

MADISON COUNTY FINANCE WAYS AND MEANS COMMITTEE

Meeting Agenda - Tuesday, December 16, 2025

Call Meeting to Order

The Committee convened at 9:00 AM in the Supervisors Chambers, second floor, County Office Building, Wampsville, NY. Supervisor Roberts, Supervisor During, Supervisor Corbin, Supervisor Cavanagh and Supervisor Winn were present.

OTHERS PRESENT:

FWM Secretary Jennifer Cossette, Supervisor Pinard, Finance Director LouAnne Randall, Clerk to the Board of Supervisors Emily Burns, Deputy Treasurer Ryan Chaires, Public Information Officer Samantha Field, Budget Analyst Susan McConnell, County Administrator Mark Scimone, County Attorney Tina Wayland-Smtih, Supervisor Daviau, Acting District Attorney Robert Mascari, Supervisor Elect Meghan Samsel, County Treasurer Cindy Edick, Supervisor Walrod, County Clerk Keville, Second Assistant County Attorney Melissa Felton and Chairman Cunningham.

A quorum being present, Chairman Matthew Roberts called the meeting to order at 9:00 AM.

Approval of Minutes

On motion by None, seconded by None, the motion was made to . The motion was .

1. November 13, 2025 Draft Meeting Minutes
2. November 20, 2025 Draft Meeting Minutes

On motion by Supervisor During, seconded by Supervisor Cavanagh, the motion was made to approve the November 13, 2025 and November 20, 2025 meeting minutes.

The motion was passed.

Finance/Payroll

LouAnne Randall, Finance Director

Finance Director Randall reported that her department was busy working on year end and preparing for 2026.

Treasurer/Budget Officer

Cindy Edick, Treasurer

1. Sales Tax Update

Treasurer Edick reported that the last sales tax distribution was less favorable. However, year-to-date numbers are still ahead of 2024 by approximately \$1.9M or 5%. There will be three more distributions in 2025; December 30, 2025, January 1, 2026 and January 13, 2026.

Treasurer Edick reported that her department was also busy with year-end.

Real Property Tax Services

Deputy Treasurer Ryan Chaires

Deputy Treasurer Chaires reported that 2026 bills were currently being printed and prepared for mailing.

County Clerk's Office / DMV

Michael Keville, County Clerk arrived late; no update.

Resolutions

1. Authorizing the Modification of the 2026 Adopted County Budget
2. Appointing a Budget Officer and a Deputy Budget Officer
3. Authorizing the Modification of the 2025 Adopted County Budget (County Attorney)
4. Authorizing Taxing District Grants and Modifying the 2025 Adopted County Budget
5. Authorizing the Modification of the 2026 Adopted County Budget (Management Salaries)
6. Authorizing the Modification of the 2026 Adopted County Budget (IT)
7. Modifying the County Contract Policy and Procedures

County Administrator Scimone reported that this increase to the under \$20K contract review and approval process comes at the recommendation of NYSAC. He noted that the current system, which provides for review by Purchasing, Corporate Compliance and County Attorney, has been in place for four years and has been working well and created greater efficiency. County Clerk Keville commented that departments are in favor, pointing out that if a department misses presenting a contract to committee, it means a delay of one and a half months before the contract is approved at committee and then moved for Board approval.

8. Authorizing the Modification of the 2025 Adopted County Budget (Madison Transit)
9. Authorizing Revision of Year-End Budget Transfer Policy and Procedures

Treasurer Edick advised that this revision is mostly clean-up and puts in place more checks and balances.

On motion by Supervisor During, seconded by Supervisor Cavanagh, the motion was made to approve Resolutions 1-9. The motion was approved.

Other Committee Business

County Administrator Scimone reported that he would like the County to develop a multi-year plan, a project previously discussed. With the addition of ClearGov for

budgeting, the County is in a better position to accomplish this.

Preferred Agenda

It was the consensus of the Finance, Ways and Means Committee to allow any eligible resolutions from today's meeting to be added to the preferred agenda.

Next Meeting

1. January 22, 2026 at 9:00AM

The next meeting of the Finance, Ways and Means Committee will be on Thursday, January 22, 2026 at 9:00 AM in Chambers.

Adjourn

On motion by Supervisor Cavanagh, seconded by Supervisor Corbin, the Finance, Ways and Means Committee adjourned at 9:28 AM.

Respectfully submitted by Jennifer Cossette on behalf of Chairman Matthew Roberts.