

Criminal Justice, Public Safety and Emergency Communications

Monday, December 5, 2022 @ 8:30 AM

Chambers

AGENDA

8:30 AM Call Meeting to Order

Approval of Minutes

- Approval of Minutes of 11/15/22

District Attorney's Office:

1. Authorizing the Chairman to Enter Into an Agreement with Brenda Shimer, Court Reporter, for Stenographer and Transcription Services
2. Authorizing the Chairman to Enter Into an Agreement with J. Scott Porter, Esq. for Appellate Case Services
3. Authorizing the Chairman to Enter Into an Agreement with Jessica Thompson, Court Reporter, for Stenographer and Transcription Services

Sheriff's Office:

1. Authorizing the Chairman to Amend an Agreement with Motorola Solutions, Inc.
2. Authorizing the Chairman to Enter Into an Agreement with Health Direct Institutional Pharmacy Services
3. Authorizing the Chairman to Accept Grant Funds with the NYS STOP DWI Foundation and Modifying the 2022 Adopted County Budget - STOP DWI Statewide High Visibility Engagement Campaign
4. Automatic Contract Renewals Discussion
5. CNYSPCA Discussion

Emergency Management:

1. Authorizing Attendance at an Out-of-State Conference (Emergency Management)
2. Department Update

Other Committee Business:

Preferred Agenda

Next Meeting:

1. TBD

Adjourn

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
November 15, 2022*

PRESENT: Chairman Pete Walrod (via Zoom)
Vice Chairman Rex Vosburg
Supervisor Loren Corbin
Supervisor Bill Zupan

ALSO: Board Chairman John Becker
County Administrator Mark Scimone
County Attorney Tina Wayland-Smith
First Assistant County Attorney Jeff Aumell
Undersheriff Bill Wilcox
Director of Emergency Management Dan Degear
EMS Coordinator Jenna Illingworth
Director of 911 Frank McFall
Emergency Management Deputy Director Mike Sudol
Assigned Counsel Administrator David DeSantis (via Zoom)
Director of Finance Lou Anne Randall
Treasurer Cindy Edick
Personnel Officer Eileen Zehr (via Zoom)
Director of Labor Relations Ryan Aylward
Public Information Officer Samantha Field
Clerk to the Board Emily Burns
Corporate Compliance Officer Christina Kennedy (via Zoom)
Town of Lenox Supervisor Joseph John Pinard
Town of Lincoln Supervisor Melissa During (via Zoom)
Member of Public Bill Vineall (Vineall Ambulance)
Member of Public Hayden Scott (SEVAC Ambulance)
EMT Zachery Ebersold
Member of Public Peggy LeClair (via Zoom)

The meeting was called to order by Vice Chairman Rex Vosburg at 9:04 a.m. in the Chambers.

Minutes:

The minutes of the October 26, 2022 meeting were unanimously approved on the motion of Supervisor Bill Zupan and second of Supervisor Loren Corbin.

Vice Chairman Rex Vosburg presented the following resolutions for the Sheriff's Office and Emergency Management to the Committee:

Authorizing the Chairman to Enter Into an Agreement with Abraham Masara, N.P.

The Committee unanimously approved the resolution on the motion of Corbin and second of Zupan.

Discussion: It was noted by County Attorney Tina Wayland-Smith that the Insurance Waiver for Abraham Masara, N.P. had been reviewed and approved by the County Attorney's Office and that there would be no more Insurance Waivers unless there is an issue that needs to come before the Committee.

Authorizing the Chairman to Enter Into an Agreement with AK Associates (Kraus Associates) – Basic Maintenance Annual Support

The Committee unanimously approved the resolution on the motion of Corbin and second of Zupan.

Authorizing the Chairman to Enter Into an Agreement with AK Associates (Kraus Associates) – Motorola Support

The Committee unanimously approved the resolution on the motion of Zupan and second of Corbin.

Emergency Management:

Director of 911 Frank McFall provided the following updates:

- Continuing with CAD system build. Scheduled for April 2023 go live date. Want to make sure system is exactly as it should be.
- Staffing: Two in the process of pre-employment onboarding. Once they are started will interview for the next two spots. Hoping to have a full staff within the next few months.

Director of Emergency Management Dan Degear provided the following updates:

- Had a meeting on 11/14/22 with most of the EMS agency directors except for Georgetown and Smith in DeRuyter regarding the Madison County CON resolution that was tabled at the Board Meeting. The goal was to get everyone on the same page on what we can agree on and move forward with. It was asked at the meeting if the county would consider a county-wide EMS tax, taken out of the town and village hands and put in the county tax rolls. The agencies would like us to not do a county-wide CON and just do the Town of Sullivan. It was agreed that we could look into that. This was discussed with NYS, and we were informed that it would require a second agency number and all records would need to be kept separate. Supervisor Zupan asked if we could add something in the resolution saying that we would not come into a territory without being asked. An amendment to the resolution will be offered with this language for Board consideration. The group will meet again on November 28th.

Sheriff's Office:

- Undersheriff Bill Wilcox discussed the current contract we have with the SPCA and said they are looking for another two year contract. County Administrator Mark Scimone said the Sheriff had asked him if he would be open for other options. Scimone said we could do a short-term contract with the SPCA. It was decided that other options will be researched and the results would be brought back to the Committee for input.

Preferred Agenda:

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the Preferred Agenda.

Executive Session:

A motion was made by Vice Chairman Rex Vosburg to enter into executive session at 10:25

a.m. pursuant to Public Officers Law Section 105(1)(c) for discussions related to the financial history of a particular corporation and the acquisition of or lease of real property where publicity would affect the value. Supervisor Bill Zupan seconded the motion and it was unanimously carried.

A motion was made by Vice Chairman Rex Vosburg to exit executive session at 11:12 a.m. Supervisor Bill Zupan seconded the motion and it was unanimously carried.

Adjournment:

The Committee adjourned at 11:13 a.m. on the motion of Zupan and second of Corbin.

Next Meeting Date:

TBD

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH BRENDA SHIMER, COURT REPORTER, FOR STENOGRAPHER AND
TRANSCRIPTION SERVICES**

WHEREAS, the Madison County District Attorney's Office must contract out for stenography and transcription services; and

WHEREAS, Brenda Shimer can provide the services needed; and

WHEREAS, Brenda Shimer will provide stenographer services charging \$350.00 per day and transcriptions charging \$4.50 per page; and

WHEREAS, the term of this contract will be from January 1, 2023 through December 31, 2023; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Brenda Shimer, in the form as is on file with the Clerk of the Board.

Dated: December 15, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
J. SCOTT PORTER, ESQ. FOR APPELLATE CASE SERVICES**

WHEREAS, the Madison County District Attorney's Office must contract out for appellate case services; and

WHEREAS, J. Scott Porter, Esq. can provide the services needed; and

WHEREAS, J. Scott Porter, Esq. will provide appellate case services charging \$100.00 per hour and the IRS standard mileage rate per mile to argue appeal if necessary; and

WHEREAS, the term of this contract will be from January 1, 2023 through December 31, 2023; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with J. Scott Porter, Esq., in the form as is on file with the Clerk of the Board.

Dated: December 15, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH JESSICA THOMPSON, COURT REPORTER, FOR STENOGRAPHER AND
TRANSCRIPTION SERVICES**

WHEREAS, the Madison County District Attorney's Office must contract out for stenography and transcription services; and

WHEREAS, Jessica Thompson can provide the services needed; and

WHEREAS, Jessica Thompson will provide stenographer services charging \$350.00 per day and transcriptions charging \$4.50 per page; and

WHEREAS, the term of this contract will be from January 1, 2023 through December 31, 2023; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Jessica Thompson, in the form as is on file with the Clerk of the Board.

Dated: December 15, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO AMEND AN AGREEMENT WITH
MOTOROLA SOLUTIONS, INC.**

WHEREAS, Madison County has an agreement with Motorola Solutions, Inc. for Spillman Flex Computer Aided Dispatch and Records Management System referred to in Resolution 21-620; and

WHEREAS, Motorola Solutions, Inc. has access to and use of criminal history record information and other sensitive information maintained in Illinois FBI-managed Criminal Justice Information Systems; and

WHEREAS, the agreement needs to be amended to include a Federal Bureau of Investigation Criminal Justice Information Services Security Addendum; and

WHEREAS, this amendment has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to amend the agreement on behalf of the County of Madison with Motorola Solutions, Inc., in the form as is on file with the Clerk of the Board.

Dated: December 15, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH HEALTH DIRECT INSTITUTIONAL PHARMACY SERVICES**

WHEREAS, it is necessary and required to provide prescription and non-prescription medications to inmates at the Madison County Jail in the regular course of their incarceration; and

WHEREAS, the quantity and type of medications needed on a day to day basis cannot be predicted due to daily variations of the inmate population, thereby making it necessary to have access to prompt service and timely delivery of pharmacy services and medications twenty-four hours a day, seven days a week; and

WHEREAS, the Sheriff of Madison County seeks to continue to cut costs and maintain the efficiency in the provision of medication to the inmates under his care through the continued use of a single contracted provider of pharmacy services that meets the special needs of the Madison County Jail; and

WHEREAS, Health Direct Institutional Pharmacy Services, Division of Kinney Drugs, Inc., continues to possess the special skills and training required to perform the necessary services and provide the required medications pursuant to the terms of the contract; and

WHEREAS, the term of this agreement is for January 1, 2023 through December 31, 2024; and

WHEREAS, the cost of this pharmacy service is based on the Medi-Span Average Wholesale Price billing structure for current and future drugs; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Health Direct Institutional Pharmacy Services, in the form as is on file with the Clerk of the Board.

Dated: December 15, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ACCEPT GRANT FUNDS
WITH THE NYS STOP DWI FOUNDATION AND MODIFYING THE 2022 ADOPTED COUNTY
BUDGET – STOP DWI STATEWIDE HIGH VISIBILITY ENGAGEMENT CAMPAIGN**

WHEREAS, the STOP DWI Statewide Crackdown Enforcement Grant is now officially known as High Visibility Engagement Campaign Grant; and

WHEREAS, Madison County has been awarded a grant for \$17,500 by the New York State STOP DWI Foundation, and

WHEREAS, these funds will provide 100% reimbursement of eligible personnel costs incurred to support high visibility road checks (sobriety checkpoints) with partnerships between the Madison County Sheriff's Office, the City of Oneida Police Department, Village of Canastota Police Department, Village of Cazenovia Police Department, Village of Hamilton Police Department, Village of Chittenango Police Department, SUNY Morrisville Police Department and the New York State Park Police during crackdown periods occurring in 2022 and 2023, and this grant program is described as follows:

Awarding Agency:	NYS Governor's Traffic Safety Committee
Pass Thru. Agency:	NYS STOP DWI Foundation
Program Name	High Visibility Engagement Campaigns and DRE Callout Plan
Grant Period:	10/1/22 – 9/30/2023
Contract #:	C002644
CFDA #:	20.616
Grant Total:	\$17,500

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be authorized to enter into an agreement with the NYS STOP DWI Foundation, a copy of which is on file with the Clerk of the Board; and

BE IT FURTHER RESOLVED, that the 2022 Adopted County Budget be modified as follows:

General Fund

A3316 STOP DWI Grant Programs

Expense

	<u>From</u>	<u>To</u>
A331630 541128 Sobriety Ckpt Personnel Reimbursement	<u>\$13,860</u>	<u>\$31,360</u>
Control Total		<u>\$17,500</u>

Revenue

A331630 443924 FA STOP DWI Foundation Funding	<u>\$13,860</u>	<u>\$31,360</u>
Control Total		<u>\$17,500</u>

Dated: December 15, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

Matthew A. Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

**AUTHORIZING ATTENDANCE AT AN OUT-OF-STATE CONFERENCE
(EMERGENCY MANAGEMENT)**

WHEREAS, the National Association of Counties will hold its 2023 Legislative Conference February 11-14, 2023 in Washington, DC; and

WHEREAS, Dan Degear, Director of Emergency Management, being a member of the NACo Homeland Security Sub-Committee and the NACo Justice and Public Safety Steering Committee has requested to attend said conference; and

WHEREAS, this request has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee and by the Government Operations Committee;

NOW, THEREFORE, BE IT RESOLVED, that Dan Degear be and hereby is authorized to attend the National Association of Counties Legislative Conference at a cost not to exceed \$2,289.37.

Dated: December 15, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

Mary B. Cavanagh, Chairwoman
Government Operations Committee