

Highway, Buildings and Grounds

Wednesday, April 28, 2021 @ 2:00 PM

Chambers/Zoom

MINUTES

2:00 PM Call Meeting to Order

The meeting was called to order at 2:01 p.m. in Board Chambers by Chairman Ron Bono.

Committee Members Present:

Chairman Ron Bono, Vice Chairman William Zupan, Supervisors Alexander Stepanski, Rocco DiVeronica

Committee Members Absent:

Supervisor Charles Walters

Others Present:

Director of Public Facilities John Regan, Maintenance Supervisor Dave Reiss, Highway Superintendent Joe Wisinski, Deputy Highway Superintendent Brad Newman, Highway Operations Manager Rich Durant, Assistant County Attorney Melissa Martel Felton, Assistant County Attorney Jeff Aumell, County Treasurer Cindy Edick, Public Information Officer Samantha Field.

Approval of Minutes

- Approval of minutes of March 24, 2021 regular meeting minutes
Motion by Rocky DiVeronica to approve the minutes of the March 24, 2021 regular meeting. Second by Alex Stepanski. The motion was Passed.
Absent: Walters

Highway:

1. Authorizing the Modification of the 2021 Adopted County Budget
Motion by Alex Stepanski to approve the resolution. Second by Rocky DiVeronica. The motion was Passed.
Absent: Walters
2. Authorizing the Chairman to Enter Into An Agreement with Solvents & Petroleum Service
Motion by Bill Zupan to approving the motion. Second by Rocky DiVeronica. The motion was Passed.
Absent: Walters
3. Authorizing the Chairman to enter into and agreement with Town & County Bridge and Rail, Inc.
Motion by Rocky DiVeronica to approving the resolution. Second by

Bill Zupan. The motion was Passed.

Absent: Walters

4. Designating Disposal of Obsolete and/or Surplus County Personal Property

5. Highway Highlights 4-28-21

Highway Superintendent, Joe Wisinski, reviewed the department highlights with the committee

Facilities/Maintenance:

1. Approving Trade-In of 2017 Ferris Mowers

2. Authorizing the Chairman to enter into an agreement with Advanced Window Solutions, LLC

Motion by Bill Zupan to approving the resolution. Second by Alex Stepanski. The motion was Passed.

Absent: Walters

3. Authorizing the Chairman to execute a License Agreement with Mohican Model A Ford Club Inc

Motion by Alex Stepanski to approving the motion. Second by Bill Zupan. The motion was Passed.

Absent: Walters

4. Resolution Authorizing the Chairman of the Board of Supervisors to Enter Into an Interconnect Agreement with Oneida-Madison Electric Co-Op, Inc.

Motion by Rocky DiVeronica to approving the resolution. Second by Alex Stepanski. The motion was Passed.

Absent: Walters

5. Facilities Highlights

Director of Public Facilities, John Regan, reviewed the department highlights with the committee.

6. Central Services Monthly Report

Other Committee Business

Preferred Agenda

Motion by Alex Stepanski to all resolutions. Second by Bill Zupan. The motion was Passed.

Absent: Walters

Next Meeting: Wednesday, May 26, 2021 @ 2:00 p.m.

Adjourn

Motion by Rocky DiVeronica to adjourn at 2:49 p.m.. Second by Alex Stepanski. The motion was Passed.
Absent: Walters

Highway, Buildings and Grounds
Wednesday, March 24, 2021 @ 2:00 PM
Chambers/Zoom

MINUTES

2:00 PM Call Meeting to Order

Chairman Ron Bono called the meeting to order at 2:03 p.m. via Zoom Video Conference.

Committee Members Present:

Chairman Ron Bono, Vice Chairman Alexander Stepanski, Supervisors William Zupan (2:08 p.m.), Rocco DiVeronica

Committee Members Absent:

Supervisor Charles Walters

Others Present:

Director of Public Facilities John Regan, Highway Superintendent Joe Wisinski, Deputy Highway Superintendent Brad Newman, Highway Operations Manager Rich Durant, County Attorney Tina Wayland-Smith, Assistant County Attorney Jeff Aumell, County Administrator Mark Scimone and County Treasurer Cindy Edick, Board Chairman John Becker, Public Information Officer Samantha Field.

Approval of Minutes

- Approval of minutes of February 24, 2021 regular meeting minutes.
Motion by Alex Stepanski to approve the minutes of the February 24, 2021 regular meeting. Second by Rocky DiVeronica. The motion was Passed.
Absent: Walters

Highway:

1. Authorizing Approval to Award All Bidders for Bid 2105 Bituminous Concrete
Motion by Bill Zupan to approve the resolution. Second by Rocky DiVeronica. The motion was Passed.
Absent: Walters
2. Authorizing the Chairman to Enter into an Agreement with Gorman Bros., Inc.
Motion by Rocky DiVeronica to approving the motion. Second by Alex Stepanski. The motion was Passed.
Absent: Walters
3. Bid 2104 Crushed Stone & Abrasive Products Unofficial Bid Tab
Highway Superintendent, Joe Wisinski, discussed with the

committee bid results for Bid 2104. Mr. Wisinski did not feel like we received favorable bids and feels confident we can get better results with a re-bid. Consensus of the committee to reject Bid 2104 results and re-bid.

4. Highway Highlights 3-24-21

1. Crews are back to Regular Hours as Official Snow Removal Season has ended.
2. Ramping up our preparations for this year's road projects. Some bigger work on Cole Street where we are doing some stump removals, and Cottons Road where we are doing some large Maple tree removals.
3. Plow trucks are starting to get converted back to regular haul trucks.
4. The new shop is coming along quickly and we have the truck lifts on order and the Brine equipment is getting finalized. We will be looking at furniture soon and getting ready to excavate for the leach field and finish grade the parking areas, primarily on the East side and around the Salt Storage building.
5. Approximately 47% of the Highway Dept has been vaccinated with at least 1 shot. That's about 33 people. I would like to see that number go higher as soon as possible.
6. We are doing a demo of for a new Telematics system that would replace the Verizon GPS and Rexroth units that automatically connect via WiFi. This system would combine information and streamline access to that information. There is a substantial upfront cost but also reduces annual costs, while providing streamlined information to monitor plowing operations.
7. CHIPS and the County and Town Advocacy efforts have been having an impact on the State Budget process. There has been a significant social media campaign targeted around key locations to promote additional local road and bridge funding. Both the Senate and Assembly One-House bills include significant increases in PAVE NY and BRIDGE NY from \$100 Million annually to \$200 Million Annually. The Senate Bill includes a CHIPS base increase from 438M to 588M and EWR increase from 65M to 100M. Hopefully you have seen or heard somewhere our Campaign slogan LOCAL ROADS ARE ESSENTIAL.

Facilities/Maintenance:

1. Bond Resolution Dated April 13, 2021-Clockville Water District No.1
County Treasurer Cindy Edick reviewed the Bond Resolution for the Clockville Water District No. 1 project with the committee.
2. Bond Resolution Dated April 13, 2021- Sanitary Sewers Project
County Treasurer Cindy Edick reviewed the Bond Resolution for the County Complex Sewer project with the committee.
3. Authorizing the modification of the 2021 adopted county budget
Motion by Rocky DiVeronica to approve the resolution. Second by Bill Zupan. The motion was Passed.
Absent: Walters
4. Authorizing the Chairman to enter into an agreement with Jo Jo Electric, LLC
Motion by Bill Zupan to approving the resolution. Second by Rocky DiVeronica. The motion was Passed.
Absent: Walters
5. Authorizing the Chairman to Enter into an Agreement with Mid-State Door, Inc.
Motion by Rocky DiVeronica to approving the resolution. Second by Alex Stepanski. The motion was Passed.
Absent: Walters
6. Authorizing the Chairman to Enter into an Agreement with Wayne-Dalton of Syracuse
Motion by Rocky DiVeronica to approving the resolution. Second by Bill Zupan. The motion was Passed.
Absent: Walters
7. Approving Trade-In of 2017 Ferris Mowers
pushed to next HB&G meeting
8. Facilities Highlights
Maintenance Department Highlights
 - Helped with elevator project, removing eight barrels of debris to the landfill, etc.
 - Painted risers and sides of stairs at the Office Building
 - Finished up painting trim/door of Emergency Management
 - Started yard clean-up on complex
 - Worked with Johnson Controls to perform fire system testing and inspection in all buildings on complex – all passed
 - Filled potholes in driveway at Delphi Falls
 - Cleaned and checked all tower sites

Facilities Projects:

- Clockville Water District – Awaiting from Barton & Loguidice pre-construction meeting with Contractor and OCWA to kick off the project.
- Sanitary Sewer Survey Project – Grant funding has been applied for through Barton & Loguidice. Awaiting to hear from attorney Jim Hughes on update on generating an inter-municipal agreement with City of Oneida.
- New Highway Complex – Mechanical, Electrical & Plumbing recently completed. All the rough-in for all interior walls. Highway Administration area & Sherriff's Post area. Gypsum wallboard insulation has started. Exterior wall panels are being installed to close up the building. Roof panels have been completed. This week, Oneida-Madison Co Op is scheduled to complete the installation of the electrical service. Highway Dept has been coordinated with to remobilize to the site in the next coming weeks to start septic system.
- C.O.B. Elevator – Contractor is installing cab components, doors at all floors. Tentative scheduled completion is 2nd week of April.
- Assisting Public Health with P.O.D. sites for vaccinations ongoing. New Oneida location opening 3/24/21. Total of 3 sites now running.
- Fire Training Center- applying for variance with NYS codes for final certificate of occupancy. Tentative date of hearing is April 15, 2021.
- Search for replacement for retirement in Central Services has been started.

9. Central Services Monthly Report

Director of Facilities, John Regan, presented to the Committee the previous months activity by Central Services

Other Committee Business

Preferred Agenda

Motion by Alex Stepanski to approve all resolutions for preferred agenda.
Second by Rocky DiVeronica. The motion was Passed.
Absent: Walters

Next Meeting: April 28, 2021 @ 2:00 p.m.

Adjourn

Motion by Rocky DiVeronica to adjourn at 2:52 pm. Second by Alex Stepanski. The motion was Passed.
Absent: Walters

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED, that the 2021 Adopted County Budget be modified as follows:

County Road Fund

5110 Maintenance of Roads & Bridges

Expense

	<u>From</u>	<u>To</u>
D511050 594105 Transfer To Capital Projects Fund	\$-0-	\$ <u>122,750</u>
Control Total		\$ <u>122,750</u>

Fund Balance

D 300599 Appropriated Fund Balance	\$-0-	\$ <u>122,750</u>
Control Total		\$ <u>122,750</u>

Capital Projects Fund

5197 Highway Road & Bridge Capital Projects

Revenue

H519750 435902 St Aid Bolivar Rd Over Chitt. Creek	\$25,200	\$-0-
H519750 435899 St Aid New Boston Over Owlville Crk	28,500	-0-
H519750 445897 Fed Aid Bolivar Rd Over Chitt. Creek	953,785	1,603,600
H519750 445898 Fed Aid New Boston Over Owlville Crk	801,863	1,068,750
H519750 450315 Transfer From County Road Fund	<u>6,060,164</u>	<u>6,182,914</u>
Totals	\$ <u>7,869,512</u>	\$ <u>8,855,264</u>
Control Total		\$ <u>985,752</u>

Expense

H519750 529074 Bolivar Road Over Chittenango Creek	\$987,385	\$1,688,000
H519750 529075 New Boston Street Over Owlville Creek	<u>839,863</u>	<u>1,125,000</u>
Totals	\$ <u>1,827,248</u>	\$ <u>2,813,000</u>
Control Total		\$ <u>985,752</u>

Dated: May 11, 2021

Ron Bono, Chairman
Highway, Buildings & Grounds Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways & Means Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH SOLVENTS & PETROLEUM SERVICE**

WHEREAS, Madison County has an oil/water separator and catch basins at the highway garages in Wampsville and Morrisville that require cleanout services; and

WHEREAS, Solvents & Petroleum Service, with previous satisfactory services performed for Madison County, possesses the special equipment and training to perform these services; and

WHEREAS, Solvents & Petroleum Service will provide these services in accordance with the Agreement, Schedule A – Scope of Services; and

WHEREAS, the Highway, Buildings, and Grounds committee met on April 28, 2021, to review and recommend entering into an agreement with Solvents & Petroleum Service for these services commencing May 11, 2021, and expiring December 31, 2021; and

WHEREAS, the cost of these services has been appropriated in the 2021 Road Machinery Fund Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Solvents & Petroleum Service, in the form as is on file with the Clerk of the Board.

Dated: May 11, 2021

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee

RESOLUTION NO. _____

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH TOWN & COUNTY BRIDGE AND RAIL, INC.

WHEREAS, sealed bids were opened on April 6, 2021 for Shotcrete, Bid 2107 and reviewed by the Highway Buildings and Grounds Committee on April 28, 2021, and

WHEREAS, the low bid meeting specifications is as follows;

Town & County Bridge and Rail, Inc. \$247.00 per bag applied

WHEREAS, the cost for services has been appropriated in the 2021 County Road Fund Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors, be and is hereby authorized to enter into an Agreement on behalf of the County of Madison with Town & County Bridge and Rail, Inc. in the form as is on file with the Clerk of the Board.

Dated: May 11, 2021

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee

 Opened: Bid Ref: Department:			Madison County Purchasing Department Computation of Bids 4/6/2021 @ 11:15 am Bid 2107 - Shotcrete Highway			Elite Concrete		Town & County Bridge and Rail			
			No:			1		2			
			Bid Pages			Y		Y			
Item No.			Description			Bid Sec 10%		N		Y	
1			US Bag (94 lbs) of Portland Cement, Applied (per Unit)					\$ 315.00		\$ 247.00	

RESOLUTION NO. _____

**DESIGNATING DISPOSAL OF OBSOLETE AND/OR SURPLUS COUNTY PERSONAL
PROPERTY**

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, certain County personal property is required to be declared obsolete and/or surplus by the Board of Supervisors before disposal; and

WHEREAS, the current County personal property waiting obsolete and/or surplus designation is listed below; and

WHEREAS, the list of items has been reviewed and approved by the Administration and Oversight Committee;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors declares the list of said items as obsolete and/or surplus.

ITEM	DEPARTMENT	MILEAGE	CONDITION	COMMENT
WAM222 - 1995 Aquatech Sewerjet	Highway	n/a	Good	Obsolete

Dated: June 8, 2021

David Jones, Chairman
Administration and Oversight Committee

Highway Highlights 4/28/2021

1. Crews are going on 4 -10 hour days beginning May 3rd.
2. We have multiple crews performing site work at the new Morrisville facility. Excavating for the leach field, and earthwork near the Cold Storage building. Also, we are beginning to layout the pavement edges and grading the subbase. We are continuing to work through the purchase of new furniture, tools, and equipment. We updated and completed our tools and equipment inventory at the existing Morrisville shop, per Chairman Becker's request.
3. This year's road projects are going well with ditching and tree work, with In-Place Recycling to begin May 17th or May 24th. The large culvert replacement on Cole Street, just north of Trew Hill road in Stockbridge will require that section to be closed for approximately two weeks beginning May 3rd.
4. We are finalizing our projects for this year and adjusting them for the increase CHIPS, EWR, and PAVE NY funding.
5. Crack Fill work is anticipated to begin the first week of May, weather depending.
6. There are currently no COVID cases in the Department, but updated Vaccination information is still being obtained.
7. Four new employees have been offered positions, following interviews to replace retired staff. 1 position for Morrisville and 3 for Wampsville.
8. We completed a wish list of projects and equipment for potential COVID relief funds.
9. We completed our Annual Safety training on Monday April 19th, with forklift training on the 20th, and 21st.

RESOLUTION NO. _____

APPROVING TRADE-IN OF 2017 FERRIS MOWERS

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, Article 13, certain County Equipment must be approved for trade-in by the Board of Supervisors; and

WHEREAS, White's Farm Supply has provided a trade-in value of \$6,000 & \$6,500 for Madison County Facilities Department's 2017 153200 Ferris Mower & Pro S Ferris Mower; and

WHEREAS, White's Farm Supply has provided a trade difference cost of \$7,500 that would allow Madison County Facilities Department to trade 153200 Ferris Mower & 125414 Pro S Ferris Mower for 2 new 2021 153200 Ferris Mowers; and

WHEREAS, the cost of the trade-in equipment has been appropriated in the 2021 County Buildings Budget; and

WHEREAS, the Highway, Buildings and Grounds Committee met on March 24, 2021, to review and recommend the trade-in of equipment; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors approves the trade-in of the above piece of Equipment.

Dated: May 11, 2021

David Jones, Chairman
Administration and Oversight Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH ADVANCED WINDOW SOLUTIONS, LLC**

WHEREAS, Madison County has a need for specialized window tinting services to be performed throughout the Madison County properties and facilities; and

WHEREAS, Madison County desires to have a contractor in place when such need arises or in case of an emergency; and

WHEREAS, Advanced Window Solutions, LLC has satisfactorily provided this service to Madison County in the past; and

WHEREAS, Advanced Window Solutions, LLC has agreed to provide such services beginning May 11, 2021 and terminating May 10, 2021 at a cost of \$3,170 for 11 windows (COB: County Clerk, (3) Finance, Chambers, Supervisors, (2) County Attorney, DSS; (2) Career Center, Room 253); and

WHEREAS, this agreement has been reviewed and approved by the Highway, Buildings and Grounds Committee; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Advanced Window Solutions, LLC, in the form as is on file with the Clerk of the Board.

Dated: May 11, 2021

Ronald Bono, Chairman
Highway, Buildings & Grounds Committee

RESOLUTION NO. _____

AUTHORIZING THE CHAIRMAN TO EXECUTE A LICENSE AGREEMENT

WHEREAS, for several years the Mohican Model A. Ford Club, Inc. (the "Club") has utilized the Wampsville Fireman's Field for their annual car show;

WHEREAS, the Club wishes to utilize a portion of the lands of the County in the Village of Wampsville, for the Club's annual car show to be held September 12, 2021; and

WHEREAS, it is in the public interest that the Club be permitted to use such premises, and that same constitutes a public use;

WHEREAS, this agreement has been reviewed and approved by the Highway, Buildings and Grounds Committee; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to execute a license agreement on behalf of the County of Madison with Mohican Model A. Ford Club, Inc., in the form as is on file with the Clerk of the Board.

Dated: May 11, 2021

Ronald Bono, Chairman
Highway, Buildings & Grounds Committee

RESOLUTION NO. 21-_____

Resolution Authorizing the Chairman of the Board of Supervisors to Enter Into an Interconnection Agreement with Oneida-Madison Electric Co-Op, Inc.

WHEREAS, the Madison County Board of Supervisors is installing a 300 kW solar panel system on the rooftop of the Madison County highway garage located at 6200 Brown Road, Eaton, New York; and

WHEREAS, Oneida-Madison Electric Co-Op, Inc. (hereinafter “OMEC”) has agreed to allow Madison County to connect their solar panel system to the OMEC electrical grid and use the solar panels to offset electrical costs;

WHEREAS, Madison County will earn billing credits for excess energy accrued but not used, and said credits shall be, for the first year of the agreement, credited in the amount of 3.14 cents per kilowatt hour;

WHEREAS, the expense of the connection is born by Madison County; and

WHEREAS, this agreement shall last 15 years, with the option to extend another 15 years; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into an interconnection agreement with OMEC for the purpose in the form that is on file with the Clerk of the Board of Supervisors.

DATED: May 11, 2021

Ronald Bono, Chairman
Highway, Buildings & Grounds Committee

SCHEDULE “A”

Boundary Description

Clockville Water District No. 1

Madison County, New York

The Madison County Clockville Water District No. 1, situated in the Hamlet of Clockville, Madison County, New York, being more particularly described as follows:

Commencing at a Point of Beginning (1), said Point being on the northwestern property corner of Parcel 44.-2-19.1; thence proceeding easterly along the boundary of Parcel 44.-2-19.1 to the property corner of said property; thence continuing southerly along the boundary of Parcel 44.-2-19.1 to the property corner of said Parcel; thence continuing westerly along the boundary of Parcel 44.-2-19.1 to the property corner of said Parcel; thence proceeding to the north and east along the boundary line of Parcel 44.-2-19.1 to a point where this property boundary meets the Right-of-Way (ROW) boundary for Oxbow Road; thence proceeding southerly along said ROW boundary for Oxbow Road to the northwestern property corner of Parcel 44.-2-21; thence proceeding easterly along the boundary of Parcel 44.-2-21 to the property corner of said Parcel; thence proceeding southerly along the boundary of Parcel 44.-2-21 to the property corner of said Parcel; thence proceeding easterly along the projection of the northerly boundary of Parcel 44.-2-32.2 to a point where the offset from the Oxbow Road ROW is 300 feet; thence proceeding southerly through the lands of Parcel 44.-2-32.1 and along the offset 300 feet east of the easterly ROW boundary of Oxbow Road to a point at the northeast property corner of Parcel 44.-2-33.21; thence proceeding southerly along the extension of the easterly boundary of Parcel 44.-2-33.21 to a point at the southeastern corner of Parcel 44.-2-33.22; thence proceeding southerly along the offset 300 feet east of the easterly ROW boundary of Oxbow Road through the lands of Parcel 44.-2-33.11 to a point along the northern property line of Parcel 44.-2-33.32; thence proceeding easterly along the extension of the property line of Parcel 44.-2-33.32 to the northeast corner of Parcel 44.-2-33.311; thence proceeding southerly to the southeastern property corner of Parcel 44.-2-33.311; thence proceeding easterly along the boundary of Parcel 52.-1-8.11 to the northeasterly property corner of said Parcel; thence proceeding southerly along the boundary of Parcel 52.-1-8.11 to the northeasterly property corner of Parcel 52.-1-6; thence proceeding westerly along the boundary of Parcel 52.-1-6 to the northwesterly property corner of said Parcel; thence proceeding southerly along the extension of the property boundary of Parcel 52.-1-6 to the southwesterly property corner of Parcel 52.-1-7; thence proceeding westerly along the property boundary of Parcel 52.-1-8.12 to the northwesterly corner of said Parcel; thence proceeding southerly along the boundary of Parcel 52.-1-8.12 to the southwesterly property corner of said Parcel; thence proceeding easterly along the property boundary of Parcel 52.-1-8.12 to the southeasterly corner of said Parcel; thence proceeding southwesterly along the property boundary of Parcel 52.-1-8.11 to a point at the southeasterly corner of said Parcel;

thence proceeding southwesterly along the easterly property boundary of Parcel 52.-1-8.2 to a point at the easterly property corner of Parcel 52.10-1-29; thence proceeding northwesterly along the property boundary of Parcel 52.10-1-29 to the northerly property corner of said Parcel; thence proceeding southwesterly along the property boundary of Parcel 52.10-1-29 to the westerly property corner of said Parcel; thence proceeding southeasterly along the property corner of Parcel 52.10-1-28 to the easterly property corner of said Parcel; thence proceeding along the southerly property boundary of Parcel 52.10-1-28 to the southerly property corner of said Parcel; thence proceeding northwesterly along the property boundary of Parcel 52.10-1-28 to the westerly property corner of said parcel; thence proceeding along the southerly boundary of Parcel 52.-1-8.2 to a point at the intersection of the southwestern corner of said Parcel and the ROW boundary of Oxbow Road; thence proceeding southeasterly along the property boundary of Parcel 52.10-1-23 to the southerly property corner of said Parcel; thence proceeding southeasterly along the extension of the property boundary of Parcel 52.10-1-25.1 and crossing Clockville Road to a point at the westerly corner of Parcel 52.10-1-37; thence proceeding northeasterly along the property boundary of Parcel 52.10-1-37 to the westerly property corner of Parcel 52.10-1-38; thence proceeding easterly along the northerly property boundary of Parcel 52.10-1-37 to a point at the northwesterly property corner of Parcel 52.10-1-45; thence proceeding northerly along the property boundary of Parcel 52.10-1-41.12 to the northwestern property corner of said Parcel; thence proceeding easterly along the boundary of Parcel 52.10-1-41.12 to a point at the property corner of Parcel 52.10-1-41.11; thence proceeding northwesterly along the property boundary of Parcel 52.10-1-41.11 to the northwestern corner of said Parcel; thence proceeding easterly along the property boundary of Parcel 52.10-1-41.11 to the northeasterly corner of said Parcel; thence proceeding southerly along the extension of the property boundary of Parcel 52.10-1-41.11 to a point at the southwesterly corner of Parcel 52.10-1-42; thence proceeding easterly along the property boundary of Parcel 52.10-1-42 to the northerly property corner of Parcel 52.10-1-41.1; thence proceeding southeasterly along the extension of the property boundary of Parcel 52.10-1-41.1 to a point at the easterly property corner of Parcel 52.10-1-51.11; thence proceeding easterly across Crandall Road to a point at the southwesterly property corner of Parcel 52.-2-48; thence proceeding northerly and easterly along the property boundary of Parcel 52.-2-48 to the northeasterly property corner of said Parcel; thence proceeding northerly and easterly along the property boundary of Parcel 52.-2-40.1 to a point at the northwesterly property corner of Parcel 52.-2-41.1; thence proceeding southerly along the property boundary of Parcel 52.-2-41.1 to the southwesterly property corner of said Parcel; thence proceeding easterly along the property boundary of Parcel 52.-2-41.1 to the southeasterly property corner of said Parcel; thence proceeding northerly along the property boundary of Parcel 52.-2-41.1 to the northeasterly property corner of said Parcel; thence proceeding easterly along the property boundary of Parcel 52.-2-40.1 to the northeasterly property corner of said Parcel; thence proceeding southerly along the projection of property boundary of Parcel 52.-2-40.1 to the northwesterly corner of Parcel 52.-2-38; thence proceeding easterly and southerly along the property boundary of Parcel 52.-2-38 to the southeasterly corner

of said Parcel; thence proceeding easterly along the projection of the southerly boundary of Parcel 52.-2-38 to a point 152-feet from the southeasterly corner of Parcel 52.-2-40.6; thence proceeding southerly across Timmerman Road to the northwestern corner of Parcel 52.-2-54.12; thence proceeding southerly, easterly, and northerly along the property boundary of Parcel 52.-2-54.12 to the northeasterly corner of said Parcel; thence proceeding easterly along the projection of northerly property boundary of Parcel 52.-2-54.11 to the northeasterly corner of Parcel 52.-2-54.2; thence proceeding southerly along the property boundary of Parcel 52.-2-54.2 to the southeasterly corner of said Parcel; thence proceeding westerly along the projection of property boundary of Parcel 52.-2-54.2 to the southwesterly corner of Parcel 52.-2-54.11; thence proceeding northerly along the property boundary of Parcel 52.-2-54.11 to the southeasterly corner of Parcel 52.-2-53.1; thence proceeding westerly along the property boundary of Parcel 52.-2-53.1 to the southwesterly property corner of said Parcel; thence proceeding northerly along the property boundary of Parcel 52.-2-53.1 to the southeasterly corner of Parcel 52.10-1-51.12; thence proceeding westerly along the extension of the property boundary of Parcel 52.10-1-51.12 to a point at the southwesterly corner of Parcel 52.10-1-51.1; thence proceeding southerly along the property boundary of Parcel 52.10-1-50 to the southernmost corner of said Parcel; thence proceeding northwesterly along the extension of the property boundary of Parcel 52.10-1-50 to a point at the southwesterly corner of Parcel 52.10-1-48; thence proceeding westerly and southerly along the property boundary of Parcel 52.10-1-47 to the southernmost corner of said Parcel; thence proceeding northwesterly along the extension of the property boundary for Parcel 52.10-1-47 to a point along the extension of the easterly boundary of Parcel 52.10-1-35.1; thence proceeding southerly across Old County Road to the northeasterly corner of Parcel 52.10-1-35.1; thence proceeding southwesterly along the property boundary of Parcel 52.10-1-35.1 to the southeasterly property corner of said Parcel; thence proceeding westerly along the property boundary of Parcel 52.10-1-35.1 to the southwesterly corner of said Parcel; thence proceeding northerly along the property boundary of Parcel 52.10-1-35.1 to the southeasterly property corner of Parcel 52.10-1-34; thence proceeding westerly along the extension of the property boundary of Parcel 52.10-1-34 to the southeasterly property corner of Parcel 52.10-1-32.2; thence proceeding westerly along the property boundary of Parcel 52.10-1-32.2 to the southwesterly corner of said Parcel; thence proceeding westerly along the property boundary of Parcel 52.10-1-31 to the southwesterly corner of said Parcel; thence continuing westerly along the property boundary of Parcel 52.10-1-30 to the southwesterly corner of said Parcel; thence proceeding northwesterly along the property boundary of Parcel 52.10-1-30 to the northwesterly corner of said Parcel; thence proceeding northeasterly along the extension of the northern boundary of Parcel 52.10-1-30 to the northeasterly corner of Parcel 52.10-1-31; thence proceeding northwesterly across Cottons Road to the easterly corner of Parcel 52.10-1-22; thence proceeding southwesterly along the extension of the southerly boundary of Parcel 52.10-1-22 to the southwesterly corner of Parcel 52.10-1-21; thence proceeding northerly along the property boundary of Parcel 52.10-1-21 to the northerly corner of said Parcel; thence proceeding westerly across Oxbow Road to the southeasterly corner of Parcel 52.10-1-9; thence proceeding southerly

along the property boundary of Parcel 52.10-1-10 to the southeasterly corner of said Parcel; thence proceeding southwesterly along the extension of the property boundary for Parcel 52.10-1-10 to a point along the extension of the easterly boundary of Parcel 52.10-1-19; thence proceeding southerly across Cottons Road to the northeasterly corner of Parcel 52.10-1-19; thence proceeding northeasterly along the projection of northerly property boundary of Parcel 52.10-1-20 to the northeasterly corner of said Parcel; thence proceeding southeasterly along the property boundary of Parcel 52.10-1-20 to the southeasterly corner of said Parcel; thence proceeding westerly along the property boundary of Parcel 52.10-1-20 to the southwesterly corner of said Parcel; thence proceeding northwesterly along the property boundary of Parcel 52.10-1-20 to the northwesterly corner of said Parcel; thence proceeding southwesterly along the ROW boundary of Cottons Road to the northeasterly corner of Parcel 52.10-1-19; thence proceeding southerly and westerly along the property boundary of Parcel 52.10-1-19 to the southernmost point of said Parcel; thence proceeding westerly along the property boundary of Parcel 52.10-1-19 to the southwesterly corner of said Parcel; thence proceeding northerly along the property boundary of Parcel 52.10-1-19 to the southeasterly corner of Parcel 52.10-1-18; thence proceeding southwesterly along the extension of the northern property boundary of Parcel 52.10-1-18 to the southwesterly corner of Parcel 52.10-1-17; thence proceeding northwesterly along the property boundary of Parcel 52.10-1-17 to the southeasterly corner of Parcel 52.-1-10; thence proceeding southwesterly along the property boundary of Parcel 52.-1-10 to the southwesterly corner of said Parcel; thence proceeding southerly along the property boundary of Parcel 52.-1-1 to a point where the offset from the Cottons Road ROW is 300 feet; thence proceeding westerly along the offset 300 feet south of the southerly ROW boundary of Cottons Road through the lands of Parcel 52.-1-1 and through the lands of Parcel 52.-1-15 to a point on the eastern boundary of Parcel 52.-1-14.8; thence proceeding southerly along the property boundary of Parcel 52.-1-14.8 to the southeasterly corner of said Parcel; thence proceeding westerly along the projection of the property boundary of Parcel 52.-1-14.8 to the southwesterly corner of Parcel 52.-1-14.5; thence proceeding northerly along the property boundary of Parcel 52.-1-14.5 to the southeasterly corner of parcel 52.-1-14.93; thence proceeding westerly along the projection of the property boundary of Parcel 52.-1-14.93 to the southwesterly corner of Parcel 52.-1-14.91; thence proceeding northerly along the property boundary of Parcel 52.-1-14.91 to the southeasterly corner of Parcel 52.-1-14.31; thence proceeding westerly along the property boundary of Parcel 52.-1-14.31 to the southwesterly corner of said Parcel; thence proceeding northerly along the property boundary of Parcel 52.-1-14.31 to the southeasterly corner of Parcel 52.-1-13; thence proceeding westerly along the property boundary of Parcel 52.-1-13 to the southwesterly corner of said Parcel; thence proceeding northerly along extension of the western property boundary of Parcel 52.-1-13 across Cottons Road to the southwesterly property corner of Parcel 51.-1-28.177; thence proceeding southwesterly along the extension of the southern property boundary of Parcel 51.-1-34 across Nelson Rd to the southwesterly corner of Parcel 51.-1-34; thence proceeding northerly along the property boundary of Parcel 51.-1-34 to the northwesterly corner of said Parcel; thence proceeding westerly along the property

boundary of Parcel 51.-1-16.2 to the southwesterly corner of said Parcel; thence proceeding northerly along the projection of the property boundary of Parcel 51.-1-16.2 to the northwesterly corner of Parcel 51.-1-28.172; thence proceeding easterly along the property boundary of Parcel 51.-1-28.172 to the northeasterly corner of said Parcel; thence proceeding northerly along the property boundary of Parcel 51.-1-44 to the southeasterly corner of Parcel 51.-1-16.12; thence proceeding westerly along the property boundary of Parcel 51.-1-16.12 to the southwesterly corner of said Parcel; thence proceeding northerly along the projection of the property boundary of Parcel 51.-1-16.2 to the northwesterly corner of Parcel 51.-1-17; thence proceeding easterly along the projection of the property boundary of Parcel 51.-1-17, crossing Nelson Road, and continuing to the southerly central corner of Parcel 51.-1-16.22; thence proceeding northerly along the projection of the property boundary of Parcel 51.-1-16.22 to its intersection with the projection of the southerly boundary of Parcel 43.-2-21.141; thence proceeding westerly along the projection of the property boundary of Parcel 43.-2-21.141 to the southwesterly corner of Parcel 43.-2-21.143; thence proceeding northerly along the property boundary of Parcel 43.-2-21.143 to the northwesterly corner of said Parcel; thence proceeding northerly along the property boundary of Parcel 43.-2-21.2 to the southeasterly corner of Parcel 43.-2-21.131; thence proceeding westerly along the projection of the property boundary of Parcel 43.-2-21.131 to a point where the offset from the Nelson Road ROW is 300 feet; thence proceeding southerly along the offset 300 feet east of the easterly ROW of Nelson Road through the lands of Parcel 43.-2-23.2 to a point on the southern boundary of Parcel 43.-2-23.2; thence proceeding westerly along the projection of property boundary of Parcel 43.-2-23.2 and crossing Nelson Road to a point where the offset from the Nelson Road ROW is 300 feet; thence proceeding northerly along the offset 300 feet west of the westerly ROW of Nelson Road to a point on the southern boundary of Parcel 43.-2-18.4; thence proceeding westerly along the property boundary of Parcel 43.-2-18.4 to the southwesterly corner of said Parcel; thence proceeding northerly along the property boundary of Parcel 43.-2-18.4 to the northwesterly corner of said Parcel; thence proceeding southeasterly along the property boundary of Parcel 43.-2-18.4 to its intersection with the extension of the westerly property boundary of Parcel 43.-2-19; thence proceeding northerly along the extension of the property boundary of Parcel 43.-2-19 to its intersection with the extension of the southern property boundary of Parcel 43.-2-18.6; thence proceeding southwesterly along the extension of the property boundary of Parcel 43.-2-18.6 to the southwesterly corner Parcel 43.-2-18.6; thence proceeding northerly along the projection of the property boundary of Parcel 43.-2-18.6 to the northwesterly corner of Parcel 43.-3-52.2 to its intersection with the southwesterly corner of Parcel 43.-3-52.35; thence proceeding northeasterly to the northwest corner of Parcel 43.-3-52.35; thence proceeding northwesterly along the right of way boundary of Pavone Place to the southeasterly corner of Parcel 43.-3-52.36; thence proceeding westerly to the southwesterly corner of said Parcel; thence proceeding northerly along the projection of the property boundary of Parcel 43.-3-52.36 to the northwesterly corner of Parcel 43.-3-52.38; thence proceeding easterly along the projection of the property boundary of Parcel 43.-3-52.38 to the northeasterly corner of Parcel 43.-3-52.39; thence proceeding

northerly to the northeast corner of Parcel 43.8-2-6; thence proceeding easterly along the projection of the property boundary of Parcel 43.8-2-6 and crossing Nelson Road to a point along the westerly property boundary of Parcel 43.8-2-9.2; thence proceeding northerly to the north west corner of said Parcel; thence proceeding easterly along the northern most property boundary of said Parcel to the northeasterly corner of said Parcel; thence proceeding southerly along the property boundary to the corner; thence proceeding easterly to the most easterly corner of the property boundary of Parcel 43.8-2-9.2; thence proceeding southerly along the projection of the property boundary of Parcel 43.8-2-9.2 to the southeasterly corner of Parcel 43.12-1-5; thence proceeding westerly along the property boundary of said Parcel to a point on the southern property boundary that is 300 feet easterly from the northwesterly corner of Parcel 43.12-1-33.21, thence proceeding southerly to the northeasterly corner of Parcel 43.12-1-4.2 that is 300 feet from the northwesterly corner of Parcel 43.12-1-4.2; thence proceeding southerly along the projection of the property boundary of Parcel 43.12-1-4.2 to the southeasterly corner of Parcel 43.12-1-4.3; thence proceeding easterly to the northeasterly corner of Parcel 43.12-1-4.4; thence proceed southeasterly along the property boundary to the southeasterly corner of Parcel 43.12-1-4.4; thence proceeding easterly along the projection of the property boundary of Parcel 43.-2-21.132 to the northeasterly corner of Parcel 44.-3-23.24; thence proceeding southerly along the projection of the property boundary of Parcel 44.-3-23.24 to the northern corner of Parcel 44.-3-23.2; thence proceeding southerly along the property boundary of Parcel 44.-3-23.2 to the corner of said Parcel; thence proceeding easterly along the property boundary of Parcel 44.-3-23.2 to the northeasterly corner of said Parcel; thence proceeding southerly along the property boundary of Parcel 44.-3-23.2 to the southerly corner of said Parcel; thence proceeding southerly along the property boundary of Parcel 44.-3-23.9 to the southeasterly corner of said Parcel; thence proceeding southerly along the property boundary of Parcel 44.-3-23.19 to the southeasterly corner of said Parcel; thence proceeding westerly along the property boundary of Parcel 44.-3-23.19 to the southwesterly corner of said Parcel; thence proceeding northerly to the intersection with Parcel 51.-1-16.20; thence proceeding westerly along the projection of the property boundary of Parcel 51.-1-16.20 to a point along this projection line that is 300-feet from the ROW boundary of Nelson Road; thence proceeding southerly along the 300-foot projection of the ROW boundary for Nelson Road and through the lands of Parcel 51.-1-28.19 to a point along the northerly property boundary of Parcel 51.-1-28.18; thence proceeding easterly along the property boundary of the Parcel 51.-1-28.18 to the northeasterly corner of said Parcel; thence proceeding southerly along the property boundary of Parcel 51.-1-28.18 to the southeasterly corner of said Parcel; thence proceeding easterly along the property line of Parcel 51.-1-28.12 to a point along the eastern property boundary of said Parcel; thence proceeding southerly along the property boundary of Parcel 51.-1-28.12 to the southeasterly corner of said Parcel; thence proceeding westerly along the property boundary of Parcel 51.-1-28.12 to the southeasterly corner of Parcel 51.-1-28.3; thence proceeding westerly along the property boundary of Parcel 51.-1-28.3 to the southwesterly corner of said parcel; thence proceeding southerly along the property boundary for Parcel 52.-1-45 to the northwesterly corner of Parcel 51.-1-28.176; thence

proceeding easterly along the property boundary of Parcel 51.-1-28.176 to the northeasterly corner of Parcel 51.-1-28.176; thence proceeding southerly along the projection of the property boundary line for Parcel 51.-1-28.176 to a point 300-feet from the southerly property boundary of Parcel 51.-1-28.173; thence proceeding easterly parallel to southerly property boundary of Parcel 51.-1-28.173 and through the lands of Parcel 51.-1-28.173 to a point along the property boundary of Parcel 51.-1-28.13; thence proceeding northerly along the property boundary of Parcel 51.-1-28.13 to the northwesterly corner of said Parcel; thence proceeding easterly along the property boundary of Parcel 51.-1-28.13 to the northeasterly corner of said Parcel; thence proceeding southerly along the property boundary of Parcel 51.-1-28.13 to a point 300-feet from the southeasterly corner of said Parcel; thence proceeding easterly through the lands of Parcel 51.-1-28.173, Parcel 51.-1-30.2, and Parcel 52.-1-1 and parallel to the southerly property boundaries of said Parcels to a point along the easterly boundary of Parcel 52.-1-1; thence proceeding northerly along the property boundary of Parcel 52.10-1-14 to the southeasterly corner of Parcel 52.-1-5; thence proceeding northwesterly along the property boundary of Parcel 52.-1-5 to the southwesterly corner of Parcel 52.-1-5; thence proceeding northerly along the property boundary of Parcel 52.-1-5 to the northwesterly corner of said Parcel; thence proceeding easterly along the property boundary of Parcel 52.-1-5 to the northeasterly corner of said Parcel; thence proceeding northerly crossing Old County Road West to the southwesterly corner of Parcel 52.10-1-5; thence continuing northerly along the property boundary of Parcel 52.10-1-5 to the northwesterly corner of said Parcel; thence proceeding easterly along the extension of the northern property boundary of Parcel 52.10-1-5 to the southwesterly corner of Parcel 52.10-1-1.2; thence proceeding northerly along the property boundary of Parcel 52.10-1-1.2 to the northwesterly corner of said Parcel; thence proceeding westerly along the property boundary of Parcel 52.1-4 to the southwesterly corner of said Parcel; thence proceeding northerly along the extension of the westerly boundary of Parcel 52.-1-4 to the northwesterly corner of Parcel 52.-1-4.1; thence proceeding easterly along the property boundary of Parcel 52.-1-4.1 to a point 300-feet from the northeasterly corner of said Parcel; thence proceeding parallel to the ROW boundary for Oxbow Road, through the land of Parcel 52.-1-1 to a point along the southerly property boundary of Parcel 52.-1-3.3; thence proceeding westerly along the property boundary of Parcel 52.-1-3.3 to the southwesterly corner of said Parcel; thence proceeding northerly along the extension of the property boundary of Parcel 52.-1-3.3 to the northwesterly corner of Parcel 52.-1-3.1; thence proceeding northerly along the extension of the property boundary of Parcel 52.-1-3.2 to the northwesterly corner of Parcel 44.-3-33.132; thence proceeding easterly along the property boundary of Parcel 44.-3-33.132 to its intersection with Parcel 44.-3-33.16. thence proceeding northerly and westerly along the property boundary of Parcel 44.-3-33.16 to the southwesterly corner of said Parcel; thence proceeding northerly along the property boundary of Parcel 44.-3-33.16 to the northerly corner of said Parcel; thence proceeding southeasterly along the property boundary of Parcel 44.-3-33.16 to a point 300-feet from the northeasterly corner of said Parcel; thence proceeding parallel to the ROW boundary for Oxbow Road, through the land of Parcel 44.-3-33.14 to a point along the southerly boundary of Parcel 44.-3-26.2; thence

proceeding westerly along the property boundary of Parcel 44.-3-26.2 to the southwesterly corner of said Parcel; thence proceeding northerly along the extension of the property boundary of Parcel 44.-3-26.2 to the northern central corner of Parcel 44.-3-25; thence proceeding westerly along the property boundary of Parcel 44.-3-25 to the southwesterly corner of said Parcel; thence proceeding northerly along the property boundary of Parcel 44.-3-25 to the northwesterly corner of said Parcel; thence proceeding northerly along the property boundary of Parcel 44.-3-22 to the northwesterly corner of said Parcel; thence proceeding easterly along the property boundary of Parcel 44.-3-22 to the northeasterly corner of said Parcel; thence proceeding northerly along the property boundary of Parcel 44.-3-17 to the southeasterly corner of Parcel 44.-3-18; thence proceeding westerly along the property boundary of Parcel 44.-3-18 to the southwesterly corner of said Parcel; thence proceeding northerly along the property boundary of Parcel 44.-3-18 to the northwesterly corner of said Parcel; thence proceeding easterly along the projection of the property boundary of Parcel 44.-3-18 and crossing Oxbow Road to a point along the westerly property boundary of Parcel 44.-2-19.1; thence proceeding northerly along the property boundary of Parcel 44.-2-19.1 to the northwesterly corner of said Parcel, said point also being the Point of Beginning (1) and encompassing all parcels between and within said boundary lines.

CERTIFICATE

STATE OF NEW YORK)
COUNTY OF MADISON)

I, the undersigned Clerk of Madison County, New York, **DO HEREBY CERTIFY:**

That I have compared the foregoing Resolution with the original thereof on file in my office, and that the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting and that, pursuant to Section 103 of the Public Officers Law, said meeting was open to the general public.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County on March ____, 2020.

HON. Michael Keville
Madison County Clerk

(SEAL)

CERTIFICATE

STATE OF NEW YORK)
COUNTY OF MADISON)

I, the undersigned Clerk of the Madison County Board of Supervisors, New York, **DO HEREBY CERTIFY:**

That I have compared the foregoing Resolution with the original thereof on file in my office, and that the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting and that, pursuant to Section 103 of the Public Officers Law, said meeting was open to the general public.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County on March ____, 2020.

HON. Cindy Urtz
Clerk of the Madison County Board of Supervisors

(SEAL)

Facilities Updates 4/28/21

Maintenance Department Highlights

- Painted Building 4 Lobby/lower level corridor
- Painted doorframes at Vets – Probation Department
- Painted doorframes of OB elevator
- Worked with Elevattit on OB elevator project
- Yard pick-up at Delphi Falls Park
- Had trees removed at Delphi Falls Park – thanks to the Highway Department tree crew
- Yard work at the County complex

Facilities Projects:

- Clockville Water District – Kick-off meeting was held 4/14/21, B&L, OCWA & Highlander. Contractors were going to start inputting submittals and once approved, material will be delivered to the site. Coordinate with the Town of Lincoln for trailer location and layout of material.
- Sanitary Sewer Survey Project – Grant funding has been applied for through Barton & Loguidice. Jim Hughes has recently updating that he is still working on the agreement, was hoping to have agreement by 4/28.
- New Highway Complex – Mechanical, Electrical & Plumbing ongoing work in the open garage. In the Highway Administrative area ceilings are being installed, Sherriff's Admin area is being dry walled and prepped for paint. County forces are forming parking lots & laying out and installing septic leach field. Also laying out the site lighting. Tentative date for contractor completion is 6/8. Possibly hold June committee meeting at new Highway Garage after ribbon cutting event.
- C.O.B. Elevator – Elevator project completed 4/20/21. Maintenance crews installed the floor and painted elevator doorway trim and entire COB 1st floor lobby.
- Ongoing assisting Public Health with P.O.D. sites for vaccinations. Chittenango site is closing for vaccine administering.
- Fire Training Center- awaiting the official variance report back from NYS Board. Variances were awarded, appeals were denied.
- Delphi Falls RFP- Looking for new architect/engineer to be involved for the desired work.
- Working with Real Property on RFP to hire out controlled abatement removal of the garage and house at County Property that had a fire. Property was acquired for no taxes and was unable to be sold at auction.
- Assisting Board of Elections by creating 32 wooden ballot boxes.
- New Central Services Technician started today 4/28/21.



MADISON COUNTY CENTRAL SERVICES

ALEX BROWN
Technician

PO Box 546
Wampsville, NY 13163
315/366-2380

TO: Buildings & Grounds Committee

FROM: Alex Brown
Central Service Technician

DATE: April 1, 2021

SUBJECT: MONTHLY REPORT

Listed below are the totals for the month March for the Central Services Department.

PRINTING

Jobs	-	<u>62</u>
Impressions (Copies)	-	<u>151,198</u>
Charge Back	-	<u>\$6,333.80</u>

YEAR TO DATE

	<u>130</u>
	<u>303,942</u>
	<u>\$10,592.66</u>

MAIL

Pieces processed	-	<u>20,056</u>
Charged postage	-	<u>\$14,018.96</u>

	<u>50,535</u>
	<u>\$41,180.29</u>

UPS

Incoming pieces	-	<u>392</u>
Outgoing pieces	-	<u>175</u>

	<u>838</u>
	<u>351</u>

FREIGHT & OTHER DELIVERIES

Incoming shipments	-	<u>43</u>
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	<u>121</u>
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STOCK SUPPLY REPLACEMENTS

	<u>25</u>
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	<u>56</u>
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If you have any questions, please contact me at X380.