

Solid Waste and Recycling
Tuesday, July 27, 2021 @ 9:00 AM
Chambers / Zoom

MINUTES

9:00 AM Call Meeting to Order

Chairman James Goldstein called the meeting to order at 9:04 AM via a hybrid Zoom video and in-person conference.

Those attending were Chairman James Goldstein, Solid Waste Committee Members Yvonne Nirelli, Eve Ann Schwartz and Jim Cunningham, Solid Waste Director Amy Miller, County Administrator Mark Scimone, Solid Waste Deputy Director Gregory Gelewski, Second Assistant County Attorney Melissa Felton, Public Information Officer Samantha Field and Recycling Coordinator Kristin Welch.

Approval of Minutes

- June 22, 2021 Meeting Minutes

Motion by Jim Cunningham to Approve the June 22, 2021 Solid Waste & Committee Meeting Minutes. Second by Eve Ann Schwartz. The motion was Passed.

Resolutions:

1. Authorizing the Modification of the Adopted 2021 County Budget (Solid Waste)

Motion by Jim Goldstein to Approve the Modification of the Adopted 2021 County Budget for Solid Waste. Second by Jim Cunningham. The motion was Passed.

2. Authorizing the Chairman to Enter into an Agreement with Eggan Excavating and Equipment Co., Inc. for Vacuum Truck Services

Motion by Jim Cunningham to Approve the Agreement with Eggan Excavating and Equipment Co., Inc. for Vacuum Truck Services. Second by Yvonne Nirelli. The motion was Passed.

3. Entering into New Standard Waste Disposal Agreements for the Term 2021-2023 (Bronze Contracting, LLC)

Motion by Eve Ann Schwartz to Approve Bronze Contracting, LLC, to the Solid Waste Disposal Agreements for the term 2021-2023. Second by Yvonne Nirelli. The motion was Passed.

Preferred Agenda

Motion by Yvonne Nirelli to have the above resolutions put on the preferred agenda. Second by Jim Cunningham. The motion was Passed.

Other Committee Business

1. Establishing a Solid Waste Hauler Safety Policy

Amy Miller compiled safety waste hauler policies and procedures which include proper PPE such as high visibility shirts/vests and prohibiting the use of mobile devices while on landfill roads. The committee provided consensus to move forward and get these safety policies in place. Amy Miller will put together a violation form to help with documentation and Kristin Welch will put together simple and clear safety signage for around the Landfill.

2. Leachate Discussion

Amy Miller provided an update on the small daily flows of leachate being sent to the Oneida Wastewater Treatment Plant. The Department still heavily relies on Eggan Excavating to haul most of the leachate to Rome, especially with the heavy rain the area has received. Jim Cunningham suggested running Biological Oxygen Demand tests in an effort to potentially increase flow rates to the Oneida plant.

3. Hauler Issues

Melissa Felton is continuing to work with SUNY Morrisville for modifications to their Solid Waste Disposal Agreement.

Motion by Yvonne Nirelli to Enter into Executive Session at 9:37 AM for advice of counsel. Second by Eve Ann Schwartz. The motion was Passed.

Motion by Yvonne Nirelli to Come Out of Executive Session at 9:56 AM. Second by Eve Ann Schwartz. The motion was Passed.

4. Equipment Replacement

Amy Miller presented a list of potential equipment replacements that could be considered for the American Rescue Plan Act funds for Madison County.

5. Auction Options for Komptech Terminator

Amy Miller updated the committee on auction sites available for the Komptech Terminator and recommended IronPlanet, which deals directly in the targeted market. There was committee consensus to move forward with Amy Miller's recommendation.

Next Meeting:

1. August 24, 2021 @ 9am via Zoom / Chambers

Adjourn

Motion by Eve Ann Schwartz to Adjourn at 10:30 AM. Second by Yvonne Nirelli. The motion was Passed.

Solid Waste and Recycling
Tuesday, June 22, 2021 @ 9:00 AM
Chambers / Zoom

MINUTES

9:00 AM Call Meeting to Order

Chairman James Goldstein called the meeting to order at 9:03 AM via a hybrid Zoom video and in-person conference.

Those attending were Chairman James Goldstein, Solid Waste Committee Members Yvonne Nirelli, Eve Ann Schwartz, T.J. Stokes and Jim Cunningham, Solid Waste Director Amy Miller, County Chairman John Becker, County Administrator Mark Scimone, City of Oneida Supervisor Matt Roberts, City of Oneida Supervisor Mary Cavanagh, City of Oneida Supervisor Joseph Magliocca, County Attorney Tina Wayland-Smith, County Attorney Intern Noah Devaney, Public Information Officer Samantha Field and Recycling Coordinator Kristin Welch.

Approval of Minutes

Motion by Yvonne Nirelli to Approve the May 25, 2021 Solid Waste & Committee Meeting Minutes. Second by T.J. Stokes. The motion was Passed.

- May 25, 2021 Meeting Minutes

Solid Waste and Recycling:

1. Leachate Discussion

Motion by Yvonne Nirelli to Enter into Executive Session at 9:04 AM for Advice of Counsel on Negotiation of a Contract. Second by T.J. Stokes. The motion was Passed.

Motion by Chairman Becker to Come Out of Executive Session at 9:52 AM. Second by T.J. Stokes. The motion was Passed.

The Solid Waste Department will move forward with sending a press release and notifying the newspapers of the landfill's position on the Wastewater Treatment Plant upset.

2. Staffing / Hiring Update

A. Miller updated the committee on the current department openings. The department has filled two out of three Heavy Equipment Operator positions and the Auto Mechanic position. The Head Mechanic position has not yet been filled.

3. Office Building

The Madison County Children's Advocacy Center will be moving into a new location, leaving their old building, located down the road from the landfill, open. A. Miller advised the committee that due to

current building conditions at the main office, the Solid Waste Department hoped to move into the old CAC building. This will be a good option for the department who would not need to spend funds on a new building or scatter their staff. The department is exploring this option over the next few months.

4. Hauler Safety Rules

Building off of a previous discussion at the last committee meeting, A. Miller presented the idea of instating hauler safety rules as a policy, which would need Board approval. A. Miller will work on drafting the policy and suggested a hauler appreciation and training event that would help distribute the new rules. There was committee consensus to move forward with this event and use some funds to pay for the appreciation event to get the new rules out there.

Resolutions:

No resolutions were presented at this committee meeting.

Other Committee Business

The committee discussed recycling laws that will be important to note moving forward. In particular, A. Miller mentioned the NYS Food Donation and Food Scraps Law which goes into effect January 1, 2022. The NYS Department of Environmental Conservation posted a list of Designated Food Scrap Generators who would be included under the law. A. Miller tried to get clarification from the NYSDEC about Green Empire Farms. Specifically, farms are excluded under the law but Green Empire is still being considered a generator. A. Miller mentioned that the crop changeovers at Green Empire bring in a large amount of mixed waste to the landfill, requiring constant oversight so as to not exceed the landfill's daily permit limit during those times. In the future, A. Miller recommends submitting a permit modification moving forward to move away from a daily limit to a quarterly one.

The committee asked about a static composting pile to help divert some of the food scraps. A. Miller said this type of program would require more resources than the department currently has and would not be feasible at this time. The committee understood the current challenges.

T.J. Stokes inquired about the status of the SUNY Morrisville Waste Disposal Agreement. A. Miller has not heard back from Melissa Felton with an update.

Preferred Agenda

There were no resolutions to put on the preferred agenda at this time.

Next Meeting:

1. July 27, 2021 at 9am - Chambers / Zoom

Adjourn

Motion by Eve Ann Schwartz to Adjourn at 10:18 AM. Second by T.J. Stokes.

The motion was Passed.

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County Budget be modified as follows:

Enterprise Landfill Fund

8164 Environmental Control (Landfill)

Expense

	<u>From</u>	<u>To</u>
EE816480 540124 Office Bldg Design/Bidding	\$40,000	\$20,000
EE816480 594215 Transfer to General - Mid-year	<u>-0-</u>	<u>20,000</u>

Control Totals	<u>\$40,000</u>	<u>\$40,000</u>
----------------	-----------------	-----------------

General Fund

1680 Information Technology

Expense

A168010 525210 Access Control Doors	<u>\$15,000</u>	<u>\$35,000</u>
-------------------------------------	-----------------	-----------------

Control Total		<u>\$20,000</u>
---------------	--	-----------------

Revenue

A168010 450333 Transfer from Landfill - Mid-year	<u>\$-0-</u>	<u>\$20,000</u>
--	--------------	-----------------

Control Total		<u>\$20,000</u>
---------------	--	-----------------

Dated: August 10, 2021

James S. Goldstein, Chairman
Solid Waste and Recycling Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways and Means Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
EGGAN EXCAVATING AND EQUIPMENT COMPANY
FOR VACUUM TRUCK SERVICES**

WHEREAS, the Madison County Department of Solid Waste is required to maintain and periodically clean its leachate piping associated with the Madison County Landfill; and

WHEREAS, vacuum truck services are occasionally required to perform such maintenance and cleaning activities and these cost of these services are included in the Solid Waste Department landfill site maintenance budget; and

WHEREAS, Egan Excavating and Equipment Company possesses the special skills and training required to perform these services;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors hereby authorizes and directs the Chairman of the Board of Supervisors to enter into an agreement with Egan Excavating and Equipment Company, Inc. for vacuum truck services at the Madison County Landfill, a copy of which is on file with the Clerk of the Board.

Dated: August 10, 2021

James S. Goldstein, Chairman
Solid Waste and Recycling Committee

RESOLUTION NO. _____

**ENTERING INTO NEW STANDARD WASTE DISPOSAL AGREEMENTS FOR THE
TERM 2021-2023**

WHEREAS, Madison County offers a discounted disposal rate to Commercial Solid Waste Permittees that sign a Solid Waste Disposal Agreement, wherein such Permittees commit to deliver all collected waste and recyclable materials to the Madison County Landfill and Recycling Center; and

WHEREAS, the Solid Waste Committee has created two classifications: a Standard Waste Disposal Agreement (for traditional waste haulers that collect residential, commercial, and industrial waste materials) and a Contractor Agreement, also known as the “Business Convenience Agreement,” recognizing that many commercial permit holders are businesses such as landscapers, roofers, general contractors and small businesses that generate waste in the course of their business and then haul it to the landfill for disposal; and

WHEREAS, there are separate insurance requirements for each classification and Commercial Solid Waste Permittees must maintain minimum insurance requirements for the term of the Agreement; and

WHEREAS, on September 8, 2020, the Madison County Board of Supervisors established new standard agreements for the term of January 1, 2021 through December 31, 2023; and

WHEREAS, each agreement requires approval by the Madison County Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED, that Madison County enter into Solid Waste Disposal Agreements and Business Convenience Agreements with Commercial Solid Waste Permittees that are approved by the Solid Waste Committee and that agree to abide by the provisions of the Agreements, copies of which are on file with the Clerk of the Board; and

BE IT FURTHER RESOLVED, that the Chairman of the Madison County Board of Supervisors is hereby authorized and directed to enter into the Solid Waste Disposal Agreements and Business Convenience Agreements with the following Solid Waste Committee approved Commercial Solid Waste Permittee:

Bronze Contracting, LLC

Dated: August 10, 2021

James S. Goldstein, Chairman
Solid Waste and Recycling Committee

MADISON COUNTY POLICIES AND PROCEDURES

- I. **SUBJECT:** Solid Waste Hauler Safety Rules
- II. **ADOPTED:** August 10, 2021
- III. **PURPOSE:** The purpose of this policy is to recognize the inherent hazards associated with active landfill operations and establish the minimal safety requirements for all waste haulers using the Madison County Landfill facilities to protect employees and waste haulers.
- IV. **POLICY:** All waste haulers must abide by the following safety requirements:

 Personal Protective Equipment – Minimal requirements include high visibility clothing or vest and work boots. Puncture resistant soles, gloves, and eye protection are recommended.

 Use of Cell Phones and Mobile Devices – The use of cell phones and other mobile devices is strictly prohibited on landfill roads and at the working face. This includes the use of hands-free devices.

 Use of Two Way Radios for Communication with Operators – Vehicles must be fully stopped and in park prior to using two way radios to communicate with equipment operators.

 Exiting a Vehicle at the Working Area – Only one person wearing high visibility clothing may exit a vehicle to unlock the tailgate at the landfill working area. Person shall first survey the area and make eye contact with nearby equipment operators. Person shall remain within six feet of their vehicle at all times.

 Working Area Safe Zone – A 15 foot safe zone shall be maintained between landfill equipment and hauler vehicles.

 Smoking – Smoking is strictly prohibited at all Madison County facilities and can cause fires at the landfill working area.

 Scavenging – Scavenging and re-loading of dumped waste is strictly prohibited.

 Speeding – Site speed limits must be observed and vehicles shall move very slowly around the landfill working area.

 Reporting of Incidents – Any incidents (accidents/injuries/spills) must be immediately reported to a Madison County equipment operator or supervisor.