

Administration and Oversight Committee

Meeting Minutes

January 21, 2021

COMMITTEE: Chairman David Jones
Vice Chairwoman Yvonne Nirelli
Supervisor Ron Bono
Supervisor Joseph Ostrander
Supervisor T.J. Stokes

OTHERS: County Administrator Mark Scimone
County Attorney Tina Wayland-Smith
Elections Commissioner Mary Egger
Elections Commissioner Alan Cohen
Purchasing Agent Laurie Winters
Public Information Officer Samantha Fields

Chairman Dave Jones called the meeting to order at 12:32 p.m. via Zoom video conference.

Approve Minutes:

The minutes of the November 9, 2020 meeting were unanimously approved on the motion of Vice Chairwoman Yvonne Nirelli and second of Supervisor Ron Bono.

Board of Elections:

Elections Commissioner Mary Egger stated that the Board of Elections' pollsite usage of the Lincoln Fire Hall for the February 16th Water District Vote is on hold due to a lockdown by the Lincoln Fire Chief. Town of Lincoln Supervisor Yvonne Nirelli will be meeting with the Commissioner and Fire Chief tonight to make sure we can use the fire hall on February 16th before we move forward. A resolution was passed in September 2020 listing pollsites, which included the Lincoln Fire Hall, but it expired at the end of 2020 as it was in place for the Presidential election. Nirelli stated that a resolution was passed by the Town of Lincoln Board to designate the Town of Lincoln Town Hall as the official polling place for the 2021 election year starting on March 1, 2021 through year end. It was a consensus of the Committee to hold future elections at the Lincoln Town Hall starting in March of 2021. A resolution will be drafted for approval at the March 9th Board Meeting.

Egger introduced new Democrat Commissioner Alan Cohen to the Committee and expressed appreciation to the Committee for their patience during this transition year.

Supervisor Ron Bono questioned whether Republicans were going out for petition signatures. Egger confirmed that they were. Commissioner Cohen stated that executive orders were recently released for village elections reducing the number of signatures required. Executive orders specific to towns and cities other than NYC are expected soon.

Purchasing:

Purchasing Agent Laurie Winters stated that she has been looking at Central Service rates for copying services and envelopes, which have been the same for six years. Upon review, she recommends increasing the copying service rates from \$0.025 per copy to \$0.04 per black and white copy and from \$15/box of 500 envelopes to \$18/box of 500 and open the service to all not-for profit organizations. The increased revenue would help cover the Central Service position. We are currently carrying the cost of supplies and copy clicks. Additional services could be offered too. The Committee approved a resolution to establish Central Service rates and requested an annual review of the rates going forward.

Resolutions:**Authorizing the Chairman to enter into a Voting System Maintenance Agreement with Dominion Voting Systems Corporation**

After some uncertainty over the dates and costs, it was a consensus of the committee to table this resolution until next month.

Authorizing the Madison County Board of Elections to Contract for Pollsite Usage

Discussion: It was recommended that the resolution be amended to include the date of the Clockville Water District vote – February 16th, 2021.

The Committee unanimously approved the resolution as amended on the motion of Bono and second of Nirelli.

Establishing Central Service Rates for Non-Profit Organizations within Madison County

The Committee unanimously approved the resolution on the motion of Nirelli and second of Stokes.

Next Meeting:

After some discussion, it was decided to hold monthly A&O Committee meetings for 2021 on the 3rd Thursday of each month (4th Thursday on months with five Thursdays) at 12:30 p.m., following the Planning Committee Meeting.

The next Committee meeting will be held on **Thursday, February 18th at 12:30 p.m.**

Motion to Adjourn:

The Committee adjourned at 1:06 p.m. on the motion of Vice Chairwoman Yvonne Nirelli and second of Supervisor T.J. Stokes.

Respectfully submitted by Christine Coe for Chairman Dave Jones.