

MADISON COUNTY FINANCE WAYS AND MEANS COMMITTEE

Meeting Agenda - Thursday, July 24, 2025

Call Meeting to Order

The Committee convened at 9:00 AM in the Supervisors' Chambers, second floor, County Office Building, Wampsville, NY. Supervisor Roberts, Supervisor During (9:14 AM), Supervisor Cavanagh, Supervisor Corbin, and Supervisor Winn were present.

OTHERS PRESENT:

FWM Secretary Jennifer Keville, Public Information Specialist Ryan Coe, County Treasurer Cindy Edick, Acting District Attorney Robert Mascari, County Attorney Tina Wayland-Smith, Clerk to the Board of Supervisors Emily Burns, Second Assistant County Attorney Melissa Felton, Finance Director Lou Anne Randall, Supervisor Pinard, Supervisor Daviau, County Administrator Mark Scimone, Supervisor Walrod, County Clerk Michael Keville, County Attorney Intern Michael Mariani, Chairman Jim Cunningham and Budget Analyst Susan McConnell.

A quorum being present, Chairman Matthew Roberts called the meeting to order at 9:01am.

Approval of Minutes

On motion by Supervisor Winn, seconded by Supervisor Corbin, the motion was made to approve the June 26, 2025 meeting minutes. The motion was passed.

Finance/Payroll

Lou Anne Randall, Finance Director

- Audit report noted a lack of visibility into the Clerk's Office checking account in MUNIS; no start/end reconciliation or tracking. A meeting will be scheduled to resolve the issue.
- State audit completed; no further action needed.
- Requesting to reclassify Office Assistant to Accountant, other staffing changes to be made during budget process.

Treasurer/Budget Officer

Cindy Edick, Treasurer

Sales Tax Report

- Year-to-date sales tax revenue is up nearly \$1.6 million (approx. 8%) compared to the first two quarters of 2024.
- Second quarter set a new record, surpassing \$11 million for the first time in county history.

Budget Update

- All departments are working on next year's budget.

- Personnel budgeting will now be done by individual rather than by category (FT/PT/OT), with Susan providing significant assistance.
- Tentative budget hearing dates are set for Monday, September 15th (afternoon only) and September 16-17th (mornings only). A detailed schedule will be distributed to the board with department times when finalized.

Clockville Water District

At this point, the town is not interested in taking over the water district. Plans are in place to redeem bond anticipation notes in November using serial bonds and a small amount of available cash. OCWA appears to be taking care of the district. The fund balance is projected at \$38,000 at year's end, and budget planning is underway to assess user impact. Chairman Cunningham recommended establishing an O&M agreement with OCWA, if none exists. Using a minimal amount of fund balance over three years could keep rate increases under 3%; otherwise, a significant increase may be needed for the 182 users. Insurance coverage is being reviewed, and Cindy will be working to provide a recommendation at the next meeting.

Real Property Tax Services

Cindy Edick, Treasurer

- Proceeding with this year's tax foreclosure sale.
- Preparing for the upcoming school tax season.
- GIS Specialist position has been filled.

County Clerk's Office / DMV

Mike Keville - County Clerk

July 2025 Clerk Report:

The Numbers:

DMV

MTD - \$104,662.45; 22% INCREASE

YTD - \$897,968.77; 24% INCREASE

Transactions - MTD - 10,979; 8% INCREASE

JUNE - 86,729; 30.1% INCREASE

Recording Clerk

Recording Fees

MTD - \$43,762.50; 9% INCREASE

YTD - \$361,002.00; 2% INCREASE

Mortgage Tax

MTD - \$44,577.25; 26% INCREASE

YTD - \$302,819.60; 8% INCREASE

Transfer Tax

MTD - \$86,746.00; 93% INCREASE

YTD - \$496,368.00; 12% INCREASE

Department Updates:

Records Management: Continue to work with DSS for their remote storage. Worked with the Town of Sullivan and Town of Lenox with dome disposition and other records issues.

Clerk's Office: Deed Fraud alert push. Third instance of attempted fraudulent land sale. Working with the Treasurer to push an invitation for the notification system.

Historian: Great "History Where You Eat" at Cornell. Well-attended and inspired Cornell to open their facility to more visitors and events in the future.

DMV: Looking into options for a second DMV location once the Taft Road location closes. It was the consensus of the committee to have the requested appraisal completed of a potential building in the Bridgeport area. Will continue to discuss options once more information is obtained.

Resolutions

1. Authorizing the Modification of the 2025 Adopted County Budget (OVS Grant)
2. Authorizing the Modification of the 2025 Adopted County Budget (Veteran's Agency)
3. Authorizing the Modification of the 2025 Adopted County Budget (County Buildings)
4. Authorizing the Approval of Refund of Real Property Taxes in Accordance with Court Order

On motion by Supervisor During, seconded by Supervisor Corbin, the motion was made to approve Resolutions 1-4. The motion was passed.

Other Committee Business

Preferred Agenda

It was the consensus of the Finance Committee to allow any eligible resolutions from today's meeting to be added to the preferred agenda.

Next Meeting - August 28, 2025, at 9:00 am

Adjourn

On motion by Supervisor During, seconded by Supervisor Corbin, the Board adjourned at 9:52 AM.

Respectfully submitted by Jennifer Keville on behalf of Chairman Matthew Roberts.