

MADISON COUNTY HIGHWAY, BUILDINGS, AND GROUNDS

Meeting Agenda - Wednesday, October 22, 2025

Call Meeting to Order

Committee Chairman Loren Corbin called the meeting to order @ 1:00 p.m. in Chambers.

Committee Members Present: Vice Chairman Dave Jones, Supervisors John Pinard, Gregory Reuter, Alex Stepanski, Thomas Daviau

Others Present: Director of Facilities John Regan, Deputy Director of Facilities Thomas Curtis, Maintenance Supervisor Lyle Malbouf, Highway Superintendent Joe Wisinski, Assistant Highway Superintendent Brad Newman, Assistant County Attorney Jeff Aumell, Finance Director Lou Anne Randall, Public Information Assistant Ryan Coe, County Administrator Mark Scimone, Board Clerk Emily Burns, Supervisor Mary Cavanagh

Approval of Minutes

1. Approve the minutes from the September 24, 2025 regular Highway, Buildings & Grounds Committee Meeting

On motion by Supervisor John Pinard, seconded by Supervisor Gregory Reuter, the motion was made to approve them minutes. The motion was passed.

Highway

1. Discussion: Oneida Madison Electric over Lake Moraine Causeway

Highway Superintendent, Joe Wisinski, updated the Committee on working with Madison-Oneida Cooperative on relocating utility lines for an upcoming culvert project. Madison-Oneida Co-Op wants the county to pay to relocate the utility lines. Wisinski stated that per Highway laws, it is the ownership/responsibility of the Utility Company to move utility poles/lines that are within the Highway right away. County Attorney is assisting with communications. Updates will follow.

2. Highway Highlights

Highway Superintendent, Joe Wisinski, reviewed the department's monthly highlights with the Committee.

3. Discussion: Highway/Sales Tax Tentative Budget Mod

Consensus of the Committee to approve Resolution for the Finance, Ways & Means Committee Meeting

Facilities/Maintenance

1. Authorizing the Chairman to renew lease agreement with Kenwood Community Properties, LLC

On motion by Supervisor Alexander Stepanski, seconded by Supervisor Jon Pinard, the motion was made to approve the resolution . The motion was passed.

2. Authorizing the Chairman to Award Bid 2025-41 and enter into an agreement with Airside Technology Corporation

On motion by Supervisor Stepanski, seconded by Supervisor Dave Jones, the motion was made to approve the resolution . The motion was passed.

3. Authorizing the Chairman to Award Bid 2025-44 and enter into an agreement with Titan Roofing, Inc.

On motion by Supervisor Pinard, seconded by Supervisor Tom Daviau, the motion was made to approve the resolution. The motion was passed.

4. Authorizing the Chairman to enter into an Easement on Fire Tower Rd.

On motion by Supervisor Daviau, seconded by Supervisor Jones, the motion was made to approve the resolution. The motion was passed.

5. Authorizing the Chairman to renew an agreement with Constellation NewEnergy, Inc.

Discussed renewing Electric Rate agreement with MEGA. Our current agreement does not expire until October 2026. Consensus of the Committee to watch rates and move forward with renewal.

6. DETERMINING SEQR STATUS AND THE CONVEYANCE OF CERTAIN REAL PROPERTY IN THE VILLAGE OF CAZENOVIA

On motion by Supervisor Jones, seconded by Supervisor Daviau, the motion was made to approve the resolution. The motion was passed.

7. Facilities Highlights

Facilities Director, John Regan, reviewed the department's monthly highlights with the Committee

8. Central Services Monthly Report

Facilities Director, John Regan, reviewed the Central Services September Monthly Report

Preferred Agenda- Consensus to allow any eligible resolution from today's meeting to be added to the preferred agenda

Next Meeting- TBD November 2025

Adjourn

On motion by Supervisor Jones, seconded by Supervisor Daviau, the meeting was adjourned @ 1:42 p.m.

MADISON COUNTY HIGHWAY, BUILDINGS, AND GROUNDS

Meeting Agenda - Wednesday, September 24, 2025

Call Meeting to Order

Vice Chairman David Jones called the meeting to order @ 1:00 p.m. in Chambers.

Committee Members Present: Vice Chairman Dave Jones, Supervisors John Pinard, Gregory Reuter, Alex Stepanski, Thomas Daviau

Committee Members Absent- Chairman Loren Corbin

Others Present: Director of Facilities John Regan, Maintenance Supervisor Lyle Malbouf, Deputy Director of Facilities Thomas Curtis, Assistant Highway Superintendent Brad Newman, Assistant County Attorney Jeff Aumell, Finance Director Lou Anne Randall, Public Information Assistant Ryan Coe, County Administrator Mark Scimone, Board Clerk Emily Burns, Budget Analyst Susan McConnell, Board Chairman Jim Cunningham

Approval of Minutes

1. Approve the Minutes from the August 27, 2025 Regular Highway, Buildings & Grounds Committee Meeting

On motion by Supervisor Pinard, seconded by Supervisor Stepanski, the motion was made to approve the minutes. The motion was passed.

Other Committee Business

1. Codes Enforcement Discussion

County Administrator Mark Scimone discussed with the Committee about the possibility of the County using the local townships codes department rather than using NYS Codes when the need arises for building and demolition permits for any county projects within that town. Assistant County Attorney Jeff Aumell stated that this has been looked into a few times. Agreements would need to be put in place and some logistics would need to be answered, such as what if the local township does not have a codes officer. Scimone stated that Public Health is conducting a study regarding the County taking over responsibility of codes from the townships, and we are unsure on what the outcome of this study will show. Scimone and Aumell said a local law would need to be adopted by the County to adopt into local codes enforcement and out of state codes enforcement. Several of the Committee members spoke in favor of using local townships and said a good opportunity for the towns and County to work together.

Highway

1. Authorizing the Modification of the 2025 Adopted County Budget (Highway)

Consensus of the Committee to approve Resolution for the Finance, Ways & Means Committee Meeting

2. Highway Highlights

Assistant Highway Superintendent, Brad Newman, reviewed the department's monthly highlights with the Committee.

Facilities/Maintenance

1. Approving Trade-In of Ferris Mowers

On motion by Supervisor Reuter, seconded by Supervisor Stepanski, the motion was made to approve the resolution. The motion was Passed.

2. Authorizing the Modification of the 2025 Adopted County Budget-Delphi Tractor

Consensus of the Committee to approve Resolution for the Finance, Ways & Means Committee Meeting

3. Authorizing the Modification of the 2025 Adopted County Budget-ReConnect Utilities

Consensus of the Committee to approve Resolution for the Finance, Ways & Means Committee Meeting

4. Facilities Highlights

Facilities Director, John Regan, reviewed the department's monthly highlights with the Committee.

5. Central Services Monthly Report

Facilities Director, John Regan, reviewed the Central Services August Monthly Report

Preferred Agenda- Consensus to allow any eligible resolution from today's meeting to be added to the preferred agenda

Next Meeting- Wednesday, October 22, 2025 @ 1:00 p.m. in Chambers

Adjourn

On motion by Supervisor Pinard, seconded by Supervisor Daviau, the motion was made to adjourn the meeting. The motion was Passed.