

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636

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Ryan D. Aylward

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Administration and Oversight Thursday, February 18, 2021 @ 12:30 PM Chambers

MINUTES

12:30 Call Meeting to Order PM

Chairman Dave Jones called the meeting to order at 12:34 p.m. via Zoom video conference.

Committee Members present:

Chairman Dave Jones, Vice Chairwoman Yvonne Nirelli, Supervisor Ron Bono, Supervisor T.J. Stokes, and Supervisor Joe Ostrander

Others present:

County Administrator Mark Scimone, County Attorney Tina Wayland-Smith, Elections Commissions Mary Egger and Alan Cohen, Purchasing Agent Laurie Winters, and Public Information Officer Samantha Field

Approval of Minutes

- A&O Meeting Minutes - January 21, 2021

Motion by Yvonne Nirelli to approve the minutes of the January 21, 2021 meeting. Second by Ron Bono. The motion was Passed.

Board of Elections:

1. Department Update

Elections Commissioner Mary Egger informed the Committee that the Clockville Water District vote went well. They are now looking at the process and timeline for school voting, including lease agreements for poll sites, walkthroughs and required paperwork.

New Elections Law requires early voting to be held in the most

populated city in the county, which would be the City of Oneida. Possible locations are the Oneida Library are the Kallet Civic Center. Parking is a consideration. County Administrator stated that the new Wampsville Fire Department Barn may be right on the border of the City line. Egger and Cohen will get more clarification from the State on whether the location needs to be within the most populated area of the city or if the border of the city would be acceptable.

At this time, the Elections Office runs six village elections. They are discussing moving all Village elections to November, or charge a fee to have it at preferred time. Egger is still working through the logistics and will keep the Committee informed.

Purchasing:

1. Department Update

Purchasing Agent Laurie Winters stated that her office is working on regular bids for Highway reconstruction items.

PCard spending has already exceeded last year's total with six months to go (contract goes from Sept 1st to August 31st). This is due in part to paying software licenses with the PCard along with two \$500,000 purchases.

Jones thanked Laurie for her assistance in ordering envelopes for the Town of Fenner.

Resolutions:

1. Authorizing the Chairman to enter into a Voting System Maintenance Agreement with Dominion Voting Systems Corporation

Motion by Ron Bono to approve the resolution. Second by Yvonne Nirelli. The motion was Passed.

2. Designating Disposal of Surplus County Personal Property

Motion by Yvonne Nirelli to approve the resolution. Second by T.J. Stokes. The motion was Passed.

3. Approving Trade-In of 2020 Bobcat Skid-Steer Loader

Motion by Yvonne Nirelli to approved the resolution. Second by Joe Ostrander. The motion was Passed.

4. Authorizing the Modification of the 2021 Adopted County Budget

Motion by Yvonne Nirelli to approve the resolution. Second by T.J. Stokes. The motion was Passed.

5. Resolution waiving Madison County Board Rule Number 17 with regard to Resolution No. 21-17

Discussion: County Administrator Mark Scimone stated that the Clockville Water District Vote passed 120 to 70. We need to award the contract to Highlander in order to lock in material prices; therefore, as special Board Meeting has been scheduled for Friday to get the contract approved. However, Rule 17 states that tabled resolutions need to go on the agenda for the next successive meeting. That would mean that the Thin Blue Line Flag would need to go on Friday's special meeting agenda which would look like we are trying to push it through. As that is not the case, we want the Committee to waive Rule 17 so that we can keep the tabled Thin Blue Line Flag discussion and resolution for the regular March 9th Board Meeting. Motion by Yvonne Nirelli to approve the resolution. Second by T.J. Stokes. The motion was Passed.

Other Committee Business

The Committee discussed the prospect of adult use cannabis being legalized by the State, and the County will have to decide if it opt in to allow dispensaries. Sales tax revenue will go to the State and dispensary site location. The Governor will appoint a Commission of five people to decide who doles out licenses and who gets dispensaries. Even if adult-use marijuana is passed, sales will be unlikely for two years or 2023.

Preferred Agenda

Motion by T.J. Stokes to place resolutions 1-4 in Administration and Oversight's preferred agenda. Second by Joe Ostrander. The motion was Passed.

Next Meeting:

1. Thursday, March 18 at 12:30 PM

Adjourn

Motion by Ron Bono to adjourn at 1:07 p.m.. Second by T.J. Stokes. The motion was Passed.

Administration and Oversight Committee

Meeting Minutes

January 21, 2021

COMMITTEE: Chairman David Jones
Vice Chairwoman Yvonne Nirelli
Supervisor Ron Bono
Supervisor Joseph Ostrander
Supervisor T.J. Stokes

OTHERS: County Administrator Mark Scimone
County Attorney Tina Wayland-Smith
Elections Commissioner Mary Egger
Elections Commissioner Alan Cohen
Purchasing Agent Laurie Winters
Public Information Officer Samantha Fields

Chairman Dave Jones called the meeting to order at 12:32 p.m. via Zoom video conference.

Approve Minutes:

The minutes of the November 9, 2020 meeting were unanimously approved on the motion of Vice Chairwoman Yvonne Nirelli and second of Supervisor Ron Bono.

Board of Elections:

Elections Commissioner Mary Egger stated that the Board of Elections' pollsite usage of the Lincoln Fire Hall for the February 16th Water District Vote is on hold due to a lockdown by the Lincoln Fire Chief. Town of Lincoln Supervisor Yvonne Nirelli will be meeting with the Commissioner and Fire Chief tonight to make sure we can use the fire hall on February 16th before we move forward. A resolution was passed in September 2020 listing pollsites, which included the Lincoln Fire Hall, but it expired at the end of 2020 as it was in place for the Presidential election. Nirelli stated that a resolution was passed by the Town of Lincoln Board to designate the Town of Lincoln Town Hall as the official polling place for the 2021 election year starting on March 1, 2021 through year end. It was a consensus of the Committee to hold future elections at the Lincoln Town Hall starting in March of 2021. A resolution will be drafted for approval at the March 9th Board Meeting.

Egger introduced new Democrat Commissioner Alan Cohen to the Committee and expressed appreciation to the Committee for their patience during this transition year.

Supervisor Ron Bono questioned whether Republicans were going out for petition signatures. Egger confirmed that they were. Commissioner Cohen stated that executive orders were recently released for village elections reducing the number of signatures required. Executive orders specific to towns and cities other than NYC are expected soon.

Purchasing:

Purchasing Agent Laurie Winters stated that she has been looking at Central Service rates for copying services and envelopes, which have been the same for six years. Upon review, she recommends increasing the copying service rates from \$0.025 per copy to \$0.04 per black and white copy and from \$15/box of 500 envelopes to \$18/box of 500 and open the service to all not-for profit organizations. The increased revenue would help cover the Central Service position. We are currently carrying the cost of supplies and copy clicks. Additional services could be offered too. The Committee approved a resolution to establish Central Service rates and requested an annual review of the rates going forward.

Resolutions:**Authorizing the Chairman to enter into a Voting System Maintenance Agreement with Dominion Voting Systems Corporation**

After some uncertainty over the dates and costs, it was a consensus of the committee to table this resolution until next month.

Authorizing the Madison County Board of Elections to Contract for Pollsite Usage

Discussion: It was recommended that the resolution be amended to include the date of the Clockville Water District vote – February 16th, 2021.

The Committee unanimously approved the resolution as amended on the motion of Bono and second of Nirelli.

Establishing Central Service Rates for Non-Profit Organizations within Madison County

The Committee unanimously approved the resolution on the motion of Nirelli and second of Stokes.

Next Meeting:

After some discussion, it was decided to hold monthly A&O Committee meetings for 2021 on the 3rd Thursday of each month (4th Thursday on months with five Thursdays) at 12:30 p.m., following the Planning Committee Meeting.

The next Committee meeting will be held on **Thursday, February 18th at 12:30 p.m.**

Motion to Adjourn:

The Committee adjourned at 1:06 p.m. on the motion of Vice Chairwoman Yvonne Nirelli and second of Supervisor T.J. Stokes.

Respectfully submitted by Christine Coe for Chairman Dave Jones.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO
A VOTING SYSTEM MAINTENANCE AGREEMENT
WITH DOMINION VOTING SYSTEMS CORPORATION**

WHEREAS, the Madison County Board of Elections for the Election Management System (EMS) with a three year warranty (expired in Dec 2023) from Dominion Voting Systems Corporation; and

WHEREAS, the annual warranty cost is \$12,500 for the EMS programming station with a discount if committed to three years; and

WHEREAS, the annual maintenance agreement provided by the Office of General Services (OGS) includes machine repairs, phone support and all certified software and firmware upgrades that are only available through Dominion; and

WHEREAS, the warranty has expired on the EMS ballot programming system in 2020; and

WHEREAS, Dominion has agreed to three year pricing at a discount for \$11,875 per year to be paid on January 1st for three years covering;

One EMS (Election Management System): Software Maintenance and License through December 31, 2020

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into the agreement with Dominion Voting Systems Corporation on behalf of the Board of Elections in the form as is on file with the Clerk of the Board.

Dated: March 9, 2021

David Jones, Chairman
Administration and Oversight Committee

**DOMINION
VOTING**



215 Spadina Avenue, Suite 200
Toronto Ontario M5T 2C7 Canada
BUSINESS NUMBER: 862826757

Bill To:

Madison County, BOE
Commissioners
County Office Bldg., 138 North Court Street
Wampsville NY 13163

Invoice Date	1/20/2021
Invoice #	DVSU15710
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Ship To:

MADISON COUNTY BOE
Commissioners
County Office Bldg., 138 North Court Street
Wampsville NY 13163

Purchase Order No.		Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
SF0013059		USNYMADISON	DSTROTHER	BEST WAY		1/20/2021	5,149
Ordered	Shipped	B/O	Item Description Item Number	Discount	Unit Price	Ext. Price	
1	1	0	EMS Software Maintenance - up to 100 Electoral Districts	\$ 0.00	\$ 12,500.00	\$ 12,500.00	
-1	-1	0	Discount	\$ 0.00	\$ 625.00	(\$ 625.00)	
REMIT TO: Dominion Voting Systems Corporation PO Box 825351 Philadelphia, PA 19182-5351 Phone No: (416) 762-8683				COURIER ADDRESS: PNC Bank c/o Dominion Voting Systems Corporation Lockbox Number 825351 525 Fellowship Road, Suite 330 Mt. Laurel, NJ 08054-3415		Subtotal	\$ 11,875.00
						Tax	\$ 0.00
						Freight	\$ 0.00
						Trade Discount	\$ 0.00
						Total	\$ 11,875.00

Comments:

Coverage Period: Jan 1, 2021 - Dec 31, 2021

RESOLUTION NO. _____

DESIGNATING DISPOSAL OF SURPLUS COUNTY PERSONAL PROPERTY

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, certain County personal property is required to be declared surplus by the Board of Supervisors before disposal; and

WHEREAS, the current County personal property waiting surplus designation is listed below;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors declares the list of said items as surplus.

ITEM	DEPARTMENT	MILEAGE	CONDITION	COMMENT
MOR261 - 2008 Stone Rev Plate Tamper	Highway	n/a	Fair	Surplus

Dated: March 9, 2021

David Jones, Chairman
Administration and Oversight Committee

RESOLUTION NO. _____

APPROVING TRADE-IN OF 2020 BOBCAT SKID-STEER LOADER

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, Article 13, certain County equipment must be approved for trade-in by the Board of Supervisors; and

WHEREAS, Warner Sales & Service has provided a trade-in value of \$46,500 for Madison County Highway department's 2020 Bobcat S76 Skid-Steer Loader (#WAM1799); and

WHEREAS, Warner Sales & Service has provided a trade difference cost of \$2,149 that would allow Madison County Highway department to trade #WAM1799 for a 2021 Bobcat S76 Skid-Steer Loader; and

WHEREAS, the cost of the trade-in equipment has been appropriated in the 2021 Road Machinery Fund Budget; and

WHEREAS, the Highway, Buildings and Grounds committee met on January 27, 2021, to review and recommend the trade-in of equipment;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors approves the trade-in of the above piece of equipment.

Dated: March 9, 2021

David Jones, Chairman
Administration and Oversight Committee



Product Quotation

Quotation Number: NEW

Date:

Ship to
Madison Cty Highway
Attn: Rich Durant
139 Court St.
Wampsville, NY 13163
Phone: 366-2690
Fax: 366-2677

Bobcat Dealer

Warner Sales & Service, Rome, NY
6470 GREENWAY NEW LONDON
RD
ROME NY 13440
Phone: (315) 336-0311
Fax: (315) 336-3720

Bill To
Madison Cty Highway
Attn: Rich Durant
139 Court St.
Wampsville, NY 13163
Phone: 366-2690
Fax: 366-2677

Contact: Dan Casler
Cellular: 315-813-2142
E Mail: dan.casler@warnerss.com

Description	Part No	Qty	Price Ea.	Total
S76 T4 Bobcat Skid Steer Loader	M0369	1	\$51,147.00	\$35,802.90
P69 Performance Package	M0369-P06-P69	1	\$7,560.00	\$5,026.90
Power Bob-Tach	Dual Direction Bucket Positioning			
7-Pin Attachment Control	Automatic Ride Control			
High Flow	Reversing Fan			
Two-Speed				
C68 Comfort Package	M0369-P07-C68	1	\$7,480.00	\$5,160.28
"Enclosed Cab with HVAC	Heated Cloth Air Ride Suspension Seat			
Sound Reduction	Premium LED Lights			
Touch Display with Radio & Bluetooth	Rear View Camera"			
Selectable Joystick Controls	M0369-R01-004	1	\$862.00	\$674.73
74" Heavy Duty Bucket	7272680	1	\$1,148.00	\$855.00
--- Bolt-On Cutting Edge, 74"	6718007	1	\$230.00	\$230.00
Stires	7357164	4		\$900.00

Total of Items Quoted	\$48,649.81
Trade-in S76 Ser B4CD11799	(\$46,500.81)
Quote Total - US dollars	\$2,149.00

Notes:

Purchase order made out to;
NEW YORK STATE CONTRACT
Clark Equipment Co, dba Bobcat Company
250 East Beaton Drive
PO Box 6000
West Fargo, ND 58078-6000

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.

Customer Acceptance:

Purchase Order:

Authorized Signature:

Print: _____ Sign: _____ Date: _____

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County budget be modified as follows:

General Fund

1345 Purchasing

Expense

	<u>From</u>	<u>To</u>
A134510 540892 Purchases for Other Govts	<u>\$0</u>	<u>\$250</u>

Control Total		<u>\$250</u>
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1345 Purchasing

Revenue

A134510 422100 Sale Supplies/Services Other Govt	<u>0</u>	<u>250</u>
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Control Total		<u>\$250</u>
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Dated: March 9, 2021

David Jones, Chairman
Administration and Oversight
Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways and Means Committee

RESOLUTION NO. ____

**RESOLUTION WAIVING MADISON COUNTY BOARD RULE NUMBER 17 WITH
REGARD TO RESOLUTION NO. 21-72**

WHEREAS, the Madison County Board of Supervisors has called a Special Meeting to deal with the Madison County Water District on Friday, February 19, 2021; and

WHEREAS, at the last Madison County Board meeting Resolution No. 20-72 was tabled and according to Board Rule number 17, any tabled resolution, other than a procedural motion or resolutions, shall lie over until the next succeeding meeting of the Board; and

WHEREAS, the Madison County Board of Supervisors does not want to consider the tabled resolution at the Special Meeting on Friday, February 19, 2021 and wishes to consider it at it's next regularly scheduled Board meeting to be held on March 9, 2021;

NOW, THEREFORE, BE IT RESOLVED, that Madison County Board Rule Number 17 is hereby waived with regard to Resolution No. 21-72 and same will be dealt with as "Unfinished Business" at the beginning of the March 9, 2021 regularly scheduled Board meeting.

Dated: February 19, 2021

David Jones, Chairman
Administration and Oversight Committee