

MADISON COUNTY FINANCE WAYS AND MEANS COMMITTEE

Meeting Agenda - Thursday, January 22, 2026

Call Meeting to Order

The Committee convened at 9:00 AM in the Supervisors Chambers, second floor, County Office Building, Wampsville, NY. Supervisor Reger, Supervisor Jones, Supervisor Samsel, Supervisor Kinville and Supervisor Walrod were present.

OTHERS PRESENT:

FWM Secretary Jennifer Cossette, Finance Director LouAnne Randall, Deputy Treasurer Ryan Chaires, Public Information Officer Samantha Field, County Attorney Tina Wayland-Smith, Assistant Finance Director Keith Lummis, Budget Analyst Susan McConnell, Supervisor Daviau, District Attorney Robert Mascari, Chairman Cunningham, Deputy County Clerk Andrea Hitchings, County Attorney Intern Michael Mariani, Second Assistant County Attorney Melissa Felton, County Clerk Michael Keville, County Treasurer Cindy Edick and County Administrator Mark Scimone.

A quorum being present, Chairman Kyle Reger called the meeting to order at 9:01 AM.

Approval of Minutes

1. December 16, 2025 Draft Meeting Minutes

Chairman Reger noted that the members of the Finance, Ways and Means Committee are all new to the committee effective January 1, 2026 and were not present at the December 16, 2025 meeting but have reviewed the minutes as presented. On motion by Supervisor Kinville, seconded by Supervisor Samsel, the motion was made to approve the December 16, 2025 meeting minutes. The motion was passed.

Finance/Payroll

LouAnne Randall, Finance Director

1. Finance, Payroll, Budget Analysis & Purchasing Department Presentation

Finance Director Randall shared a slide show that provided an overview of the Finance, Payroll, Budget Analysis and Purchasing Departments highlighting their mission, key responsibilities and goals. Finance Director Randall continued with other department updates. She noted that Jaymie in her department has been auditing invoices and saved the County \$1,122.48 in 2025. She also advised that W2s will go out with payroll this week. Lastly, Finance Director Randall reported that the first monthly Finance/Purchasing meeting was held earlier this month and was attended by twenty-three Munis users. The meeting will be held monthly to continue open communication and look for ways to better support departments.

Treasurer/Budget Officer

Cindy Edick, Treasurer

1. Treasurer and Real Property - Primary Responsibilities Presentation

Treasurer Edick represented a slide show that provided an overview of the Treasurer and Real Property Department, including a high-level review of office activities, the tax collection process, sales tax overview and responsibilities as custodian of public funds.

2. Sales Tax Report

Treasurer Edick reported that the final sales tax numbers for 2025 were \$3,236,000, about a 7.8% increase from the prior year. For the benefit of the new committee members, Treasurer Edick reviewed statistical sales tax data going back several years.

Real Property Tax Services

Deputy Treasurer Ryan Chaires

Deputy Treasurer Chaires spoke to Resolution #3 in the packet, "Authorization for the Officials Designated to Approve the New York State Real Property Tax Law Corrections of Errors Less Than \$2,500" describing that this authorization saves time by correcting those errors under \$2,500 rather than sending each one to the committee for approval. He noted that a full list is supplied to the Board of Supervisors at the end of the year.

Deputy Treasurer Chaires also reported that a training session for Village and Town Clerks was held earlier this month. The session was especially for the benefit of newly elected clerks but a good refresher for all and was well attended.

County Clerk's Office / DMV

County Clerk Michael Keville

County Clerk Keville reported on year-end 2025 numbers:

Mortgage Tax

\$530,000 (2024) to \$621,000 (2025)

Interest Income

\$36,000 (2024) to \$35,000 (2025) - Higher percentage retained by the County in 2025

Transfer Tax

\$1,095,000 remained with County

Clerk Fees Collected

\$755,000

DMV

\$30,000,000 in DMV transactions (most since 2021)

166,000 behind-the-counter transactions (15.5% increase from 2024)

\$1,472,000 retained monies to Madison County from behind-the-counter transactions

\$18,000 sales tax revenue retained

County Clerk Keville continued with additional department updates. He highlighted the Clerk's Conference to be hosted by Madison County on January 29, 2026. They will

welcome nine newly elected clerks along with 45 experienced clerks for a comprehensive training. The event is sponsored by New York State Association of County Clerks.

County Clerk Keville also provided an update on the anticipated closure of all New York State DMVs for system upgrades related to the licensing system. Madison County DMV will be closed on February 13, 2026 through February 18, 2026.

Lastly, County Clerk Keville reported that Matt Shaler continues to work with departments on the document digitization project. Mr. Shaler is looking to obtain scanners for departments to help assist with scanning of records.

Resolutions

1. Authorizing the Modification of the 2026 Adopted County Budget (Facilities)
2. Authorizing the Modification of the 2026 Adopted County Budget - Inmate Haircuts
3. Authorization For the Officials Designated to Approve the New York State Real Property Tax Law Corrections of Errors Less Than \$2,500
4. Authorizing the Modification of the 2025 Adopted County Budget (Madison Transit)
5. Authorizing the Acceptance of a State Grant and the Modification of the 2025 Budget (Assigned Counsel)
6. Authorizing Chairman to Sign Contract with a Not-For-Profit Organization for 2026 (MCIDA)
7. Authorizing Chairman to Sign Contract with a Not-For-Profit Organization for 2026 (Office for the Aging)
8. Authorizing Chairman to Sign Contract with a Not-For-Profit Organization for 2026 (Madison County Soil & Water)

On motion by Supervisor Kinville, seconded by Supervisor Walrod, the motion was made to approve Resolutions #1-8. The motion was approved.

9. Authorizing Chairman to Sign Contracts with Not-For-Profit Organizations for 2026 (Various)

On motion by Supervisor Kinville, seconded by Supervisor Jones, the motion was made to approve Resolution #9. The motion was approved with Supervisor Jones, Supervisor Samsel and Supervisor Kinville voting yes, Supervisor Walrod voting no and Supervisor Reger abstaining.

Other Committee Business

Preferred Agenda

It was the consensus of the Finance, Ways and Means Committee to allow any eligible resolutions from today's meeting to be added to the preferred agenda.

Next Meeting

1. February 26, 2026 at 9:00AM

The next meeting of the Finance, Ways and Means Committee will be held on February 26, 2026 at 9:00 AM in the Chambers.

Adjourn

On motion by Supervisor Walrod, seconded by Supervisor Kinville, the Finance, Ways and Means Committee adjourned at 9:51 AM.

Respectfully submitted by Jennifer Cossette on behalf of Chairman Kyle Reger.