

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
February 23, 2022*

PRESENT: Chairman Pete Walrod
Vice Chairman Rex Vosburg
Supervisor Loren Corbin (via Zoom)
Supervisor Cliff Moses
Supervisor Bill Zupan

ALSO: Board Chairman John Becker
County Administrator Mark Scimone
County Attorney Tina Wayland-Smith (via Zoom)
First Assistant County Attorney Jeff Aumell
Emergency Management Director Dan Degear
EMS Coordinator Jenna Rosky
Sheriff Todd Hood
Undersheriff Bill Wilcox
Director of Administrative Services Stephen Laureti
Probation Director Joanne Miller
Director of Finance Lou Anne Randall
Public Information Specialist Ryan Coe
Treasurer Cindy Edick (9:24 a.m.)
Member of Public Rachel Copland
Town of Lincoln Supervisor Melissa During (via Zoom)

The meeting was called to order by Chairman Pete Walrod at 9:09 a.m. in the Chambers.

Minutes:

The minutes of the January 26, 2022 meeting were unanimously approved on the motion of Supervisor Cliff Moses and second of Vice Chairman Rex Vosburg.

District Attorney:

Chairman Pete Walrod presented the following resolution to the Committee:

Authorizing the Chairman to Enter Into an Agreement with Diversion Management, LLC to Administer a Traffic Diversion Program

The Committee unanimously approved the resolution on the motion of Vosburg and second of Moses.

Probation:

Probation Director Joanne Miller provided the Committee with the following updates:

- Current workload in the department: supervising 302 people which includes both adults and juveniles, have 65 active investigations and the average caseload per officer is between 50-55.
- Retirement of an OAI in November; filled the position in January. New hire is working out well.
- Have one vacant Probation Officer position currently interviewing for who is someone that

may potentially be transferring from Cortland County.

- In the office, still doing ½ telework and ½ in the office schedule which is working well with the exception of one person who was brought back in the office due to performance issues and one who opted to come back to the office full-time.
- Grants for 2021 were fully funded (Block grant, ATI grant and Ignition Interlock grant).
- At the end of the year, the age a JD ticket can be issued to a person is going from 7 to 12.
- The State is putting together a work group to revise and update restitution and financial obligations in Probation which will be a lengthy process.
- Chairman Walrod noted that in April or May he would like to get together with the Supervisors of the Committee and do a tour of the different departments and talk about some of the things that are relevant to the Committee.
- Supervisor Moses asked Miller how Raise the Age was impacting Probation. Miller stated that in the beginning it was slow but within the past six months has increased.

Sheriff's Office:

Sheriff Todd Hood presented the following resolutions to the Committee:

Authorizing the Chairman to Enter Into an Agreement with Lexipol, LLC for Subscription Materials

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Authorizing the Chairman to Apply for a Grant from the New York State Division Canal Corporation

The Committee unanimously approved the resolution on the motion of Zupan and second of Vosburg.

Authorizing the Chairman to Enter Into an Agreement with the New York State Division of Homeland Security and Emergency Services – FY2021 State Homeland Security Program (SLETPP) and Modifying the 2022 County Budget

The Committee unanimously approved the resolution on the motion of Moses and second of Vosburg.

Authorizing the Modification of the 2021 Adopted County Budget – Medical and Personal Care Expenses and Prescriptions

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Sheriff Todd Hood provided the following updates:

- Sheriff Hood proposed the possibility of getting a Lenco BearCat Armored Vehicle for the department. It is needed more and more as they are getting called out on SWAT calls one or two times a month, and it comes with things on it they don't currently have. They are now using a MRAP that was given to them by the military for the 1033 program which they foresee going away. This would replace the current vehicle which will go back to the military. Board Chairman John Becker made a motion to approve it and Supervisor Moses seconded it. The County will pay half with ARPA funds up to \$140K and the Sheriff's will pay half. Steve Laureti will quote it out.
- Promoted Shawn Burbidge from Sergeant to Captain who will be running the Criminal

Division and Sergeant Kevin Feola moved to the Lieutenant position. There is a lot of movement in the office and a lot of positions to fill.

Emergency Management:

Emergency Management Director Dan Degear presented the following resolution to the Committee:

Authorizing the Modification of the 2022 Adopted County Budget – FY21 Statewide Homeland Security Grant

The Committee unanimously approved the resolution on the motion of Moses and second of Zupan.

Director of Emergency Management Dan Degear provided the following updates:

- EMS Coordinator Jenna Rosky stated that she got the ALSFR CON and they went on the road on Thursday at 3:30 p.m. She is trying to staff 40 hours a week, Monday through Friday from 10 a.m. to 6:00 p.m. with a paramedic and EMT.
- Have been assigned a project manager for the Spillman CAD/RMS. Had the first meet and greet with the project manager. Will be a year to 18 month project.
- Portable radio replacements are here and programmed. Still waiting on the accessories.
- Had initial planning meeting for the Hazardous Mitigation Plan on 2/11/22; next planning meeting will be held 3/1/22 at 10:00 a.m. via Zoom. Moving the project forward quickly, and it needs a lot of involvement from towns and villages. Will have a kick-off meeting with local officials including supervisors and mayors following the Board Meeting on 3/8/22 at 1:00 p.m. in the Chambers. There will also be a Zoom option. This is important if you ever want to seek out mitigation funds from FEMA.
- There will be a press conference for the new EMS program on 3/8/22.
- Mike Sudol, OEM Deputy Director, is a member of the drone team; moving forward on buying a drone for the office.
- Chairman Walrod asked Degear on the status of some grants in EM and Degear said we are getting a lot of older ones cleaned up.
- With the new CAD/RMS, would like a dedicated IT position to manage equipment for 911. There was consensus of the Committee to move forward with this position. Degear will send information to Eileen for review and to GOC.

Other Committee Business:

Chairman Pete Walrod presented the following resolutions to the Committee:

Authorizing the Modification of the 2021 Adopted County Budget (Traffic Diversion)

The Committee unanimously approved the resolution on the motion of Moses and second of Vosburg.

Discussion: Treasurer Cindy Edick stated that this is cleaning up from 2021. Revenue that came in and goes back to towns and villages; didn't want to overestimate. Walrod asked Cindy to email him the total revenue from Traffic Diversion and he would share it with the Committee. Supervisor Moses asked also for a breakdown of what was paid to each township.

Authorizing the Modification of the 2021 Adopted County Budget (Capital Projects Public Safety)

The Committee unanimously approved the resolution on the motion of Moses and second of Vosburg.

Authorizing the Modification of the 2021 Adopted County Budget (Capital Projects Public Safety)

The Committee unanimously approved the resolution on the motion of Moses and second of Vosburg.

Executive Session:

A motion was made by Supervisor Bill Zupan to enter into executive session at 10:01 a.m. to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Supervisor Moses seconded the motion and it was unanimously carried.

A motion was made by Supervisor Moses to exit executive session at 10:50 a.m. Vice Chairman Vosburg seconded the motion and it was unanimously carried.

Preferred Agenda:

The Committee unanimously approved including all resolutions in the Committee's Preferred Agenda on a motion of Moses and second of Vosburg.

Adjournment:

The Committee adjourned at 10:50 a.m. on the motion of Walrod and second of Moses.

Next Meeting Date:

Wednesday, March 23, 2022 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Paul H. Walrod.