

MADISON COUNTY HIGHWAY, BUILDINGS, AND GROUNDS

Meeting Agenda - Wednesday, September 24, 2025

Call Meeting to Order

Vice Chairman David Jones called the meeting to order @ 1:00 p.m. in Chambers.

Committee Members Present: Vice Chairman Dave Jones, Supervisors John Pinard, Gregory Reuter, Alex Stepanski, Thomas Daviau

Committee Members Absent- Chairman Loren Corbin

Others Present: Director of Facilities John Regan, Maintenance Supervisor Lyle Malbouf, Deputy Director of Facilities Thomas Curtis, Assistant Highway Superintendent Brad Newman, Assistant County Attorney Jeff Aumell, Finance Director Lou Anne Randall, Public Information Assistant Ryan Coe, County Administrator Mark Scimone, Board Clerk Emily Burns, Budget Analyst Susan McConnell, Board Chairman Jim Cunningham

Approval of Minutes

1. Approve the Minutes from the August 27, 2025 Regular Highway, Buildings & Grounds Committee Meeting

On motion by Supervisor Pinard, seconded by Supervisor Stepanski, the motion was made to approve the minutes. The motion was passed.

Other Committee Business

1. Codes Enforcement Discussion

County Administrator Mark Scimone discussed with the Committee about the possibility of the County using the local townships codes department rather than using NYS Codes when the need arises for building and demolition permits for any county projects within that town. Assistant County Attorney Jeff Aumell stated that this has been looked into a few times. Agreements would need to be put in place and some logistics would need to be answered, such as what if the local township does not have a codes officer. Scimone stated that Public Health is conducting a study regarding the County taking over responsibility of codes from the townships, and we are unsure on what the outcome of this study will show. Scimone and Aumell said a local law would need to be adopted by the County to adopt into local codes enforcement and out of state codes enforcement. Several of the Committee members spoke in favor of using local townships and said a good opportunity for the towns and County to work together.

Highway

1. Authorizing the Modification of the 2025 Adopted County Budget (Highway)

Consensus of the Committee to approve Resolution for the Finance, Ways & Means Committee Meeting

2. Highway Highlights

Assistant Highway Superintendent, Brad Newman, reviewed the department's monthly highlights with the Committee.

Facilities/Maintenance

1. Approving Trade-In of Ferris Mowers

On motion by Supervisor Reuter, seconded by Supervisor Stepanski, the motion was made to approve the resolution. The motion was Passed.

2. Authorizing the Modification of the 2025 Adopted County Budget-Delphi Tractor

Consensus of the Committee to approve Resolution for the Finance, Ways & Means Committee Meeting

3. Authorizing the Modification of the 2025 Adopted County Budget-ReConnect Utilities

Consensus of the Committee to approve Resolution for the Finance, Ways & Means Committee Meeting

4. Facilities Highlights

Facilities Director, John Regan, reviewed the department's monthly highlights with the Committee.

5. Central Services Monthly Report

Facilities Director, John Regan, reviewed the Central Services August Monthly Report

Preferred Agenda- Consensus to allow any eligible resolution from today's meeting to be added to the preferred agenda

Next Meeting- Wednesday, October 22, 2025 @ 1:00 p.m. in Chambers

Adjourn

On motion by Supervisor Pinard, seconded by Supervisor Daviau, the motion was made to adjourn the meeting. The motion was Passed.