

Criminal Justice, Public Safety and Emergency Communications

Wednesday, December 13, 2023 @ 10:00 AM

Madison County BOS Chambers

AGENDA

10:00 AM Call Meeting to Order

Approval of Minutes

- Approval of Minutes of 10/25/23

Assigned Counsel:

1. Authorizing the Chairman to Award Bid 23-36 and Enter Into an Agreement with M.E.I.D., LLC
2. Authorizing the Chairman to Enter Into an Agreement with NYS Office of Indigent Legal Services

Sheriff's Office:

1. Authorizing the Chairman to Enter Into an Agreement with Traffic Safety Research, LLC
2. Authorizing the Chairman to Enter Into an Agreement with Abraham Masara, N.P.
3. CAC Updates
4. STOP DWI HVEC Update

Emergency Management:

1. Authorizing the Chairman to Enter Into an Agreement with AK Associates (Kraus Associates) - Motorola Support
2. Department Update

Other Committee Business:

Preferred Agenda

Next Meeting:

1. TBD

Adjourn

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
October 25, 2023*

PRESENT: Chairman Rex Vosburg
Supervisor Bill Zupan
Supervisor Greg Reuter

ALSO: County Administrator Mark Scimone
District Attorney William Gabor
County Attorney Tina Wayland-Smith (via Zoom)
First Assistant County Attorney Jeff Aumell
Sheriff Todd Hood
Undersheriff Bill Wilcox
Director of Emergency Management Dan Degear
Director of EMS Jenna Illingworth
EMS Educator Morgan Pedersen
Assigned Counsel Administrator David DeSantis (via Zoom)
Treasurer Cindy Edick
Director of Finance Lou Anne Randall
Public Information Officer Samantha Field
Confidential Secretary to Board of Supervisors Kristin Guinto
Town of Lenox Supervisor John Pinard
Town of Lincoln Supervisor Melissa During (via Zoom)
Town of Lincoln Board Member Peggy LeClair (via Zoom)

ABSENT: Vice Chairman Pete Walrod
Supervisor Joe Wicks

The meeting was called to order by Chairman Rex Vosburg at 9:01 a.m. in the Chambers.

Minutes:

The minutes of the September 27, 2023 meeting were unanimously approved on the motion of Supervisor Bill Zupan and second of Supervisor Greg Reuter.

Executive Session:

A motion was made by Chairman Rex Vosburg to enter into executive session at 9:02 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Greg Reuter seconded the motion and it was unanimously carried.

A motion was made by Supervisor Greg Reuter to exit executive session at 9:16 a.m. Supervisor Bill Zupan seconded the motion and it was unanimously carried.

Assigned Counsel:

Assigned Counsel Administrator David DeSantis presented the following resolutions to the Committee:

Authorizing the Chairman to Enter Into an Extension for an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2019-2021 (Grant #9)

The Committee unanimously approved the resolution on the motion of Zupan and second of Reuter.

Authorizing the Chairman to Enter Into an Extension for an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2020-2022 (Grant #10)

The Committee unanimously approved the resolution on the motion of Zupan and second of Reuter.

Authorizing the Chairman to Enter Into an Extension for an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2020-2022 (CAFA 3 2024)

The Committee unanimously approved the resolution on the motion of Zupan and second of Reuter.

Sheriff's Office:

Undersheriff Bill Wilcox presented the following resolution to the Committee:

Authorizing the Chairman to Amend an Agreement with Tyler Technologies, Inc.

The Committee unanimously approved the resolution on the motion of Zupan and second of Reuter.

Undersheriff Bill Wilcox provided the following updates:

- All should have a copy of the Traffic Safety Research STOP DWI Outreach Program report to read through at your leisure.
- Budget modification going to Finance, Ways & Means for money received from FY2022 State Homeland Security Program (SLETPP).

Emergency Management:

Emergency Management Director Dan Degear presented the following resolutions to the Committee:

Authorizing the Chairman to Enter Into an Agreement with AK Associates (Kraus Associates)

The Committee unanimously approved the resolution on the motion of Zupan and second of Reuter.

Authorizing the Chairman to Enter Into an Agreement with Wilmac Business Equipment Co., Inc.

The Committee unanimously approved the resolution on the motion of Reuter and second of Zupan.

Director of EMS Jenna Illingworth provided the following updates:

- So far for the month of October, we have done 118 ambulance calls, 19 in the SOMAC area and have flipped 2. Have done over 800 ambulance calls for the year and almost at 400 fly-car

- calls for the year.
- Went to Vital Signs over the weekend and had the NYS EMS Coordinator's Association meeting. 17 counties were there and 16 out of the 17 are either involved in county-wide CON, moving towards a county-wide CON or talking about a county-wide CON.
 - Introduced Morgan Pedersen who is our new full-time EMS Educator that started with us at the beginning of the month.
 - Covering more than just weekends now in Hamilton. Doing weekday evenings as well because of no staff.
 - Meeting with Madison and working closely with them. They currently have our spare ambulance as theirs is down for maintenance.

Executive Session:

A motion was made by Chairman Rex Vosburg to enter into executive session at 9:28 a.m. to discuss the medical, financial, credit or employment history of a particular person or corporation. Supervisor Greg Reuter seconded the motion and it was unanimously carried.

A motion was made by Supervisor Greg Reuter to exit executive session at 10:17 a.m. Supervisor Bill Zupan seconded the motion and it was unanimously carried.

Preferred Agenda:

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the Preferred Agenda.

Adjournment:

The Committee adjourned at 10:18 a.m. on the motion of Zupan and second of Reuter.

Next Meeting Date:

TBD

Respectfully submitted by Tricia Wiley on behalf of Chairman Rex Vosburg.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO AWARD BID 23-36 AND ENTER INTO AN AGREEMENT WITH
M.E.I.D., LLC**

WHEREAS, sealed bids were received and opened on November 30, 2023 for the Madison County Assigned Counsel Renovation; and

WHEREAS, all bids have been canvassed and reviewed by design engineer King & King Architects, who made their recommendation to award the bid to M.E.I.D., LLC, a construction company based out of Oneida, New York that has been previously utilized by the County for many similar services in the past and possess the special skills and training to perform the services required; and

WHEREAS, Madison County Assigned Counsel has reviewed and recommends moving forward with entering into the agreement with M.E.I.D., LLC for their services related to the office remodeling at 1091 Northside Shopping Plaza, Suite 2, Oneida, New York (Madison County Assigned Counsel offices); and

WHEREAS, M.E.I.D., LLC submitted a bid to complete all aspects of the office remodeling project, including construction, electrical and plumbing, for a total cost of \$222,902; and

WHEREAS, H-H grant funding has been secured for a majority of the cost of the construction with an additional grant from the Gorman Foundation in the amount of \$75,000. The Gorman Foundation has also agreed to provide for an additional 20% of their grant award for contingency funding. The remodeling of our current space would provide a more efficient office, allow for additional office space affording the opportunity for program growth and to provide our panel attorneys with a dedicated work space for them to utilize at their convenience; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee and the Highway, Buildings & Grounds Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of Madison County with M.E.I.D., LLC, in the form as is on file with the Clerk of the Board.

Dated: December 14, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

William N. Zupan, Chairman
Highway, Buildings & Grounds Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH NYS OFFICE OF INDIGENT LEGAL SERVICES**

WHEREAS, Madison County Assigned Counsel wishes to reduce caseloads and improve the quality of parent representation in child welfare matters and submitted a grant proposal to the NYS Office of Indigent Legal Services, Third Family Defense (Child Welfare) Quality Improvement & Caseload Reduction Grant, said proposal was deemed “one of the top ranked proposals”; and

WHEREAS, Madison County has been conditionally granted the maximum amount of funds available under this three-year distribution for 2023-2025 and shall not exceed the amount of \$725,340.00; and

WHEREAS, the County shall be reimbursed only for costs actually incurred in accordance with this Agreement. Payments shall be made in arrears on a quarterly basis and be processed upon submission by the County and approved by the NYS Office of Indigent Legal Services of appropriate statements and vouchers; and

WHEREAS, the contract with ILS would cover a 36-month period of time to start January 1, 2024 and run through December 31, 2026; and

WHEREAS, the Third Family Defense (Child Welfare) Quality Improvement & Caseload Reduction Grant funding will provide early intervention treatment support, attorney and caseworker support services and investigative services; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of Madison County with NYS Indigent Legal Services, in the form as is on file with the Clerk of the Board.

Dated: December 14, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
TRAFFIC SAFETY RESEARCH, LLC**

WHEREAS, the Madison County Sheriff is in need of assistance with the administration of the STOP-DWI Community Education and Outreach Program; and

WHEREAS, Traffic Safety Research, LLC has the skills, expertise, education, training and licensing required to perform the required services; and

WHEREAS, the term of this agreement shall be from January 1, 2024 until December 31, 2024; and

WHEREAS, the County will compensate Traffic Safety Research, LLC with a total of Forty Four Thousand Dollars (\$44,000), which is 100% program funded; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Traffic Safety Research, LLC in the form as is on file with the Clerk of the Board.

DATED: December 14, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. 23-_____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
ABRAHAM MASARA, N.P.**

WHEREAS, the Madison County Correctional Facility is in need of psycho-diagnostic evaluations and performances of therapeutic and corrective measures of inmates; and

WHEREAS, Abraham Masara, N.P. represents that he has the skills, expertise, education, training and licensing required to perform the required clinical services; and

WHEREAS, the term of this agreement shall be from January 1, 2024 until December 31, 2024; and

WHEREAS, the County will compensate Abraham Masara N.P. at an hourly rate of One Hundred Seven Dollars (\$107.00) for 10 to 12 hours per week, the total amount of compensation will not exceed \$66,768 for 2024; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Abraham Masara, N.P., in the form as is on file with the Clerk of the Board.

Dated: December 14, 2023

Rex Vosburg, Chairman

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee



Madison County Children's Advocacy Center

1068 Northside Shopping Center
Oneida, NY 13421
Phone: 315-363-2816
Fax: 315-363-2817

11/25/2023

CAC Updates:

We officially became a 501 "C"3 on September 11, 2023.

On October 27, 2023 we had our 1st meeting and went over The Bylaws and The Conflict of Interest Policy.

We discussed opening a bank account at GPO Federal Credit Union. Lou Anne Randall and myself will both have access to the account. We also discussed that we would like to add more board members and ways to recruit members. A letter was drafted and will be distributed throughout Madison County.

We will be setting up a Website through Wix, We are waiting to get our bankcard in order to purchase the site and the Domain Name.

We are planning on holding an Open House for the Children's Advocacy Center in the next few months.

We are waiting to here from National Children's Alliance on the Grant that I applied for to be able to hire a MDT Coordinator/Community Outreach person.

Starting in February 2024 the Madison County Child Fatality Review Team will be joining Chenango County and we will be forming a Regional Team. This will enable us to get funds in order to help spread awareness and to add to our prevention efforts in Madison County.

Debra George

Program Director

Debra George, Program Director
Debra.george@madisoncounty.ny.gov



RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH AK
ASSOCIATES (KRAUS ASSOCIATES)**

WHEREAS, AK Associates has submitted for approval an agreement with Madison County to provide service for the purpose of Motorola Support for the 911 phone system; and

WHEREAS, AK Associates has provided an annual support fee of Twenty-Seven Thousand, Eight dollars and Seventy-Six cents (\$27,008.76); and

WHEREAS, the term of the contract is December 1, 2023 through November 30, 2024;
and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with AK Associates, in the form as is on file with the Clerk of the Board.

Dated: December 14, 2023

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee