

Health and Human Services
Tuesday, March 28, 2023 @ 10:30 AM
Chambers

MINUTES

10:30 Call Meeting to Order
AM

Chairwoman Mary Cavanagh called the meeting to order at 10:30 a.m. in the Board Chambers and via Zoom.

Committee Members present:

Chairwoman Mary Cavanagh, Vice Chairwoman Brandee DuBois, Supervisor Alex Stepanski, Supervisor Loren Corbin

Board of Supervisors present:

John Pinard - Town of Lenox; Melissa During - Town of Lincoln

Others present:

County Administrator Mark Scimone, County Attorney Tina Wayland-Smith, Public Health Director Eric Faisst, Department of Social Services Commissioner Michael Fitzgerald, Deputy Commissioner for Financial Services (DSS) Patricia Platt, Youth Bureau Director Tina Louis, Mental Health Director Teisha Cook, Mental Health Clinic Treatment Program Coordinator Kathryn Hopkins, Veteran's Agency Director Ron Raymer, Public Information Officer Samantha Field, Clerk to the Board of Supervisors Emily Burns, Corporate Compliance Officer Christina Kennedy, Finance Assistant Director Keith Lummis, and Confidential Secretary Deanna Matt

Via Zoom:

Town of Lincoln Councilor Peggy LeClair

Approval of Minutes

- February Meeting Minutes

Motion by Brandee DuBois to approve the minutes of the February 21, 2023 meeting. Second by Alex Stepanski. The motion was Passed.

Mental Health:

1. Discussion: Department Update

Mental Health Director Teisha Cook provided updates on 2 budget modifications going before Finance, Ways, and Means committee.

Budget Modification one is for the mental health satellite site in DeRuyter, which will be receiving \$8,600 in funding from NYS Family Counseling Services to help support the site.

Budget Modification two is regarding a contingent fund for tuition reimbursement for staff member's continuing education.

Director Cook notes that the school satellite programs are going well - many are continuing services through the summer.

2. Modifying an Agreement with the Madison County Rural Health Council

Mental Health Director Cook presented this resolution, making note that the contract was signed one year ago for rural health aid for schools. Requests have been made by the schools to extend by 12 months for additional training time. This will not involve a budget change.

Motion by Brandee DuBois to approve the resolution. Second by Loren Corbin. The motion was Passed.

Public Health:

1. Discussion: Department Update

Public Health Director, Eric Faisst provided information on 2 budget modifications going to Finance, Ways, and Means committee.

Budget modification one is regarding the 5 year Public Water Supply grant for \$108,745 - entering into year 4

Budget modification two is year 2 funding for the Healthy Neighborhoods Program

2. Authorizing the Chairman to Enter into an Agreement and Modifying the Budget for the Federal & State Immunization Action Plan Grant

Public Health Director, Eric Faisst presented this resolution stating that it is accepting funds from the Immunization Action grant. This is year one of the next 5 year cycle - 18% federally funded. Motion by Brandee DuBois to approve the resolution. Second by Alex Stepanski. The motion was Passed.

Social Services:

1. Commissioners Report

Department of Social Services Commissioner Mike Fitzgerald presented to Caseload Expenditure Report, noting it is well within expectations.

Commissioner Fitzgerald discussed a budget modification going before the Finance, Ways, and Means committee regarding medical assistance budget line adding \$47,500 to pay for vehicles and

environmental modifications for a disabled child (100% reimbursable).

Commissioner notes the eFMAP is in a holding pattern regarding Medicaid, and that this was the first month of SNAP reduction.

The Department of Social Services Annual Report was provided to committee members, noting that it will be on the county webpage.

Commissioner Fitzgerald announced that he will be retiring at the end of this year.

Veterans Affairs:

1. Discussion: Department Update

Veterans Service Agency Director, Ron Raymer presented the Agency's monthly report noting that the plans for the Madison County Veterans Community Center are coming along.

Director Raymer also noted that the 3rd annual Veteran Awareness Hike is coming up on April 29th - this event raises awareness about veteran suicide and promotes the peer support program.

Youth Bureau:

1. Discussion: Department Update

Youth Bureau Director Tina Louis provided update on the RFP released twice for the youth development and sports education programming, noting lack of interest in the funding opportunity. Work is continuing on ways to enhance the application. Application that were submitted will be reviewed by the Youth Bureau in April.

Teen Assessment Project (TAP) survey has gotten good response, with over 3,000 returns. Work continuing with Colgate to release this information.

Director Louis discussed participation on the Canastota panel on antibullying, noting the event provided good content and the department will follow up in April with a small round table discussion.

2. Authorizing the Chairman to Enter into an Agreement with New York State Office of Children and Family Services for 2023 Youth Program Funds for disbursement by the Madison County Youth Bureau

Youth Bureau Director, Tina Louis presented this resolution stating that it is in partnership with OCFS for youth development and sports education - 100% reimbursable.

Motion by Brandee DuBois to approve the resolution. Second by Loren Corbin. The motion was Passed.

Resolutions:

1. Amending the Corporate Compliance Plan and Related Policies

Corporate Compliance Officer, Christina Kennedy presented this resolution noting that regulations go into effect today (28 March 2023), and will scale back to only departments that deal with Medicaid. Provisional approval is requested. Motion by Brandee DuBois to approve the resolution. Second by Loren Corbin. The motion was Passed.

Preferred Agenda

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

Next Meeting: April 25, 2023 at 10:30am

Adjourn

Motion by Brandee DuBois to adjourned at 11:00am. Second by Loren Corbin. The motion was Passed.

Health and Human Services
Tuesday, February 21, 2023 @ 10:30 AM
Chambers

MINUTES

10:30 Call Meeting to Order
AM

Chairwoman Mary Cavanagh called the meeting to order at 10:30 a.m. in the Board Chambers and via Zoom.

Committee Members present:

Chairwoman Mary Cavanagh, Vice Chairwoman Brandee DuBois, Supervisor Alex Stepanski, Supervisor Loren Corbin, and Supervisor Dave Jones

Others present:

County Attorney Tina Wayland-Smith, Public Health Deputy Director Erica Bird, Public Health Deputy Director of Administrative Services Shawn Prievo, Department of Social Services Commissioner Michael Fitzgerald, Mental Health Director Teisha Cook, Veteran's Agency Director Ron Raymer, Public Information Officer Samantha Field, Confidential Secretary to the Board Kristin Guinto, Corporate Compliance Officer Christina Kennedy, Finance Assistant Director Keith Lummis, and Confidential Secretary Deanna Matt

Approval of Minutes

- January 2023 Meeting Minutes

Motion by Dave Jones to approve the minutes of the January 24, 2023 meeting. Second by Loren Corbin. The motion was Passed.

Public Health:

1. Modifying an Agreement with VMC Group Inc, DBA VMC Consultants Inc. for Transportation Services

Public Health Deputy Director, Erica Bird presented this resolution, stating that it is extending an existing agreement for 1 year. Public Health has worked with this partner for over 10 years. Motion by Loren Corbin to approve the resolution. Second by Brandee DuBois. The motion was Passed.

Mental Health:

Mental Health Director Teisha Cook provided updates on the previously approved contract with BRiDGES regarding Opioid settlement funding. Mental Health Department will be issuing new RFPs - allowing more specifics to help the quality of applications. This will be combined with other funding becoming available to Mental Health Department.

Director Cook also provided an update on the school satellite programs, noting

that they are very busy. The department is working with districts for possible expansions next year - 3 districts are participating at this time.

Social Services:

1. Commissioners Report

Department of Social Services Commissioner Mike Fitzgerald notes there are no outstanding items on the January report.

Commissioner discussed more on the Public Health COVID emergency ending this month, having effects on eligibility for snap award and Medicaid qualifications changing.

Veterans Affairs:

1. Veterans Agency Report for HHS Committee

Veterans Service Agency Director, Ron Raymer reported that the agency is moving forward with plans for the Madison County Veterans Community Center.

Discussion occurred regarding the Equine Recreational Therapy program at Arise on the Farm. This will allow volunteer opportunities, as well as equine therapy opportunities.

Youth Bureau:

Preferred Agenda

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

Next Meeting: March 28, 2023 at 10:30am

Adjourn

Motion by Loren Corbin to adjourned at 10:47am. Second by Alex Stepanski. The motion was Passed.

RESOLUTION NO. _____

**MODIFYING AN AGREEMENT WITH THE MADISON COUNTY
RURAL HEALTH COUNCIL**

WHEREAS, Resolution 22-258 was approved on June 14, 2022 in which Madison County entered into an Agreement with the Madison County Rural Health Council; and

WHEREAS, the Madison County Rural Health Council has been providing Mental Health First Aid trainings to Madison County School Districts; and

WHEREAS, a modification to the current contract is needed in order to extend the end date of the contract by 12 months to allow time for all districts to participate in the trainings; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to modify the Agreement with Madison County Rural Health Council in the form that is on file with the Clerk of the Board of Supervisors.

Dated: April 11, 2023

Mary Cavanagh, Chairwoman
Health and Human Services Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT AND
MODIFYING THE BUDGET FOR THE
FEDERAL & STATE IMMUNIZATION ACTION PLAN GRANT**

WHEREAS, the Madison County Public Health Department administers the Immunization Action Plan through federal and state funding provided by through New York State Department of Health; and

WHEREAS, a contract for a five year term beginning April 1, 2023 through March 31, 2028 has been awarded by New York State Department of Health; and

WHEREAS, Madison County has been awarded \$33,829 for each year of the contract period; and

WHEREAS, this grant is identified as follows:

Awarding Agency:	US Department of Health & Human Services Center for Disease Control & Prevention
Pass-through Agency:	NYS Department of Health
Catalog #:	93.268
Program Name:	Immunization Action Plan
Grant Extension:	04/01/23-03/31/28
Contract:	DOH01-C38451GG-3450000
Federal Funds:	18%
Total Grant Award:	\$169,145

WHEREAS, the Immunization Action Plan and budget have been approved by NYS; and

NOW, THEREFORE BE IT RESOLVED, that the 2023 Adopted County Budget be modified as follows:

General Fund	<u>From</u>	<u>To</u>
<u>4012 Public Health Preventive</u>		
<u>Expense</u>		
A401240 541031 Immunization Grant Expense	<u>\$1,960</u>	<u>\$7,204</u>
Control Total		<u>\$5,244</u>
<u>Revenue</u>		
A401240 434010 St Aid PH Immunization Grant	\$26,843	\$31,143
A401240 444011 Fed Aid PH Immunization Grant	<u>5,698</u>	<u>6,642</u>
Totals	<u>\$32,541</u>	<u>\$37,785</u>
Control Total		<u>\$5,244</u>

DATED: April 11, 2023

Mary Cavanagh Chairwoman
Health and Human Services Committee

Matthew Roberts, Chairman
Finance Ways and Means Committee

**Commissioner's Report
February 2023**

Unreconciled - 3/19/2023	Net Budget Amount	Net Expenditures Feb-23	YTD Net Expenditures	Percentage Spent	Feb-22 Clients Served	Jan-23 Clients Served	Feb-23 Clients Served
General Administration	\$ 10,819,326.00	\$ 774,667.53	\$ 1,497,541.18	13.84%			
Salaries	\$ 6,518,086.00	\$ 502,084.04	\$ 981,294.22	15.05%			
Equipment	\$ 127,165.00	\$ 6,269.39	\$ 12,515.56	9.84%			
Operating Costs	\$ 1,532,237.00	\$ 101,537.04	\$ 175,683.01	11.47%			
Fringe Benefits	\$ 2,742,582.00	\$ 172,451.66	\$ 343,881.36	12.54%			
Incentives/Other Adm Refunds	\$ (100,744.00)	\$ (7,674.60)	\$ (15,832.97)	15.72%			
MMIS-Medical Assistance	\$ 9,965,019.00	\$ 701,818.73	\$ 1,541,253.52	15.47%	16,411	4,345	4,333
MMIS	\$ 10,053,019.00	\$ 701,248.00	\$ 1,577,808.00	15.69%	4,215	4,345	4,333
Medical Assistance	\$ (88,000.00)	\$ 570.73	\$ (36,554.48)	41.54%			
Health Exchange					12,196		
Public Assistance	\$ 1,864,424.00	\$ 157,589.87	\$ 293,655.62	15.75%	4,548	4,561	4,757
Family Assistance	\$ 758,696.00	\$ 42,575.37	\$ 91,006.85	12.00%	177	157	165
Emergency Assistance to Families	\$ 75,000.00	\$ 2,409.90	\$ 2,409.90	3.21%	0	0	4
ESG-CV	\$ -	\$ -	\$ -	0.00%	0	0	0
ERAP	\$ -	\$ -	\$ -	0.00%	0	0	0
Affordable Housing	\$ -	\$ -	\$ -	0.00%	0	0	0
Safety Net	\$ 840,728.00	\$ 70,297.97	\$ 136,304.74	16.21%	133	167	159
HEAP (PA-NPA-EMG)	\$ (50,000.00)	\$ 19,251.52	\$ 9,757.42	-19.51%	4,229	4,227	4,420
Emergency Aid to Adults	\$ 30,000.00	\$ 2,053.70	\$ 2,502.70	8.34%	1	1	1
Burials	\$ 210,000.00	\$ 21,001.41	\$ 51,674.01	24.61%	8	9	8
Children Services	\$ 6,869,008.00	\$ 801,632.18	\$ 1,237,645.75	18.02%	510	515	510
EAF-Foster Care	\$ 613,235.00	\$ 30,006.99	\$ 63,129.22	10.29%	12	10	9
EAF-JD/PINS	\$ 143,640.00	\$ 24,881.60	\$ 49,601.52	34.53%	1	2	2
Foster Care	\$ 1,420,326.00	\$ 72,764.39	\$ 142,540.01	10.04%	20	19	20
Adoptions*	\$ 2,001,821.00	\$ 116,299.62	\$ 232,563.88	11.62%	91	82	82
Kinship Guardianship*	\$ 58,091.00	\$ 4,952.25	\$ 9,904.50	17.05%	4	3	3
JD	\$ 1,419,026.00	\$ 142,721.44	\$ 313,400.73	22.09%	5	7	7
JD-Non-Secure Detention/DFY	\$ 150,000.00	\$ 9,000.00	\$ 24,981.90	16.65%	5	7	4
State Training School	\$ 1,053,302.00	\$ 400,548.00	\$ 400,548.00	38.03%			
Raise the Age	\$ -	\$ -	\$ -	0.00%	0	0	0
Foster Care Ind Lvg - JD/PINS Ind Lvg	\$ 9,567.00	\$ 457.89	\$ 975.99	10.20%			
Children Not in Foster Care					372	385	383
CPS Referrals					131	119	92
FAR Referrals					10	0	0
Purchase of Service	\$ 1,147,766.00	\$ 49,042.29	\$ 168,370.21	14.67%			
Title XX	\$ 372,367.00	\$ 16,800.80	\$ 72,517.88	19.47%			
Title XX - Raise the Age	\$ -	\$ -	\$ -	0.00%			
Domestic Violence	\$ 174,523.00	\$ 14,543.58	\$ 29,087.20	16.67%			
Family Unification	\$ 321,258.00	\$ -	\$ 33,781.00	10.52%			
STSJP	\$ 151,186.00	\$ 15,344.91	\$ 24,038.13	15.90%			
EAF-Services	\$ 128,432.00	\$ 741.00	\$ 5,722.00	4.46%			
EAF-Services JD/PINS	\$ -	\$ 1,612.00	\$ 3,224.00	No Budget			
Block Grant Day Care	\$ 1,167,480.00	\$ 118,472.79	\$ 212,601.21	18.21%	124	136	170
Day Care - 100%	\$ 1,063,383.00	\$ 109,477.04	\$ 194,846.06	18.32%	108	125	159
Day Care - 75%*	\$ 104,097.00	\$ 8,995.75	\$ 17,755.15	17.06%	16	11	11
Total	\$ 31,833,023.00	\$ 2,603,223.39	\$ 4,951,067.49	15.55%			
SNAP	\$ 12,408,520.00	\$ 1,933,869.00	\$ 3,834,447.00	30.90%	6,448	6,654	6,788
SNAP -PA	\$ 618,501.00	\$ 70,943.00	\$ 134,883.00	21.81%	217	216	227
SNAP-NPA	\$ 11,790,019.00	\$ 1,862,926.00	\$ 3,699,564.00	31.38%	6,231	6,438	6,561
Child Support	\$ 5,539,320.00	\$ 363,003.51	\$ 752,819.57	13.59%	2,165	2,168	2,051
Child Support - Current Assistance	\$ 162,891.00	\$ 5,252.29	\$ 15,119.74	9.28%	236	251	233
Child Support - Former Assistance	\$ 849,135.00	\$ 51,017.60	\$ 112,638.65	13.27%	767	761	717
Child Support - Never Assistance	\$ 4,527,294.00	\$ 306,733.62	\$ 625,061.18	13.81%	1,162	1,156	1,101

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES
FOR 2023 YOUTH PROGRAM FUNDS FOR DISBURSEMENT
BY THE MADISON COUNTY YOUTH BUREAU**

WHEREAS, the need has been identified in Madison County for provision of youth development programming and youth sports and education opportunity programming; and

WHEREAS, the New York State Office of Children and Family Services (OCFS) requires submission of the Resource Allocation Package for Madison County as part of the Children and Family Services plan; and

WHEREAS, the Children and Family Services plan was approved by OCFS on August 19, 2022; and

WHEREAS, the most recent Madison County Youth Bureau Annual Administrative Summary was approved by OCFS on February 23rd, 2023; and

WHEREAS, the signing of the Resource Allocation Plan will qualify Madison County for State reimbursement for the 2023 program year, provided that services are rendered in accordance with the Rules and Regulations of OCFS and the Children and Family Services plan guidelines and OCFS fiscal policies; and

WHEREAS, the plan includes the provision of the approved allocation to Madison County of \$77,166.00 for provision of program contracts to be reviewed by the Request for Proposal process of the Madison County Youth Bureau Youth Board, approved by the Health and Human Services Committee and the Board of Supervisors; and

WHEREAS, the Madison County Youth Board and the Health and Human Services Committee have recommended the submission of the Resource Allocation Plan; and

WHEREAS, these costs are reimbursed 100% by State Aid for youth development programming and youth sports and education opportunity funding;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors be authorized to enter into an agreement on behalf of the County of Madison with NYS OCFS for the 2023 program year's Resource Allocation Plan in the form as is on file with the Clerk of the Board.

Dated: April 11, 2023

Mary B. Cavanagh, Chairwoman
Health & Human Services Committee

RESOLUTION NO. 23-_____

**AMENDING THE CORPORATE COMPLIANCE PLAN
AND RELATED POLICIES**

WHEREAS, Madison County as a Medicaid program provider is required to have an effective compliance program as required by NYS Social Services Law § 363-d and Title 18 of the New York Codes, Rules and Regulations (18 NYCRR) SubPart 521-1; and

WHEREAS, the policy of Madison County has always been to conduct its business in compliance with all applicable and constitutional laws and regulations and adherence to the highest ethical standards; and

WHEREAS, Madison County adopted a Corporate Compliance Plan on December 29, 2009; and

WHEREAS, effective December 28, 2022, the New York Office of the Medicaid Inspector General (OMIG) revised Title 18 NYCRR Part 521 Provider Compliance Programs; and

WHEREAS, such changes to the regulations has necessitated changes in the County's current Corporate Compliance Plan and related compliance policies; and

WHEREAS, Hancock Estabrook LLP was retained to conduct a document review of the plan and policies to ensure the County's Corporate Compliance Program is in alignment with OMIG regulations; and

WHEREAS, the Corporate Compliance Committee have reviewed the recommendations from Hancock Estabrook LLP, incorporating the changes into the Plan and related Policies accordingly; and

WHEREAS, the Health and Human Services and Government Operations Committees have considered and evaluated the changes to the County's Corporate Compliance Plan and related policies;

NOW, THEREFORE BE IT RESOLVED, the Board of Supervisors approve the amendment of the Medicaid Corporate Compliance Plan and related policies which are consistent with the County's policies of compliance with federal and state laws and its own ethical standards.

BE FURTHER RESOLVED, the Medicaid Corporate Compliance Plan and related Policies are effective as of March 28, 2023.

Dated: April 11, 2023

Alexander Stepanski, Chairman
Health and Human Services Committee

Paul H. Walrod, Chairman
Government Operations Committee