

D501050 511000 Personal Services Full Time	\$339,186	\$355,652
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5199 County Road Employee Benefits

Expense

D519950 581100 State Retirement Expense	\$470,937	\$472,686
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D519950 582100 Social Security & Medicare Expense	339,084	340,344
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Totals	\$1,149,207	\$1,168,682
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Control Total		\$19,475
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Dated: December 16, 2021

Mary Cavanagh, Chairwoman
Government Operations Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways & Means Committee

RESOLUTION NO. _____

**REVISING THE MADISON COUNTY MANAGEMENT COMPENSATION PLAN
SALARY PLAN**

WHEREAS, the Management Compensation Plan establishes terms and conditions of employment for all department heads, management/confidential personnel and elected officials; and

WHEREAS, the Board of Supervisors desires to amend the language of the salary plan, in order to provide a structured and equitable manner in which to administer the plan, and

WHEREAS, the Government Operations Committee reviewed the modifications to the plan as are attached and recommends same for adoption by the Board of Supervisors,

NOW, THEREFORE BE IT RESOLVED that the language of the Management Salary Plan be and hereby is revised in accordance with the attached copy of the plan (revisions to the plan language are in bold in the attached document); and

BE IT FURTHER RESOLVED that the new managerial/confidential title of Deputy Director/Emergency Management Planner be allocated to Grade F in Appendix B of the Management Salary Plan,

BE IT FURTHER RESOLVED that the title of County Fire Coordinator be reallocated to Grade E and the title of Assigned Counsel Coordinator be reallocated to Grade I in Appendix B of the Management Salary Plan.

Dated: December 16, 2021

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

**ESTABLISHING THE SALARIES OF COUNTY OFFICERS AND
MANAGERIAL/CONFIDENTIAL EMPLOYEES FOR 2022**

RESOLVED, that commencing January 1, 2022, a 2.5% increase shall be applied to the **Appendix B** Salary Schedule of the Management Salary Plan; and

BE IT FURTHER RESOLVED, that commencing January 1, 2022, the following salaries shall be paid to County officers and managerial/confidential employees in biweekly payments by the County Treasurer.

Dated: December 16, 2021

Mary B. Cavanagh, Chairwoman
Government Operations Committee

<u>TITLE</u>	<u>2022 Salary</u>
Psychiatric Nurse Practitioner	\$141,834
County Administrator	\$140,108
Psychiatric Nurse Practitioner	\$126,075
County Attorney	\$119,969
First Assistant District Attorney	\$117,803
Director Community Mental Health Services	\$111,697
Assigned Counsel Administrator <i>(FT effective 1/31/22)</i>	\$110,170
Information Technology Director	\$108,643
Supervising Social Services Attorney	\$105,182
Planning Director	\$105,182
Probation Director II	\$98,364
Undersheriff	\$98,364
Director of Solid Waste Management	\$98,364
Director of Public Facilities	\$94,274
Deputy Commissioner for Administrative Services	\$93,915
Deputy County Highway Superintendent	\$93,915
Director of Finance	\$92,910
Director of Labor Relations	\$92,695
Director of Emergency Management Services	\$88,640
Deputy Director of Information Technology	\$87,826
Deputy Commissioner for Financial Aid	\$85,392
Social Services Attorney II	\$83,851
Deputy Director of Solid Waste Management	\$82,957
Director of Children With Special Needs Program	\$82,762
Corrections Captain	\$82,762
Second Assistant District Attorney	\$81,740
Director of Environmental Health	\$81,740
Director of Community Health Services	\$81,740
Deputy County Treasurer	\$80,590
Assistant District Attorney - DWI Program	\$79,144
Assistant District Attorney - Fraud Prevention	\$79,144
Deputy Commissioner for Family Services	\$79,144
Mental Health Clinic Treatment Coordinator	\$79,144
Assistant Planning Director	\$78,416
First Assistant County Attorney	\$76,510
Purchasing Agent	\$76,241
Director of Administrative Services	\$76,241
Assistant Director of Finance	\$74,067
Director of Administrative Services	\$74,067
Compliance Officer	\$72,980
Seventh Assistant District Attorney	\$72,980

Director of Administrative Services	\$72,980
Highway Operations Manager	\$70,985
E911 Director	\$70,664
Corrections Lieutenant	\$69,044
Director of Administrative Services	\$68,422
Deputy Director/Emergency Management Planner	\$68,422
Workforce Development Supervisor	\$68,422
Youth Bureau Director	\$67,102
Deputy County Clerk	\$66,843
Assistant Director of Administrative Services	\$66,843
Personnel Technician II	\$66,843
Public Information Officer	\$66,132
Payroll Manager	\$65,979
Assistant Director of Administrative Services	\$65,979
Director of Financial Assistance	\$65,160
Corrections Lieutenant	\$65,160
Fire Coordinator	\$63,093
Second Assistant County Attorney	\$60,122
Deputy County Clerk	\$59,912
Deputy Director of Real Property Tax Services	\$59,912
Labor Relations Technician	\$59,046
Assigned Counsel Administrator (PT - 1/1/22)	\$58,760
Director of Veterans Service Agency	\$58,179
County Historian	\$57,368
Director of Weights and Measures	\$56,615
Emergency Medical Services Coordinator	\$54,545
Assistant Director of Administrative Services	\$54,545
Executive Assistant to the County Administrator	\$54,356
Payroll Specialist	\$54,336
Confidential Secretary to the Director of Community Mental Health Services	\$54,336
Personnel Associate	\$54,336
Personnel Associate	\$54,336
Confidential Secretary to Sheriff	\$54,336
Recycling Coordinator	\$51,343
Confidential Secretary to County Attorney	\$50,811
Deputy Elections Commissioner	\$50,592
Deputy Elections Commissioner	\$50,592
Fifth Assistant District Attorney	\$49,657
Public Information Specialist	\$48,986
Executive Assistant to the Assigned Counsel Administrator	\$48,986
Records Management Coordinator	\$48,986
Confidential Secretary to District Attorney	\$48,700

Confidential Secretary to the First Assistant District Attorney	\$48,700
Confidential Secretary to Commissioner of Social Services	\$47,997
Confidential Secretary to the Public Health Director	\$47,997
Confidential Secretary to Board of Supervisors	\$47,292
Payroll Specialist	\$47,292
Administrative Assistant to the County Attorney	\$46,636
Fourth Assistant District Attorney	\$44,718
Senior Election Clerk	\$39,817
Senior Election Clerk	\$39,817
Administrative Assistant to the District Attorney	\$38,854
Clerk to the Board of Supervisors	\$35,000
Criminal Investigator	\$34,788
Deputy Coroner	\$21,984
Deputy Coroner	\$14,358
Deputy Coroner	\$5,025
Coroner	\$4,705

RESOLUTION NO. 21-_____

**ACKNOWLEDGING INTRODUCTION OF PROPOSED LOCAL LAW NO. 5
FOR THE YEAR 2021 AND CALLING FOR A PUBLIC HEARING**

WHEREAS, Supervisor Cavanagh has duly authorized proposed Local Law No.5 for the year 2021, Fixing the Salaries of Certain County Officials for the year 2022; and

WHEREAS, a copy of said proposed local law has been furnished to each Supervisor;

NOW, THEREFORE BE IT RESOLVED, that a public hearing be held on the proposed local law in the Chambers of the Board of Supervisors at the Madison County Office Building on December 30, 2021 @ 9:05 a.m. or as soon as possible thereafter; and

BE IT FURTHER RESOLVED that the Clerk of the Board duly publish a notice of this hearing in the official newspapers of the County at least five days prior to the scheduled hearing.

Dated: December 16, 2021

Mary B. Cavanagh, Chairwoman

Mary B. Cavanagh, Chairwoman
Government Operations Committee

**COUNTY OF MADISON
LOCAL LAW NO. 5 FOR THE YEAR 2021**

**A LOCAL LAW “FIXING THE SALARIES OF
CERTAIN COUNTY OFFICIALS FOR 2022”**

Be it enacted by the Board of Supervisors of the County of Madison as follows:

Section 1. The annual salaries of the following County officials are fixed as follows commencing January 1, 2022:

	<u>1/1/2022</u>
Madison County Commissioner of Social Services	\$117,803
Madison County Highway Superintendent	\$117,803
Madison County Public Health Director	\$117,803
Madison County Sheriff	\$107,114
Madison County Personnel Officer	\$105,182
Madison County Treasurer	\$93,915
Madison County Clerk	\$84,174
Madison County Election Commissioner	\$70,015
Madison County Election Commissioner	\$70,015
Director of Real Property Tax Services	\$16,232

Section 2. This local law is adopted subject to permissive referendum as provided in Section 24 of Municipal Home Rule Law.

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. 21- _____

ADOPTING LOCAL LAW NO. 5 FOR THE YEAR 2021

WHEREAS, there has been duly introduced Local Law No. 5 for the year 2021 entitled “A Local Law Fixing the Salaries of Certain County Officials for the year 2022; and

WHEREAS, a public hearing on said local law was duly held by the Board of Supervisors of the County of Madison on December 30, 2021,

NOW, THEREFORE BE IT RESOLVED, that Local Law No. 5 for the year 2021 be and the same is hereby adopted.

Dated: December 30, 2021

Mary B. Cavanagh, Chairwoman

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. 21- _____

TO NOT ENFORCE HEALTH COMMISSIONER'S DETERMINATION ON INDOOR MASKING

WHEREAS, Governor Kathy Hochul implemented a statewide mask mandate via Commissioner's Determination on Indoor Masking Pursuant to 10 NYCRR 2.60; and

WHEREAS, by issuing this state-wide mask mandate, the Governor Hochul's position has changed from allowing local governments to determine the COVID response in their communities, to a top-down one size fits all position that she criticized her predecessor for when she took office; and

WHEREAS, on December 2nd, 2021 Governor Hochul further stated a mask mandate in upstate New York is unenforceable; and

WHEREAS, we agree with the Governor's that this mandate is not enforceable, therefore Madison County will not supply resources, staff or other related efforts to the enforcement of this new mask mandate; and

WHEREAS, the Madison County Health Department has focused 100% of their efforts on vaccinations and boosters, expanded COVID-19 testing, contact tracing and public health education in regards to vaccine advocacy and other mitigation efforts to support our community; and

WHEREAS, because of those efforts, Madison County has one of the highest vaccination rates in the State of New York with over 81% of 18+ population vaccinated, and over 71% of the total population vaccinated; and

WHEREAS, the Madison County Health Department will continue to focus their efforts in the areas as stated above and any related pandemic response services; and

WHEREAS, any complaints received regarding violations of the mask mandate will be forwarded to the New York State Department of Health for their action;

NOW, THEREFORE, BE IT RESOLVED that the Madison County Board of Supervisors will not supply resources, staff or other related efforts to the enforcement of this statewide mask mandate via the Commissioner's Determination on Indoor Masking Pursuant to 10 NYCRR 2.60.

Dated: December 16, 2021

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

**AUTHORIZING ATTENDANCE AT AN OUT-OF-STATE CONFERENCE
(Sheriff)**

WHEREAS, the 2022 National Sheriffs' Association Annual Winter Conference will be held February 4-8, 2022 in Washington, DC; and

WHEREAS, Todd Hood, Madison County Sheriff, has requested to attend this conference; and

WHEREAS, all meals, gas and parking expenses are fully funded through appropriations in the Office of the Sheriff's 2022 budget; and

WHEREAS, since Sheriff Hood is a member of the National Sheriffs' Association and on the School Safety Committee, the New York State Sheriffs' Association will reimburse the registration, lodging and travel expenses; and

WHEREAS, this request has been reviewed and approved by the Government Operations Committee;

NOW, THEREFORE BE IT RESOLVED that Todd Hood be and hereby is authorized to attend said conference at a cost not to exceed \$2,803.12.

Date: January 6, 2022

Mary Cavanagh, Chairwoman
Government Operations Committee