

MADISON COUNTY GOVERNMENT OPERATIONS COMMITTEE

Meeting Agenda - Thursday, June 26, 2025

Call Meeting to Order

Government Operations Committee Chairman Pete Walrod called the meeting to order at 10:05 AM in the Supervisors Chambers, second floor, County Office Building, Wampsville, NY. Supervisor Walrod, Supervisor Reger, Supervisor Cavanagh, Supervisor Vosburg, Supervisor Shwartz and Supervisor During were present.

Others present: Board Chairman Jim Cunningham, Supervisors Pinard and Daviau, County Administrator Mark Scimone, Treasurer Cindy Edick, County Attorney Tina Wayland-Smith, 2nd Assistant County Attorney Melissa Felton, Human Resources Director Ryan Aylward and Deputy Director Shawn Prievo, Elections Commissioners Mary Egger and Laura Martino, Finance Director Lou Anne Randall, Public Information Officer Samantha Field, Compliance Officer Christina Kennedy, IT Director Paul Lutwak and Deputy Director Robert Verdon, County Clerk Michael Keville, Chief ADA Robert Mascari (Zoom), Clerk of the Board Emily Burns and Confidential Secretary Jennifer Keville.

Approval of Minutes

1. GOC Minutes 5.29.25

On motion by Supervisor Cavanagh, seconded by Supervisor Reger, the motion was made to Approve the May 29, 2025 meeting minutes. The motion was Passed.

Board of Elections

1. Department Update

Elections Commissioner Mary Egger reported on the eventful June 24th Primary. On the last day of early voting, the polling location was without power due to the early morning storm; however, a poll worker happened to have battery-powered lanterns and a generator to get them up and running by 10:00 a.m. Additionally, Mary had to remove the Elections van from flooding as it was occurring at Kenwood. Then, on Election Day, they had to deploy in 110-degree heat. Otherwise, everything went smoothly, and they hope to certify the election results by the 2nd week of July. Elections Commissioner Laura Martino thanked IT and Emergency Management for the assistance provided during the power outage. Other than voting by flashlight, voters had no idea of all that went on behind the scenes. The State was kept in the loop throughout.

Laura stated that their voter registration system contract with ES&S expires in July. They would like to reengage with NTS Data Services as they are experts on New York State Law and meet their needs better. Second Assistant County Attorney Melissa Felton stated that everyone was getting away from NTS a few years ago, but we left on good terms, and she knows of two other counties that are moving from ES&S back to NTS Data Systems.

Purchasing

1. Procurement Report- June 2025

Finance Director Lou Anne Randall shared Purchasings' Procurement Report for the month of May, which showed 322 purchase orders, 2 bids, 16 quotes, and a savings of \$9,888.

Public Information

1. PIO Report - June 2025

Public Information Officer Samantha Field provided her monthly PIO Report to the Committee. Her office has been busy getting information out pertaining to the June 22nd flash flood and storm damage recovery and cleanup efforts. Supervisor Walrod thanked the Public Information Office for their efforts throughout the weather event.

Public Information assisted with the Delphi Falls Ribbon Cutting and County Administrators' Meeting events. The ribbon-cutting Facebook post and video broke the record for outreach. County Administrator Mark Scimone stated that 20+ County Administrators from around the state, along with NYSAC's Executive Director Steve Acquario, Deputy Director Mark LaVigne, and Finance Director Dave Lucas. All participants were very impressed with the park and facility, and Steve stated that he has been to numerous county parks and facilities and Madison County has set the bar. There was a lot of talk about Medicaid, but no one knows what is going to happen until the bill is signed. Many park visitors were seen enjoying the patio and falls during the meeting. A group photo of the attendees was taken in front of the falls. A live camera is now set up on the falls, and the Sheriff has an intern and SPOs that keep an eye on the falls and facility. Chairman Walrod was at Delphi Falls for a worship group and there was non-stop foot traffic. He was very impressed with the Sheriff's intern and thinks he is going to be a great representative for Madison County.

Corporate Compliance

1. Department Update

Compliance Officer Christina Kennedy has been busy updating security policies and the Title VI Plan and new template. Once complete, they will be distributed and implement the required training. She has been working with EMS' third-party biller to create a special report for Medicaid overpayment information so we can meet our reporting requirements. She is also working on getting Public Health's Quality Assurance Reports into her new software to assist with data tracking, then connect with a firm to do the EMS billing assessment.

Information Technology

1. Department Update

IT Director Paul Lutwak reported on the new Delphi Falls camera and lights that have been installed. IT has been working on a couple of behind-the-scenes security items: 1) Attack Surface Management (ASM) is a service through the State that will monitor and test our outside presence to make sure nothing is vulnerable, and 2) State SIM that

collects logs from our servers and goes to the State's JSOC where they are also collecting logs from other counties that have opted in. They will be able to look for trends and, hopefully, will lead to forewarning all counties if another county has a problem.

IT is working on a new way for employees to connect remotely to their county computers. ZTNA will allow employees to automatically connect from home with less work and be more secure. The redundant air conditioner in the data center has been installed as a backup in the event the main air conditioner fails. Deputy Director Rob Verdon is taking the lead on re-wiring the DMV, which will clean things up and allow them to expand.

Human Resources

1. Department Update

Human Resources Director Ryan Aylward and Deputy Director Shawn Prieto attended the NYSPCSO Annual Training Conference during the first week of June. There have been some major shifts in the way Civil Service is administered in the last 2+ years. These changes were intended to be temporary, but more permanent changes are coming. The State has determined the direction they want to go and are looking for volunteers to help steer the changes and how they are administered. Ryan is hoping our county can play a role in guiding these changes. The temporary HELP Program will eventually go away, but it will be replaced with something other than written exams for competitive positions, which should make hiring more flexible and timely.

Resolutions

1. Resolution of Appreciation - Retiree Recognition

This resolution was held until after discussion in executive session. On motion by Supervisor Shwartz, seconded by Supervisor Reger, the motion was made to Approve the resolution as amended to include District Attorney William Gabor. The motion was Passed.

2. Establishing the Standard Work Day and Reporting Days for Certain County Officials

On motion by Supervisor During, seconded by Supervisor Cavanagh, the motion was made to Approve the resolution. The motion was Passed.

3. Authorizing the Chairman to Enter into an Agreement with NTS Data Services

On motion by Supervisor Shwartz, seconded by Supervisor Vosburg, the motion was made to Approve the resolution. The motion was Passed.

4. Authorizing The Chairman To Enter Into An Enterprise Agreement With Spectrum Enterprise

On motion by Supervisor Reger, seconded by Supervisor Cavanagh, the motion was made to Approve the resolution. The motion was Passed.

5. Amending the Written Information Security Policy

On motion by Supervisor Shwartz, seconded by Supervisor During, the motion was made to Approve the resolution. The motion was Passed.

6. Approving the Updated Title VI Plan for Madison County

On motion by Supervisor Vosburg, seconded by Supervisor Reger, the motion was made to Approve the resolution. The motion was Passed.

7. Creating a Full-Time Position in the Highway Department

On motion by Supervisor Shwartz, seconded by Supervisor Reger, the motion was made to Approve the resolution. The motion was Passed.

8. Creating One Mental Health Crisis Worker Position in the Mental Health Department

On motion by Supervisor Cavanagh, seconded by Supervisor Reger, the motion was made to Approve the resolution. The motion was Passed.

9. Creating Full-Time Positions in the County Clerk's Office

On motion by Supervisor Vosburg, seconded by Supervisor Reger, the motion was made to Approve the resolution. The motion was Passed.

10. Authorizing the Madison County Attorney to Enter into a Settlement Agreement in Bankruptcy Court

On motion by Supervisor Vosburg, seconded by Supervisor Reger, the motion was made to Approve the resolution. The motion was Passed.

11. Appointing an Acting District Attorney

This resolution was held until after discussion in executive session. On motion by Supervisor Shwartz, seconded by Supervisor Reger, the motion was made to Approve the resolution. The motion was Passed.

12. Creating an Assistant District Attorney Position in the District Attorney's Office

This resolution was held until after discussion in executive session. On motion by Supervisor Shwartz, seconded by Supervisor Reger, the motion was made to Approve the resolution. The motion was Passed.

Other Committee Business

1. Executive Session - Litigation, Personnel and Salary Matters

A motion was made by Supervisor Vosburg to enter into Executive Session at 10:49 a.m. to discuss 1) discussions regarding proposed, pending or current litigation, and 2) the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Reger seconded the motion, and it was unanimously carried.

A motion was made by Supervisor Cavanagh to exit Executive Session at 1:13 p.m. Supervisor Vosburg seconded the motion, and it was unanimously carried.

Preferred Agenda

It was the consensus of the Government Operations Committee to allow resolutions from today's meeting to be added to the preferred agenda.

Next Meeting

Thursday, July 24, 2025 at 10AM

Adjourn

On motion by Mary Cavanagh, seconded by Eve Ann Schwartz, the Board adjourned.at 1:13 PM.