

Finance, Ways and Means Committee

Meeting Minutes

April 28, 2022 9:00 a.m.

PRESENT: Chairman Matt Roberts
Vice Chairman Cliff Moses
Supervisor Ronda Winn
Supervisor Mary Cavanagh
Supervisor Jim Cunningham

OTHERS PRESENT: Lou Anne Randall, Finance Director
Tina Wayland-Smith, County Attorney
Mark Scimone, County Administrator
Samantha Field, Public Information Officer
Keith Lummis, Assistant Director of Finance
Cindy Edick, Treasurer
Michael Keville, County Clerk
Rebecca Marsala, Deputy Treasurer
John Becker, Chairman of the Board of Supervisors
Emily Burns, Confidential Secretary to the Board

A quorum being present, Chairman Matt Roberts called the meeting to order at 9:01 a.m. in the Supervisors Chambers.

I. Approval of Minutes:

Motion by C. Moses to approve the minutes of the March 24, 2022 meeting; seconded by M. Cavanagh. Motion unanimously approved.

II. County Clerk

A resolution stating the disbursement amounts of GAP Elimination Funds to Madison County Towns and Villages, and a resolution reporting the spring 2022 Mortgage Tax amounts were submitted to the agenda by County Clerk Michael Keville for today's meeting. Clerk Keville received consensus of the Finance Committee for the addition of a temporary full time student intern position. The resolution for this position will go before the Government Operations Committee today. This position will provide the candidate with the insight of work done within the clerk's office with potential of being hired full time after passing the appropriate civil service exam.

Clerk Keville reported that the DMV was closed for three days because of a malfunction in the state firewall. This prohibited transactions from being processed and was a key reason for the decrease in totals for this period, relative to 2019. Month to date DMV retention decreased by 2% compared to 2019. Recording fees increased 40% compared to 2019.

Clerk Keville informed the Committee that he hopes to benefit from the increase in interest rates by investing with Three+One. He is working with Tyler to make the best decision with the best return. Several inquiries have made regarding Madison County's domestic partner registry. This type of registry is not currently in place in Madison County but would create a uniform system that provides individuals in committed relationships an opportunity to record their partnerships. This makes it easier for private and public institutions to recognize such couples and families. Clerk Keville looked to the committee for direction in initiating a domestic partner registry. A resolution will be submitted to Government Operations Committee for this type of registry next month.

III. Finance Director:

Finance Director Lou Anne Randall reported that the Annual Update Document is complete and was filed on April 27, 2022. The Unassigned Fund Balance of \$25,551,335 is stated in the AUD. Director Randall submitted three resolutions to the agenda for today's meeting. These resolutions include two agreements with Bonadio for 2021 audit and the implementation of GASB 87 Leases. The third resolution submitted by Director Randall is an agreement with Three+One Co. Inc. for investment monitoring.

IV. Treasurer:

Treasurer Cindy Edick reported that the department has been busy receiving property tax payments. Deputy Treasurer Rebecca Marsala noted that there are only about 70 unpaid 2020 Town & County tax bills, which is much less than usual for the end of April.

The first quarter 2022 American Rescue Plan Act report has been submitted. Application for the second payment of ARPA funds (\$6,889,729) will be made as soon as it is available in the U.S. Treasury's on-line portal. The annual Clockville Water District billing is expected to decrease from approximately \$744 to \$314 per unit due to a \$1.6 million award from the Water Infrastructure Improvements Across New York State Grant.

Treasurer Edick reported that sales tax distributions totaled \$8,626,637 through April 2022. This is an increase of \$990,010 (12.63%) over 2021. As of May 2022, AIM and Distressed Provider Assistance payments are expected to cease; a savings of approximately \$545,000 per year.

Resolutions submitted by the Treasurer's Office include authorization of an investment account with J.P. Morgan and designating authorized individuals to act on behalf of the County and a customer agreement with J.P. Morgan Securities LLC. Another resolution for appropriating fund balance local match has been submitted by Treasurer's Office.

Treasurer Edick discussed Rural Broadband funding options for the County's local match, as presented by ECC Technologies to the Committee on March 24, 2022. Utilizing fund balance for this project would provide positive cash flow throughout the entire project, and eliminate interest expense on borrowing. Other unknown expenditures such as the settlement of bargaining unit agreements could have an impact on the fund balance in 2023. Chairman John Becker pointed out that in the past, fund balance has been utilized for many extra projects that would never have been possible without the Oneida Indian Nation Settlement funds and host community benefit revenue. Chairman Becker acknowledged Treasurer Edick's efforts in bringing these projects to fruition.

V. Resolutions:

1. Authorizing the Chairman to enter into agreements with Bonadio & Co., LLP for auditing services.
2. Authorizing the Chairman to enter into an agreement with Bonadio and Co., LLP to implement GASB 87 Leases.
3. Authorizing an investment account with J.P. Morgan and designating authorized individuals to act on behalf of the County.
4. Authorizing the County Treasurer and Deputy County Treasurer to execute a customer agreement with J.P. Morgan Securities LLC.
5. Authorizing the Chairman to enter into an agreement with Three+One Company Inc.
6. Authorizing the refund of 2020, 2021 and 2022 county, towns and school taxes.
7. Authorizing the disbursement of GAP Elimination Funds to Madison County towns and villages.
8. Approval of mortgage tax report for spring 2022.
9. Creating five staff social worker positions in the Mental Health Department and modifying the 2022 adopted County Budget.
10. Authorizing the Chairman to enter an agreement for the Healthy Neighborhood Program Grant & modifying the 2022 adopted County Budget.
11. Authorizing the Chairman to enter an agreement for the Childhood Lead Poisoning Prevention Grant & modifying the 2022 budget.
12. Modifying the 2022 budget for Drinking Water Enhancement Grant Renewal.
13. Authorizing the Chairman to accept grant funds with the U. S. Department of Justice – Small, Rural and Tribal Body-Worn Camera Program Grant and modifying the 2022 County Budget (3110 Sheriff's Office).
14. Authorizing the modification of the 2022 adopted County Budget (3110 Sheriff's Office).
15. Authorizing the modification of the 2022 adopted County Budget (3114 Multidisciplinary Teams (CAC)).
16. Authorizing the modification of the 2022 adopted County Budget (3110 Sheriff's Office).
17. Authorizing the modification of the 2022 adopted County Budget (Broadband Project).
18. Authorizing the modification of the 2022 adopted County Budget (3021 Communications E911).

19. Directing the County Attorney's Office to draft legislation to allow Madison County to extend and additional mortgage recording tax in Madison County.

C. Moses made a motion to review and approve resolutions 1-19; seconded by M. Cavanagh. The committee unanimously approved all resolutions.

VI. Preferred Agenda:

It was the consensus of the Finance Committee to allow any eligible resolution from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

VII. Next Meeting: May 26, 2022

VIII. Adjournment:

The Committee adjourned at 9:45 a.m. on the motion of M. Cavanagh; seconded by C. Moses. Motion unanimously approved.

Respectfully submitted by Heidi LaSalle on behalf of Chairman Matt Roberts