

Highway, Buildings and Grounds
Wednesday, November 17, 2021 @ 2:00 PM
Chambers/Zoom

AGENDA

2:00 PM Call Meeting to Order

Approval of Minutes

- Approval of minutes for October 17, 2021 regular meeting minutes

Resolutions:

1. Authorizing the Modification of the 2022 Adopted County Budget (Allocation of Host Community Benefit)
2. Authorizing the Modification of the 2021 Adopted County Budget (Close Courthouse Project)
3. Authorizing the Modification of the 2021 Adopted County Budget (Close HVAC Project)
4. Authorizing the Modification of the 2021 Adopted County Budget (Highway)

Highway:

1. Highway Highlights 11-17-21

Facilities/Maintenance:

1. Authorizing the Chairman to Renew Lease Agreement with Kenwood Community Properties, LLC
2. Authorizing the Chairman to enter into an agreement with Northeast Site and Tower Inc
3. Authorizing the Chairman to award Bid 2128 and enter into an agreement with M.E.I.D. LLC
4. AUTHORIZING SUBMISSION OF A NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT ACT (WIIA) GRANT APPLICATION FOR THE MADISON COUNTY CLOCKVILLE WATER DISTRICT NO. 1 PROJECT
5. AUTHORIZING SUBMISSION OF A NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT ACT (WIIA) GRANT APPLICATION FOR THE MADISON COUNTY OFFICE COMPLEX SANITARY SEWER PROJECT
6. Facilities Highlights
7. Central Services Monthly Report October 2021

Preferred Agenda

Next Meeting: Wednesday, December 15, 2021 @ 2:00 p.m. in Chambers

Adjourn

Highway, Buildings and Grounds
Wednesday, October 27, 2021 @ 2:00 PM
Chambers/Zoom

MINUTES

2:00 PM Call Meeting to Order

Chairman Ron Bono called the meeting to order at 2:03 p.m.in Chambers.

Committee Members Present:

Chairman Ron Bono, Vice Chairman William Zupan, Supervisor Alexander Stepanski & Rocco DiVeronica

Committee Members Absent:

Supervisor Charles Walters

Others Present:

Director of Public Facilities John Regan, Highway Superintendent Joe Wisinski, Deputy Highway Superintendent Brad Newman, Highway Operations Manager Rich Durant, Assistant County Attorney Jeff Aumell, Board Chairman John Becker, County Administrator Mark Scimone

Approval of Minutes

- Approval of minutes for September 29, 2021 regular meeting minutes

Motion by Bill Zupan to approve the minutes of the October 27, 2021 regular meeting. Second by Rocky DiVeronica. The motion was Passed.

Absent: Walters

Highway:

1. Authorizing the Modification of the 2021 Adopted County Budget

Motion by Alex Stepanski to approve the resolution. Second by Rocky DiVeronica. The motion was Passed.

Absent: Walters

2. Designating Disposal of Obsolete and/or Surplus County Personal Property

Highway Superintendent, Joe Wisinski, presented the list of surplus county property from the Cedar St. Highway Garage for disposal. Committee consensus to move to the A&O committee for approval.

3. Designating Disposal of Surplus County Personal Property

Highway Superintendent, Joe Wisinski, presented the list of surplus county property for disposal. Committee consensus to move to the A&O committee for approval.

4. Highway Highlights 10-27-21

Highway Superintendent, Joe Wisinski, reviewed the department highlights with the committee

Facilities/Maintenance:

1. Authorizing the Chairman to enter into an agreement with Weatherproofing Technologies, Inc.

Motion by Rocky DiVeronica to approve the resolution. Second by Bill Zupan. The motion was Passed.

Absent: Walters

2. Authorizing the Chairman to enter into an agreement with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C.

Motion by Rocky DiVeronica to approve the resolution. Second by Bill Zupan. The motion was Passed.

Absent: Walters

3. Facilities Highlights

Director of Public Facilities, John Regan, reviewed the department highlights with the committee

Preferred Agenda

Motion by Alex Stepanski to all resolutions should be placed on preferred agenda. Second by Bill Zupan. The motion was Passed.

Absent: Walters

Next Meeting: Wednesday, November 17, 2021 @ 2:00 p.m.

Adjourn

Motion by Bill Zupan to adjourn at 2:47 p.m.. Second by Rocky DiVeronica. The motion was Passed.

Absent: Walters

RESOLUTION NO. _____

**AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET
(Allocation of Host Community Benefit)**

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

General Fund

1410 County Clerk

Expense

	<u>From</u>	<u>To</u>
A141010 540400 Office Equipment/Furniture	\$-0-	\$8,500

1450 Board of Elections

Expense

A145010 521100 Computer Equipment	-0-	25,000
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1620 County Buildings

Expense

A162010 529310 Lawn Tractor	-0-	50,000
A162010 540342 PSB Building Expense	40,000	140,000

1621 County Buildings-HHS Bldg

Expense

A162110 540224 Exterior Building Cleaning	-0-	50,000
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1680 Information Technology

Expense

A168010 521010 Network Equipment	25,000	50,000
A168010 521060 Cabling & Rewiring Projects	-0-	15,000
A168010 525205 Video System Projects	-0-	46,000
A168010 525210 Access Control Doors	10,000	64,000
A168010 525221 UPS Unit-Data Center	-0-	40,000
A168010 540413 Video Projects	15,000	95,000

9901 Contribution to Other Funds

Expense

A990199 Transfer to Road Machinery Fund	-0-	<u>540,000</u>
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Totals	<u>\$90,000</u>	<u>\$1,123,500</u>
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Control Total		<u>\$1,033,500</u>
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A 300599 Appropriated Fund Balance	<u>\$4,493,747</u>	<u>\$5,527,247</u>
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Control Total		<u>\$1,033,500</u>
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Road Machinery Fund

5130 Road Machinery Repairs & Expense

Revenue

DM513050 450326 Transfer from General Fund	\$-0-	<u>\$540,000</u>
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Control Total		<u>\$540,000</u>
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Expense

DM513050 522016 Chipper Truck	\$-0-	\$110,000
DM513050 522017 Fork Truck	-0-	70,000
DM513050 529098 Brush Hog Tractor	-0-	140,000
DM513050 529606 Steel Track Excavator	<u>-0-</u>	<u>220,000</u>
Totals	<u>\$-0-</u>	<u>\$540,000</u>
Control Total		<u>\$540,000</u>

Dated: December 2, 2021

Dave Jones, Chairman
Administration & Oversight Committee

Ronald C. Bono, Chairman
Highway, Buildings and Grounds
Committee

Mary Cavanagh, Chairwoman
Government Operations Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED, that the 2021 Adopted County Budget be modified as follows:

Capital Projects Fund

1625 Courthouse Renovation

Revenue

	<u>From</u>	<u>To</u>
H162510 424001 Interest & Earnings	\$4,314	\$4,796.64
H162510 430891 State Aid Court Capital Project	502,430	502,429.75
H162510 457100 Serial Bonds	18,062,981	18,065,000.00
H162510 457310 BAN Redeemed from Appropriation	<u>269,900</u>	<u>595,900.00</u>
Totals	<u>\$18,839,625</u>	<u>\$19,168,126.39</u>

Control Total

\$328,501.39

Expense

H162510 521065 Security Cameras	\$27,014	\$27,012.77
H162510 529400 General Contractor Expense	1,617,868	1,617,867.88
H162510 529410 Electrical Expense	259,538	259,537.06
H162510 529440 Mechanical Expense	123,851	123,850.02
H162510 529460 Owner Requested Change Orders	72,637	72,636.11
H162510 529465 NYS Courts-Requested Change Orders	74,929	74,927.11
H162510 529802 Engineering Expense	1,377,101	1,377,100.60
H162510 529805 Construction Management	402,870	402,869.97
H162510 529807 Lease/Tenant Improvement Expense	1,674,320	1,674,318.07
H162510 529809 Miscellaneous Project Expense	33,300	33,299.29
H162510 540215 Bond Issuance Expense	46,014	46,013.70
H162510 540362 Utility Installation Expense	33,804	33,803.16
H162510 540363 Moving Expense	163,345	163,343.51
H162510 540364 Signage Expense	7,760	7,759.97
H162510 540392 Copy/Print/Advertising Expense	4,965	4,964.81
H162510 540393 Testing/Reporting Expense	57,211	57,210.15
H162510 542080 Legal Expense	52,582	52,581.66
H162510 575040 Interest Expense	420,000	419,999.98
H162510 594210 Transfer to Debt Service Fund	-0-	318,467.57
H162510 594215 Transfer to General Fund	<u>567,768</u>	<u>577,815.00</u>

Totals

\$7,016,877 \$7,345,378.39

Control Total

\$328,501.39

General Fund

9950 Transfer From Capital Projects Fund

Revenue

A995099 450329 Transfer from Capital Projects Fund	<u>\$502,000</u>	<u>\$512,047</u>
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Control Total

\$10,047

1325 County Treasurer

Expense

A132510 540215 Bond Issuance Expense	\$ <u>37,000</u>	\$ <u>47,047</u>
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Control Total		\$ <u>10,047</u>
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Dated: November 18, 2021

Ron Bono, Chairman
Highway, Buildings & Grounds Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County Budget be modified as follows:

Capital Projects Fund

1628 COB HVAC Project

Revenue

	<u>From</u>	<u>To</u>
H162810 424001 Interest & Earnings	\$87	\$107.75
H162810 427100 Premium on Obligations	<u>19,246</u>	<u>31,117.13</u>

Totals	<u>\$19,333</u>	<u>\$31,224.88</u>
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Control Total		<u>\$11,891.88</u>
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Expense

H162810 529047 HVAC Project Expense	\$2,735,516	\$2,737,350.50
H162810 575045 Interest-HVAC Project	29,813	29,812.50
H162810 594210 Transfer to Debt Service Fund	<u>-0-</u>	<u>10,057.88</u>

Totals	<u>\$2,765,329</u>	<u>\$2,777,220.88</u>
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Control Total		<u>\$11,891.88</u>
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Dated: November 18, 2021

Ron Bono, Chairman
Highway, Buildings & Grounds Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County Budget be modified as follows:

Capital Projects Fund

H519750 – Capital Projects Highway Rd & Bridge

	<u>From</u>	<u>To</u>
<u>Revenue</u>		
H519750 435901 SA McGraw Rd Over Chitt Creek	\$235,500	\$164,866.29
H519750 445896 FA McGraw Rd Over Chitt Creek	1,256,000	879,286.92
H519750 435900 SA Green Road Over Sangerfield	179,550	114,605.76
H519750 445895 FA CR89 Green Over Sangerfield	<u>957,600</u>	<u>611,230.71</u>
Total	<u>\$2,628,650</u>	<u>\$1,769,989.68</u>
Control Total		<u>(\$858,660.32)</u>

Expense

H519750 529073 McGraw Rd Over Chitt Creek	1,570,000	1,099,108.63
H519750 529072 CR89 Green Rd Over Sangerfield	1,197,000	764,038.36
H519750 594051 Transfer to Co Rd Mid-Year	<u>30,000</u>	<u>75,192.69</u>
Total	<u>\$2,797,000</u>	<u>\$1,938,339.68</u>
Control Total		<u>(\$858,660.32)</u>

Dated: November 18, 2021

Ronald C. Bono, Chairman
Highway, Buildings & Grounds Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways & Means Committee

Highway Highlights 11/17/2021

1. We are finished with shoulder work and road striping for the season. We are finished with Asphalt paving and our 2021 Projects in general.
2. We are about 75% done with getting plow trucks prepared for Winter service and OPP training is being conducted for new employees.
3. Two new employees started Monday November 15th, with one person in Wampsville and one person in Morrisville. These were able to be filled using the Permanent Status temporary positions.
4. One of the new pieces of equipment ordered using COVID funds, the Force Feed Loader, was delivered Wednesday 11-10-21.
5. We are working with Personnel and CSEA to make a slight adjustment to the Contract for mechanics to be used as spares on plow runs. This may result in a mechanic bidding on a spare plow route and free up a Supervisor to do some tree maintenance work, throughout the winter.
6. We completed our shotcrete work on 2 bridges with the contractor. We are wrapping up the annual road and bridge inspection and working on the survey and layout for next years projects.
7. We are looking at a couple of intersections where recent accidents have occurred. One is Fearon/Swamp road and the other is Pine Ridge/Lewis Point. At this point driver error appears to be the cause, but we are looking at costs for potential mitigation measures.
8. We are working with Planning and the Town Highway Superintendents Association to coordinate with the Snowmobile Clubs to map out trail crossing locations and identify any areas that are a priority for repairs or mitigation measures for the road surface or shoulder material.
9. One of our road projects for next year is River Road. The plan is to increase the roadway width slightly, which is typical where traffic volume is relatively high and the additional width can improve safety, however, there is a ROW concern with one section on River road where a landowner is not in agreement.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO RENEW LEASE AGREEMENT WITH
KENWOOD COMMUNITY PROPERTIES, LLC**

WHEREAS, Madison County entered into an agreement with Kenwood Community Properties on November 8, 2018 (Res#18-482) & lease extensions on November 7, 2019 (Res#19-617) & September 8, 2020 for the Board of Elections Department machine storage space; and

WHEREAS, by its terms, such Lease Agreement expires the 7th day of November, 2021, and the parties hereto are now desirous of modifying the same to provide for the extension thereof; and

WHEREAS, Kenwood Community Properties, LLC have agreed to extend said lease agreement with no increase in the monthly costs of \$2,500 (\$1.00 per sq ft), commencing November 8, 2021 and expiring November 30, 2022; and

WHEREAS, the Highway, Buildings and Grounds Committee have reviewed and recommends renewing the lease agreement with Kenwood Community Properties for this service;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to renew lease agreement with Kenwood Community Properties, LLC, in the form as is on file with the Clerk of the Board.

Dated: November 18, 2021

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee

RESOLUTION NO. _____

**AUTHORIZING CHAIRMAN TO ENTER INTO AGREEMENT WITH
NORTHEAST SITE AND TOWER INC**

WHEREAS, Madison County has a need for repair services in relation to the 911 towers & water towers throughout the Madison County properties and facilities; and

WHEREAS, Madison County desires to have a professional in place when such need arises; and

WHEREAS, Northeast Site and Tower Inc. with the proper certification and training for these special services, has satisfactorily provided these services to Madison County in the past; and

WHEREAS, Northeast Site and Tower Inc has agreed to provide such per-diem repair services for the 911 Towers & water towers, \$130 per hour/minimum of 2 people, \$185 per hour for night rate/weekends, beginning November 18, 2021 and terminating November 17, 2023; and

WHEREAS, the Buildings and Grounds Committee has reviewed said agreement and recommend that the agreement be accepted; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into an agreement on behalf of the County of Madison with Northeast Site and Tower Inc., in the form as is on file with the Clerk of the Board.

Dated: November 18, 2021

Ronald Bono, Chairman
Highway, Buildings & Grounds Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO AWARD BID 2128
AND ENTER INTO AN AGREEMENT WITH M.E.I.D. LLC**

WHEREAS, sealed bids were received and opened on November 9, 2021 for the Pathways Recovery Center renovation (BID #2128); and

WHEREAS, all bids have been canvassed and reviewed by King & King Architects who made their recommendation that the bid be awarded to the apparent lowest responsible bidder; and

WHEREAS, the Highway, Buildings and Grounds Committee has reviewed and recommends moving forward with entering into the agreement as recommended by King & King Architects for the performance of this work;

NOW, THEREFORE, BE IT RESOLVED, that the County accept the following bid for the work heretofore described, to wit:

Bid Ref. No. 2128- Pathways Recovery Center Renovation

**M.E.I.D. LLC
1341 Middle Rd.
Oneida, NY 13421**

Renovation per Specifications - Base Bid: \$117,914.00
Alternate GC-01: \$4,390.00
Alternate GC-02: \$2,060.00
TOTAL BID: \$124,364.00

BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with M.E.I.D. LLC, in the form as is on file with the Clerk of the Board.

Dated: November 18, 2021

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee



Madison County Purchasing Office

Computation of Bids

Bid 2128 - Pathways Recovery Center Renovation
11/9/21 @ 11:15 am

Item No.	Description	Vendor	1	2	3	4	5
		Name	M.E.I.D. LLC	McGinnis Nelson Construction	Bellows Construction Specialties LLC	National Building & Restoration Corp	Richard E. Alexander Co., Inc
1	Lump Sum - Renovation per Specifications		\$ 117,914.00	\$ 153,000.00	\$ 148,767.00	\$ 173,000.00	\$ 154,240.00
2	Add Alternate GC-01 - Toilet Rm. 109 and 110 Wall Tile		\$ 4,390.00	\$ 7,700.00	\$ 7,800.00	\$ 4,400.00	\$ 4,200.00
3	Add Alternate GC-02 - Partition Type E-g		\$ 2,060.00	\$ 10,500.00	\$ 7,950.00	\$ 9,400.00	\$ 5,600.00

RESOLUTION _____

**AUTHORIZING SUBMISSION OF A NEW YORK STATE WATER INFRASTRUCTURE
IMPROVEMENT ACT (WIIA) GRANT APPLICATION
FOR THE MADISON COUNTY CLOCKVILLE WATER DISTRICT NO. 1 PROJECT**

WHEREAS, Madison County has undertaken the Clockville Water District No. 1 project in response to public interest, generally including installation of approximately 24,000 linear feet of 8-inch ductile iron water main, hydrants, valves, appurtenances, and services to serve 182 equivalent dwelling units;

WHEREAS, the total project cost is estimated to be \$2,680,000;

WHEREAS, the County, as a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), having reviewed the impact of the acquisition, construction and reconstruction of the sewer system improvements comprising the Project upon the environment has determined by resolution adopted April 9, 2019 that the Project is a "Type I Action" that will not result in any significant adverse impacts to the environment; and

WHEREAS, the Madison County Board of Supervisors, after conducting the required public hearing on April 9, 2019, determined by resolution adopted April 9, 2019 that the improvement of the facilities is in the public interest, and approved the project in accordance with County Law; and

WHEREAS, the Madison County Board of Supervisors now desires to pursue grant funding for the project under the New York State Water Infrastructure Improvement Act (WIIA) program; and

NOW, THEREFORE, BE IT RESOLVED, that the Madison County Board of Supervisors authorizes the submission of a New York State Water Infrastructure Improvement Act (WIIA) grant application; and

BE IT FURTHER RESOLVED, that the Chairman of the Madison County Board of Supervisors is hereby authorized to execute any agreements, instruments or other documents in connection with the County's acceptance of any such grants and/or the funding thereof; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Dated: November 18, 2021

Ronald Bono, Chairman
Highway, Buildings & Grounds Committee

RESOLUTION _____

**AUTHORIZING SUBMISSION OF A NEW YORK STATE WATER INFRASTRUCTURE
IMPROVEMENT ACT (WIIA) GRANT APPLICATION
FOR THE MADISON COUNTY OFFICE COMPLEX SANITARY SEWER PROJECT**

WHEREAS, the Board of Supervisors of Madison County retained Barton & Loguidice, D.P.C. to prepare a Preliminary Engineering Report (PER) for the Madison County Office Complex Sanitary Sewer System; and

WHEREAS, Alternative No. 1 – County Complex Gravity System was the recommended alternative and generally include construction of 2,300 linear feet of 8-inch PVC sewer main, two (2) pump station, and a screening facility; and

WHEREAS, the total project cost is estimated to be \$6,555,000; and

WHEREAS, the County, as a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), having reviewed the impact of the acquisition, construction and reconstruction of the sewer system improvements comprising the Project upon the environment has determined by resolution adopted February 9, 2021 that the Project is a "Type I Action" that will not result in any significant adverse impacts to the environment; and

WHEREAS, the Madison County Board of Supervisors now desires to pursue grant funding for the project under the New York State Water Infrastructure Improvement Act (WIIA) program; and

NOW, THEREFORE, BE IT RESOLVED, that the Madison County Board of Supervisors authorizes the submission of a New York State Water Infrastructure Improvement Act (WIIA) grant application; and

BE IT FURTHER RESOLVED, that the Chairman of the Madison County Board of Supervisors is hereby authorized to execute any agreements, instruments or other documents in connection with the County's acceptance of any such grants and/or the funding thereof; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Dated: November 18, 2021

Ronald Bono, Chairman
Highway, Buildings & Grounds Committee

Facilities Updates 11/17/21

Maintenance Highlights

- * Daily Maintenance Work requests are being worked on
- * Installing oil waste piping at the Brown Rd. Highway Garage
- * Preventative Maintenance ongoing for county equipment
- * Painting mechanical room floor
- * Built shelving units for Central Services loading dock
- * Continue grounds and parks maintenance and addressing Q-Ware maintenance requests

Facilities Projects:

- New Highway Complex –Float issue has been corrected by Beebee and tower is now filling as designed. C&S compiling all O&M as-builts and close out requirements. County is still awaiting the close-out documents from architect.
- Gorman Center building for Mental Health Pathways program. Construction Bid approved today, board approval tomorrow, 11/18. Tentative Construction period of 11/19/21-1/21/22 (2 months).
- Cedar St. Highway Garage. RFP for engineering services sent out by purchasing. Site visit was 10/29/21. Four engineering firms attended.
- Personnel Update- Maintenance Supervisor retired effective 11/12/2021. Applications and resume's being reviewed and interviews will be scheduled soon.



MADISON COUNTY CENTRAL SERVICES

PO Box 546

Wampsville, New York 13163

(315) 366 2380

To: Buildings & Grounds Committee

From: **Todd Russell** Central Services Technician

Subject: **Central Services Monthly Report**

Report Date: 11 / 03 / 20 21

Listed below are the totals for the month October for the Central Services Department.

PRINTING

Jobs	<u>44</u>
Impressions (Copies)	<u>84,210</u>
Charge Back	<u>3,135.00</u>

YEAR TO DATE

<u>378</u>
<u>760,027</u>
<u>26,637.00</u>

US MAIL Postage

Pieces Processed	<u>9,775</u>
Charged Postage	<u>7,551.87</u>

<u>158,366</u>
<u>115,401.08</u>

UPS / FEDEX / other

Incoming Pieces	<u>363</u>
Outgoing Pieces	<u>79</u>

<u>3,115</u>
<u>1,197</u>

Freight & Other Deliveries

Incoming Shipments	<u>10</u>
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<u>265</u>

STOCK Replacement

<u>62</u>

<u>204</u>
