

**MADISON COUNTY PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS COMMITTEE**

Meeting Agenda - Wednesday, January 21, 2026

Call Meeting to Order

The Board convened at 9:30 a.m. by Supervisor Joe Wicks in the Supervisors Chambers, second floor, County Office Building, Wampsville, NY. All Supervisors were present except for Dana Krueger.

Attendees:

Cindy Edick, Mark Scimone, Joe Wicks, Scott Ingmire, Melissa Felton, Loren Corbin, Pete Walrod, Emily Burns, Larkin Podsiedlik, Jocelyn Gavitt, Sam Field, Jamie Kowalczyk, Melissa During, Candy Morgan, Kipp Hicks, Tom Daviau, Matt Roberts, Jim Cunningham, Keith Lumis.

Approval of Minutes

1. October 22, 2025 Minutes

On motion by Supervisor Daviau, seconded by Supervisor During, the motion was made to Approve. The motion was Passed.

Sales Tax Update - Cindy Edick

Cindy reported today on the full year of distributions for 2025. Overall, total budget is about 44.7 million dollars, an increase of about 3.2 million or about 7.8% over 2024. The new budget is 44 million for 2026. Otherwise, at this point in the year there is not much to update, most work is being done to collect taxes for the local Town/County taxes.

1. Sales Tax Report

Real Property Update - Ryan Chaires

Ryan was unable to attend today's meeting.

Career Center Update - Ellen Bowe

Ellen was unable to attend today's meeting; she left some notes with Scott to share:

1. A new CDL program will begin in early February after a small delay. Training will be held at the employers' site with driving instruction being completed in Westmoreland.
2. There is a SUNY Workforce Grant available. If employers are looking for training, please let Ellen know, she can give detailed instructions for that.
3. DocuSign was recently accepted for use, allowing the ability to work with any resident at any location without requiring them to be in-person.
4. Now available is the Healthcare Grant: Project Health will fund current or future LPN's, RN's or C.N.A.'s looking for licensing/certificate of completion. Ellen has contacted all of our local health organizations in hopes of communicating the

information to their employees.

5. The Celebrations Children's Center in Canastota has closed as of 01-01-2026; 13 staff members were affected. They are looking to find a new placement for each individual.

IDA Update - Kipp Hicks

IDA Update – Presented by Kipp Hicks

- **Parking Lot Sale:** The sale of the parking lot to Dave Stirpe is nearly finalized. This project will support downtown redevelopment efforts in the core of Oneida.
- **Plastic-to-Oil Initiative:** Site visits are now focused on the Canastota Business Park, chosen for its proximity to available feedstock.
- **Jim Monahan Projects:** Monahan's downtown Oneida projects seem to be moving along, which includes the Devereaux Building, and 1-2 buildings on Madison Street in downtown Oneida.
- **Hotel Oneida:** The City of Oneida Planning Department reports that interior demolition is approximately 90% complete. Full reconstruction is expected to begin in 2026.
- **DCC Ranger / Good Nature Brewing Company:** All PILOT payments are current. The property will be moved to Roll Section 1 after the next taxable status date.
- **Chittenango NY Forward:** Project applications have been submitted to Albany, with funding decisions anticipated in early 2026.
- **Owera Vineyards / EBAC:** There has been a change in LLC ownership. No formal IDA action is required.
- **Caz Barns Project:** The IDA extended sales and mortgage recording tax benefits for this 64-unit housing development for an additional year. No PILOT agreement was involved.
- **SEPAC:** The company is exploring additional land acquisitions to expand its CNC machine shop operations.
- **Kendrick Building Tour (Hamilton, NY):** The IDA Board toured the site of this \$30 million downtown Hamilton construction project. Colgate University is serving as the investor, owner, and operator.
- **The Village of Cazenovia** applied for a DRI funding and presented a strong plan for downtown. The timing of this effort aligns well with the recent acquisition of the college campus.
- **Hoffman Falls Wind Project:** The IDA has received the project application. It will be reviewed at the board meeting tomorrow afternoon. No actions outside of setting a public hearing are expected.
- **Morrisville Nursing Home (Crouse Community Hospital):** The facility is evaluating opportunities to expand services and modernize its infrastructure, particularly in response to anticipated healthcare demand resulting from the Micron project in the Syracuse area.

CCE Update - Larkin Podsiedlik/Katie Livingston

Larkin reported today for Katie as she is at Delphi Falls attending a Marketing Training Series. The AG/AED programming is offering on Jan. 31st at SUNY Morrisville a Commercial Kitchen showcase. Also coming up at the end of the month, is a Nut & Berries Growing Workshop, with hopes of helping farmers bring higher profits. The Pesticides Workshops will continue this year as they were successful last year and want to continue offering that knowledge. CCE, has applied for the NYS Fair Travel Grant again this year with hopes of bringing kids into the county fair.

Open Farm Day will be upon us sooner than later, therefore they're looking for farms and sponsors to host for the event. Training for aspiring gardeners for the community garden with a composting with grant opportunity to be able to participate for grant funding.

Larkin announced they've hired a new Regional Farm Development Specialist and a new Dairy Farms Support person. The building is complete with its asbestos renovations and ready to start taking Seniors applications for this years' tax counseling program.

Tourism Update - Kaytlynn Lynch

Kaytlynn was unable to attend today's meeting, she left notes with Scott to share. Last month Kaytlynn joined NYSTIA's consumer programs coordinator, Nate Gresock, at Destiny USA on the last shopping weekend before Christmas to interact with visitors from near and far.

The professional community provided by NYSTIA is absolutely worth the \$3,750 dollar investment MCT makes in the Tourism Champions Program. This program gets promotional materials in front of consumers at over 20+ travel shows that include locations like: Boston, Cleveland, Chicago, Montreal, Ottawa, Pittsburgh, New York City, Toronto, Quebec, Washington, DC., and more. And this year, MCT will again spend time at the NYS Fair in August at the NYSTIA booth in the Expo Center alongside I LOVE NY.

Kaytlynn is excited to share that in early February the latest visitor guide featuring MCT's new branding will be hot off the press! Created in partnership with Yellow House Creative Services out of the Finger Lakes region, this guide is something everyone can be proud of. It is both a culmination of MCT's strategic marketing planning over the past year, as well as a celebration of who we are as a County.

Visitor Insights to share:

In Q4 of 2025, out-of-state visitors ranked at 45% of our overall visitor pool and 23% of that visitor spend went toward local businesses.

The average visitor spend across 3 distinct categories included: \$81 at restaurants, \$74 at retail, and \$47 at attractions.

Money spent on overnight accommodations averaged \$289 during this 3-month period, rounding out the year 2025.

PCD/HUB Update - Jocelyn Gavitt

Jocelyn reported from the PCD that the Town of Earlville received grant funding for park rehabilitation. The PCD received additional funds from the Micro Enterprise Grant.

Local businesses or start-ups can apply now until March 2nd for a possible award of funding. The annual Business Summit will be held on March 19th at SUNY Morrisville.

Any business expanding or emerging, this is a good information center to attend. The PCD will be moving into their new space at the Kendrick building in Hamilton's downtown soon. The space comes with a small retail area for local businesses to use as a storefront on Main St.; This will be available to some on a rotating schedule. And finally, Jocelyn was happy to report that the PCD will be expanding their services throughout the county with more funds from the county budget to hire additional staff.

BUY Madison - Sam Field

Sam reported for the BUY Madison campaign. She is meeting next month with C&D to plan out the 2026 marketing projects. The Buy Madison sign at Parry's Store in Hamilton was destroyed but will be replaced this week or next, weather depending. This year is the 250th anniversary of America. Throughout the year they will be highlighting Madison County's contributions to the country. Sam will be working with County Historian, Matt Urtz, to create new stories of historical knowledge to share. America250.com has a growing list of opportunities for the County to join in support of the celebration.

MCPLUS - Update

Scott reported the project progression is continuing as planned. Promotion of the program shall commence within the Towns/Villages across the county soon. Bringing information to the potential users of the services.

Planning Update - Scott Ingmire

Scott reported for the Planning Department the hiring of a new Planner, Natalie Stanton. He went on to review the resolutions ready for vote today.

Resolutions

1. Authorizing Chairman to Enter into an Agreement Between the Partnership For Community Development and Madison County.

On motion by Supervisor During, seconded by Supervisor Roberts, the motion was made to Approve. The motion was Passed.

2. Appointing a Member to the Syracuse Regional Airport Authority Advisory Board

On motion by Supervisor Roberts, seconded by Supervisor Daviau, the motion was made to Approve. The motion was Passed.

3. Authorizing Agreement for an Annual Stream Maintenance and Resiliency Program

On motion by Supervisor Daviau, seconded by Supervisor Roberts, the motion was made to Approve. The motion was Passed.

4. Authorizing Chairman to Enter into an Agreement Between the Oswego County Soil and Water Conservation District and Madison County

On motion by Supervisor During, seconded by Supervisor Daviau, the motion was

made to Approve. The motion was Passed.

5. Authorizing an Agreement Modification with the Madison County Rural Health Council for a Mobility Management Program

On motion by Supervisor Roberts, seconded by Supervisor During, the motion was made to Approve. The motion was Passed.

6. Appointing Members to the Central New York Regional Planning and Development Board

On motion by Supervisor Daviau, seconded by Supervisor During, the motion was made to Approve. The motion was Passed.

7. Authorizing Chairman to Enter Into an Agreement Between the Madison County Soil and Water Conservation District and Madison County

On motion by Supervisor During, seconded by Supervisor Roberts, the motion was made to Approve. The motion was Passed.

8. Appointing a Member to the Madison County Soil and Water Conservation District Board

On motion by Supervisor Roberts, seconded by Supervisor During, the motion was made to Approve. The motion was Passed.

9. Authorizing Acceptance of Additional CDBG MicroEnterprise Grant Funds and a Subrecipient Agreement With the Partnership for Community Development

On motion by Supervisor During, seconded by Supervisor Daviau, the motion was made to Approve. The motion was Passed.

Other Committee Business

Chairman Joe took a moment to welcome everyone and make them aware that meetings this year are to be kept to 1 hour. Chairman Joe may ask for written reports instead of a voiced report for the upcoming year to maintain that 1 hour time frame. If so, please do not be offended. We are just making sure to be within the time constraints.

Preferred Agenda

Next Meeting

1. February 25, 2026 at 9:30 a.m. in the Supervisors Chambers

Adjourn

On motion by Matt Roberts, seconded by Thomas Daviau, the Board adjourned at 10:20 a.m.

RESOLUTION NO. _____

**AUTHORIZING CHAIRMAN TO ENTER INTO AN AGREEMENT BETWEEN THE
OSWEGO COUNTY SOIL AND WATER CONSERVATION DISTRICT AND
MADISON COUNTY.**

WHEREAS, Madison County presently contracts with the Oswego County Soil and Water Conservation District (District) to receive a Finger Lakes-Lake Ontario Watershed Protection Alliance (formerly the Finger Lakes Aquatic Vegetation Control Program) grant from the New York State Environmental Protection Fund; and

WHEREAS, Madison County uses these funds for a number of water quality improvement projects throughout the County; and

WHEREAS, Madison County is presently one of 25 Counties that will be receiving a New York State Environmental Protection Fund Grant; and

WHEREAS, in order for Madison County to receive its 2025-2026 allocation of \$137,200, it is necessary to sign a contract with the District;

NOW, THEREFORE, BE IT RESOLVED that the Madison County Board of Supervisors authorizes the Chairman to enter into an Agreement with the District, copies of which are on file with the Clerk of this Board; and

BE IT FURTHER RESOLVED that the Madison County Treasurer is authorized to make the necessary arrangements to receive and disburse the funds.

DATED: February 10, 2026

Joe Wicks, Chairman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee