

MADISON COUNTY FINANCE WAYS AND MEANS COMMITTEE

Meeting Agenda - Thursday, September 25, 2025

Call Meeting to Order

The Committee convened at 9:00 AM in the Supervisors' Chambers, second floor, County Office Building, Wampsville, NY. Supervisor Roberts, Supervisor During, Supervisor Cavanagh and Supervisor Winn.

OTHERS PRESENT:

FWM Secretary Jennifer Cossette, Finance Director Lou Anne Randall, Clerk to the Board of Supervisors Emily Burns, County Treasurer Cindy Edick, Deputy Treasurer Ryan Chaires, County Clerk Michael Keville, Supervisor Pinard, Public Information Officer Samantha Field, Supervisor Daviau, County Attorney Tina Wayland-Smith, Second Assistant County Attorney Melissa Felton, Acting District Attorney Robert Mascari, County Attorney Intern Michael Mariani, Budget Analyst Susan McConnell, Supervisor Walrod, Assistant Finance Director Keith Lummis, County Administrator Mark Scimone and Chairman Jim Cunningham.

A quorum being present, Chairman Matthew Roberts called the meeting to order at 9:01 AM.

Approval of Minutes

1. August 28, 2025 Draft Meeting Minutes

On motion by Supervisor During, seconded by Supervisor Winn, the motion was made to approve the August 28, 2025 meeting minutes. The motion was passed.

Finance/Payroll

Lou Anne Randall, Finance Director

- Continuing to work on budget.
- Working on health insurance, expecting a 5% increase.
- Retirement projection is over \$1 Million.
- Working on renewing contracts.
- In-house training.
- Looking to schedule interviews next week for the Payroll Accountant position.

Treasurer/Budget Officer

Cindy Edick, Treasurer

1. Sales Tax Report

- The Sales Tax Report includes distributions through September.
- Sales tax revenue continues to trend ahead of last year by approximately 7%.
- Distributions for September were both positive.
- For Towns that receive their sales tax as a credit, an updated September report just went out and a final report should be available mid-October, once the NYS report that shows sales tax inside and outside the City of Oneida is received.

Treasurer Edick then gave an update on the 2026 budget.

She advised that there was still work to be done to close the gap to stay within the tax cap. She was to working to finalize fringe benefit numbers and well as vacancies.

Some departments, such as the Sheriff and Highway, will have vacancies over the course of the year. Rather than inflating the budget, we need to accurately account for such vacancies. Treasurer Edick is still looking at the requested projects from various departments at last month's budget hearings. While some may be able to be paid for by host community benefit monies, cuts will still need to be made. Treasurer Edick suggested another committee meeting before the next regular meeting to provide a budget update and provide feedback before a tentative budget is presented. After discussion, consensus was for a special meeting on October 16, 2025 at 9:00 AM for a budget update.

Real Property Tax Services*Deputy Treasurer Ryan Chaires*

The sales tax foreclosure auction was held from September 15th-18th. There were about \$195,000 worth of delinquent taxes that the County was collecting. Bids received totaling \$434,000 and the majority of the delinquent taxes were paid. Only two parcels were under book value. The County will have \$193,000 that will be claimable by former owners. Overall, the auction went well. Deputy Treasurer Chaires reported that they are waiting for a few individuals to sign and pay, and then he can finalize the resolution to go before the Board.

County Clerk's Office / DMV*County Clerk Keville presented the County Clerk/DMV Update***Sept 2025 Clerk Report:**

The Numbers:

DMV

MTD- \$103,534.15; 13% INCREASE

YTD- \$1,158,797.87; 20% INCREASE

With online thru July - \$1,286,948.57; 19% INCREASE

Transactions- MTD 10,392; 12% INCREASE

YTD- 126,165; 24% INCREASE

Recording ClerkRecording Fees

MTD- \$47,644.35; 3% INCREASE

YTD- \$486,525.35; 3% INCREASE

Mortgage Tax

MTD- \$51,698.25; 42% INCREASE

YTD- \$461,096.6; 20% INCREASE

Transfer Tax

MTD- \$118,768.00; 12% INCREASE

MAY- \$797,852.00; 16% INCREASE

Records Management: Working with Finance to update storage of legacy data, continue to help each department with records shredding.

DMV- Waiting to see impact from Taft Rd., new hires training very well, good news coverage, countertop extension and additional state tech nearing completion. First time attending car show with a table.

Clerk's Office- Deed Fraud alert push, public engagement. Evaluate rearranging Clerk's Office spaces. Update program for filing of maps (survey and subdivision).

Historian- Hosting the NYSPHA in Cazanovia in two weeks.

Resolutions

1. Authorizing the Modification of the 2025 Adopted County Budget (PIO)

On motion by Supervisor Cavanagh, seconded by Supervisor During, the motion was made to approve Resolution #1. The motion was passed.

2. Authorizing the Modification of the 2025 Adopted County Budget (Mental Health)

On motion by Supervisor During, seconded by Supervisor Cavanagh, the motion was made to approve Resolution #2. The motion was passed.

3. Authorizing Town, Village and City Municipal Grants from Host Community Benefit and Modifying the 2025 Adopted County Budget

Two additional proposed 2025 Distributions for Host Community Benefit were distributed. County Administrator Scimone explained that the Town of Sullivan is seeking an increase of Host Community Benefit from 6% to 16%, although at one point the Town received 25%. The resolution in the packet would distribute Host Community Benefit the same as last year. One of the handouts shows the increase to the Town of Sullivan, with the Towns only contributing to the increase, while the second shows the County also contributing to the increase to the Town of Sullivan. On motion by Chairman Cunningham, seconded by Supervisor Cavanagh, the motion was made to approve Resolution #3. Following significant discussion regarding the resolution and two proposed alternative distribution options, the motion was passed.

4. Modifying the Sales Tax Allocation from Madison County to Towns and Villages

Treasurer Edick explained the resolution in the packet and the timing of the impact to the Towns. The resolution would cap the net sales tax collection, outside the City of Oneida, with the towns and villages at the amount of \$34,834,604, the amount of net sales tax collections in fiscal year 2024. Towns and villages who receive sales tax payments as a credit would not see an impact, based on the timing of sales tax payments, until 2027. On motion by Supervisor Cavanagh, seconded by Supervisor During, the motion was made to pass Resolution #4. Following significant discussion, the resolution passed.

5. Authorizing the Modification of the 2025 Adopted County Budget (Public

Health)

6. Authorizing the Modification of the 2025 Adopted County Budget (Highway)
7. Authorizing the Modification of the 2025 Adopted County Budget (Highway)
8. Authoring the Modification of the 2025 Adopted County Budget (Planning)
9. Authorizing the Modification of the 2025 Adopted County Budget (Broadband)

On motion by Supervisor During, seconded by Supervisor Cavanagh, the motion was made to approve Resolution #5-9. The motion was passed.

Other Committee Business

1. 2026 Budget: Review of Nonprofit Requests

Treasurer Edick reviewed the Not-for-Profit requests for 2026. As in years past, for the budget, the requests are kept the same as the 2025 levels and then individual Supervisors or the Finance Committee as a whole can bring a resolution to modify the requests. The complete requests are in CivicClerk.

Preferred Agenda

It was the consensus of the Finance, Ways and Means Committee to allow any eligible resolutions from today's meeting to be added to the preferred agenda.

Next Meeting

Special Meeting - October 16, 2025 at 9:00 AM

Regular Meeting - October 23, 2025 at 9:00 AM

Adjourn

On motion by Supervisor During, seconded by Supervisor Cavanagh, the Committee adjourned at 10:10am.

Respectfully submitted by Jennifer Cossette on behalf of Chairman Matthew Roberts.