

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
January 25, 2023*

PRESENT: Chairman Rex Vosburg
Vice Chairman Pete Walrod
Supervisor Bill Zupan
Supervisor Joe Wicks
Supervisor Greg Reuter (via Zoom)

ALSO: County Administrator Mark Scimone
District Attorney William Gabor
County Attorney Tina Wayland-Smith (via Zoom)
First Assistant County Attorney Jeff Aumell
Second Assistant County Attorney Melissa Felton
County Attorney Intern Delaney Livermore
Sheriff Todd Hood
Undersheriff Bill Wilcox
Director of Administrative Services Steve Laureti
Probation Director Joanne Miller
Director of Emergency Management Dan Degear
EMS Coordinator Jenna Illingworth
Fire Coordinator Doug Shattuck
Assigned Counsel Administrator David DeSantis (via Zoom)
Assigned Counsel Quality Assurance Attorney HJ Hubert (via Zoom)
Director of Finance Lou Anne Randall
Public Information Officer Samantha Field
Public Information Intern Taylor Taiwo
Clerk to the Board Emily Burns
Confidential Secretary to Board of Supervisors Kristin Guinto (via Zoom)
Town of Lincoln Clerk Peggy LeClair (via Zoom)
Town of Lenox Supervisor John Pinard
Town of Lebanon Supervisor Ronda Winn
Town of Lincoln Supervisor Melissa During (via Zoom)

The meeting was called to order by Chairman Rex Vosburg at 9:00 a.m. in the Chambers.

Minutes:

The minutes of the December 5, 2022 meeting were unanimously approved on the motion of Supervisor Bill Zupan and second of Vice Chairman Pete Walrod. The minutes of the January 19, 2023 meeting were unanimously approved on the motion of Vice Chairman Pete Walrod and second of Supervisor Bill Zupan.

Emergency Management:

Fire Coordinator Doug Shattuck stated that they had been working hard the last six months

on projects for recruitment and retention of volunteer firefighters. In the last ten years, there has been a 33% reduction in volunteers in NYS. Shattuck stated that we had received a request from BOCES for a project they wanted to undertake through their Career & Technical Education Program. This would be a two-year OCM BOCES Firefighting and Emergency Medical Technician program held at the Madison County Emergency Management Training Center offered to high school juniors to prepare them for a career in Emergency Services. The half-day program would combine an on-site classroom with access to facilities, equipment and trained personnel in the firefighting and emergency medical fields. A summary and discussion of the OCM BOCES Firefighter Training Curriculum for the Fall of 2023 was provided to the Committee along with an overview of Governor Hochul's budget proposal for student stipends for the completion of fire training courses and budget proposal to allow for the amendment of volunteer firemen's Benefit Law so that volunteer firefighters could be locally compensated. Shattuck also handed out a draft of the flyer to be sent to school districts from OCM BOCES.

District Attorney:

District Attorney Bill Gabor provided the following updates:

- Thanks to the Board and Committee for their support given in 2022.
- Had a retirement and a resignation in the office. Was able to bring in an Assistant DA from Onondaga County.
- Numbers came out good for budget. Granted a \$237,168 grant from Criminal Justice Discovery Reform Funding Plan which was budgeted for 2023 and is 10% of budget.
- 2022 budget vs. 2023 budget is down with the addition of a half time victim advocate as well as 7% salary increase.
- Bringing in \$350,000 annually with the Traffic Diversion program.
- Concerned about Coroner expenses. The 2023 medical examiner fee schedule went up 4% for autopsies and 93% for criminal testimonies. Right now it costs \$3,110 to perform an autopsy. Coroner cases have been consistent. Just want the Committee to be aware.

Probation:

Probation Director Joanne Miller provided the following updates:

- At the moment at full staffing; do have someone retiring on Friday and an officer leaving soon on maternity leave. Recent hires OAI and probation officer are doing very well.
- Have 54 active investigations and 311 under supervision which includes juveniles and adults. Caseloads per officer is around 50.
- Raising the lower age of juvenile delinquents. Used to get juvenile delinquent tickets for 7 and up. Now will get age 12 and up and ages 7 to 11 will be going to DSS.
- Both supervisors continue to be certified by NY to train in pepper spray as well as general topic instructors and one supervisor is looking to become certified as a defensive tactic instructor.
- Grants are stable; no big changes. Most significant grant is the Block Grant for \$139,000 which is a big portion of the budget.
- Continue to chair the Restitution Reform Group for the State and continue to make restitution procedures standardized throughout the State. Came up with a standardized restitution form which was distributed to the Courts. Hoping to improve communications and make things less complicated across the State.

Assigned Counsel:

Assigned Counsel Administrator David DeSantis presented the following resolution to the Committee:

Authorizing the Chairman to Enter Into an Agreement with NYS Office of Indigent Legal Services on Behalf of the Madison County Assigned Counsel Program

The Committee unanimously approved the resolution on the motion of Walrod and second of Wicks.

Assigned Counsel Administrator David DeSantis provided the following updates:

- Thanks to the Board for the support over the last several years, and congratulations to the new Chairman.
- Big push has been attorney retention. Started with 21 attorneys and as of today have 23. Recently added another very good attorney to the panel.
- Attorneys in Madison County are paid quickly which is huge as a lot of them are solo practitioners. Thank you to the Finance department for processing payments so quickly.
- Excited to have HJ Hubert join us as a Quality Assurance attorney. He has been working hard to develop a comprehensive attorney handbook.
- HJ and I are working on an Intralinks program with IT to give attorneys a cloud based central hub to submit things, get training manuals and program updates. This would be grant funded.
- Looking to merge Assigned Counsel processes with family court. In discussions to do a number of things with them.
- As of January 2023, had a budget surplus of \$120,000 which is not final as vouchers continue to be processed until the end of January but will still end up with a \$50,000 or \$60,000 budget surplus.

Sheriff's Office:

Undersheriff Bill Wilcox presented the following resolutions to the Committee:

Authorizing the Chairman to Enter Into an Agreement with Traffic Safety Research, LLC

The Committee unanimously approved the resolution on the motion of Walrod and second of Zupan.

Authorizing the Chairman to Enter Into an Agreement with the Central New York Society for the Prevention of Cruelty to Animals

The Committee unanimously approved the resolution on the motion of Walrod and second of Wicks.

Authorizing the Chairman to Enter Into an Agreement for Jail Physician Services

The Committee unanimously approved the resolution on the motion of Wicks and second of Zupan.

Authorizing the Chairman to Enter Into an Agreement with the Morrisville-Eaton Central School District for the Use of Special Patrol Officers

The Committee unanimously approved the resolution on the motion of Vosburg and second of Walrod.

Authorizing the Chairman to Enter Into an Agreement with the Hamilton Central School District for the Use of Special Patrol Officers

The Committee unanimously approved the resolution on the motion of Vosburg and second of Walrod.

Authorizing the Chairman to Accept Grant Funds with the US Department of Justice – Small, Rural, and Tribal Body Worn Camera Program Grant and Modifying the 2023 County Budget (3110 Sheriff's Office)

The Committee unanimously approved the resolution on the motion of Walrod and second of Wicks.

Authorizing Attendance at an Out-Of-State Conference (Sheriff's)

The Committee unanimously approved the resolution on the motion of Zupan and second of Wicks.

Authorizing Attendance at an Out-Of-State Conference (Sheriff's)

The Committee unanimously approved the resolution on the motion of Walrod and second of Zupan.

- Committee was provided a copy of the Madison County STOP DWI Outreach Program update to review.
- Director of Administrative Services Steve Laureti discussed a budget modification for Inmate Haircuts.
- Laureti discussed with the Committee waiving the insurance requirements for John Savage for SWAT Team consultant services. Mr. Savage is requesting we waive his insurance requirement for the few times he trains. Second Assistant County Attorney Melissa Felton noted that there is a significant consequence to SWAT training and didn't think it was a good idea to engage with someone who doesn't have insurance. It was the consensus of the Committee that he needs to have insurance.
- An agreement for letter services in the jail was mentioned to the Committee. It was noted that this agreement will need to be entered into the contracts under \$20k form.

Emergency Management:

Emergency Management Director Dan Degear presented the following resolutions to the Committee:

Adopting the 2022 Madison County Multi-Jurisdictional Hazard Mitigation Plan

The Committee unanimously approved the resolution on the motion of Zupan and second of Walrod.

Authorizing Attendance at an Out-Of-State Conference (Emergency Management)

The Committee unanimously approved the resolution on the motion of Wicks and second of Walrod.

Authorizing Attendance at an Out-Of-State Conference (Emergency Management)

The Committee unanimously approved the resolution on the motion of Vosburg and second of Walrod.

Director of Emergency Management Dan Degear provided the following updates:

- CAD/RMS project is nearing completion. Still anticipating a go-live date of April 1st. Spillman is onsite this week to finalize a few things before user training which will start in the next few weeks. RMS side is a little behind based on information coming out of local PD's.
- Staffing in 911 is a little better than a few months ago. Will have a new employee starting next week who transferred from Oneida County.
- Contracts for automatic renewal include the master site maintenance with Onondaga County 911 for the communications system and Motorola for the maintenance of the 911 radio system.
- Continuing the process in EMS of building out for April 1st live date.
- In the process of interviewing for an EMS Supervisor position.
- Jenna is finalizing paperwork for the State and policy changes we need as we enter the transporting role.
- A budget modification will be going through the Finance, Ways & Means Committee for a donation received in the amount of \$7,000.

Other Committee Business:

Chairman Rex Vosburg presented the following resolution to the Committee:

Reappointing a Supervisor to the Jury Board

The Committee unanimously approved the resolution on the motion of Walrod and second of Wicks.

Preferred Agenda:

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the Preferred Agenda.

Executive Session:

A motion was made by Chairman Rex Vosburg to enter into executive session at 10:15 a.m. to discuss the financial history of particular corporations pursuant to Public Officers Law 105 (1)(f).

Vice Chairman Pete Walrod seconded the motion and it was unanimously carried.

A motion was made by Vice Chairman Pete Walrod to exit executive session at 11:00 a.m. Supervisor Bill Zupan seconded the motion and it was unanimously carried.

Adjournment:

The Committee adjourned at 11:01 a.m. on the motion of Vosburg and second of Walrod.

Next Meeting Date:

Wednesday, February 22, 2023 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Rex Vosburg.