

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636

WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
(315) 366-2725 (Fax)



Eileen M. Zehr

Personnel Officer
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Ryan D. Aylward

Director of Labor Relations
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Government Operations Tuesday, November 22, 2022 @ 11:30 AM Chambers

MINUTES

**11:30 Call Meeting to Order
AM**

M. Cavanagh called the meeting to order at 12:18 p.m.

Committee Members present: M. Roberts, R. Vosburg and P. Walrod
Committee Member absent: C. Moses

Others present: R. Aylward, J. Becker, E. Burns, D. Curtis, C. Edick, S. Field, K. Guinto, D. Pulido, L. Randall, M. Scimone, T. Wayland-Smith and E. Zehr

Approval of Minutes

- Minutes - November 10, 2022

Motion by Rex Vosburg to approve the minutes from November 10, 2022. Second by Matt Roberts. The motion was Passed.

Resolutions:

1. Resolution of Appreciation - Retiree Recognition

Motion by Matt Roberts to approve the resolution. Second by Pete Walrod. The motion was Passed.

2. Authorizing the Modification of the 2022 Adopted County Budget (ARPA)

Motion by Matt Roberts to approve the resolution. Second by Pete Walrod. The motion was Passed.

3. Authorizing the Modification of the 2022 Adopted County Budget (ARPA)
Motion by Pete Walrod to approve the resolution. Second by Matt Roberts. The motion was Passed.
4. Acknowledging Introduction of Proposed Local Law No. 8 for the Year 2022 and Calling for a Public Hearing
Motion by Pete Walrod to approve the resolution. Second by Matt Roberts. The motion was Passed.
5. Adopting Local Law No. 8 for the Year 2022
Motion by Matt Roberts to approve the resolution. Second by Rex Vosburg. The motion was Passed.
6. Establishing the Salaries of County Officers and Managerial Confidential Employees for 2023
Motion by Pete Walrod to approve the resolution. Second by Matt Roberts. The motion was Passed.
7. Authorizing the Chairman to Enter Into an Agreement (CSEA White Collar Unit)
Motion by Matt Roberts to approve the resolution. Second by Rex Vosburg. The motion was Passed.

Other Committee Business

1. MOTION TO ENTER EXECUTIVE SESSION
Motion by Matt Roberts to Enter Executive Session. Second by Rex Vosburg. The motion was Passed.
Motion by Matt Roberts to Exit Executive Session. Second by Rex Vosburg. The motion was Passed.
2. Negotiations
3. Personnel Matter
4. Contract Matter

Preferred Agenda

It was the consensus of the committee to allow any eligible resolutions from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the committee.

Next Meeting:

1. December 1, 2022 - Time To Be Determined

Adjourn

Motion by Matt Roberts to adjourn the meeting. Second by Rex Vosburg. The motion was Passed.

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Government Operations Thursday, November 10, 2022 @ 9:00 AM Chambers

MINUTES

9:00 AM Call Meeting to Order

DRAFT

M. Cavanagh called the meeting to order at 9:01 a.m.

Committee Members present: M. Roberts and R. Vosburg

Committee Members absent: C. Moses and P. Walrod

Others present: R. Aylward, E. Burns, L. Corbin, J. Cunningham, M. During, C. Edick, S. Field, L. Kantor, M. Keville, K. Martin, J. Pinard, L. Randall, M. Scimone, E. Shwartz, T. Wayland-Smith, R. Winn, E. Zehr and W. Zupan

Approval of Minutes

- Minutes - October 27, 2022

Motion by Rex Vosburg to approve the minutes from October 27, 2022. Second by M. Roberts. The motion was Passed.

Resolutions:

1. Authorizing Attendance at an Out-of-State NACO Conference (NACo)

Motion by Matt Roberts to approve the motion. Second by Rex Vosburg. The motion was Passed.

2. Appointing a Budget Officer and a Deputy Budget Officer

Motion by Matt Roberts to approve the motion. Second by Rex Vosburg. The motion was Passed.

3. Creating an Assigned Counsel Attorney in the Office of Assigned Counsel

Motion by Matt Roberts to approve the motion. Second by Rex Vosburg. The motion was Passed.

4. Renewing the Stipends for On Call System for Certain County Managers

Motion by Rex Vosburg to approve the motion. Second by Matt Roberts. The motion was Passed.

5. Renewing a Stipend for the Emergency Medical Services Coordinator

Motion by Rex Vosburg to approve the motion. Second by Matt Roberts. The motion was Passed.

Other Committee Business

1. MOTION TO ENTER EXECUTIVE SESSION

Motion by Rex Vosburg to Enter Executive Session. Second by Matt Roberts. The motion was Passed.

Motion by Matt Roberts to Exit Executive Session. Second by Rex Vosburg. The motion was Passed.

2. Litigation
3. Negotiations
4. Personnel Matter
5. Salary Matter

Preferred Agenda

It was the consensus of the committee to allow any eligible resolutions from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the committee.

Next Meeting:

1. To Be Determined
November 17, 2022

Adjourn

Motion by Matt Roberts to adjourn the meeting. Second by Rex Vosburg. The motion was Passed.

RESOLUTION NO. _____

RESOLUTION OF APPRECIATION – RETIREE RECOGNITION

WHEREAS, the Madison County Board of Supervisors believes that County employees should be recognized for their faithful service to the public; and

WHEREAS, recognition of the distinguished service of a certain County employee with an upcoming retirement is in order,

NOW, THEREFORE BE IT RESOLVED that the Madison County Board of Supervisors hereby recognizes the dedicated contributions of Babbette Seitz upon her retirement.

Babbette F. Seitz

County Clerk

2002 - 2022

Dated: December 1, 2022

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

**AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET
(American Rescue Plan Act of 2021)**

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

County Road Fund

5114 County Highway (ARPA)

Expense

	<u>From</u>	<u>To</u>
D511450 529111 GPS Unit-Survey Total Station	\$14,000	\$17,300
D511450 529114 Retroreflectometer	<u>23,000</u>	<u>19,700</u>
Control Totals	<u>\$37,000</u>	<u>\$37,000</u>

Dated: December 1, 2022

Mary Cavanagh, Chairwoman
Government Operations Committee

Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

**AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET
(ARPA)**

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

General Fund

4018 Public Health (ARPA)

Expense

	<u>From</u>	<u>To</u>
A401840 540151 Health Festival	\$25,000	\$19,407
A401840 540152 Survey/Data Collection	58,000	-0-
A401840 540154 Wastewater Testing for Opiates and Cannabis	<u>15,000</u>	<u>44,100</u>
Totals	<u>\$98,000</u>	<u>\$63,507</u>
Control Total		<u>(\$34,493)</u>

9999 Non Departmental Revenue

Expense

A999995 440895 Fed Aid Coronavirus Fiscal Recovery	<u>\$9,756,771</u>	<u>\$9,722,278</u>
Control Total		<u>(\$34,493)</u>

Dated: December 1, 2022

Mary Cavanagh, Chairwoman
Government Operations Committee

Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

**ACKNOWLEDGING INTRODUCTION OF PROPOSED LOCAL LAW NO. 8
FOR THE YEAR 2022 AND CALLING FOR A PUBLIC HEARING**

WHEREAS, Supervisor Cavanagh has duly authorized proposed Local Law No. 8 for the year 2022, fixing the salaries of certain County Officials for the year 2023; and

WHEREAS, a copy of said proposed local law has been furnished to each Supervisor;

NOW, THEREFORE BE IT RESOLVED, that a public hearing be held on the proposed local law in the Chambers of the Board of Supervisors at the Madison County Office Building on December 15, 2022 at 11:10 a.m., or as soon as possible thereafter; and

BE IT FURTHER RESOLVED, that the Clerk of the Board duly publish a notice of this hearing in the official newspapers of the County at least five days prior to the scheduled hearing.

DATED: December 1, 2022

Mary B. Cavanagh, Chairwoman
Government Operations Committee

**COUNTY OF MADISON
LOCAL LAW NO. 8 FOR THE YEAR 2022**

**LOCAL LAW FIXING THE SALARIES OF
CERTAIN COUNTY OFFICIALS FOR 2023**

Be it enacted by the Board of Supervisors of the County of Madison as follows:

Section 1. The annual salaries of the following County officials are fixed as follows commencing January 1, 2023:

	<u>1/1/2023</u>
Madison County Commissioner of Social Services	126,049
Madison County Highway Superintendent	126,049
Madison County Public Health Director	126,049
Madison County Sheriff	114,612
Madison County Personnel Officer	112,545
Madison County Treasurer	100,489
Madison County Clerk	91,369
Madison County Election Commissioner	85,068
Madison County Election Commissioner	85,068
Madison County Real Property Tax Services Director	17,368

Section 2. This local law is adopted subject to permissive referendum as provided in Section 24 of Municipal Home Rule Law.

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

ADOPTING LOCAL LAW NO. 8 FOR THE YEAR 2022

WHEREAS, there has been duly introduced Local Law No. 8 for the year 2022 entitled “A Local Law Fixing the Salaries of Certain County Officials for the year 2023; and

WHEREAS, a public hearing on said local law was duly held by the Board of Supervisors of the County of Madison on December 15, 2022,

NOW, THEREFORE BE IT RESOLVED, that Local Law No. 8 for the year 2022 be and the same is hereby adopted.

Dated: December 15, 2022

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

**ESTABLISHING THE SALARIES OF COUNTY OFFICERS AND
MANAGERIAL/CONFIDENTIAL EMPLOYEES FOR 2023**

RESOLVED, that commencing January 1, 2023, a 7% increase shall be applied to the **Appendix B** Salary Schedule of the Management Salary Plan; and

BE IT FURTHER RESOLVED, that commencing January 1, 2023, the following salaries shall be paid to County officers and managerial/confidential employees in biweekly payments by the County Treasurer,

BE IT FURTHER RESOLVED, that the following titles created through the 2023 adopted budget be and are hereby allocated in Appendix A of the Management Salary Plan:

Recycling Coordinator	Grade D
Public Health Emergency Coordinator	Grade E
Deputy Director of Health	Grade G
Assigned Counsel Attorney	Grade G

Dated: December 1, 2022

Mary B. Cavanagh, Chairwoman
Government Operations Committee

<u>TITLE</u>	<u>2023 Salary</u>
County Administrator	\$ 151,964
Psychiatric Nurse Practitioner	\$ 151,762
Assigned Counsel Administrator	\$ 144,450
Psychiatric Nurse Practitioner	\$ 134,900
County Attorney	\$ 130,195
First Assistant District Attorney	\$ 126,049
Director Community Mental Health Services	\$ 121,151
Information Technology Director	\$ 117,882
Planning Director	\$ 112,545
Supervising Social Services Attorney	\$ 112,545
Probation Director II	\$ 106,707
Director of Solid Waste Management	\$ 105,249
Undersheriff	\$ 105,249
Director of Public Facilities	\$ 102,332
Director of Finance	\$ 100,873
Deputy County Highway Superintendent	\$ 100,489
Deputy Sheriff Captain	\$ 100,489
Director of Labor Relations	\$ 100,489
Director of Emergency Management Services	\$ 97,955
Assistant District Attorney - DWI Program	\$ 96,578
Second Assistant District Attorney	\$ 95,277
Deputy Director of Technology	\$ 93,974
Deputy Commissioner for Financial Aid	\$ 92,672
Deputy Director of Solid Waste Management	\$ 90,066
Corrections Captain	\$ 89,721
Director of Children With Special Needs Program	\$ 89,721
Social Services Attorney II	\$ 89,721
Assistant District Attorney - Fraud Prevention	\$ 88,764
Director of Environmental Health	\$ 88,764
Deputy Commissioner for Family Services	\$ 87,462
Deputy Director of Administrative Services	\$ 87,462
Director of Community Health Services	\$ 87,462
Mental Health Clinic Treatment Coordinator	\$ 87,462
Deputy County Treasurer	\$ 87,394
Assistant Planning Director	\$ 85,068
First Assistant County Attorney	\$ 83,031
Purchasing Agent	\$ 82,741
Deputy Commissioner for Administrative Services	\$ 81,995
Deputy Director of Health	\$ 81,995
Assistant Director of Finance	\$ 80,414
Director of Administrative Services	\$ 80,414
Compliance Officer	\$ 78,089
E911 Director	\$ 78,089
Highway Operations Manager	\$ 75,954
Deputy Director/Emergency Management Planner	\$ 75,610

Director of Administrative Services	\$ 75,610
Workforce Development Supervisor	\$ 75,610
Corrections Lieutenant	\$ 74,916
Fire Coordinator	\$ 74,916
Child Advocacy Center Director	\$ 73,212
Clerk to the Board of Supervisors	\$ 73,212
Deputy County Treasurer	\$ 73,212
Seventh Assistant District Attorney	\$ 73,212
Youth Bureau Director	\$ 72,839
Public Information Officer	\$ 71,799
Assistant Director of Administrative Services	\$ 71,522
Deputy County Clerk	\$ 71,522
Payroll Manager	\$ 71,522
Personnel Technician II	\$ 71,522
Corrections Lieutenant	\$ 70,761
Director of Financial Assistance	\$ 70,761
Building Maintenance Supervisor	\$ 65,367
Public Health Emergency Coordinator	\$ 65,367
Second Assistant County Attorney	\$ 65,262
Deputy County Clerk	\$ 65,034
Deputy Director of Real Property Tax Services	\$ 65,034
Labor Relations Technician	\$ 64,106
Recycling Coordinator	\$ 64,106
Director of Veterans Service Agency	\$ 63,179
County Historian	\$ 62,194
Director of Weights and Measures	\$ 61,384
Assistant Director of Administrative Services	\$ 60,276
Emergency Medical Services Coordinator	\$ 60,276
Executive Assistant to the County Administrator	\$ 58,967
Assistant Director of Administrative Services - DSS	\$ 58,363
Confidential Secretary to Sheriff	\$ 58,140
Confidential Secretary to the Director of Community Mental Health Services	\$ 58,140
Personnel Associate	\$ 58,140
Personnel Associate	\$ 58,140
Confidential Secretary to County Attorney	\$ 55,122
Deputy Elections Commissioner	\$ 54,937
Deputy Elections Commissioner	\$ 54,937
Records Management Coordinator	\$ 54,133
Fifth Assistant District Attorney	\$ 53,833
Confidential Secretary to the First Assistant District Attorney	\$ 52,863
Public Information Specialist	\$ 52,415
Confidential Secretary to Commissioner of Social Services	\$ 52,109
Confidential Secretary to District Attorney	\$ 52,109
Confidential Secretary to the Public Health Director	\$ 52,109
Payroll Specialist	\$ 51,357
Executive Assistant to the Assigned Counsel Administrator	\$ 50,751
Administrative Assistant to the County Attorney	\$ 50,555

Fourth Assistant District Attorney	\$ 47,848
Assitant Director of Weights and Measures	\$ 47,440
Confidential Secretary to Board of Supervisors	\$ 47,440
Administrative Assistant to the District Attorney	\$ 44,002
Senior Election Clerk	\$ 44,002
Senior Election Clerk	\$ 44,002
Criminal Investigator	\$ 35,380
Criminal Investigator	\$ 32,962
Deputy Coroner	\$ 23,523
Deputy Coroner	\$ 15,363
Deputy Coroner	\$ 6,358
Coroner	\$ 5,034
Deputy Coroner	\$ 3,000
Deputy Coroner	\$ 3,000

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN OF THE BOARD TO ENTER
INTO AN AGREEMENT (CSEA WHITE COLLAR UNIT)**

WHEREAS, the Legislature of the State of New York enacted Article 14 of the Civil Service Law, which is known as the Taylor Law, and

WHEREAS, pursuant to Section 202 of the Civil Service Law, employees in the White Collar Unit are represented by the Civil Service Employees Association, Inc.; and

WHEREAS, the Board of Supervisors has recognized said employee organization for the purpose of negotiating collectively in accordance with Section 204 of the Civil Service Law,

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and hereby is authorized and empowered to enter into the negotiated agreement with the CSEA White Collar Unit for the period January 1, 2023 through December 31, 2025.

Dated: December 1, 2022

Mary B. Cavanagh, Chairwoman
Government Operations Committee