

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
October 23, 2024*

PRESENT: Chairman Rex Vosburg
Vice-Chairman Loren Corbin
Supervisor Pete Walrod
Supervisor Joe Wicks
Supervisor Michelle Kinville

ALSO: Board Chairman James Cunningham
County Administrator Mark Scimone
Chief Assistant District Attorney Robert Mascari
First Assistant County Attorney Jeff Aumell
Undersheriff Bill Wilcox
Assigned Counsel Administrator David DeSantis
Director of Emergency Management Dan Degear
Director of EMS Jenna Illingworth
Director of Finance Lou Anne Randall
Public Information Officer Samantha Field
Public Information Specialist Ryan Coe
Clerk to the Board Emily Burns
City of Oneida Supervisor Mary Cavanagh
Town of Sullivan Supervisor Tom Daviau
Town of Lenox Supervisor Joseph John Pinard (via Zoom)
Instructor of BOCES New Visions Law Class Anthony Rocco
New Visions Student Aiden Doxtater
New Visions Student Alex Nadreau
New Visions Student Hannah Lere
New Visions Student Jacob DeJesus
New Visions Student Bailey Bowers
New Visions Student Alyssa Bonneau
New Visions Student Kiara Durante

ABSENT: Supervisor Greg Reuter

The meeting was called to order by Chairman Rex Vosburg at 9:02 a.m. in the Chambers.

Minutes:

The minutes of the September 25, 2024 meeting were unanimously approved on the motion of Supervisor Michelle Kinville and second of Supervisor Joe Wicks.

Sheriff's Office:

Undersheriff Bill Wilcox presented the following resolutions to the Committee:

**Authorizing the Chairman to Enter Into an Agreement with Lexipol, LLC for Law
Enforcement Subscription Materials**

The Committee unanimously approved the resolution on the motion of Walrod and second of Kinville.

Authorizing the Chairman to Enter Into an Agreement with Lexipol, LLC for Corrections Subscription Materials

The Committee unanimously approved the resolution on the motion of Walrod and second of Kinville.

Undersheriff Bill Wilcox provided the following updates:

- Have three budget modifications going to Finance, Ways & Means: NYS STOP DWI Foundation Grant Funds, NYS Governor's Traffic Safety Committee Grant Funds and OCFS Grant.
- Everyone received a copy of the STOP DWI Outreach Program update to read at your leisure.

Assigned Counsel:

Assigned Counsel Administrator David DeSantis presented the following resolution to the Committee:

Authorizing the Chairman to Enter Into an Agreement with Thomson Reuter Enterprise, West Publishing Corporation, on Behalf of the Madison County Assigned Counsel Program

The Committee unanimously approved the resolution on the motion of Wicks and second of Kinville.

Assigned Counsel Administrator David DeSantis provided the following update:

- Looking at two new hires; one for a family court position and have had some interviews for a Quality Enhancement Attorney.

The New Visions Law and Government class from Madison-Oneida BOCES introduced themselves. Instructor Anthony Rocco thanked everyone for allowing them to be there.

Emergency Management:

Emergency Management Director Dan Degear presented the following resolutions to the Committee:

Authorizing the Chairman to Enter Into a Lease Agreement with Southern Madison County Volunteer Ambulance Corps, Inc. for the Use of Ambulances

The Committee unanimously approved the resolution on the motion of Kinville and second of Walrod.

Authorizing the Chairman to Enter Into a Lease Agreement with Southern Madison County Volunteer Ambulance Corps, Inc. for the Use of the Ambulance Station

The Committee unanimously approved the resolution on the motion of Wicks and second of Corbin.

Authorizing the Chairman to Enter Into an Agreement with DeRuyter Central School for Refueling

The Committee unanimously approved the resolution on the motion of Kinville and second of Wicks.

Authorizing the Chairman to Enter Into an Agreement with Wilmac Business Equipment Co., Inc.

The Committee unanimously approved the resolution on the motion of Kinville and second of Wicks.

Approving an Update to the Operating Policies for Madison County Emergency Medical Services

The Committee unanimously approved the resolution on the motion of Walrod and second of Corbin.

Director of Emergency Management Dan Degear provided the following updates:

- Will ask the Board to consider at the next meeting passing a resolution in respect to the death of Roland Shea, Sr. from Munnsville. He was a member of the Munnsville fire department for 52 years and has had a great impact on Madison County and the fire service.
- Have three people in training currently in 911. One should be finished with training soon, one left and went to per diem and has come back as a full-time employee and Frank is interviewing for the remaining position.
- Had a school bus accident tabletop exercise last night in Lincoln with local departments and Canastota School District that Mike Sudol presented.
- Handed out and discussed an EMS financial results report with net charges year to date and where we are to the budget. Moving nicely with all of them. Will be over budget on revenue but over budget also on payroll. Billing results to date, EMS calls by days and break down of day of the week and hours of the day, 2024/2025 tentative budget figures for the agencies and the tentative EMS agency support amounts were also shown.
- Previously made the Committee aware of a FCC and tower issue we had in the Town of Brookfield. Supervisor Corbin helped us set up a meeting. We are moving toward purchasing radios to get onto our network.

Director of EMS Jenna Illingworth provided the following updates:

- In the 97% call handled rate in Sullivan and 99% call handled rate in Hamilton.
- In the process of going through our permanent CON. Will be ready to turn in everything we have to the EMS lawyer tomorrow. Will probably start process around the beginning of November. Have asked for permission for REMSCO to come here for the public meeting.
- Morgan is almost to the 400 CPR card mark for the year. She just finished an EMT class in Cazenovia and currently has a refresher class going here at the County Office Building, Tom is also teaching an EMT class in Bridgeport that will finish up within the next couple of months and I will be teaching an EMT class at the Brown Road Highway facility from January until the beginning of summer.
- October 26th will be a trunk or treat event at the Town of Sullivan office building from 5-7 pm.
- October 29th is the touch a truck/pumpkin walk/trunk or treat at Hamilton Central School from 5-7 pm.
- November 11th is our one year anniversary being at the Hamilton Station. We will have an open house from 1-4 pm.

District Attorney:

Chief Assistant District Attorney Robert Mascari presented the following resolution to the Committee:

Authorizing the Chairman to Enter Into an Agreement with J. Scott Porter, Esq. for Appellate Case Services

The Committee unanimously approved the resolution on the motion of Wicks and second of Kinville.

Chief Assistant District Attorney Robert Mascari provided the following updates:

- Will be talking and working with David DeSantis from Assigned Counsel regarding discovery. Have been working with IT and arranging things for discovery as well. Will have a folder that anyone can look at with a permanent link. Also need to talk about things that disappear after a period of time. Need to work with Assigned Counsel on things that won't be there forever including body worn camera information. Going to a meeting with the Sheriff's next week because they are running out of space which will be more money for more storage. Will need to download information as it won't be there forever.
- Will have two retirements of longtime staff which will be a big loss for the department. Both have indicated a willingness to work for several more years on a part-time basis.
- Have two good investigators one of which works more hours than he is paid for. Will be looking to increase the number of hours he can be paid. The other investigator who is a victim witness advocate is trying to be recruited by other law enforcement agencies. She has expressed the desire to have a more full-time position around March of next year. We will be looking at addressing that as well.
- Working with Paul Lutwak to get better computers. There is a Deputy Director of the Prosecutors Training Institute who comes out with minimum requirements for computers that we need to be using in the prosecution field.

Preferred Agenda:

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the Preferred Agenda.

Adjournment:

The Committee adjourned at 10:06 a.m. on the motion of Kinville and second of Wicks.

Next Meeting Date:

Tuesday, November 19, 2024 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Rex Vosburg.