

Highway, Buildings and Grounds
Thursday, December 1, 2022 @ 9:00 AM
Chambers

MINUTES

9:00 AM Call Meeting to Order

Chairman William Zupan called the meeting to order at 9:00 a.m. in Chambers.

Committee Members Present: Chairman William Zupan, Vice Chairman Jon Pinard, Supervisors Paul Walrod & Greg Reuter

Committee Members Absent:
Supervisor Alexander Stepanski

Others Present:

Director of Public Facilities John Regan, Highway Superintendent Joe Wisinski, Assistant County Attorney Jeff Aumell, County Administrator Mark Scimone, Board Chairman John Becker, County Treasurer Cindy Edick

Highway:

1. Authorizing the Chairman to Enter into an Agreement with BP Excavation, LLC

Motion by John Pinard to approve the resolution. Second by Greg Reuter. The motion was Passed.

Absent: Stepanski

2. Authorizing the Chairman to Enter into an Agreement with the Madison County Snowmobile Association, Inc for the use of the Swallows Bridge Road Bridge

Motion by Pete Walrod to approve the resolution. Second by John Pinard. The motion was Passed.

Absent: Stepanski

3. Authorizing the Chairman to Enter into an Agreement with the Madison County Snowmobile Association, Inc for the use of the Hardwood Island Road Bridge

Motion by Greg Reuter to approve the resolution. Second by Pete Walrod. The motion was Passed.

Absent: Stepanski

Facilities/Maintenance:

1. Authorizing the Chairman to enter into an agreement with Lawn Medic/Pest Arrest

Motion by Pete Walrod to approve the resolution. Second by John Pinard. The motion was Passed.

Absent: Stepanski

2. Authorizing the Chairman to renew an agreement with Upstate Temperature Controls, Inc

Motion by John Pinard to approve the resolution. Second by Greg Reuter. The motion was Passed.

Absent: Stepanski

3. Authorizing the modification of the 2022 adopted county budget (New Highway Garage Project)

Motion by John Pinard to approve the resolution. Second by Greg Reuter. The motion was Passed.

Absent: Stepanski

4. Authorizing the modification of the 2022 adopted county budget (Clockville Water District Project)

Motion by Greg Reuter to approve the resolution. Second by John Pinard. The motion was Passed.

Absent: Stepanski

Preferred Agenda

Consensus to allow any eligible resolution from today's meeting to be added to the preferred agenda

Next Meeting: December 28, 2022 @ 1:00 p.m. in Chambers

Adjourn

Motion by Pete Walrod to meeting adjourned 9:08 a.m.. Second by John Pinard. The motion was Passed.

Absent: Stepanski

RESOLUTION NO. _

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
BP EXCAVATION, LLC**

WHEREAS, sealed bids were opened on November 10, 2022 for the Replacement of Reservoir Road Culvert (LEB-559) over Kingsley Brook, Town of Lebanon, Madison County, Bid 22-42, and reviewed by the Highway Buildings and Grounds Committee on December 1, 2022, and

WHEREAS, the low bid meeting specifications is as follows;

BP Excavation LLC	Replacement of Rerservoir Road Culvert: Lump Sum Amount of \$590,500
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WHEREAS, the cost for services has been appropriated in the 2023 County Road Fund Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors, be and is hereby authorized to enter into an Agreement on behalf of the County of Madison with BP Excavation LLC, in the form as is on file with the Clerk of the Board.

Dated: December 1, 2022

William Zupan, Chairman
Highway, Buildings and Grounds Committee



Madison County
Purchasing Office

Computation of Bids

Bid 22-42 Replacement
of Reservoir Road
Culvert (LEB-559) over
Kingsley Brook, Town of
Lebanon, Madison
County

11/10/2022 @ 2:15 pm

Item No.			BOTHAR Construction, LLC	BP Excavation LLC	Slate Hill Constructors, Inc.	Marcy Excavation Services, LLC	Vector Construction Corporation	Upstate Companies, LLC	CCI Companies, Inc.
1		Replacement of Reservoir Road Culvert: Lump Sum	\$ 627,000.00	\$ 590,500.00	\$ 636,000.00	\$ 724,694.00	\$ 729,000.00	\$ 774,000.00	\$ 715,000.00

RESOLUTION NO.

**AUTHORIZING THE CHAIRMAN TO ENTER INTO
AN AGREEMENT WITH THE MADISON COUNTY SNOWMOBILE ASSOCIATION,
INC FOR THE USE OF THE
SWALLOWS BRIDGE ROAD BRIDGE**

WHEREAS, the County of Madison co-owns the Swallows Bridge Road Bridge situated in the City of Oneida, over Oneida Creek with the County of Oneida; and

WHEREAS, the Bridge has been closed to regular vehicle traffic since May 11, 2005; and

WHEREAS, Madison County has allowed the Madison County Snowmobile Association, Inc. to use and maintain the bridge for recreational snowmobile traffic in the past and wishes to continue to do so; and

WHEREAS, the Swallows Bridge Road Bridge is the most suitable crossing of Oneida Creek between Madison and Oneida Counties for snowmobiles; and

WHEREAS, the Madison County Snowmobile Association, Inc. has again agreed to certain terms and conditions for the use and maintenance of the Bridge for recreational snowmobile traffic from October 1, 2022 through September 30, 2024;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an Agreement on behalf of the County of Madison with the Madison County Snowmobile Association Inc., in the form as is on file with the Clerk of the Board.

Dated: December 1, 2022

William Zupan, Chairman
Highway, Buildings and Grounds Committee



BOULDER CONSULTANTS

Donald DeWolfe Ehre, P.E. P.L.L.C.
CONSULTING CIVIL ENGINEER
4 OXFORD CROSSING, SUITE 102
NEW HARTFORD, NY 13413
(315) 797-6088
(315) 797-6190 (FAX)
boulderconsultants@gmail.com

January 10, 2022

Mr. Chris Wright
Tri-Valley Trail Riders
PO Box 600
Oneida, NY 13421

RE: Certification for Trail Groomer Use
Swallow Road Bridge – BIN 3309380
Madison and Oneida Counties

Dear Mr. Wright,

Based on my previous inspections of the Swallow Tail bridge, as noted below, it is my professional opinion that the repairs performed in prior years by the Tri-Valley Riders has brought the structural condition of the bridge up to a strength which will support the weight of a Tucker Sno-cat trail groomer. The groomer should go over the bridge at a speed of 3 miles per hour, or less, to minimize any impact loading.

My prior inspections have found the former roadway bridge to be good horizontal and vertical alignment. These inspections also found the five main carrying beams to be securely anchored to the abutments and the intermediate purlins to be securely attached to the beam webs. The steel support beams remain in good, integral condition, and all of the previous repairs to the beams, purlins and abutments were found to be sound.

The wood deck is in very good condition. There are several locations where the top 1/2-inch of the deck boards is degraded, but the depth of the decay is minor and of no structural concern at this time. I approve the use of the bridge by the groomer for the 2021-2022 winter season.

Should you have any questions, please feel free to contact me.



Respectfully Submitted,
Donald DeWolfe Ehre, P.E., P.L.L.C.

Donald D. Ehre, PE

NY 59276

MD 11411

DC 7693

NJ 37795

VA 12140

RESOLUTION NO.

**AUTHORIZING THE CHAIRMAN TO ENTER INTO
AN AGREEMENT WITH THE MADISON COUNTY SNOWMOBILE ASSOCIATION,
INC FOR THE USE OF THE
HARDWOOD ISLAND ROAD BRIDGE**

WHEREAS, the County of Madison owns the Hardwood Island Road Bridge situated in the Town of Lenox, over Cowaselon Creek; and

WHEREAS, the Bridge has been closed to regular vehicle traffic since 1988; and

WHEREAS, Madison County has allowed the Madison County Snowmobile Association to use and maintain one other bridge of this type for recreational snowmobile traffic; and

WHEREAS, the Hardwood Island Road Bridge is the most suitable crossing of Cowaselon Creek between Oneida Lake, the Old Erie Canal and other Madison County points for snowmobiles; and

WHEREAS, the Madison County Snowmobile Association, Inc. has agreed to certain terms and conditions for the use and maintenance of the Bridge for recreational snowmobile traffic from October 1, 2022 through September 30, 2024;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an Agreement on behalf of the County of Madison with the Madison County Snowmobile Association, in the form as is on file with the Clerk of the Board.

Dated: December 1, 2022

William Zupan, Chairman
Highway, Buildings and Grounds Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO
AN AGREEMENT WITH LAWN MEDIC/PEST ARREST**

WHEREAS, the County requires pest control services for all Madison County properties and leased spaces along with the 9-1-1 Communications Tower Sites; and

WHEREAS, proposals were received and opened on October 18, 2022 for these services (Q85-22); and

WHEREAS, Lawn Medic/Pest Arrest, who satisfactorily provided these services in the past, with the lowest total proposal, has agreed to provide these services, commencing January 1, 2023 and expiring December 31, 2024, for a total annual cost of \$16,260, plus per-diem service when needed; and

WHEREAS, the Highway, Buildings and Grounds Committee has reviewed and recommends that said agreement be accepted;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors be and hereby is authorized to enter into an agreement with Lawn Medic, a copy of which is on file with the Clerk to the Board of Supervisors.

DATED: December 1, 2022

William Zupan, Chairman
Highway, Buildings & Grounds Committee

Quote Q85-22 Pest Control Services

Item #	Description	Lawn Medic	Pestmaster	Orkin
	Wampsville Complex : 138 N Court St Locations:	\$100.00	\$212.00	\$135.00
	• Courthouse has six kitchenettes/ break areas.	\$30.00	\$53.00	n/b
	• Veterans Building three breakrooms and two traps in basement.	\$140.00	\$212.00	n/b
	• County Office Building 14 kitchenettes / break areas (essentially every department).	\$30.00	\$53.00	n/b
	• Public Health Building has one breakroom and 2 lab rooms.			
1	• Law Enforcement Building one breakroom and one trap in another location within.	\$20.00	\$106.00	n/b
	• Maintenance Garage one breakroom.	\$10.00	\$53.00	n/b
	• Public Safety Building / Jail three break areas and two areas will need bait boxes by dumpster.			
	139 N Court St Location:	\$60.00	\$212.00	n/b
	• Highway Department one breakroom in garage and one breakroom in office building.	\$20.00	\$53.00	n/b
	133 N Court St Location:			
	• H.S.S. two breakrooms.	\$20.00	\$53.00	n/b
	Landfill at Buyea Road			
2	6802 Buyea Rd:	\$80.00	\$53.00	\$135.00
	• Main Office Building one breakroom and one lab which is located ½ mile from the Landfill.			
	6641 Buyea Rd:	\$60.00	\$26.50	n/b
	• Scale House one breakroom.			
	• Maintenance Building one breakroom.	\$60.00	\$26.50	n/b
3	Solid Waste Transfer Station: Canastota	\$60.00	\$53.00	\$90.00
4	Solid Waste Transfer Station: Cazenovia	\$60.00	\$106.00	\$90.00
5	Solid Waste Transfer Station: Hamilton	\$60.00	\$106.00	\$90.00
6	Solid Waste Transfer Station: Sullivan	\$60.00	\$106.00	\$90.00
7	Children's Advocacy Center	\$40.00	\$70.66	\$90.00
8	Pathways Program	\$40.00	\$70.66	\$90.00
9	Assigned Council	\$40.00	\$70.66	\$90.00

Annual = \$16,260 \$24,697.76 \$16,794

Quote Q85-22 Pest Control Services

Item #	Description	Lawn Medic	Pestmaster	Orkin
10	911 Cell Towers: Twice a year treatment for insect and mice control, Spring & Fall. The thirteen buildings consist of one 12'x20' prefabricated building per site at various locations throughout the county. These locations will require four wheel drive vehicle to gain access to the sites. Interested bidders can contact John Regan for locations.	\$150.00	\$106.00	
		\$150.00	\$106.00	
		\$150.00	\$106.00	
		\$150.00	\$106.00	
		\$150.00	\$106.00	
		\$150.00	\$106.00	
		\$150.00	\$106.00	
		\$150.00	\$106.00	
		\$150.00	\$106.00	
		\$150.00	\$106.00	\$189.00 semi-annual per location
11	Highway Garage: 6200 Brown Rd, Eaton, NY 13334	\$40.00	\$106.00	\$90.00
12	Additional Locations per location with one room	\$40.00	\$106.00	n/b
	Additional room per location	\$10.00	\$53.00	n/b

Quote Q85-22 Pest Control Services

Item #	Description	Lawn Medic	Pestmaster	Orkin
13	The Public Safety Building/Jail will require to be inspected during different times of the year for spiders, in shower and plumbing closets, there are (34). We would need to understand the cost for the inspection (it can be performed on the same day for rodent inspection). *the treatment for spiders has to be performed with a pre-approved product safe for inmates and staff, with no odor.	<u>Inspection:</u> \$95.00 (if completed in conjunction w/ monthly service no charge) <u>Treatment:</u> \$95.00	<u>Inspection:</u> \$212.00/hr <u>Treatment:</u> Included/\$0	<u>Inspection:</u> \$0.00 <u>Treatment:</u> \$500.00
14	Any variety of bees treatment	Minimum \$95.00	\$212.00	\$225.00
15	Ants (food)	\$140.00	\$212.00	\$225.00
16	Box Alder Bugs (per square foot of building sprayed) + lump sum	\$95.00	\$212.00	\$180.00
17	Bed Bugs	\$140.00	\$212.00	\$500.00
18	Cluster Flies	\$95.00	\$212.00	\$275.00
19	Drain Flies	\$140.00	\$212.00	\$500.00
20	Carpenter Ants	\$95.00	\$212.00	\$500.00
21	Spider Treatments	\$140.00	\$212.00	\$225.00
22	Any variety of bees removal • Lump Sum Hourly Rate for response to our various parks: including all appropriate PPE and equipment (trucks, ladders, lifts and etc.) for removal of various Bee's nest in trees or ground nest. • Demolition to buildings not required.	\$95.00 \$140.00 *minimum \$300.00 for bee removal	\$350.00 \$350.00	\$225.00 \$225.00
	Follow up	Next day follow-up required for items #14-22	Follow up only necessary for bed bugs, 7 days	No follow-up treatment required for items #14-22
	TOTAL	\$5,635.00	\$7,919.00	\$6,210.00

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO RENEW AN AGREEMENT WITH
UPSTATE TEMPERATURE CONTROL, INC.**

WHEREAS, Madison County entered into an agreement (Res#20-567) with Upstate Temperature Control, Inc for 24 hour temperature control services and mechanical services throughout Madison County owned properties and 911 tower locations; and

WHEREAS, said agreement is set to expire December 31, 2022; and both parties are in agreement to accept the renewal of this agreement under the same terms and conditions; and

WHEREAS, the County would like to renew the current agreement with Upstate Temperature Control, Inc. for the additional 2 year option with the same terms and conditions with no increase in cost, with services to commence January 1, 2023 and terminating December 31, 2024 ; and

WHEREAS, the Buildings and Grounds Committee has reviewed the modified agreement and recommend that the agreement be accepted; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to modify and agreement with Upstate Temperature Control, Inc. Accordingly, a copy of said Agreement is filed with the Clerk of the Board.

Dated: December 1, 2022

William Zupan, Chairman
Highway, Buildings & Grounds Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

Capital Projects Fund

H513250 – Highway Facility

	<u>From</u>	<u>To</u>
<u>Revenue</u>		
H513250 424001 Interest & Earnings **	\$12,000	\$17,069.96
H513250 427100 Premium on Obligations	<u>288,465</u>	<u>190,225.46</u>
Total	<u>\$300,465</u>	<u>\$207,295.42</u>
Control Total		<u>\$(93,169.58)</u>

H513250 – Highway Facility

<u>Expense</u>		
H513250 529400 General Contractor Expense	7,039,317	6,937,781.58
H513250 529410 Electrical Expense	1,698,888	1,698,887.88
H513250 529440 Mechanical Expense	914,700	850,475.22
H513250 529450 Plumbing Expense	1,021,000	996,405.01
H513250 529480 Earthworks Materials	1,952,768	1,171,543.31
H513250 529485 Fuel Farm, Canopy & Walkway	687,454	644,090.92
H513250 529520 Electrical Service	230,000	166,000.00
H513250 529525 Natural Gas Service	385,117	314,836.20
H513250 529530 Shop Equipment	485,668	440,926.82
H513250 529545 Specialized Testing	170,000	119,439.02
H513250 529550 Information Technology Expense	265,000	259,832.59
H513250 529555 Road Improvements	200,000	0.00
H513250 529801 Legal Expense	40,000	10,391.27
H513250 529803 Contingency	152,220	0.00
H513250 529809 Misc Project Expense	7,000	6,939.19
H513250 529830 Bond Issuance Expense	65,000	59,960.33
H513250 540392 Copy/Print/Advertising Expense	5,000	0.00
H513250 542080 Legal Expense	13,000	11,856.09
H513250 575070 Interest – Highway Facility	279,223	279,222.20
H513250 594210 Tsf to Debt Service Mid-Year **	<u>175,000</u>	<u>1,724,597.79</u>
Total	<u>\$15,786,355</u>	<u>\$15,693,185.42</u>
Control Total		<u>\$(93,169.58)</u>

Dated: December 1, 2022

William N. Zupan, Chairman
Highway, Buildings & Grounds Committee

Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

** As of November 30, 2022 there will be additional interest earned in our bank account for this project. I would like permission to adjust the values in these accounts to accommodate the expected interest. This will increase the amount transferred to the Debt Service Fund to facilitate future debt payments. The October interest amount earned was \$1,358. I will provide to the Clerk to the Board of Supervisors an updated resolution as soon as the interest amount is known. – Keith Lummis

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

Capital Projects Fund

H834280 – Clockville Water District #1

Revenue

	<u>From</u>	<u>To</u>
H834280 424001 Interest & Earnings	\$0	\$271.87
H834280 457100 Serial Bonds	2,680,000	0.00
H834280 457300 Bond Anticipation Notes	<u>0</u>	<u>2,680,000.00</u>
Total	<u>\$2,680,000</u>	<u>\$2,680,271.87</u>

Control Total \$271.87

H834280 – Clockville Water District #1

Expense

H834280 529801 Legal Expense	68,724	57,341.93
H834280 529802 Engineering Expense	308,831	303,831.12
H834280 529820 Construction Expense	2,230,792	2,220,198.65
H834280 529830 Bonds & Insurance	30,000	10,487.34
H834280 575085 Interest – Clockville Water Dist	40,200	0.00
H834280 594225 Tsf to Water Fund	<u>35,722</u>	<u>122,681.83</u>
Total	<u>\$2,714,269</u>	<u>\$2,714,540.87</u>

Control Total \$271.87

Dated: December 15, 2022

William N. Zupan, Chairman
Highway, Buildings & Grounds Committee

Matthew A. Roberts, Chairman
Finance, Ways & Means Committee